

# NORTHERN LEHIGH SCHOOL DISTRICT

## Regular Meeting

### Board Minutes

Slatington, PA

May 12, 2025

**To access the full audio/video recording of this meeting, visit [NLSD.org](http://NLSD.org) click on the District Office tab, then the School Board tab, and then the Agenda and Minutes tabs.**

**Civility and Decorum** – District officials and members of the public are expected to conduct themselves with civility and to afford each other a measure of dignity and respect. Shouting, personal insults, and attacks or any conduct that disrupts the flow of business is considered to be out of order. Members of the public are to direct their comments to the Board in its entirety, cannot single out Board Members for response, nor can a member of the public address specific issues with other members of the community who may be present at the meeting or who are virtually present if it is a virtual or hybrid meeting. In addition, members of the community shall not bring signs or placards to the meeting and shall not applaud or engage in any actions that would impede another community member's right to make comments at the meeting. At the discretion of the Board/Board President, individuals who are disruptive shall be subject to removal from the venue of the Board meeting, unless the disruptive individual agrees to maintain civility and decorum.

**PURPOSE** The regular meeting of the Northern Lehigh Board of School Directors was called to order by the President, Mr. Mathias J. Green, Jr., at 7:00 p.m. on Monday, May 12, in the Northern Lehigh Middle School Auditorium.

**ROLL CALL** Members present: Mr. Gary S. Fedorcha, Mrs. Rhonda Frantz, Mr. Mathias Green, Jr., Mrs. Gale N. Husack, Mr. Robert L. Kern, Jr., Mrs. Donna M. Kulp, Mrs. Natalie Snyder, Mr. Chad Christman and Mrs. Angela Williams (9)

Members absent:(0)

Non-members present: Dr. Matthew Link, Ms. Olivia Schaffer Ms. Jalah Cook, Mr. Todd Breiner, Christopher Mann, Mrs. Michele Dotta, Dr. Lori Bali, Mrs. Nichole Fink, Mr. Eric Hill, Mr. David Jones, Mrs. Sherri Molitoris, Mr. Scott Pyne, Atty. Kristine Roddick, Mr. James Schnyderite, Mr. Bryan Geist, and Mr. Daniel Williams. Press: Times News and BRCTV

**VISITORS** Approximately 36 visitors attended the meeting

**PUBLIC COMMENT** Dr. Link noted 10 visitors wanted to speak regarding agenda items.

**APPROVE MINUTES** Mr. Fedorcha made a motion, which was seconded by Mrs. Kulp that the minutes of the regular board meeting held on April 14, 2025, be approved and ordered filed.

YEA: Mr. Gary S. Fedorcha, Mrs. Rhonda Frantz, Mr. Mathias Green, Jr., Mrs. Gale N. Husack, Mr. Robert L. Kern, Jr., Mrs. Donna M. Kulp, Mrs. Natalie Snyder, Mr. Chad Christman and Mrs. Angela Williams (9)

NAY: None (0)  
Motion carried.

**SPECIAL BOARD REPORTS** **A. Carbon Lehigh Intermediate Unit** - Mrs. Husack noted last meeting was the Spring FLing where the CLIU thanked the Board members and Districts for their continued support. C&I, Curriculum and instruction developing and fostering programs for the 14 districts of the CLIU. Over 200 students attended the journalism summit. Student Forum has returned. This focuses on leadership and collaborative skills. All 14 districts approved the CLIU21 general operating budget. The 2025-2026 calendar was approved.

**B. Lehigh Career & Technical Institute** - Mr. Fedorcha notes LCTI passed the PSPC, the associate staff contract for 5 years. The surplus sale will take place in June. The Future Teacher Program won the rising chapter award. 88% of students passed the NOCTI for their trade area. Graduation will be held May 29, 2025 at the PPL Center.

**C. Legislative Report** - Mrs. Snyder No report

**D. Lehigh Carbon Community College** -Mr. Green noted attendance is still down despite all the advertising efforts. State Police visited campus for a safety check and recommended security camera updates.

**E. Student Reports Jalah Cook:** Keystone exams May 13, 15 & 20, 2025. Cast and Crew Of Big Fish nominated for 3 Freddy awards. Student Council will be assisting elementary students with A Day

**Olivia Schaffer:** Senior finals update, Senior Awards will be May 27th, senior class trip to Kalahari May 22nd, Senior parade June 4th. Olivia also provided a spring sports update. Dr. Link took time to recognize Jalah Cook for her commitment to serving as a student representative to the board for the past 2 years. Jalah was presented with an engraved clock as a token of appreciation.

**F. Committee Reports**

- Minutes of the Education Committee Meeting held on April 7, 2025, were distributed.
- Minutes of the Policy Committee Meeting held on April 7, 2025, were distributed.
- Minutes of the Technology Committee Meeting held on April 7, 2025, were distributed.
- Minutes of the Buildings & Grounds Committee Meeting held on April 7, 2025, were distributed.
- Minutes of the Finance Committee Meeting held on April 7, 2025, were distributed.
- Minutes of the Community Relations Committee Meeting held on April 7, 2025, were distributed.

**G. Assistant Superintendent's Report: No report**

**H. Business Manager's Report: [Budget Presentation](#)**

- 2025-2026 Budget Update: Administration will seek direction from the Board of School Directors on the following items:
  - o Utilization for Fund Balance for One-time Purchases, Debt Service Payment, and PSERS and Health Care Increases
  - o Pass a 3.5% tax increase in conjunction with utilization of fund balance to close the gap in addition to generating some revenue for upcoming years for possible construction or renovation projects. 3.5% includes \$500,000 for new bond payment for Common Campus.
  - o Addition of a special education teacher at SES to open an ES classroom and reintegrate outplaced students.
  - o Addition of a new paraeducator at PES and SES
  - o Planning to extend NLHS Flooring Project so all floors are replaced over the next three years. (\$270,000 in the 25-26 Budget included as part of One-Time Purchases)
  - o Discontinue the Open Horizons Summer Camp and instead fund two additional paraeducators; one each for PES and SES.
- Following the Budget Presentation there was board member discussion on moving forward. 10 community members spoke regarding the common campus model, raising taxes, education and concerns regarding Northern Lehigh School District.

**I. Superintendent's Report:**

- [Monthly Data Report](#)
- Recognition of Retirees Bryan Geist and Vonda Lorson
- National Teacher Appreciation Week - May 5-9, 2025
- National School Nurse Appreciation Day - May 6, 2025
- Cafeteria Worker Appreciation Day - May 2, 2025
- National Police Week - May 11-16, 2025
- Recognition of Senior Student Representative - Jalah Cook
- Mrs. Amanda Bariana - Master of Mathematics Award
- Mrs. Tammy Fristick - Read 180 Award
- Mrs. Megan Henritzy - Read 180 Award
- Dr. Tania Stoker - PASA Women's Caucus Wanda McDaniel Award
- PES Acknowledgement

**J.** An executive session will be held at 6:15 p.m. at the Northern Lehigh Administration Building Board Conference Room.

**PERSONNEL**

Mrs. Snyder made a motion, which was seconded by Mr. Fedorcha, that the Board of Education

approves a motion to approve personnel items A through K:

Appointment - Non-Instructional

1. Morgan Csontos\*

Assignment: Special Education Paraprofessional  
Salary: \$17.19/hour  
Effective: May 13, 2025

**\*60 Working Day Probationary Period**

Motion to approve the following individuals to STEAM Camp positions for the summer of 2025, funding through the Northern Lehigh Education Foundation:

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
Jennifer Butz	Director	\$2,835.00
Timothy Weaber	Coordinator	\$2,590.00
Tamara Stubits	Instructor	\$1,575.00
Kori Dibilio	Instructor	\$1,575.00
Justin Fritz	Instructor	\$1,575.00
Michelle Siesko	Instructor	\$1,575.00
Jessica Jones	Paraprofessional	Hourly Rate

Approve to conduct an Extended School Year (ESY) Program for students with special needs from July 7-24, 2025. The program will run weekly, Monday through Thursday, from 9:00AM-12:00PM. Further approve to employ the following individuals to the listed positions for the ESY program:

<u>Name</u>	<u>Position</u>	<u>Rate</u>
Ryan Stilwell	Instructor	CBA Curr. Rate/Hr.
Greg Dieter	Instructor	CBA Curr. Rate/Hr.
Zachary Williams	Instructor	CBA Curr. Rate/Hr.
Kimberly Phillips	Instructor	CBA Curr. Rate/Hr. (First 6 days)
Melissa Bowers	Instructor	CBA Curr. Rate/Hr. (Last 6 days)
Jennifer Vasquez	Paraprofessional	Hourly Rate
Angie Thomas	Paraprofessional	Hourly Rate
Sheila White	Paraprofessional	Hourly Rate
Tara Hengst	Paraprofessional	Hourly Rate
Heather Kuntz	Paraprofessional	Hourly Rate
Jennifer Kuhns	Paraprofessional	Hourly Rate
Kim Wagner	Paraprofessional	Hourly Rate
Megan Farkas	Paraprofessional	Hourly Rate

Summer Programs Nurse

Approve to employ Tracy Hoffman, as the school nurse for Summer STEAM Camp and ESY Summer Programs for up to 5 hours a day at the Teacher Collective Bargaining Agreement current rate per hour. Approve to continue to employ Jennifer Haas as transportation paraprofessional for student #2390125. The extended school year program runs June 23, 2025 through August 1, 2025. Approve compensation for five hours per day at her agreed upon hourly rate.

Co-Curricular Appointment 2024-2025

Per the recommendation of administration, due to the large number of participants some of which require specialized support, approve Alexandra Powell-Rentschler as an Assistant Middle School Co-Ed Soccer Coach, at the stipend amount of \$1,694, for the 2024-2025 season.

Co-Curricular Appointment 2025-2026

Motion to appointment the following Co-Curricular positions for the 2025-2026 school year:

Jacob Waylen	Head Boys Basketball Coach	\$8,060.00
Alexandra Powell-Rentschler	JH Girls Soccer Coach	\$3,168.00

Co-Curricular Reappointment 2025-2026

Motion to reappoint the following Co-Curricular positions for the 2025-2026 school year:

Christopher Heery	Head Girls Basketball Coach	\$8,060.00
Joseph Fiorito	MS Girls Basketball Coach	\$4,625.00
Joseph Tout	HS Winter Intramurals	\$1,020.00
Winford "Jay" Ohland	HS Winter Intramurals	\$1,020.00
Scott Gerould	HS Winter Intramurals	\$1,020.00

Co-Curricular Volunteer 2025-2026

Motion to appoint the following Co-Curricular volunteers for the 2025-2026 school year:

Cadence Peters	Asst. Girls Basketball Coach
Madison Pasivak	Asst. Field Hockey Coach
Jamie Kuhns	Asst. Cheering Advisor
Kori Mosser	Asst. Cheering Advisor
Tina Loos	Asst. Cheering Advisor

2025 Summertime Maintenance/Custodial Supervisor

Motion to approve Charles Young as the Supervisor for the Summertime Maintenance/ Custodial helpers at a salary of \$15.00 per hour.

Approve the Superintendent to appoint qualified personnel to vacant positions during the period of time from May 13, 2025 through the next regularly scheduled board Meeting.

YEA: Mr. Gary S. Fedorcha, Mrs. Rhonda Frantz, Mr. Mathias Green, Jr., Mrs. Gale N. Husack, Mr. Robert L. Kern, Jr., Mrs. Donna M. Kulp, Mrs. Natalie Snyder, Mr. Chad Christman and Mrs. Angela Williams (9)

NAY: None (0)

Motion carried.

Mr. Christman made a motion, which was seconded by Mr. Kern, that the Board of Education approves a motion to approve personnel item B:

Motion to approve the following individuals to STEAM Camp positions for the summer of 2025, funding through the Northern Lehigh Education Foundation:

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
Jennifer Butz	Director	\$2,835.00
Timothy Weaver	Coordinator	\$2,590.00
Tamara Stubits	Instructor	\$1,575.00
Kori Dibilio	Instructor	\$1,575.00
Justin Fritz	Instructor	\$1,575.00
Michelle Siesko	Instructor	\$1,575.00
Jessica Jones	Paraprofessional	Hourly Rate

YEA: Mrs. Rhonda Frantz, Mr. Mathias Green, Jr., Mrs. Gale N. Husack, Mr. Robert L. Kern, Jr., Mrs. Donna M. Kulp, Mrs. Natalie Snyder, Mr. Chad Christman and Mrs. Angela Williams (8)

NAY: None (0)

ABSTAIN: Mr. Gary Fedorcha (1)

Motion carried.

**POLICY**

Mrs. Husack made a motion, which was seconded by Mr. Christman, that the Board of Education approves the following policy item A:

Board Policy First Reading -

1. Approve school board policy #103 - Discrimination/Title IX Sexual Harassment Affecting Students, as presented after the first reading . ([Attachment #7](#))
2. Approve school board policy # 103.1 - Nondiscrimination-Qualified Student With Disabilities, as presented after the first reading. ([Attachment #8](#))
3. Approve school board policy #104 - Discrimination/Title IX Sexual Harassment Affecting staff, as presented after the first reading. ([Attachment #9](#))
4. Approve school board policy #111 - Lesson Plans, as presented after the first reading. ([Attachment #10](#))
5. Approve school board policy #113.1 - Discipline of Students With Disabilities, as presented after the first reading . ([Attachment #11](#))
6. Approve school board policy #113.2 - Behavior Support, as presented after the first reading. ([Attachment #12](#))
7. Approve school board policy #130 - Homework, as presented after the first reading. ([Attachment #13](#))
8. Approve school board policy #236.1 - Threat Assessment, as presented after the first reading.

([Attachment #14](#))

9. Approve school board policy #607 - Tuition Income, as presented after the first reading. ([Attachment #15](#))

Film Club Final Club/Activity Application

Approve the final club/activity application for the Northern Lehigh High School Film Club. The Northern Lehigh Education Association recommended stipend for the advisor of this club, Nick Sander, is \$600.00 beginning with the 2025-2026 school year. Upon approval by the Board, the approved stipend will be added to the Collective Bargaining Agreement, as per policy #122. ([Attachment #16](#))

YEA: Mr. Gary S. Fedorcha, Mrs. Rhonda Frantz, Mr. Mathias Green, Jr., Mrs. Gale N. Husack, Mr. Robert L. Kern, Jr., Mrs. Donna M. Kulp, Mrs. Natalie Snyder, Mr. Chad Christman and Mrs. Angela Williams (9)

NAY: None (0)

Motion carried.

**CONFER-  
ENCES**

**NONE**

**CURRIC-  
ULUM AND  
INSTRUC  
TION**

Mrs. Frantz made a motion, which was seconded by Mr. Fedorcha, that the Board of Education approves the following curriculum and instruction items:

Title I, Title IIA, Title III, & Title IV – 2025-2026

Approve to authorize proper officials to execute contracts for Title I, Title II, Title III, and Title IV for the 2025-2026 school year.

Mentor for White Collar Support Staff

Approve the following support staff assistants as mentors in accordance with the Northern Lehigh White-Collar Education Support Professionals' Collective Bargaining Agreement:

<u>Mentor</u>	<u>New Employee</u>	<u>Stipend</u>
Denise Minnich	Morgan Csontos	\$200.00

As per the recommendation of the administration and the Education Committee, approve the purchase of Amplify CKLA materials to support the addition of a Grade 3 classroom, at a cost of \$2,158.93. Funding will come from the Educational Technology, Curriculum and Instruction Budget. ([Attachment #17](#))

YEA: Mr. Gary S. Fedorcha, Mrs. Rhonda Frantz, Mr. Mathias Green, Jr., Mrs. Gale N. Husack, Mr. Robert L. Kern, Jr., Mrs. Donna M. Kulp, Mrs. Natalie Snyder, Mr. Chad Christman and Mrs. Angela Williams (9)

NAY: None (0)

Motion carried.

**NEW  
BUSINESS**

**NONE**

**FINANCIAL**

Mr. Christman made a motion, which was seconded by Mrs. Williams that the Board of Education approves the following financial items A through G:

- A. Approve the Following [Financial Reports](#):

1. NLSD Investments for the month of April 2025
2. General Fund Account month of April 2025
3. Cafeteria Fund Account month of April 2025
4. NLMS Student Activities/Clubs Accounts month of April 2025
5. NLHS Scholarship Account month of April 2025
6. NLHS Student Activities/Clubs Account month of April 2025

B. Approve the Following List of [Bills](#):

1. General Fund months of April and May, 2025
2. Cafeteria Fund months of April and May, 2025
3. Capital Construction month of April and May, 2025

C. As per the recommendation of the administration, approve Navigate360 as the Threat Assessment Tool at a cost not to exceed \$2,989.70 effective July 1, 2025. At an increase of \$87.02 from last year. ([Attachment #18](#))

D. Allow administration to sign the CLIU Technology Pool Consortium Agreement for the 2025-2026 school year, cost not to exceed \$768.00. ([Attachment #19](#))

E. Approve a four-year subscription license agreement for endpoint security software with Carbon Lehigh Intermediate Unit #21 from July 1, 2025 through June 30, 2029. Year one cost is \$8,620. Year two through year four cost is \$9,772.50 per year. Funded through the Technology Department budget.

F. Approve a five (5) year service agreement with Waste Management of Pennsylvania for trash removal and recycling collection beginning July 1, 2025 at a total cost of \$251,420.16. ([Attachment #20](#))

<u>YEAR</u>	<u>COST PER YEAR</u>
2025-2026	\$45,500.64
2026-2027	\$47,775.72
2027-2028	\$50,164.56
2028-2029	\$52,672.80
2029-2030	\$55,306.44

G. As per the recommendation of the administration and Buildings & Grounds Committee, approve the awarding of fuel bid to the following vendors with a contract period of July 1, 2025 to June 30, 2026:

**#2 GRADE FUEL OIL TANK TRANSPORT DELIVERY** -- Awarded to Petroleum Traders Co. at a firm price of \$2.1264 per gallon (item #3 on bid summary)

**#2 GRADE FUEL OIL TANK WAGON DELIVERY** -- Awarded to Diesel Direct Mid-Atlantic LLC at a firm price of \$3.0703 per gallon (item #4 on bid summary)

**ULTRA LOW SULFUR DIESEL TANK WAGON DELIVERY** - Awarded to Diesel Direct Mid-Atlantic LLC at a firm price of \$2.6953 per gallon (item #8 on bid summary)

**UNLEADED GASOLINE TANK WAGON DELIVERY** -- Awarded to Diesel Direct Mid-Atlantic LLC at a firm price of \$2.4486 per gallon (item #16 on bid summary)

**ANTI-GEL WINTERIZATION ADDITIVE** - Awarded to Diesel Direct Mid-Atlantic LLC at a firm price of \$0.045 per gallon (item #22 on bid summary)

YEA: Mr. Gary S. Fedorcha, Mrs. Rhonda Frantz, Mr. Mathias Green, Jr., Mrs. Gale N. Husack, Mr. Robert L. Kern, Jr., Mrs. Donna M. Kulp, Mrs. Natalie Snyder, Mr. Chad Christman and Mrs. Angela Williams (9)

NAY: None (0)

Motion carried.

Mrs. Snyder made a motion, which was seconded by Mr. Christman, that the Board of Educational approves the following item:

**FINANCIAL (B)**

A. Election of Treasurer

Election of a Treasurer for the 2025-2026 fiscal year, as required by Section 404 of the Pennsylvania School Code of 1949, as amended.

**RECOMMEND** .... That the Board of Education elects Donna Kulp as Treasurer for the 2025-2026 fiscal year, effective July 1, 2025 through June 30, 2026.

YEA: Mr. Gary S. Fedorcha, Mrs. Rhonda Frantz, Mr. Mathias Green, Jr., Mrs. Gale N. Husack, Mr. Robert L. Kern, Jr., Mrs. Donna M. Kulp, Mrs. Natalie Snyder, Mr. Chad Christman and Mrs. Angela Williams (9)

NAY: None (0)

Motion carried.

**CORRESPONDENCE** NONE

#### **INFORMATION**

- A. Minutes of the Lehigh Carbon Community College Board of Trustees meetings held on [February 6, 2025](#).
- B. Minutes of the Lehigh Career & Technical Institute Joint Operating Committee meeting held on [February 26, 2025](#). [LCTI 205-2026 Calendar](#)
- C. Minutes of the Carbon Lehigh Intermediate Unit 21 Board of Directors meeting held on [January 29, 2025](#).

#### **RECOGNITION OF GUESTS**

#### **ADJOURNMENT**

Mrs. Kulp made a motion, which was seconded by Mrs. Husack, that the regular meeting of the Northern Lehigh School District Board of School Directors adjourned.

YEA: Mr. Gary S. Fedorcha, Mrs. Rhonda Frantz, Mr. Mathias Green, Jr., Mrs. Gale N. Husack, Mr. Robert L. Kern, Jr., Mrs. Donna M. Kulp, Mrs. Natalie Snyder, Mr. Chad Christman and Mrs. Angela Williams (9)

NAY: None (0)

Motion carried.

Respectfully submitted,

Gale N. Husack  
Secretary

ATTEST: \_\_\_\_\_ President  
Mr. Mathias Green, Jr.