

Henry County Board of Education
E-Rate 2024
Fiber Cabling Request for Proposal

ANY REFURBISHED MODELS ON ANY ITEMS WILL NOT BE ACCEPTED AT ANY TIME. SUPPLYING REFURB MODELS ON ANY EQUIPMENT WILL VOID ANY VENDOR MINI-QUOTE AND / OR AGREEMENT. IN THIS EVENT, THE AWARD WILL GO TO THE NEXT COMPARABLE VENDOR.

OPENING DATE: January 15, 2024 1pm CST

CLOSING DATE: February 5, 2024 1pm CST

QUESTIONS: **ANY QUESTIONS** must be directed via email to gjones@henrycountyboe.org with Mini-Quote Project ID (Question for HenryFy24-25Cable Bid) in the Subject Header or questions will be deemed invalid. **PLEASE read this RFP in its entirety before emailing questions.**

A) Pre-Bid Walkthrough details and requirements

1. Any Vendor wishing to submit a bid for this Invitation to Bid (ITB) must attend the Pre-Bid Walkthrough on January 19, 2024 at 9:00 a.m. at Abbeville Elementary School, 300 Elm Street, Abbeville, Alabama 36310.
2. School Walkthrough Locations for Cabling
 - a. Abbeville Elementary School – 100 Elm St., Abbeville, AL. 36310
 - b. Abbeville High School – 411 Graball Cutoff, Abbeville, AL. 36310
 - c. Headland Elementary – 305 Mitchell St., Headland, AL. 36310
 - d. Headland Middle – 1 Martin Luther King Dr., Headland, AL. 36310
 - e. Headland High School – 8 Sporman St., Headland, AL. 36310
3. Failure to attend the walkthrough will nullify any bid submitted thereafter by vendor.
4. Any vendor planning to attend the walkthrough must notify Geoff Jones, Technology Director for Henry County Board of Education, via email at gjones@henrycountyboe.org to allow preparations for documents, maps, etc.
5. Any changes, modifications, or additions to the bid request, as well as any questions or answers, will be posted on the Henry County Board of Education Technology bid website (<https://www.henrycountyboe.org/Page/126>).
6. It is the Vendor's responsibility to check the website above (#5) for any modifications to this bid and any posted documents before submitting a bid.
7. Bids must be mailed in a sealed envelope/package labeled "**HenryFy24-25Cable bid**" containing two (2) paper versions of this bid with original signatures and required documentation from this bid and be received by **February 5, 2024 1pm CST.**

8. Sealed bids will be opened on February 5, 2024 at 2pm CST at the Henry County Board of Education, 300 N. Trawick St., Abbeville, AL. 36310.

B) Additional Terms and Conditions

1. The Henry County Board of Education is not guaranteed or required to purchase a certain quantity or exact model of cabling/equipment at any specified time and Vendor must accept this condition at the time of award.
2. Once the Henry County Technology Coordinator and Vendor agrees on quantity of equipment, a purchase order will designate the specified amount of equipment to be purchased.
3. The aforementioned models, part numbers, or quantities may be changed by Henry County Technology Coordinator at any time **AFTER** Vendor is awarded a Mini-Quote if a different model, part numbers, or quantity will better serve the Henry County Schools.
4. Vendor also agrees not to "sell" or "sub" out any equipment or services contained within this mini-quote once awarded.
5. Vendor must be able to provide a qualified Technical Support Specialist on-site within 8 hours in the event of any emergency deemed such by the Henry County Board of Education.
6. Vendor must have a direct 24/7 emergency phone number (NOC) in case Technical Support is needed (no voice mail or switchboards and number must be supplied in Mini Quote documentation).
7. Vendor must supply proof of existence as a business in the State of Alabama for at least 5 years with full address and phone number supplied. (i.e. Business Licenses).
8. Vendor must supply at least 3 references with other School Districts within the State of Alabama (Names and Contact numbers included).
9. This Mini-Quote is contingent upon award of E-Rate funds and the Henry County Board of Education reserves the right to cancel and nullify any award if funds are not approved or local funding becomes unavailable.
10. Awarded Vendor agrees to wait for E-Rate match funds to be available and must maintain a valid SPIN number and "green light" status throughout the bid and installation process.
11. The Henry County Board of Education reserves the right to reject any proposals, waive any technicalities, and award all or part of the contract in a manner that is in the best interest of the school system.
12. All cabling work will be completed after school hours (3:30pm) or on any approved holidays. Vendor agrees to pay for any licenses necessary to complete the work within this bid.
13. If the total amount for this bid exceeds \$10,000.00, a certified check or bid bond payable to the Henry County Board of Education will be issued and retained before any work commences. The certified check or bid bond will be retained until all installations

and requirements in this bid are completed and agreed upon by the Technology Director, Geoff Jones.

14. Vendor must be in continuous business for a minimum of three (3) years and agrees to pay for all materials, labor, tools, equipment, transportation, construction cost, etc. necessary to complete installation of said cabling within this bid.
15. Vendor shall take full responsibility for any damages to buildings, furniture, equipment, personal items, trees, landscaping, or other school property and agrees to replace/or repair any said damaged items at the expense of the awarded Vendor.

C) Specifications

1. This Request for Proposal by the Henry County Board of Education is for replacement of existing fiber cabling and installation services.
2. All fiber cabling must be replaced with Multimode LC50 micron OM3 style 12 strand fiber with ST style connectors capable of supporting 10Gb data transmission or equivalent.
3. Existing fiber termination boxes are in place and will be used with said fiber when installed.
4. All bid submissions must include all related hardware components, including appropriate LC cable terminations, connectors, patch panels, etc. for all fiber connections to be fully functional at the completion of the installation.
5. All cabling must be documented and labeled once installation and testing is completed.
6. Vendor must provide any certifications for your company and employees involved in this bid or installation in reference to design, implementation, and maintenance of cabling proposed for this bid.
7. Vendor must provide three (3) references of comparable size and scope of previous fiber cable installations within the past three (3) years.
8. Vendor must provide a timeline of activities site by site of each school fiber cabling installation.
9. All cabling will be installed away from any possible interference devices such as HVAC units, lighting, etc.
10. Fiber cabling may be plenum or non-plenum depending on the location of the existing cabling and will be replaced with comparable cabling able to sustain the existing environment.
11. Lengths of each fiber run will be assessed by bidding vendors.
12. Vendors must provide cost per fiber run for each school campus.

D) Quantities

1. Abbeville Elementary School
 - a. Two (2) runs – 12 strands/each Multimode OM3 fiber terminated in LIU at each IDF.
 - b. Each strand terminated in LIU at MDF from each IDF.
 - c. Two (2) - 2 meter (6ft) fiber optic aqua colored OM3 patch cable ST to LC
 - d. Two (2) – 5 meter (10ft) fiber optic aqua colored OM3 patch cable ST to LC

2. Abbeville High School
 - a. Two (2) runs – 12 strands/each MM OM3 fiber terminated in LIU at each IDF.
 - b. Each strand terminated in LIU at MDF from each IDF.
 - c. Four (4) - 2 meter (6ft) fiber optic aqua colored OM3 patch cable ST to LC

3. Headland Elementary School
 - a. Four (4) runs – 12 strands/each MM OM3 fiber terminated in LIU at each IDF
 - b. Each strand terminated in LIU at MDF from each IDF.
 - c. Eight (8) - 2 meter (6ft) fiber optic aqua colored OM3 patch cable ST to LC

4. Headland Middle School
 - a. Three (3) runs – 12 strands/each MM OM3 fiber terminated in LIU at each IDF.
 - b. Each strand terminated in LIU at MDF from each IDF.
 - c. Six (6) - 2 meter (6ft) fiber optic aqua colored OM3 patch cable ST to LC

5. Headland high School
 - a. Four (4) runs – 12 strands/each MM OM3 fiber terminated in LIU at each IDF
 - b. Each strand terminated in LIU at MDF from each IDF.
 - c. Six (6) - 2 meter (6ft) fiber optic aqua colored OM3 patch cable ST to LC
 - d. Two (8) - 5 meter (10ft) fiber optic aqua colored OM3 patch cable ST to LC

The Vendor will be awarded based on the following criteria established by the Henry County Board of Education. The Henry County Board of Education reserves the right to award any part of this bid, whether fully, partial, or none. All bids will be evaluated on the following matrix:

Factor	Weight
Lowest Cost for E-Rate Eligible Equipment (entire cost of Mini Quote – not individual items)	30%
Prior Experience with Vendor	30%
Dispatch Certified Technician On-Site within 8 hours	15%
Adherence to RFP Specifications	15%
Location of Support Office (NOC) with contact information	10%
Total	100%

01/15/2024

HenryFy24-25Cable

By signing this document, I agree to the terms and conditions of this Mini-Quote outlined above as a representative of my company:

Printed Name: _____

Title: _____

Email Address: _____

Signature: _____

Phone Number: _____

Company Name: _____

Company Full Address: _____

E-Rate SPIN: _____

Years in E-Rate Program: _____

24/7 NOC Full Address Location: _____

Date Signed & Submitted: _____