



**Commonwealth Elementary School
School Site Council
Meeting #2 | Minutes
Dec 16, 2024
3:30 PM in Room 11A**

Purpose: To evaluate the school's progress toward meeting goals to improve student outcomes and assess the school's needs based on the ongoing evaluation.

I. Welcome: 3:38pm

- a) Roll Call (sign-in sheet)
- b) Establish a quorum (A quorum, or more than half of the SSC members, must be present for the SSC to take action)
- c) Public comments

II. Approval of Minutes from Previous SSC Meeting

1. Mrs. Christenson, Teacher
2. Mr. Vargas, Teacher

III. Discussion and Approval of School Site **Parent Involvement Policy and Parent Compact**

1. Lizbeth Trujillo, SSA
 2. Janell Cardenas, Parent
- Parent Involvement Input
 - Sunday newsletter
 - Parent Conferences
 - Parent Arts Night
 - Student Play
 - Jr. Chef Academy
 - Reindeer Run

IV. Review, give input on, and approve the **Comprehensive School Safety Plan** – [Link to Presentation](#) [Sandy Hook Say Something](#)

- Program added to School Safety Plan

V. Ongoing Needs Assessment- Evaluate Progress in Meeting the Goals of the Single Plan for Student Achievement (SPSA) – [Team provided feedback \(post its activitiy\)](#)

- a) Review the California School Dashboard and any other data related to SPSA goals (universal screener, grades, assessments, attendance, etc) that has been updated since the last meeting
- b) Identify areas of progress, needs, and performance gaps.
- c) If the school has been identified for **CSI, TSI, or ATSI**, explain the reason for the identification and how the school will collaborate with the district to address the reasons for identification.
- d) Report Levels of Implementation of the SPSA Actions and Services in the [Sample SPSA Monitoring and Evaluation Tool](#) (yellow boxes should be completed as soon as the SPSA is approved; update green and purple boxes before each meeting)
 - Identify areas where expected progress is being made and areas where improvement is needed.

- e) Based on the review of student data, implementation progress, and other stakeholder information, discuss revisions, **if any**, to be made to the SPSA (e.g. the expectation was to hire two paraprofessionals, only one has been hired so far, adjust the budget accordingly and apply funds to another goal, action, or service)

V. Approve Revisions to SPSA (if necessary)

1. Mrs. Christenson, Teacher
2. Mr. Vargas, Teacher

V. Additional Item(s)

1. Parent suggestion: have a calendar of events at Parent Conferences and ask parents to sign-up for activities as volunteers
2. Parent suggestion: an electronic marquee listing all events
3. Parent suggestion: celebrate all cultures/ interests and bring families together
4. Parent suggestion: bring career day back

V. Adjournment: 4:33pm