

CHS SENIOR CHECKLIST

Start **HERE!**

- Explore your options**
 - Research colleges that fit your academic interests, location preferences, and budget.
 - Make an appointment with your school counselor
 - Attend PROBE Fair, schedule visits, or virtual info sessions.
 - Review the [CHS SENIOR PACKET](#)
- Create your accounts**
 - [Common App](#)
 - [GAFutures](#) (GA colleges and Zell/HOPE tracking)
- Complete the application**
 - Double-check deadlines for Early Action, Early Decision, and Regular Decision.
 - Send transcripts through GAFutures (if applying to a Georgia public college) or Parchment (out of state)
- Fill out a Student Profile for your Recommenders**
 - [CLICK HERE TO DOWNLOAD PROFILE](#)
 - Write your college essay or personal statement (have an English teacher/counselor review it).
 - Ask 2–3 teachers or counselors early for recommendation letters **if needed**.
 - Give your recommenders 10 school days to complete
- Take or send test scores (if required)**
 - Some colleges are test-optional, but if not:
 - Register or send scores through College Board (SAT) or ACT.org.
- Send your Transcript!**
 - GAFutures (In State)
 - Parchment (Out of State)

School Counselors DO NOT send your transcript for you!

After Applying...

- Check your email regularly**
 - Watch for updates from colleges about missing documents or next steps.
 - Check your JUNK/SPAM Folder
- Track application status**
 - Create a spreadsheet to track deadlines, logins, and confirmations.
- Celebrate milestones!**
 - Share acceptances with your counselor
 - Complete senior surveys and send final transcripts at the end of the year.
- Seniors MUST REQUEST THEIR FINAL TRANSCRIPT TO BE SENT TO THEIR POST SECONDARY INSTITUTION AFTER JUNE 1 TO CONFIRM GRADUATION STATUS**

REQUEST YOUR
FINAL TRANSCRIPT



How can I be successful in this process from start to finish?

- Check your personal email for correspondence from your counselor and college regarding the program information such as acceptance, additional required documentation, course registration, etc.
- Get your Senior Profile to your School Counselor and Letter of Rec teachers ASAP!
- Start the application process early!



CHS
STUDENT SERVICES



SENIOR PROFILE
FORM



GAFUTURES



PARCHMENT



CHS SENIOR
PACKET

CHS SENIOR CHECKLIST

Financial Aid & Scholarships

- Complete the FAFSA**
 - Go to studentaid.gov to complete your FAFSA.
 - You'll need your FSA ID (student and parent).
 - The FAFSA opens October 1.

FAFSA CHECKLIST



- Review HOPE/Zell eligibility**
 - Track your GPA and rigor credits on GAfutures.org.
- Apply for scholarships**
 - Local: CHS Website under "Student Services"
 - National: Fastweb.com, [BigFuture Scholarships, Scholarships.com](http://BigFutureScholarships.com)
 - School Specific: Once you have committed to a school, check their website as they will have their own scholarship portal/website.

Other Senior Info

- Order Cap & Gown**
- Order your Yearbook**
- MARK YOUR CALENDARS FOR GRADUATION!**
May 22, 2026 at 8pm
First Baptist Church of Woodstock



CHS
STUDENT SERVICES



CAP & GOWN

Fast Facts

- November is Georgia's "Apply to College Month" where most colleges in GA waive their application fees. Find the codes [LINKED HERE!](#)

TYPES OF APPLICATIONS:

- Early Action (EA) – Non-Binding**
 - You can apply early and still choose later.
 - You submit your application early.
 - You get an early admission decision.
 - But you do not have to commit – you can still apply to other colleges, compare financial aid offers, and make your final decision by May 1.
 - Some schools offer "Restrictive" or "Single-Choice" Early Action, which limits where else you can apply early, so check each school's policy carefully.
- Best for:
 - Students who are ready to apply early
 - Want to know results sooner
 - Still want to keep their options open
- Early Decision (ED) – Binding**
 - You apply early and commit if accepted.
 - You can only apply to one college using Early Decision.
 - If accepted, you must attend that college and withdraw all other applications.
 - It's a binding agreement – the only reason to decline is if the financial aid package is not sufficient.

Best for:

- Students who have a clear first-choice school
- Have visited, researched, and are 100% sure it's the right fit
- Are comfortable committing before seeing other offers

REQUEST YOUR
FINAL TRANSCRIPT

