




PTO Meeting Minutes

October 7, 2025

6pm

Topic/Speaker	Notes
Welcome & Call to Order (Brianne)	
Principal's Report (Dr. Kramer)	<ul style="list-style-type: none"> ● Inflatable Race - update on costumes, race logistics We have 4-5 inflatable donations so far (we need 8) plus a pig costume for Oct.30th. Sessions will be at 9:14 and 1:45pm. There will be an obstacle course starting with a spinner and Dr Kramer will record and post on socials. A trophy of some sort is needed. ● Google Form/List of parent emails from BTSN - working with Nicole. 210/330 possible responses. 86% would like direct contact with the PTO. Classroom Communicator selections were emailed. ● Run for Ed One Big Thing: Swings/Shade/Pickleball 2 Swings \$2,000 plus installation costs. Also reviewing shade option which would need to be taken down in winters. ● Pride Assembly Update - criteria, incentives PRIDE stands for Problem Solving, Respect, Inclusion, Dedication, and Empathy. It was discussed and changed from CHAMP to better align with district during summer meeting of Positive behavior Intervention and Supports meeting. One student is chosen monthly from a classroom. It can be teacher or student selected. The selected students can choose from extra snack in the cafeteria or an extra 15mins of recess. The program ties in nicely with the 20 lessons in 2nd Step program. ● Other updates Hands on House was not available this year as they are in a year of transition and so we have retained the Whitaker Center for in school enrichments. They are also more flexible and less expensive.
Treasurer Report (Alycia)	<ul style="list-style-type: none"> ● Monthly Update ● Receipts Monthly ● Chairs can reach out for purchases - Michelle/Alycia/Brianne ● Staff Fund Request - 10/31 deadline for BTS submissions ● Hempfield Foundation https://www.hempfieldfoundation.org/ Melanie and Dr. Kramer will connect on grant writing. State grants must be run through the business office. In Super PTO meeting we discussed tapping into more of a partnership with The Hempfield Foundation.
Old Business (Alycia/Brianne)	<ul style="list-style-type: none"> ● Chair List <ul style="list-style-type: none"> ○ Social Media - Bri Whitehall – In Process ○ Anchor Club – We still need a point person to communicate with Anchor Club/Erin Settle.

	<ul style="list-style-type: none"> o Book Fair - Kit Krotto & Conner Smith – “We met with Book Fair rep and will connect with Laura & Luann on teachers Wish Lists.” Katie shared it has been difficult to get in touch with anyone at Moe’s. Melanie suggested 5 Guys, Issacs, Dominos. <i>Moe’s is booked</i> o Spirit Wear - Abby Kerns – The Staff would appreciate more Hempfield/H Shield swag. Alycia shared The Hempfield Foundations site as an example. No minimums, order, delivery frequency bi-weekly, monthly o Concert Flowers & Balloons (12/10 & 3/26) – Night of The Arts and Winter Concert. Anchor Club will Sell, Pickup, Dropoff. o Fun Fest Basket Raffle - Chanel Neff o Fun Fest (looking for 2 or more, task force) – We are looking to piece out Food and Games for Funfest if you or anyone you know is interested. o Glow Dance – Alycia can let it go or have someone shadow. o Book Swap - Amanda Blaney o Fundraising Task Force: Melanie Miller & Christine Greinermiller – Looking to schedule meeting for more strategic donations. <ul style="list-style-type: none"> ▪ Sponsors/Prizes (Volunteers to drop envelopes at businesses, update on prizes, feedback) ● PTO Communication Request (Google Form) ● Family Photo Sessions - photographers booked up, push to next year ● Super PTO Meeting <ul style="list-style-type: none"> o Monday, October 6, 6-8pm – update – We met with The Hempfield Foundation. We are also trying to document everything to create a succession plan and make the work that goes into events and fundraising easier. Discussed splitting author visits with other PTO’s Landisville PTO was all men representing. o Monday, February 9, 6-8pm
<p>Appreciation</p>	<ul style="list-style-type: none"> ● Gifts to front office staff - Paige ● Gifts to custodial staff - Michelle ● Volunteer Thank Yous - Amanda
<p>Run for Education (Brianne/Katie)</p> <p>Oct. 24, 2025 Rain Date Oct. 28, 2025</p>	<ul style="list-style-type: none"> ● Update Kick off Assembly, Kudos Board & Incentives ● Registration on FundHub! ● Dunk Tank Plan <i>Dr. Kramer will pick up the dunk tank in his truck.</i> ● Coffee Truck update - Diane Wanner <i>Coffee truck (Tom’s Traveling Coffee) will be available from 10:15 – 2:25pm. Philly Soft Pretzels.</i> ● Silver & Bronze Sponsorships still available 10/10 <ul style="list-style-type: none"> o Sponsor signs donated by Craig & Nicole Heller o Fan signs? – <i>Tabled for time/help this year. Discussion around whom would be willing to help in this timeframe.</i>

	<div style="text-align: center;">  </div> <ul style="list-style-type: none"> ● Volunteer ^ <ul style="list-style-type: none"> ○ Sign up ● Day of Plan: <ul style="list-style-type: none"> ○ Never Stop Moving 365 ○ Helpers from 6th grade – Dr. Kramer shared student council representatives will help.
<p>Book Fair & Moe’s (5th) (Kit/Conner)</p> <p>Nov. 3-7, 2025</p>	<ul style="list-style-type: none"> ● In planning - initial communications sent in 5 o’clock email ● Work with Mrs. Park & Mrs. B on wish lists ● Work with Mrs. Lesoine - scholastic flyers ● Moe’s - Set Up (Katie) – Will look at other options if Moes is no longer able.
<p>Spiritwear (Abby)</p>	<ul style="list-style-type: none"> ● In planning ● Launch spiritwear store before the holidays, run year-round ● Deliver individual orders to school or direct to homes? PTO volunteers to deliver? How do others work this as some have a form of delivery. How can people save on shipping?
<p>Parent/Teacher Conference Dinner (Melina)</p> <p>Nov. 24, 2025</p>	<ul style="list-style-type: none"> ● In planning ● Potluck signup ● Child care - confirm with Anchor Club - Do we or can we look at more Grab and Go options with new schedule this year? Confident all bases are covered, no concerns.
<p>New Business</p>	<ul style="list-style-type: none"> ● Trunk or Treat - too late this year, but for next? – Dr. Kramer is in/approves of Trunk or Treat. ● Holiday Store - company reached out ● Blizzard Battle/Penny Wars - proposed for Feb – We could use grade colors. Make morning announcements, hold Monday – Friday. We have a connection at the Credit Union so we do not need to count change. Idea proposed to donate to charity, we could also buy more swings.
<p>Teacher Report (Mrs. Ashley Cope)</p>	<ul style="list-style-type: none"> ● Classroom Connector Process 1 Communicator per grade level. We do not need connectors. The teachers would still share PTO events but do not wish to email parents asking for donations for conference dinners or events that would benefit them. “It would mean more if it came from parents.” Discussion of preference in opt out vs. opt in emails. ● Run for Ed/ FundHub We are trying to get everyone to sign up. PTO sent tutorial video and that would have been a good example of what a communicator could send when we don’t get a chance to check email fast enough.
<p>Next Meeting</p>	<p>Scheduled for Thursday 11/13 at 6pm Proposed dates - 12/8 or 12/11 & 1/7 or 1/8</p>