FAYETTE COUNTY PUBLIC SCHOOLS
TOTAL REWARDS

HOW TO LOGIN AND COMPLETE BENEFITS ENROLLMENT

When you enroll in benefits at Fayette, you must login to both the Fayette Total Rewards Benefits System and the State Health Benefit Plan System to enroll or waive all benefits. Remember, these are two separate systems with separate login information. When you have completed your enrollment, you will have two confirmation statements – one from State Health, and one from the Fayette Benefits System. This quick guide will help you get logged in to both sites.

LOGIN TO THE FAYETTE BENEFITS SYSTEM.

Click HERE to get to the login page, or type this address into your internet browser: https://clearconcepts.workterra.net/Platform

Username: Your 5-digit Employee ID.
Password: Last 4 digits of your SSN + your 8-digit Birthdate. (Ex: SSN of 555-66-1234 & birth date March 25, 1980 = 123403251980).
District: fayette

LOGIN TO THE STATE HEALTH SYSTEM.

Click HERE to get to the login page, or type this address into your internet browser: https://myshbpga.adp.com/shbp/

If you have never logged in before, click REGISTER and use the code SHBP-GA. If you have logged in before, use the User ID and Password you created when you last accessed the system.

PRINT OR SAVE BOTH YOUR CONFIRMATION STATEMENTS.

Remember you will have two confirmation statements once enrollment is complete. One from State Health with your health plan selection, and a separate statement from the Fayette system that shows all your other benefit selections.

NEED MORE HELP LOGGING IN?

For help with State Health, use the "forgot" links on the screen or call them directly at: 1-800-610-1863. Note that we do not have any control over the State Health website – it is separate from the Fayette Benefits System.

SCAN THIS CODE IF YOU NEED A STEP-BY-STEP GUIDE TO NAVIGATING THE STATE HEALTH SITE!