South Oldham Middle School

SBDM Council MINUTES

Regular Called Meeting

Wednesday, September 17th, 2025 AT 4:30 P.M.

SOMS Conference Room

I. CALL MEETING TO ORDER - 4:34

a. Motion - Mitsuko, Second - Leslie

b. Attendance:

1. **Tara McCoy**
2. **Adam Blackaby**
3. **Kindra Witak**
4. **Mitsuko Martinez**
5. **Leslie Luken**
6. **Madison Campbell**

II. OPENING BUSINESS

a. Approve Agenda
   1. Motion - Tara, Second - Madison

b. Approve Meeting Minutes:
   1. 8-20-25
   2. Motion - Tara, Second - Adam

III. PUBLIC EXPRESSION

a. Faculty Question: Staff members have requested clarification of the grading policy regarding test retakes in the advanced placement math classes.

IV. DISCUSSION ITEMS

a. Financial Report Overview
   1. Explanation about how ‘Activity Accounts’ function within the school budge.

b. Studer Survey Results
   1. Review and explanation of survey percentages from student, staff and parent interest groups.

c. Apex Fundraiser Update
   1. Fundraising goal updates, scheduling & future plans discussion

V. ACTION ITEMS

a. Approve Cardiac Response Plan
   1. Motion - Tara, Second - Madison
b. Approve Writing Policy Addendum
   1. Motion - Mitsuko, Second - Leslie
c. Approve Personal Communication Device Policy Addition
   1. Motion - Tara, Second - Mitsuko
d. Approve Grading Policy Addition
   1. Motion - Adam, Second - Madison
e. Approve Field Trip Policy
   1. Motion - Leslie, Second - Tara

VI. ADJOURN - 4:36pm

a. Motion - Adam, Second - Leslie

PUBLIC INPUT

1. Every agenda will include a public comment item.
2. Public input may be informal with the chairperson calling on persons who wish to speak.
3. Each person will be given a two minute time limit to comment.
4. Public comment will be taken under advisement and no action will be taken during the meeting. A letter will be sent to those making comment describing the action taken by the council.
5. If more than several people wish to speak, the chairperson will have the option of setting time limits for speakers based on the time allotted for this item, the number wishing to speak, and any extra time left on the agenda; or if the agenda will run over, by consensus of the members present to continue.

Personal Communication Device Consequence Policy:

In accordance with the the Oldham County Board of Education Personal Communication Device Policy 09.4261, the following consequences will be given for 2nd and 3rd offenses in addition to what is stated in the policy:

- Second Offense: 30 day communication device plan will be created that will either consist of a daily device check-in system or daily placement in a pouch if/when available.
- Third Offense: Remainder of year communication device plan will be created that will either consist of a daily device check-in system or daily placement in a pouch if/when available.
- Refusal to turn over a personal communication device is considered insubordination and may result in suspension.

Any Smart Watches, or watches that look similar to Smart Watches, are not permitted. Only standard watches that have the sole function of telling time are permitted to be worn by students.

Grading Policy - Makeup Work Amendment

Grades shall be updated in Infinite Campus within 1 week of the assignment/assessment due date. Large projects and lengthy writing assignments shall be updated in Infinite Campus within 2 weeks of the due date. *The same timelines apply to late/missing assignments, starting with the day they are submitted.*

Field Trip Participation Policy:

In an effort to increase student and staff safety, in order for students to participate in any non-academic/non-course related field trips, students must meet the following criteria to be eligible to attend:

- Students cannot have any major behavior events at any point during the current school year. Major behavior events include any behavior involving drugs or alcohol, fighting, assault, terroristic threatening, hate speech, vandalism/theft or any event that has resulted in criminal charges.
- Students who have more than 3 minor behavior events during the current trimester that have resulted in an admin referral may not be able to attend.

Writing Program Update:

Addendum Added to comply KBSB Policy:
https://drive.google.com/file/d/1EMHV-HOrw9UPsZrmaZrKGkDw6ppC6A0t/view?usp=sharing