

**SPECIAL EDUCATION LOCAL PLAN AREA
SUPERINTENDENTS' AND OPERATION'S MEETING MINUTES**

Wednesday, September 24, 2025 – 10:30 a.m.
YCOE Business Center, 1114 Yuba Street, Marysville, CA 95901

| TOPIC | DISCUSSION | ACTION TAKEN |
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| 1. CALL TO ORDER | Kristen Nottle-Powell called a meeting of Superintendents' and Operation's Council to order at 10:36am on September 24, 2025, at 1114 Yuba Street, Marysville, CA 95901 | CALLED TO ORDER: 10:36 a.m. |
| ATTENDANCE, PLEDGE OF ALLEGIANCE | <p>Craig Guensler, Rob Gregor, Jennifer Nelson, Kimberly BentonWolfgram, Rusty Gordon, and Toni Vernier.</p> <p>In absents was Patrick Brose, Nicole Newman and Louise Miller.</p> <p>Kristen Nottle-Powell led the council in the Pledge of Allegiance.</p> | QUORUM PRESENT: Yes |
| 2. PUBLIC COMMENTS | There were no public comments. | |
| 3. APPROVAL OF AGENDA | <p>Kristen Nottle-Powell directed the council members to the September 24, 2025, Agenda for their review and approval.</p> <p>Upon a motion by Craig Guensler, duly second by Toni Vernier, the council unanimously approved the September 24, 2025, Agenda as presented.</p> | <p>MOTION: To approve the September 24, 2025 Agenda as presented.</p> <p>MOTION: Craig Guensler SECOND: Toni Vernier</p> <p>ROLL CALL VOTE: Craig Guensler - Aye Rob Gregor - Aye Jennifer Nelson - Aye Kimberly BentonWolfgram - Aye Rusty Gordon - Aye Toni Vernier - Aye MOTION APPROVED (6/0)</p> |

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| <p>4. CONSENT AGENDA</p> | <p>Kristen Nottle-Powell directed the council members to the August 27, 2025, Consent Agenda for their review and approval.</p> <p>Upon a motion by Craig Guensler, duly second by Jeff Roberts, the council unanimously approved August 27, 2025, Consent Agenda as presented.</p> | <p>MOTION: To approve the Consent Agenda as presented.</p> <p>MOTION: Craig Guensler SECOND: Rob Gregor</p> <p>ROLL CALL VOTE: Craig Guensler - Aye Rob Gregor - Aye Jennifer Nelson - Aye Kimberly BentonWolfgram - Aye Rusty Gordon - Aye Toni Vernier - Aye MOTION APPROVED (6/0)</p> |
| <p>5. FISCAL & FINANCE SERVICES</p> | <p>5.1 Approval for Fiscal Year 2024-2025 Carryover</p> <p>Aaron Thornsberry presented the 2024-2025 carryover of Low Incidence Equipment funds in the amount of \$13,057.58.</p> <p>Upon a motion by Rob Gregor, duly second by Craig Guensler, the council unanimously approved Fiscal Year 2024-2025 carryover funds.</p> | <p>MOTION: To approve of Fiscal Year 2024-2025 Carryover</p> <p>MOTION: Rob Gregor SECOND: Craig Guensler</p> <p>ROLL CALL VOTE: Craig Guensler - Aye Rob Gregor - Aye Jennifer Nelson - Aye Kimberly BentonWolfgram - Aye Rusty Gordon - Aye Toni Vernier - Aye MOTION APPROVED (6/0)</p> |
| <p>6. POLICIES & PROCEDURES</p> | <p>6.1 SELPA Policy SP.028 Update</p> <p>Kristen Nottle-Powell presented the SELPA Policy SP.028 update as requested from the last meeting. Working with Sutter County and reaching out to last years providers.</p> | |

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| <p>7. PROFESSIONAL DEVELOPMENT</p> | <p>7.1 The Data Advantage Season 6 Series</p> <p>Kristen Nottle-Powell presented an upcoming, 3-part training series, for special education data processors.</p> <p>7.2 Improvement Science Basics</p> <p>Kristen Nottle-Powell presented training for educators that can help with effective changes to their classrooms, schools and districts.</p> <p>7.3 System Improvement Leads Summit</p> <p>Kristen Nottle-Powell presented a training that will have valuable resources for positive outcomes for students.</p> | |
| <p>8. MONITORING AND REPORTING</p> | <p>8.1 CALPADS Fall Roadshow Training Dates</p> <p>Kristen Nottle-Powell presented an upcoming training with dates and locations.</p> <p>8.2 C3 July 2025 Report</p> <p>Kristen Nottle-Powell presented SELPA Meeting Calendar for 2025-2026, for their review and approval.</p> | |
| <p>9. SPECIAL EDUCATION SERVICES</p> | <p>9.1 Non-Public Agency Contractor Rates</p> <p>Kristen Nottle-Powell shared all information available. Will continue with conversation at next meeting.</p> | |

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| <p>10. GENERAL INFORMATION</p> | <p>10.1 Local Education Agency Share</p> <p>Kristen Nottle-Powell shared that a lot of the districts are having issues trying to provide services to students. Rob added his vision for the future.</p> | |
| <p>11. ADVANCED PLANNING</p> | <p>11.1 Next Regular Board Meeting October 22, 2025 – 10:30 a.m. Location: Wheatland School District, 111 Main Street, Wheatland, CA 95692</p> | |
| <p>12. ADJOURNMENT</p> | <p>There being no further business for discussion, the meeting was adjourned.</p> <p>Upon a motion by Rob Gregor, duly second by Craig Guensler, the council unanimously adjourned September 24, 2025, Superintendents’ and Operation’s Council meeting at 11:22 a.m.</p> | <p>MOTION: To adjourn at 11:22am</p> <p>MOTION: Rob Gregor SECOND: Craig Guensler</p> <p>ROLL CALL VOTE: Craig Guensler - Aye Rob Gregor - Aye Jennifer Nelson - Aye Kimberly BentonWolfgram - Aye Rusty Gordon - Aye Toni Vernier - Aye MOTION APPROVED (6/0)</p> |

Respectfully submitted,
Donna Silva
 SELPA Secretary III, Yuba County Office of Education

Kristen Nottle-Powell, Ed. D
 Assistant Superintendent of Special Education & SELPA