Parents Right to Know Information

Dear Parent/Guardian:

Your child's school receives Federal Title I funds to assist students in meeting state achievement standards. This letter lets you know about your right to request information about the qualifications of classroom staff working with your child and information about student assessments given during the school year.

Title I schools must meet federal regulations related to teacher qualifications as defined in the ESEA (Elementary and Secondary Education Act). These regulations allow you to learn more about your child's teachers' training and credentials. At any time, you may ask:

- If the teacher meets state qualifications and certification requirements for the grade level and subject he/she is teaching
- If the teacher has received an emergency or conditional certificate through which state qualifications were waived
- What undergraduate or graduate degrees the teacher holds, and major(s) or area(s) of concentration.
- Whether your child receives help from a paraprofessional, and if so, his/her qualifications

The Every Student Succeeds Act (ESSA) which was signed into law in December 2015 and reauthorizes the ESEA, contains additional parent right to know requests, including:

- Information on policies regarding student participation in assessments and procedures for opting out
- Information on required assessments including:
    - subject matter tested
    - purpose of the test
    - source of the requirement (if applicable)
    - amount of time it takes students to complete the test
    - time and format of disseminating results

All of the above information can be requested through your school principal.

Champ Cooper Elementary School staff is fully committed to helping your child develop the knowledge and skills needed to succeed in school and beyond. We appreciate your support and partnership as we work to provide the best education for your child.

Sincerely,

Cathy Hoffman Ed.D.

Dr. Cathy Hoffman
CCES Principal