

2025-2026
North Cache Middle School
School Community Council
Minutes

Date: October 15th, 2025

Attendees:

Ryan Webb
Annette Hepworth
Kathy Christiansen
Troy Bird
Kelli Christensen
Emmalee Thacker
Ashlyn Smith
Ashlee Bair
Nikkala Stephens

- **Minutes Approval** Kelli went over the minutes. Emmalee moved to approve. All in agreement. Bonnie McMullin asked to be released due to conflicts.

Ryan talked about the steps to do all council activities following state rules of order and procedure. Everything is on the website, including minutes. Today the state is requiring us to go over the Lands Trust plan that was approved in the spring. Before we do that, Ryan gave Annette time.

- **District Community Council Member?**
- **Counselor Contribution** Annette Hepworth talked about having an advisory council. Counselors in our school spend time in CCR, Collaborative classroom instruction, assessment of students to determine curriculum, SEL lessons are created from this, and systemic program management. Right now, counselors are meeting with 8th graders individually to have PCCR meetings for academic progress and goals along with high school registration. They also are working on a data project. They are working on the goal of decreasing tardies in populations that are more likely to be tardy. Counselors are also in charge of master schedules, although the state has said they are not necessarily in charge of that.
- **Review 2025-2026 School Land Trust Plan (SIP)**
Ryan referred everyone to the printed trust lands plan. Ryan talked about the goals he has seen in the past. North Cache has put more thought into our plan to make it more specific and thorough than other schools he has seen. The majority of the goals are to increase scores over the year for end of level testing, or other academic achievement. Our goals have built in progress monitoring over the course of the year. Ryan will work with Josh to revisit the goals over the year. At the mid-point of this year, teachers will provide data to show progress.

Looking at the action plan and expenditures, Ryan discussed where all the money is going. Ryan reiterated that the money needs to be spent on core subjects ELA, Science, and Math. Ryan also mentioned that the need for human connection for students is critical.

- 1) One FTE to support our AMP program. This program supports students that need more support academically and behaviorally. Afton Reed is in charge and oversees 6 aides. These aides are focusing on specific students who they check in with all the time. Each aide has a caseload of students that they oversee. Data is being taken to determine progress. Josh oversees Afton. This includes all students that need this type of support.
- 2) Classified specialists ,ISO, and RISE coordinators. Sydney Downs is the person who does this and she works with technology. She will coordinate RISE testing. Also this includes learning strategies teachers who support students who need an extra class to build skills and finish work. This is Katie Enright, Craig Day, and Laurie Baldwin. This also includes In School Suspension. This is Afton Reed.
- 3) Professional Development for teachers. This covers outside opportunities that teachers can attend to improve their craft. The district also does professional development. This year, the plan is to focus on school culture building for next year. They are creating a committee for this.
- 4) Software. MINGA is for hall passes and BARC time scheduling. PTC scheduler, and some that are specific to content areas. We bought BRISK, it is an AI tool to help teachers streamline their jobs, create content, and give feedback. It also checks plagiarism.
- 5) Supplies for reading incentives. Minnie Dayton
- 6) Technology and supplies replacement. This is for Chromebooks and anything that needs to be replaced. Troy mentioned that the district might want to issue individual chromebooks to kids for their own use. Then families are responsible for fixing. Ashlee liked this idea for a daughter who does not have her own device. Troy said to mention this to the district. Ryan said a chromebook lab is about \$15,000. Ryan tries to rotate teachers. He said the district is looking at centralizing purchase of technology. Nikkala mentioned that subs should be able to use go guardian.
- 7) Assemblies

Total: \$230,000 is our budget each year. This goes up every year. The question was asked if this will change next year. Ryan said it is per student and it won't likely change. This plan is on the school website for the public to view.

The district is trying to create a district community council. Kathy Christianson said it will be three times a year during the day.

Ashlee motioned to adjourn, Ashlyn seconded. Kathy mentioned that Emmalee can just adjourn this meeting. She adjourned.

Conclude: call for a motion to adjourn