

SOUTHWESTERN ILLINOIS CAREER & TECHNICAL EDUCATION (CTE) SYSTEM #460

BOARD OF CONTROL MINUTES

Wednesday, August 20, 2025

BASSC, 2411 Pathways Crossing, Belleville, IL

CALL TO ORDER:

Board Chair, Ms. Filyaw, called the Board of Control (BOC) meeting to order at 9:34 a.m.

ROLL CALL:

Present:

Belleville #201	Mr. Jacob Strausbaugh, Belleville CAVE Principal
Cahokia #187	Mr. Curtis McCall Jr, Superintendent
Freeburg #77	Dr. Sarah Gass, Superintendent
Lebanon #9	Dr. Matt Noyes, Superintendent
Mascoutah #19	Ms. Amy Kelly Johnson, Principal
O'Fallon #203	Mr. Ethan Graham, Director of Academics and Special Projects
Wesclin #3	Ms. Jennifer Filyaw, Superintendent

System Director #460	Ms. Gayle Appel
System Bookkeeper	Ms. Shelly Ettling

- Enclosed in the electronic Board Packet
- * Board handouts

APPROVAL OF MINUTES:

Dr. Matt Noyes moved to approve the June 18, 2025, Board Meeting Minutes. Mr. Ethan Graham seconded the motion. A roll call vote was taken.

Belleville #201 – Arrived after roll call	Mascoutah #19 – Arrived after roll call
Cahokia #187 - Yes	O'Fallon #203 - Yes
Freeburg #77 - Yes	Wesclin - Yes
Lebanon #9 - Yes	

Motion carried. The June 2025 Board Meeting Minutes were distributed to Ms. Filyaw for signature.

CORRESPONDENCE: None

INTRODUCTION OF GUESTS/AUDIENCE PARTICIPATION: None

APPROVAL OF BILLS:

A. >Ratification of bills since the June Board Meeting

Dr. Sarah Gass moved to ratify the payment of bills since the June 2025 Board Meeting. Mr. Curtis McCall Jr. seconded the motion.

Belleville #201 – Arrived after roll call	Mascoutah #19 – Arrived after roll call
Cahokia #187 - Yes	O'Fallon #203 - Yes
Freeburg #77 - Yes	Wesclin - Yes
Lebanon #9 - Yes	

Motion carried. The June Board Bills were distributed to Ms. Filyaw for signature.

B. >Approval of August Bills

Dr. Sarah Gass moved to approve the August bills. Mr. Curtis McCall Jr. seconded the motion.

Belleville #201 – Arrived after roll call
Cahokia #187 - Yes
Freeburg #77 - Yes
Lebanon #9 - Yes

Mascoutah #19 – Arrived after roll call
O'Fallon #203 - Yes
Wesclin - Yes

Motion carried. The August Board Bills were distributed to Ms. Filyaw for signature.

C. >FY25 Financial Reports

The financial reports included in the board packet showed balances through the end of July. Ms. Appel reported that all schools are zeroed out with their CTEI, Perkins, and WBL with the August bills.

D. >School Assessment Status

The assessment fund was established 15 years ago as a safeguard for delayed CTE payments. The account, which continues to earn interest and is used only as needed, generated \$4,785 in interest this year, with \$976.89 allocated to schools based on their original contributions.

E. Other – None

OLD BUSINESS:

Other - None

NEW BUSINESS:

A. >Approval of 2025-2026 SWIL CTE System #460 Budget

Dr. Matt Noyes moved to approve the 2025-2026 SWIL CTE System #460 Budget. Mr. Ethan Graham seconded the motion. Motion carried.

Belleville #201 – Yes
Cahokia #187 - Yes
Freeburg #77 - Yes
Lebanon #9 - Yes

Mascoutah #19 – Yes
O'Fallon #203 - Yes
Wesclin - Yes

B. >FY26 CTEI and Perkins Allocations

The System will receive \$396,120 in Perkins funds (a 9.1% decrease) and \$956,720 in CTEI funds (a 7.7% increase), resulting in a net gain of \$30,272 (2.3%). System costs and required set-asides total \$182,506, with approximately 86% of funds allocated to schools. Leadership funding was not updated or reflected in FY26 funding. Documentation will be resubmitted and is expected to be reflected in FY27 funding. All schools experienced increases in CTEI, while Perkins funding decreased. An additional \$22,500 will be allocated later in the year based on school needs. Updated allocations have been sent to the program committee and will be entered into eGMS following board approval.

Mr. Curtis McCall Jr. moved to approve the FY26 CTEI and Perkins Allocations. Dr. Sarah Gass seconded the motion. Motion carried.

Belleville #201 – Yes
Cahokia #187 - Yes
Freeburg #77 - Yes
Lebanon #9 - Yes

Mascoutah #19 – Yes
O'Fallon #203 - Yes
Wesclin - Yes

C. **>FY26 CTEI Consolidated Grant Application**

Although our FY26 CTEI Consolidated Grant has not yet been submitted or approved by ISBE, it includes the goals we have for the system. The FY26 CTEI system goals, which remain the same as last year, are: (1) increase student participation in work-based learning, (2) expand CTE dual credit courses into additional subject areas, and (3) strengthen coordination with post-secondary institutions to support educator recruitment and retention. The Comprehensive Local Needs Assessment (CLNA) is completed every two years, with the next cycle beginning this fall.

Dr. Sarah Gass moved to approve the FY26 CTEI and Perkins Allocations. Dr. Matt Noyes seconded the motion. Motion carried.

Belleville #201 – Yes
Cahokia #187 - Yes
Freeburg #77 - Yes
Lebanon #9 - Yes

Mascoutah #19 – Yes
O'Fallon #203 - Yes
Wesclin - Yes

D. **>FY26 Expenditure Deadline**

Just a reminder that we have an approved policy that sets a deadline for claims to be submitted by the member schools.

E. **Election of Chair and Vice Chair**

Mr. Curtis McCall Jr made a motion to approve Ms. Jennifer Filyaw as Chair and Dr. Sarah Gass as the Vice Chair. Ms. Amy Kelly Johnson seconded the motion. A roll call vote was taken. Motion carried.

Belleville #201 – Yes
Cahokia #187 - Yes
Freeburg #77 - Yes
Lebanon #9 - Yes

Mascoutah #19 – Yes
O'Fallon #203 - Yes
Wesclin - Yes

F. **>2025-2026 Contact List**

Included within the Board Packet was a chart for verification of Board of Control Representatives and alternates. Ms. Appel asked the Board to review the chart. All Board Designee forms have been received.

G. **Other - None**

CLOSED SESSION:

Compensation of Personnel

Although a closed session was listed on the agenda, the Board did not convene in closed session. The item was discussed and acted upon in open session.

ACTION FROM CLOSED SESSION:

Dr. Matt Noyes made a motion to approve the FY26 CTE System Bookkeeper Compensation Package. Dr. Sarah Gass seconded the motion. A roll call vote was taken. Motion carried.

Belleville #201 – Yes
Cahokia #187 - Yes
Freeburg #77 - Yes
Lebanon #9 - Yes

Mascoutah #19 – Yes
O'Fallon #203 - Yes
Wesclin - Yes

Mr. Curtis McCall Jr. made a motion to approve the FY26 CTE System Director Compensation Package. Dr. Sarah Gass seconded the motion. A roll call vote was taken. Motion carried.

Belleville #201 – Yes
Cahokia #187 - Yes
Freeburg #77 - Yes
Lebanon #9 - Yes

Mascoutah #19 – Yes
O'Fallon #203 - Yes
Wesclin - Yes

DIRECTOR'S REPORT:

System Director, Gayle Appel, discussed the following:

- A. **>CTE Licensure**
The CTE Licensure form, Form 73-23, has been revised to obtain endorsements. To use federal and state funding on a CTE Pathway, the pathway must be taught by a licensed or CTE-endorsed teacher. An exception applies to the Education, General Pathway, which allows any high school teacher with a PEL and two years of classroom experience. The updated Form 73-23 was reviewed.
- B. **>Public Notice**
The public hearing notice was published in the Belleville News-Democrat on July 25, 2025.
- C. **FY25 Audit**
The audit is in progress, with all communication conducted via email. No issues are anticipated at this time.
- D. **Upcoming Professional Development and Student Events**
a. New and Nearly New Teacher Workshop – August 7
b. New and Nearly New Peer Observations
c. Culinary Workshop – September 11
d. Microburst Learning Training – September 22
e. Manufacturing Day – October 3
f. Construction Expo – Week of October 20
g. Future Teacher Conference @ SIUE – November 18
h. Platinum Chef – March 20, 2026
i. CTE Regional Showcase – April 17, 2026

NEXT BOARD MEETING:

The next Board meeting will be held on October 15, 2025, at 9:30 a.m. at BASSC - Belleville

Mr. Curtis McCall Jr. moved to adjourn the meeting. Dr. Matt Noyes seconded the motion. A voice vote was taken. The motion carried.

Ms. Filyaw adjourned the meeting at 10:12 a.m.

Respectfully submitted: Shelly Ettling, CTE System #460 Bookkeeper

Signature of Board Chair

Date