Title I School-Level Parental Involvement Policy

Chula Vista High School

Chula Vista High School has developed a written Title I parental involvement policy with input from Title I parents through School Site Council, Coffee with the Principal and ELAC meetings. *Parents are given a copy of the policy with the Student Parent Handbook during the first week of school.* The policy describes the means for carrying out the following Title I parental involvement requirements [*20 USC* 6318 Section 1118(a)-(f) inclusive].

Involvement of Parents in the Title I Program

To involve parents in the Title I program at Chula Vista High School, the following practices have been established:

- CVH convenes an annual meeting to inform parents of Title I students about Title I requirements and about the right of parents to be involved in the Title I program.
    - This meeting occurs within the first thirty days of school.
    - The meeting date is posted on the school website, school marquee and through a Jupiter grades or Infinite Campus call or email to parents.

- CVH offers a flexible number of morning and evening meetings for Title I parents in order to provide multiple venues for parents to interact with the school in order to collaborate in the success of Title 1 programs.
    - Coffee with the Principal occurs 4 times a year.
    - SSC meetings occur monthly
    - Parent Learning Walks occur twice a year
    - ELAC meetings occur four times a year
    - Parent Workshops occur throughout the year
    - Parents have the following committee involvement opportunities: DELAC, DPAC, ELAC and SSC.

- CVH involves parents of Title I students in an organized, ongoing, and timely way, in the planning, review, and improvement of the school's Title I programs and the Title I parental involvement policy.
    - Parents receive the policy and are encouraged to provide feedback on the Title I policy and Title I programs at school events throughout the year.
    - The SSC reviews, monitors and approves the Title I Parent Policy and Title I programs.
    - There is a DPAC/ELAC representative in SSC.

- CVH provides parents of Title I students with timely information about Title I programs.
    - Parents are notified about Title 1 programs at various events: Open House, Coffee with the Principal, Parent Learning Walks, SSC, ELAC, parent workshops/meetings.
    - Parents are also notified through various means of communication: Jupiter Grades, Infinite Campus the school website, personal calls, mailed postcards and flyers, notices sent home with students, postings on campus and on the school marquee.

- CVH provides parents of Title I students with an explanation of the curriculum used at the school, the assessments used to measure student progress, and the proficiency levels students are expected to meet.

- Parents participate in learning walks in which they are invited to participate in classroom observations.
- Parents of ninth and eleventh grade students are encouraged to participate in our Student Led Conferences.
- Infinite Campus provides online access for parents to be informed of students' attendance and academic progress.

- CVH provides opportunities for parents of Title I students to meet with school personnel in order to allow them to participate in decisions relating to the education of their children.

School-Parent Compact

Chula Vista High School distributes to parents of Title I students a school-parent compact. The compact, which has been jointly developed with parents, outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement. It describes specific ways the school and families will partner to help children achieve the State's high academic standards. It addresses the following legally required items, as well as other items suggested by parents of Title I students.

- The school's responsibility is to provide high-quality curriculum and instruction in a supportive and effective learning environment that enables students to meet the common core standards.
- The ways parents will be responsible for supporting their children's learning.
- The importance of ongoing communication between parents and teachers through, at a minimum, open house; frequent reports on student progress; access to staff; opportunities for parents to volunteer and participate in their child's class; and opportunities for parents to participate in learning walks.

CVHS' SSC annually reviews and revises the School-Parent Compact. SSC provides input on the policy and makes changes that will further meet the needs of our student population. Once the policy is approved then the parents receive the policy via CVHS website, Jupiter grades.

Building Capacity for Involvement

CVHS engages Title I parents in meaningful interactions with the school. It supports a partnership among staff, parents, and the community to improve student academic achievement. To help reach these goals, the school has established the following practices.

- The school provides Title I parents with assistance in understanding the State's academic content standards, assessments, and how to monitor and improve the achievement of their children.
  - Parents are invited and encouraged to attend various workshops, meetings and events throughout the school year in which this information is shared.
  - Counselors and administrators also provide specific data/information and clarification to parents upon meeting for SSTs or individual appointments.
- The school provides Title I parents with materials and training to help them work with their children to improve their children's achievement. Chula Vista High School offers a parenting series conducted by Mano a Mano on various parenting topics to help assist in their students' health, academic and behavioral success. Infinite Campus and Jupiter grades are tools to monitor attendance, grades and academic achievement.
- With the assistance of Title I parents, the school educates staff members about the value of parent contributions, and on how to work with parents as equal partners. The information is

disseminated to staff through monthly Faculty Meetings, staff email bulletins and staff professional development days.

- The school coordinates and integrates the Title I parental involvement program with other programs, and conducts other activities, such as community partnerships to support and encourage our parents to be actively engaged in the education of their children. Chula Vista High School also has a fully functioning and staffed parent center where parents can find a welcoming environment and assistance with Jupiter Grades, Infinite campus, Online Registration, tutoring, attendance, community resources and much more.
- The school distributes Information related to school and parent programs, meetings, and other activities to Title I parents in a format and language that the parents understand. All materials that are distributed are translated into Spanish and interpretation services are made available at all stakeholder meetings. Parents are given the opportunity to request any materials and interpretation services in language of preference, if that language of preference is not being provided by the school site.
- The school provides support for parental involvement activities requested by Title I parents through the Community Relations Facilitator, the CIS, and the Student Program Facilitator.

Accessibility

Chula Vista High School provides opportunities for the participation of all Title I parents, including parents with limited English proficiency, parents with disabilities, and parents of migratory students. Information and school reports are provided in a format and language that parents understand. All materials and presentation of information is formatted in a language parents understand. Parents are given the opportunity to request materials in a different language if it is not already provided. School Messenger calls; Newsletters and mailers are communicated in both English and Spanish. Interpretation services are also provided at all meetings.