

INSTRUCTIONAL PROGRAM REVIEW RUBRIC

The purpose of this rubric is to assess the program's performance based on established SACSCOC standards and criteria. This rubric provides a description of what is necessary for a program to meet required standards.

CRITERIA	MEETS EXPECTATIONS	NEEDS IMPROVEMENT
1 Program Description <i>The program supports the stated mission and goals of the institution and is accurately represented in the NWCC Bulletin.</i> (SACSCOC 9.1 CR)	The program is accurately represented in the NWCC Bulletin AND aligns with the mission and goals of the institution.	There are inconsistencies or errors in the way that the program is represented in the NWCC Bulletin.
2 Admissions Policies <i>The program's admission policies are consistent with the institution's admission policies. If a program has different admission policies from other programs they are clearly stated.</i> (SACSCOC 10.5)	The program's admissions policies are stated in the NWCC Bulletin, and are consistent with NWCC admissions policies. The program adheres to established admissions policies when accepting students into the program. If a program has different admission policies from other programs they are clearly stated.	The program has admissions policies different from NWCC, but they are not clearly stated OR are not consistent with the NWCC policies.
3 Student Success <i>The program evaluates success with respect to student achievement consistent with its mission. Criteria may include: enrollment data; retention, graduation, transfer, course completion, and job placement rates; or state licensing examinations.</i> (SACSCOC 8.1 CR)	Student success, defined as enrollment, retention, graduation, transfer, course completion, and job placement rates; or state licensing examinations, is regularly assessed and the results are used to guide strategic planning.	Student success is not regularly or completely assessed OR results are not used to guide improvement in the program.
4 Faculty Credentials <i>Faculty qualifications are directly and specifically linked to the courses assigned to the faculty member</i> (SACSCOC 6.2)	All faculty members in this program are fully qualified to teach assigned courses and qualifications are clearly documented.	Not all faculty members in this program are fully qualified to teach assigned courses OR documentation on the qualifications is missing.
5 Program Mission <i>Program mission directly aligns to NWCC mission.</i> (SACSCOC 9.1 CR)	The mission statement is aligned to the NWCC mission AND the mission guides strategic planning	Program mission alignment to NWCC mission is incomplete or in process OR the mission is not integral to strategic planning
6 Program Outcomes <i>The program identifies expected program specific strategic planning outcomes, assesses the extent to which it achieves these outcomes, and provides evidence of improvement based on analysis of the results.</i> (SACSCOC 7.1 CR)	Program has identified outcomes. Outcomes are measured regularly; results are used to guide program improvements.	Some program outcomes are identified, but outcomes are unclear and/or incomplete OR are not measured regularly OR results are not used to guide improvement.
7 Student Learning Outcomes <i>The program identifies expected program specific student learning outcomes, assesses the extent to which it achieves these outcomes, and provides evidence of improvement based on analysis of the results.</i> (SACSCOC 8.2.a)	Program has identified student learning outcomes. Outcomes are measured regularly; results are used to guide strategic planning efforts.	Some program student learning outcomes are identified, but outcomes are unclear and/or incomplete OR are not measured regularly OR results are not used to guide improvement.
8 SACSCOC Compliance <i>The program coordinator indicates that the program is in compliance with the SACSCOC standards and policies evaluated on the SACSCOC compliance survey.</i>	The program is in compliance with all SACSCOC standards and policies, as indicated on the SACSCOC Compliance Survey OR has a written plan in place to correct any deficiencies.	The program is NOT in compliance with all SACSCOC standards and policies, as indicated on the SACSCOC Compliance Survey.
9 Overall Program Assessment <i>Program assessment data is used by faculty in the program to guide program changes.</i>	Faculty members in the program have carefully reviewed the program's assessment data and have developed a summation of the program's current status, along with recommendations on ways to improve the program in the future.	An overall program assessment is not complete OR does not provide recommendations for program improvement.