District English Learner Advisory Committee (DELAC)

Wednesday, October 15, 2025

Meeting Location: OAE Room 6

Meeting Start Time: 4:30 A.M.-5:30 A.M.

Time	Office/Facilitator	Topics	Outcome
4:30 - 4:40 p.m.	Mary Lynch, Director of Student Supports	• Welcome and Introductions	Engage in Building Community
4:40 - 4:50 p.m.	Administration/staff/parents/	• Review OUHSD DELAC Norms • Team Sharing/Public Comment/Optional **ELAC** Reports/Activity/ Updates • DELAC Nominations / Process	Engage in Building Community Engage in Stakeholder Input
4:50-5:15 p.m.	Mary Lynch	• First Review of English Learner Master Plan	Build Capacity with EL Community
5:15-5:30 p.m.	LPHS Administration	• Attendance Recognition for LPHS students who have earned perfect attendance (OHS celebrates next month)l	Engage in Celebration with Community
5:30 p.m.	TBD	• Closure • Adjournment	Engage in Building Community

Meeting Minutes to Follow

DELAC Meeting Summary Minutes from October 14th 4:30 Meeting

1. Welcome and Introductions

The meeting opened with a warm welcome from Director, Mary Lynch. She explained the purpose of DELAC and then went further into one of the focuses for today's meeting is to celebrate student accomplishments with regard to Perfect Attendance. She went on to explain…at each DELAC meeting EL students are celebrated for their academic accomplishments (this time attendance accomplishments). This meeting is dedicated to honoring LPHS students, and the next DELAC meeting will honor OHS students.

2. Review of OUHSD DELAC Norms

Mary briefly reviewed the DELAC meeting norms to reaffirm expectations for collaboration and respect…"in DELAC, we treat each other with kindness…." at our next meeting we can look to see if there is anything you want to add or change.

3. Team Sharing / Public Comment / Optional ELAC Reports / Activity / Updates

Participants provided updates from their respective school sites and shared recent ELAC activities. LPHS meeting is coming up and Whynona talked about her recent ELAC meeting where she went over the EL program classes and which classes students will take if they are an EL student. Mary explained that this was awesome to include in an ELAC meeting and suggested to Amy Steele that she get more information about that in the case that she wants to do something similar at LPHS

4. DELAC Nominations / Process

An overview of the DELAC nomination process was presented, outlining opportunities for parent leadership roles. Members were encouraged to consider serving or nominating. Election details and next steps will be shared prior to the upcoming DELAC meeting.

5. First Review of English Learner Master Plan

The committee began its initial review of the current English Learner Master Plan. Mary briefly explained the purpose of the EL Master Plan and that DELAC should take an active role in any edits or updates. She explained a deeper dive into the document would happen at an upcoming meeting. She printed out enough copies so members could take home a copy and look at the document at their leisure. She also offered translation services. If someone would like a translated copy, we have them available.

6. Attendance Recognition from LPHS

Mary Lynch congratulated both the parents and students for how wonderful they are doing in school stating that, "...the fact that you have accomplished PERFECT ATTENDANCE while also learning to master the English language is definitely something to celebrate…" She explained to the members that "life is hard for teenagers. Have you ever walked a students schedule? Let me tell you, it is a very structured and long day!"

Time was then taken to celebrate each student with outstanding attendance (PERFECT ATTENDANCE). Recognition certificates and photos were taken. The students who were not able to attend will be recognized at the LPHS ELAC meeting.

7. Closure

Mary summarized key takeaways, encouraged continued collaboration among DELAC and ELAC teams, and thanked all members for their time

8. Adjournment

The meeting was adjourned at [insert time]. The next DELAC 5:20 p.m.