

ADMINISTRATIVE REPORT

DATE: October 23, 2025
TOPIC: #7.1 –Approval of Proposed Updates to Policies
PRESENTER: Julie Nielsen, Superintendent
REFERENCE TO POLICY/STATUTE: Policy 208

A. PURPOSE OF REPORT

- The following policies have been reviewed and revised to reflect updates in Minnesota Statute, definition of terms, legal references, and cross references.
- Board Policy Committee members reviewed the policies and made recommendations for board information and subsequent action.
- Policies were reviewed at the October 2, 2025 Workshop meeting.
- Current policies are located online at <https://www.sowashco.org/about-us/school-board/school-board-policies>
- The suggested changes are listed below.

301 School District Administration	Minor grammatical changes.
302 Superintendent	No suggested changes.
303 Superintendent Selection	No suggested changes.
304 Superintendent Contract, Duties and Evaluation	No suggested changes.
305 Policy Implementation	No suggested changes.
306 Administrator Code of Ethics	No suggested changes.
307 Records Retention Schedule	Delete policy. This is not an MSBA policy and is determined by statute.
613 Graduation Requirements	Legal updates.





B. **RECOMMENDATION**

a. Approval

C. **CONNECTION TO STRATEGIC PRIORITY:** Student Experience, Mastery of Learning and Expectations, Student Pathways and Systemic Supports, Operations, Staffing, and Finance and Engagement and Partnerships

