SAU 41 Health & Safety

Meeting Minutes

October 14th, 2025

3:30 p.m.

Via Zoom

MLP Activity:

Members in attendance: Dan Molinari, Patrick West, Candi Fowler, Carrie Marsh, Paula Izbicki, Gina Bergskaug, Amy Goudreau, Jake Hess, Nick Esposito, Jen Govostos, Emmie White, Stephanie Sayer, Dave Coffey, John Boucher, Rob Boggis, Jessica Cue, Deane Navaroli

Meeting Dates for 2025-2026 School Year via Zoom (for now) – Patrick

- **Oct:** 10/14/25
- **Jan:** 1/13/26 (tentative in-person meeting)
- **Apr:** 4/14/26 (tentative in-person meeting)
- **Jun:** 6/09/26

Patrick West opened the meeting asking the group about the idea of doing in-person meeting. Ultimately, it was decided that the April meeting could get moved into March and the meeting would be put on a Professional Development Day when everyone would be available anyway,. The group plans to meet at HBHS at 3:30pm on March 10th.

1. **25-26 Reunification Drill Dates - Dan**

Goal - All schools are to conduct an annual reunification drill.

a. HPS

Has their reunification drill scheduled and have picked out a grade to run the drill on.
So far, the plans look to be coming together nicely.

b. HUES

Also has their drill scheduled for later this year with the hope to give more staff members experience running the drill.

c. RMMS

RMMS is in the same boat as HPS.

d. CSDA

As is CSDA

e. HBMS

Has their drill scheduled for this fall

f. HBHS

HBHS needs to schedule theirs. Jake will meet with his safety team to organize that.

2. School Security Assessment

Patrick asks that all schools take a look at feedback from Hollis and Brookline Emergency Services so that we can make improvements as needed.

3. Recommendations list - Dan

a. **SAU41 School Safety Preparedness Task Force Recommendations**

i. Please review and update with your building safety teams

Paula confirms that every school should be participating in filling the form out so that the district knows which improvements are needed as a whole.

4. Classroom and school safety standards

a. ClassroomSafetyStandards.pdf

b. Safety Standards Quick Reference for Teachers

i. Recommendations to bring to JLMC?

ii. What is RSA? What is SAU41 priortizing?

Paula notes that she consulted JLMC and their safety standards. She would like to take the data from this meeting and bring that back to JLMC as well. One ongoing goal is that our Safety Checks need to be concise and practical. In the past, it has gotten very long. JLMC meets on Thursday this week so the duality of this meeting and that one should get the ball rolling on work for this school year.

5. Facilities Updates - Lance

6. Principals – Topics: - Patrick

a. EOP updates - minimal

Dan would like to remind everyone the EOP's are due tomorrow.

b. ADD Drill with Law Enforcement (SRO Trapani)

i. Planning for June or July 2026

ii. Cost is about $1,300 - all admin interested can attend

Patrick welcomes all interested staff to join in on this training. He is working with officer Trapani to offer this in a wider format next summer.
Carrie wanted to confirm that this is additional school safety training above what we already require.
Patrick confirms this and pointed out some of the perks to this additional training.

7. Completed FY26 Drills and Building Health & Safety Meetings – Dan

Dan notes that, thus far, it looks like people are on pace to accomplish all of their goals this year. SAU41 is always very compliant with our necessary drills. The floor then opened for more conversation about each school's safety and drill procedures. Much of that has been redacted from minutes per safety regulations.

The meeting wrapped at 3:56pm.

Group Norms:

Begin/End on time, One person speaks at a time, Stay on topic/agenda, All points of view will be heard and respected, Presume positive intent