



**Mahwah High School
School Counseling Department
Common App Info Sheet
Class of 2026**

The Common Application:

You will use the Common Application to apply to many/most of your colleges as a Senior. Attention to detail is key. So please keep your username and password in a safe place, and also create a COMMON APP Folder in your email inbox to save all email correspondence. This will allow you to find your Common App ID easily and also save all confirmation emails once you start applying to colleges. Keep all emails from Common App for future reference!

Step 1: REGISTER (IF YOU HAVEN'T ALREADY)

Go to www.commonapp.org to register. AND BE SURE TO WRITE DOWN YOUR LOGIN INFORMATION (EMAIL ADDRESS & PASSWORD)! Be sure to register as a first-year student and not a transfer.

Step 2: Begin Completing Your Application - Section by Section

Once you are registered as a first year student, click on the COMMON APP tab at the left of the page and begin filling out your application. Please see below for some helpful information you may need to complete the "Common App" section which includes the tabs on the left side of the page:

PROFILE, FAMILY, EDUCATION, TESTING, ACTIVITIES, and WRITING.
ALWAYS check the right side of the page for helpful tips and ensure that you have a GREEN CHECK mark on each section before applying.



Cheat Sheet: All of this information will help you complete the EDUCATION section of the Common App

Current or Most Recent Secondary HS:

- CEEB CODE - 310-742
- Date of Entry - September 2022
- Graduation Date - June 25, 2026

Colleges & Universities:

This section should only be completed if you enrolled in a course affiliated with a college/university which includes dual enrollment, summer program, or college course.

Please answer all questions carefully - do NOT check the box that you earned college credit unless you are sure that you completed all forms and payments to earn credit.

Grades:

- Class Size - 225
- Ranking - None
- GPA Scale - 100
- GPA - indicate your Cumulative GPA through the end of Junior Year from transcript
- Weighting - weighted

Current Courses/Honors:

These will be specific to each student. Your courses can be added once schedules are released. Honors refer to academic honors earned during high school.

*****FERPA*****

All students must complete the FERPA release prior to applying. In order to do so, please add a college to your Common App under MY COLLEGES

Under that college, click RECOMMENDERS AND FERPA and then COMPLETE AUTHORIZATION.

Please read and understand that WAIVING your right indicates to colleges that your recommendations are confidential and honest.