Parent and Family Engagement Policy

2025-2026 South Pine Academy

I. Parent and Family Engagement Policy

A. The administration, staff and parents of South Pine Academy believe that the improved academic achievement of each student is a responsibility shared by the entire school community, including the school district, school, community members, school administration, staff, students, and parents (as defined for purposes of this policy to include guardians and all members of a student's family involved in the student's education). Our Parental Involvement Policy outlines the activities that will be conducted to involve parents during the school year. Our Parental Involvement Policy was designed by a school-based team of administrators, teachers, teacher assistants, parents, and PTA members.

II. Annual Information Meeting/Curriculum Night

A. We will hold our Annual Title I Review/Back to School Night in the fall of 2025. This meeting will provide parents with the opportunity to learn about the Pre-K through 5th-grade curriculum and offer input on school improvement and parent involvement initiatives we have as a Title I School. This meeting will also provide information regarding:

- A description and explanation of the curriculum, assessment forms, proficiency levels, and state standards.
- An explanation of our instructional program
- A discussion of the importance of homework, attendance, tardiness, and feelings about school
- The rights and responsibilities of parents at a Title 1 school
- Resources and instructional methods for English Language Learners

III. Flexible meeting times

A. This year, we will ensure maximum parental involvement in school opportunities and meetings by using a flexible schedule that will be posted on the school website and in the ParentSquare calendar with options for In-Person and virtual meetings.

IV. Title I Part A Planning

A. Communication with parents is crucial for student academic success. This year, South Pine Academy will use a variety of methods to communicate with families and the school community.

ParentSquare: ParentSquare enables safe, two-way communication between schools and families.

Parent Teacher Conferences: You will receive information regarding scheduling parent-teacher conferences in the fall. Teachers will be available to review your child's progress and answer any questions you may have. Parents may schedule additional conferences as needed.

Open House: Open House and Orientation events are scheduled each August to provide parents with the opportunity to meet faculty and staff of our school, tour our beautiful campus, and meet their child's teacher.

Thursday Folders: will be sent home weekly with paper copies of relevant information.

V. Parent Information and Opportunities

A. Describe how you will provide parents and families with the following:

1. Weekly Canva newsletter/ school website- Parent Square, Thursday Folders/agendas/ Social Media
2. School website/School Report Card
3. Assessment results of their child's performance – Progress reports, parent conferences, Thursday Folder work, and report cards
4. A description and explanation of the curriculum, assessment forms, and proficiency levels, and state standards. Include strategies to inform parents with language barriers and/or disabilities – Information will be provided in Spanish upon request. Information will also be provided through the school report card.
5. Opportunities for regular meetings to participate in decision-making will be provided through the SIT meetings (once a month)
6. Timely responses to suggestions and questions raised by parents- this will be done when suggestions and questions are given within a 24-hour school day period in writing.
7. Reasonable access to staff, opportunities to volunteer and participate in child's class- ParentSquare

VI. South Pine Academy School-Family Compact & Expectations

A. Parents will receive a copy of the South Pine Academy Learning Compact & Expectations via Parent Square and during our Annual Title I meeting. We believe that our students do their best through the teamwork of parents, families, students, and school staff. The Learning Compact is an agreement between South Pine families and the school that outlines how we will work together to support student learning throughout the school year. This document will be shared in English and Spanish through Parnet Square.

VII. Building Parent and Family Engagement Capacity

A. Briefly discuss how you will address the following:

1. Assistance to parents will be given through the school website, school report card, parent conferences, ParentSquare, and quarterly progress reports. Additionally, Title 1 information can be found on the school website under the Title 1 page. Parents will be invited to attend a Title I Annual Meeting in the fall to receive information.

2. Materials will be given through community partners, SSPLC, and will also be located on the school website under the Title 1 tab.

3. Our committees will host Professional Development to assist teachers and staff on ways to communicate and engage families for events, in communication, and help with resources.

4. Coordinate and integrate parental involvement programs/activities will be done with our PLC committees and our community partnerships.

5. Appropriate roles for community-based organizations and businesses will be

developed in SIT.

6. Conduct other activities as appropriate and feasible that are designed to help Parents become full partners in the education of their child
7. Ensure that information related to parent involvement is sent home in the language used in the home (Spanish, English, Russian, etc).

VIII. English Learners and Disabled Parents and Families

A. Opportunities for the participation of parents with limited English proficiency or with disabilities will be provided through an interpreter (Spanish, French, Portuguese, Russian) and any other need at the parent's request. Materials will be translated into Spanish for parents or made accessible.

IX. Parent/Family Requests

A. Support for parental involvement activities requested by parents will be done on a case-by-case basis. PTO, our SSPLC team, along with community-based partners, will help in suggesting parental involvement activities.

X. Annual Evaluation

A. As a school community, we will review the effectiveness of our parent involvement policy in improving our school during our Annual Title I Meeting and School Improvement Planning process.

We invite you to contact the school to ask any questions you may have or to schedule a visit or meeting. We hope that your child(ren) will have a wonderful learning experience at South Pine Academy. Parents will be encouraged to participate in the School Improvement Team, Parent Teacher Association, and other school activities. Parents are also welcome to submit Parent Involvement activity requests to our Parent Involvement Committee. As always, South Pine will be sensitive to the cultural backgrounds of parents, students, and the community at large, and will provide a welcoming environment for all.

XI. Other Parent and Family Engagement Practices (School <u>may</u> include the following).

Only describe the ones you choose to implement

A. Describe how your school addresses the following, **only** if practices are part of your schoolwide plan.

- Pay reasonable and necessary expenses associated with local parent and family engagement activities for instructional materials, such as manipulatives, for students to work at home.
- Arrange school meetings at a variety of times or conduct in-home

Conferences for those unable to attend school activities will be conducted virtually, with recorded versions available for families to watch if they are unable to participate. Summaries will be included in weekly ParentSquare posts, and multiple sessions of in-person events will be offered.