

Fairview Pre-Arranged Absence Form

For absences of **3 or more days**, this document must be completed and returned directly to the attendance office.

For other absences (family events, trips, club sports, etc.), please report your student's absences using this [attendance reporting link](#) or send an email to: fairview.attendance@bvsd.org

Student's Name	Date(s):
Period(s) of Absence	1 2 3 4 5 6 7 8
Reason	

Please note (BVSD Policy JH):

1. Class Work: Students are responsible for all class work missed due to any absence either excused or unexcused. Within two school days after their return to class following an absence, the student must arrange to make up missed work.
2. Missed Work: The teacher shall make appropriate provisions for completion of missed class work or make-up work.
3. Pre-arranged absences may necessitate a guardian conference beyond 10 days of absence

I have read and understand the above policies.	
Student's Signature	
Guardian's Signature	

Please ask your teacher(s) for their signature prior to turning in this form.		
Period	Course	Teacher Signature
1		
2		
3		
4		
5		
6		
7		
8		