



PLEASE POST

GARY RUSH

Interim Superintendent of Schools
ADMINISTRATION OFFICE

RODNEY GILMORE, Ed. D.

Associate Superintendent for Human Resources
HUMAN RESOURCES DEPARTMENT

October 17, 2025

JOB POSTING # 147

2025 - 2026 SCHOOL YEAR VACANCY

POSITION: ELEMENTARY ASSISTANT PRINCIPAL

LOCATION: Jackson School

RESPONSIBILITIES:

- Collaborate with the Principal to develop and implement strategic initiatives to enhance student achievement and school culture.
- Provide instructional leadership by supporting teachers in implementing effective teaching strategies and curriculum development aligned with state standards and best practices.
- Foster a positive and inclusive school climate through proactive behavior management, conflict resolution, and community engagement initiatives.
- Assist in the recruitment, hiring, and evaluation of faculty and staff members.
- Coordinate and oversee student support services, including special education, English Language Learner, counseling, and academic intervention programs.
- Collaborate with stakeholders, including parents, community members, and district personnel, to promote a culture of collaboration and shared responsibility for student success.
- Manage day-to-day operations, including student discipline, attendance, and facility management, to ensure a safe and orderly learning environment.
- Participate in professional development opportunities to stay abreast of current trends and research in education and leadership.

QUALIFICATIONS: Valid NY State administrative certification

- Minimum of 3 years of teaching experience in an elementary school setting.
- Strong knowledge of elementary curriculum, instruction, and assessment practices.
- Excellent communication, interpersonal, and problem-solving skills.
- Ability to build positive relationships with students, staff, families, and community members.
- Demonstrated commitment to equity, diversity, and inclusion in education.

COMPENSATION: Contractual

CLOSING DATE: October 24, 2025

APPLICATION PROCEDURE: To apply click on this link www.olasjobs.org/hempstead-ufsd

Rodney Gilmore _____

RODNEY GILMORE, Ed. D.

Associate Superintendent for Human Resources

We are an Equal Opportunity Employer