SAN MATEO UNION HIGH SCHOOL DISTRICT

Capital Facilities & Construction Department
1350 Bayshore Highway, Suite 150
Burlingame, CA 94010

ADDENDUM NO. [2]

TO
REQUEST FOR QUALIFICATIONS AND PROPOSALS (RFQ/P) NO. 01-0351
Facilities Master Planning Services

Date Issued: October 17, 2025

Project: Facilities Master Planning Services

RFQ/P Release Date: October 7 & October 14, 2025

Proposal Due Date: October 22, 2025, by 2:00 p.m. (Pacific Time)

1. PURPOSE OF THIS ADDENDUM

This Addendum is issued by the San Mateo Union High School District (SMUHSD) to provide revisions, clarifications, and/or additional information regarding the RFQ/P referenced above. The Addendum forms a part of the RFQ/P documents and shall be incorporated into the final proposal submission.

All other terms and conditions of the RFQ/P remain unchanged.

2. MODIFICATIONS / CLARIFICATIONS

Modification No.1 – Removed from Scope of Work in Exhibit A

Item 11. Projected enrollment growth over the next five years.

Item 12. A capital planning budget outlining identified projects.

Item 13. Identification of funding sources for acquisition, new construction, modernization, and lead testing/remediation.

Modification No.2 – Removed from A. Additional District Scope Elements in Exhibit A

- 9. Funding Plan Development
    - Coordinate with the District and the District's Financial Advisor to develop a comprehensive funding program that evaluates funding from (a) the State (e.g., modernization, growth, joint-use, career technology, and financial

hardship), (b) land developers/merchant builders (e.g. mitigation payments, statutory school fees, alternative school facilities fees, and site dedication); and (c) local funds (e.g., sale/lease of surplus property, general obligation bonds, redevelopment tax increment, certificates of participation, and special reserve funds).

Modification No.3 – Removed content from *16.4 Methodology in 16. Proposal Content in 16.4.1*

- Identify and document Budget Limitations and Funding Source

Modification No.4 – Add: District Consultant

- The selected firm will work with the Districts' current State Funding Consultant.

3. ACKNOWLEDGMENT OF ADDENDUM

Each proposer shall acknowledge receipt of this Addendum by completing Attachment B – Receipt of Request for Proposal (RFQ/P) and Addenda included in the RFQ/P package and submitting it with their proposal response.

Failure to acknowledge receipt of this Addendum may render a proposal non-responsive.

ISSUED BY:
Charlie Royce
Director of Facilities and Construction
San Mateo Union High School District
Email: CRoyce@smuhsd.org

Attachments (if applicable):

☐ **Exhibit B – Receipt and acknowledgement of Addendum**

NOTES TO PROPOSERS

- All other provisions of the RFQ/P remain in full force and effect.
- It is the responsibility of each proposer to ensure they have received and acknowledged all Addenda issued by the District prior to submitting their proposal.

Attachment B – Receipt and Acknowledgment of Addendum

Upon receipt of each Addendum issued by the San Mateo Union High School District (SMUHSD), the proposer shall acknowledge receipt by completing this form and including it in their proposal submission package.

Failure to acknowledge all Addenda issued may be grounds for deeming the proposer non-responsive.

Addendum Number	Date Issued	Proposer Initials

I, the undersigned, on behalf of the proposer, certify that I have received and acknowledged all Addenda listed above.

Signature: _____ Date: _____

Name (Print): _____ Title: _____

Company Name: _____

Submit this completed form with your proposal response.