

How to enroll in the Independent Study Program

We're here to make the enrollment process as smooth and supportive as possible. If you're considering Independent Study for your student, follow the steps below:

Step 1: Start the Conversation

Begin by speaking with your student's school counselor or an administrator at their current school. Let them know you're interested in exploring the Independent Study program through Washington Alternative High School.

Step 2: Review Student Readiness

Together with the counselor or administrator, you and your student will review their grades and attendance to see if Independent Study is a good fit. If all parties agree to move forward, you'll complete and sign the Initial Parent Meeting form. This form will then be forwarded to Washington Alternative High School for review.

Step 3: Program Review Meeting

If the application is approved, our staff will reach out via email to schedule an online meeting. During this meeting, we'll go over program expectations and answer any questions.

If the application is not approved, we'll notify you and your school counselor by email.

Step 4: Sign the Written Learning Agreement

Following the meeting, a Written Learning Agreement will be sent via DocuSign. This agreement must be signed by all parties: the parent/guardian, student, Independent Study counselor, and the assigned primary teacher.

Step 5: Enrollment and Welcome

Once all signatures are complete, a staff member from Washington Alternative will coordinate with your student's home school to officially withdraw them and enroll them in the Independent Study program. A welcome email will then be sent to you, your student, the Independent Study counselor, and the primary teacher with the next steps.

Note:

If your student receives Special Education services, an IEP meeting must be held with the Independent Study Resource Teacher, the counselor, and your student's home school IEP team. This meeting must take place after the application is approved but before enrollment is finalized.