

# FAQ

## *Vision Plan*

SCOE provides group vision coverage to permanent employees who work 20 hours or more per week. Coverage is provided through Vision Service Plan (VSP). Employees must enroll during their first 30 days of employment. There is no annual open enrollment period.

### **What is my group number and how do I contact VSP?**

VSP group numbers vary by bargaining group and are available in the [Benefit Plan Group Numbers](#) document on the SCOE website.

The phone number for VSP is (800) 877-7195. The VSP website, [www.vsp.com](http://www.vsp.com), provides useful information about coverage, benefits, and providers.

### **How do I find a VSP provider?**

For the most up-to-date information, you should access the provider list directly from the VSP website, [www.vsp.com](http://www.vsp.com). You will need to establish a login name and password to access the provider list. Your member number is your Social Security number; the site asks for the last four digits only.

### **May I enroll my domestic partner in the vision plan?**

Yes. To add a domestic partner, you must complete an enrollment form within 30 days of domestic partnership registration. A Domestic Partner Affidavit must be completed and submitted to Human Resources. Forms are available in the Human Resources office. For more information, see the FAQ on Dependent Coverage.