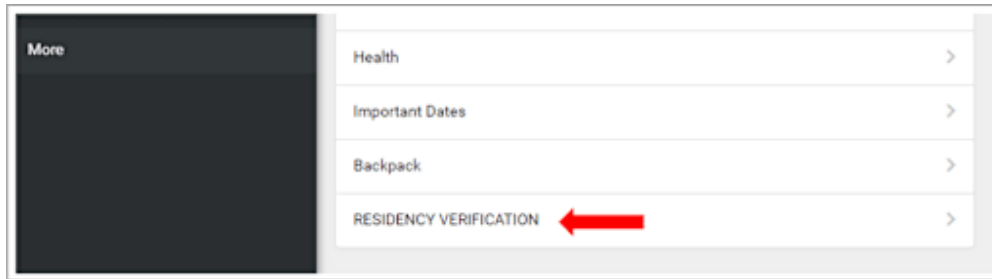
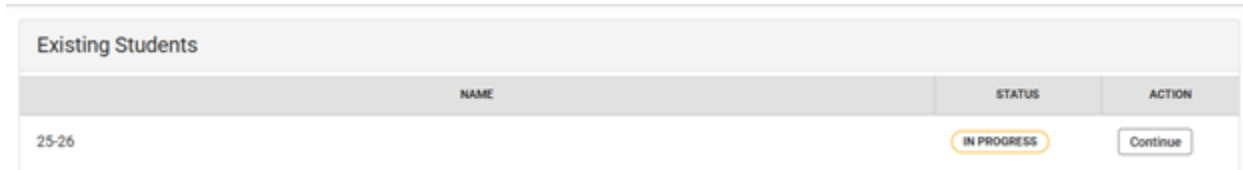


## Steps for Re-verifying Residency

1. Log into your [Parent Portal account](#).
2. Choose **More** from the lower-left navigation menu and then **RESIDENCY VERIFICATION**.



3. Choose **Start** on the screen below.



4. Your child's information will appear on the following screen.

← Residency Verification or Change of Address | Existing Students

This form should be used to verify residency, submit lease renewal information or to change an address, in your existing Household. You can also update data for any students listed below that are currently enrolled in the District.

PLEASE USE THE "BEGIN (or return to saved) APPLICATION" button below.

STUDENT NAME	GRADE	INCLUDED IN NEW APP?	REASON IF NOT INCLUDED	ONLINE REGISTRATION SUBMITTED?
██████████	02	Yes	Included	No
██████████	06	Yes	Included	No

[BEGIN \(or return to saved\) APPLICATION](#)

5. Select the language you want to use to complete the application (English, Chinese, Hindi, Japanese, Korean, Urdu, Spanish).

Type your name in the box to sign on. Then click the Submit button. Please note: This screen will only appear one time - when you start an application. If you return to a saved application, you will not have to sign here again.

English | [中国語 Chinese](#) | [한국어 Korean](#) | [日本語 Japanese](#) | [हिन्दी भाषा Hindi](#) | [اردو Urdu](#) | [Español Spanish](#) Application For 25-26

\* Indicates a required field

Welcome SAMPLE PARENT STUDENT! Please type in your first and last name in the box below.  
By typing your name into the box below you attest that you are the person authenticated into this application or an authorized user of this account, and the data you are entering/verifying is accurate and true to the best of your knowledge.

Type Your First and Last Name to Continue \*

[Submit](#)

6. Scroll through the instructions and click Begin (or Return to) Application.



If you need assistance, please email [registrationstaff@syossetschools.org](mailto:registrationstaff@syossetschools.org).

Application Number  
Application For 25-26

English | 中文 Chinese | 한국어 Korean | 日本語 Japanese | हिन्दी भाषा Hindi | اردو Urdu | Español Spanish

\* Indicates a required field

**PLEASE SCROLL TO THE BOTTOM OF THIS SCREEN TO BEGIN OR RETURN TO A SAVED APPLICATION**

Welcome to the **Syosset Central School District** Registration site. The Syosset Central School District Board of Education Policy processes of **Residency Verification** for all residents with students in grades PK, 5, and 8, as well as families making **in-district address changes** begin with this using on-line platform. Before you continue using this system please note that there are several documents that must be submitted with this application. Please gather the following information:

**Proof of Residency** is required. According to NY State Law, in order to register your child/children in the School District, you must be physically domiciled at your address within the School District's geographic boundaries.

**Your failure to submit the required documentation and prove you are a resident of the School District will result in the exclusion of your child/children from the School District. Proof of Residency is Required - You should provide at least one item from Section A and two items from Section B; if you cannot provide an item from Section A, you will need to provide three items from Section B.**

**Section A**

1. Copy of a residential lease or proof of ownership of a house or condominium, such as a deed or mortgage statement
2. a statement by a third-party landlord, owner or tenant from whom the parent(s) or person(s) in parental relation leases or with whom they share property within the district.
3. such other statement by a third-party establishing parent(s) or person(s) in parental relation physical presence in the School District.

**Section B**

4. pay stub
5. income tax form(s)
6. utility bill or other bills (e.g., Electric, Gas, Water, Cable, Oil Heat, etc.).
7. membership documents that are based upon residency with address
8. voter registration document(s)
9. official driver's license, learner's permit or non-driver identification
10. state or other government issued identification
11. documents issued by federal, state or local agencies (for instance, local social services agency, federal Office of Refugee resettlement)
12. evidence of custody of the child/children, including, but not limited to judicial custody orders or guardianship papers
13. Other forms of documentation and/or information establishing parent(s) or person(s) in parental relation physical presence in the School District.

If you have any questions regarding the fulfillment of the District's residency requirements or are homeless, please contact the District Registrar.

Once this application is submitted, you will be directed to set up an appointment with the **District Registrar** to bring in these original documents. The Office of the District Registrar is located at South Woods Middle School, 99 Pell Lane, Syosset, NY 11791.

**PLEASE BE ADVISED** that in order for your child/children to attend the **Syosset Central School District**, you must be a resident of the School District.

Section 210.45 of the Penal Law of the State of New York prohibits the making of a false written statement. Therefore, your statements contained in your registration application must be true and accurate.

If the School District determines at any time that you are not a resident of the School District, your child/children will be excluded from the School District. Further, you will be liable to the School District for payment of tuition from their date of enrollment through their date of exclusion, as well as the costs of collection.

Note: Required fields are marked with a red asterisk, and the district will receive the data exactly as it is entered. Please be careful of spelling, capitalization and punctuation. Dates should be entered as MM/DD/YYYY and phone numbers as xxx-xxx-xxxx.

NOTE: Red pop-up messages may appear if you attempt to leave a page with required fields. To remove the pop-up, click on the pop-up message.

If you need assistance, please call (516) 364-5669 during business hours or leave a message and a representative will be back in touch with you the next business day.

Begin (or Return to) Application



7. Use the Next button to proceed through the screens. When you reach the bottom, use the Save/Continue button to go to the next section.

**Infinite Campus** Online Registration

If you need assistance, please email [registrationstaff@syossetschools.org](mailto:registrationstaff@syossetschools.org).

Application Number  
Application For 25-26

English | 中文 Chinese | 한국어 Korean | 日本語 Japanese | हिन्दी भाषा Hindi | اردو Urdu | Español Spanish

Student(s) Primary Household ✓ Parent/Guardian ✓ Emergency Contact ✓ Other Household ✓ Student ! Completed 6

\* Indicates a required field

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**Housing Questionnaire** —

These questions are intended to address the McKinney-Vento Homeless Assistance Improvement Act. Your responses to these questions will help our district determine which services your child may be eligible to receive.

\*  
 Yes, students in this household are homeless.  
 No, students in this household are in permanent housing.

Next >

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**Home phone** +  
**Home Address** +  
**Previous Address** +

Save/Continue

8. When you reach the end of the application, remember to:

- Write down your Application Number.
- Submit your application.
- Print or save a PDF copy of your application.