

**Date:** September 26, 2025

**Time:** 10:00 a.m.

**Location:** LEARN, 44 Hatchetts Hill Road, Old Lyme

### **Agenda**

#### 1.0 Approval of Minutes

- Discussion and possible action to approve meeting minutes of 8.22.25.

#### 2.0 Updates & Reports

- Architects: Newman Architects, PC/RDG Architects
- Building Company: Gilbane, Inc.
- Owner's Rep.: Collier's Engineering & Design

#### 3.0 Other Reports

- Update from Town of Waterford

#### 4.0 Financial Update

- Contracts & Payment Applications
  - Discussion and possible action on invoices for Project #245-0090MAG/N/PF
    - See spreadsheet.

#### 5.0 Old Business

- Furniture, Fixture, & Equipment (FF&E)

#### 6.0 New Business

- Discussion and Possible Action on Phase 2 Bid Package for Switchgear and Generator to Collins Electric Co., Inc. of Chicopee, MA, in the amount of \$523,367.00, for Project 245-0090-MAG-N-PF
- Discussion and Possible Action to Approve the Plans and Specifications for Phase 3 – Construction Plans and Specifications for Project 245-0090-MAG-N-PF, dated 8/25/2025
- Any new issues or items not previously discussed.

#### 7.0 Next Meeting

- October meetings
  - Special Meeting: October 2, 2025, 10:30 a.m., VIRTUAL
  - Next Regular Meeting: October 24, 2025, 10:00 a.m. IN PERSON

#### 8.0 Adjournment

