



Cashmere School District



Approval of High School Equivalency Course Taken in Middle School to be Removed or Converted on Transcript

The principal is responsible for evaluating educational experiences of individual students and recommending graduation to the superintendent when requirements have been met. High School credit granted for courses taken during middle school must be documented and approved in the following manner.

The Cashmere School District accepts at the following equivalency courses for high school credit if taken in the Cashmere Middle School:

Algebra I - passing a full year = 1 High School Credit

Geometry - passing a full year = 1 High School Credit

High school transcript- If the student has completed a high school math equivalency course, in middle school they will have that math credit on their high school transcript. It will be posted to their permanent transcript and will be calculated into their grade point average (GPA). You may choose to remove the course and repeat the course at the high school or convert some or all of your math grades to a "P" for "Pass."

If you or your student are unsure about whether the class/grade should be removed from their transcript you may wish to discuss it with your student's counselor. This class may be removed or converted at any time before senior year.

Required Information for Approval of High School Equivalency Course taken in Middle School to be removed or converted on transcript:

STUDENT'S NAME: _____ DATE: _____

I SUPPORT MY STUDENT'S DECISION TO REMOVE: _____
FROM THEIR PERMANENT HIGH SCHOOL TRANSCRIPT. I UNDERSTAND THAT REMOVING THIS COURSE
WILL AFFECT THEIR CUMULATIVE GRADE POINT AVERAGE AND CREDITS.

I SUPPORT MY STUDENTS DECISION TO CONVERT _____
TO A "P." I UNDERSTAND THAT CONVERTING THIS GRADE WILL AFFECT THEIR CUMULATIVE GRADE
POINT AVERAGE.

PARENT/GUARDIAN APPROVAL: _____
SIGNATURE DATE

STUDENT'S APPROVAL: _____
SIGNATURE DATE

COUNSELOR APPROVAL: _____
SIGNATURE DATE

WAC 180-51-030

High school credit for courses taken before attending high school.

(1) A student who has completed high school courses as defined in RCW [28A.230.090](#)(4) with a passing grade before attending high school shall automatically be given high school credit which shall be applied to fulfilling high school graduation requirements, unless requested otherwise by the student and the student's parent or guardian.

(2) At the request of the student and the student's parent or guardian, high school credit earned before high school may be transcribed with a nonnumerical grade, such as "pass" or "credit." A nonnumerical grade will not be included in the student's high school grade point average calculation. High school credit earned prior to high school and transcribed with a nonnumerical grade will apply to fulfilling high school graduation requirements.

(3) A student and the student's parent or guardian must inform the school before the end of the 11th grade if they do not want credit for the course(s) taken before attending high school, or if they want to request that credit be transcribed with a nonnumerical grade.

For office use only: _____ Has been taken off transcript

Date: _____ Initial _____

Once completed this form is to be retained in the student's cumulative file.

