



## **LIVINGSTON BOARD OF EDUCATION VOTING MEETING MINUTES**

September 30, 2025

Public Session - Administration Building - 5:00 to 7:15 p.m.

Executive Session - Administration Building - 7:15 to 7:30 p.m.

Public Session - Administration Building - 7:30 p.m.

A **Voting Meeting** of the Livingston Board of Education was held on this date in the large conference room in the Administration Building and via a Facebook livestream. The meeting was called to order at 5:00 p.m. by Seth Cohen, Board President, who announced that adequate notice of this meeting has been provided by amendment to notice approved at the Board's reorganization meeting on January 2, 2025 and posted at the Board of Education office and communicated to *The Star Ledger*, *West Essex Tribune*, *TAPinto Livingston* and the Livingston Township Clerk.

Members Present: Pamela Chirls, Seth Cohen, Fang Gong (arrived at 5:05 p.m.), Parul Khemka, Inna Yelisevich and Abe Klein (joined at 7:30 p.m.)

Also in Attendance: Dr. Daniel Fishbein, Jessica Rapp and Joann Goldberg  
Dr. Maura Tuite, Mark Stern and Susan Burman (joined at 7:15 p.m.)

### **Workshop Items**

#### LBOE NJSBA Board Self-Evaluation

Jeanne Cleary of New Jersey School Boards Association reviewed the board's self-evaluation.

#### NJSBA Certification Training

Jeanne Cleary of New Jersey School Boards Association provided the board members with certification training regarding dealing with difficult people and ethics for school officials.

At 7:15 p.m., Mr. Cohen asked for a motion to go into Executive Session.

Mrs. Khemka moved the following:

### **Executive Session**

**Whereas**, the Open Public Meetings Act, N.J.S.A. 10:4-11, permits the Board of Education to meet in closed session to discuss certain matters; now, therefore be it

**Resolved**, that the Livingston Board of Education adjourns to closed session to discuss:

- student and legal matters and personnel

Action may be taken upon return to the public session. The full length of the meeting is anticipated to be approximately 15 minutes; and be it

**Further Resolved**, the minutes of this closed session be made public when the need for confidentiality no longer exists.

Mrs. Chirls seconded the motion.

Vote all in favor.

At 7:30 p.m., Mr. Cohen reconvened the public meeting.

## **Superintendent's Report**

### 1. Board Goals

Dr. Fishbein reviewed the five board goals. The first is a two year goal to develop a long range facility plan and timeline to address enrollment increases and facility constraints. The second is to engage in the required NJSBA training to earn board certification. As part of the second goal, the board has already completed two training sessions and has another one scheduled for November 18. The third goal is to enrich community engagement by inviting staff, students and their families to board meetings to celebrate and recognize personal contributions and/or accomplishments. The fourth goal is to engage in a superintendent search, which is explained below, and the fifth goal is to review the LBOE bylaws through the policy committee.

The full presentation is available on our website.

### 2. District Goals/Strategic Plan

Dr. Fishbein began by explaining that the strategic plan is the road map and the district goals allow us to provide for deeper impact and to keep us focused.

Dr. Fishbein, Mr. Stern and Dr. Tuite each reviewed their portions of the presentation to provide an update on the district goals and the action steps that we have and will be instituting throughout the 2024-2025 school year. The strands of the Strategic Plan are Teaching and Learning, Safety and Wellness, Leadership and Governance, Community and Culture and Finance and Facilities.

Under Finance and Facilities, Dr. Fishbein explained that as part of exploring a possible referendum, we have been working with the architect on some high level drawings while we await the results of our demographic study. After receipt and review of the demographic study, the goal will be to come up with a concept and the financial impact of adding space to our buildings that we will share with the board and public.

The full presentation is available on our website.

### 3. Superintendent Search - Survey Information

Dr. Fishbein explained the superintendent search timeline:

- October 1 - surveys will be sent to staff, parents, students and the community.
- October 8 and October 13 - reminders will be sent out for unfinished surveys.
- October 15 - survey closes for all.
- November 4 - results of the survey will be shared with the board in private session.
- November 18 - results of the survey will be shared with the public during the board meeting.

- December - we will call for resumes, which are due by mid-January.
- January/February - LBOE reviews resumes and picks slate to interview.
- February/March - we will interview candidates.
- April - we hope to negotiate a contract and appoint a new superintendent.

Mr. Cohen strongly encouraged the staff, students and community to fill out the surveys as the board values their feedback.

#### 4. Student Safety Data System Report

Dr. Fishbein reviewed the Student Safety Data System results.

### **Board Reports**

Mrs. Chirls thanked the Livingston Chinese Association for inviting them to The Sound of Harvest Concert at Drew University.

Mrs. Chirls announced that the NJSBA Legislative Committee has a YouTube channel with legislative updates if anyone is interested in looking at them.

### **Student Representative's Report**

Mr. Klein announced that he worked with Ms. Battist-Rock to disseminate club-related information to the student body to keep everyone well informed and to ensure clubs are taking the proper initiative after a number of students spoke with him about their clubs being disbanded.

Mr. Klein continued that the Student Government Association has been focusing on suicide prevention awareness by hosting a chalk event, selling bracelets and making announcements to raise students' awareness of the mental health resources available to them.

Mr. Klein continued that the football team held their Annual Trial Blazer fundraiser football game to support and raise money for pediatric cancer.

Mr. Klein added that overall, the past three weeks have been very successful at the high school as the hallways have remained clear, the bathrooms are clean and the cell phone policy is working well.

### **Approval of Minutes**

Mrs. Khemka moved the following:

1. Voting Meeting Minutes of August 12, 2025
2. Workshop Meeting Minutes of August 20, 2025
3. Workshop/Voting Meeting Minutes of September 9, 2025
4. Executive Session Meeting Minutes of June 17, 2025; July 15, 2025; August 12, 2025 and September 9, 2025

Mrs. Chirls seconded the motion.

**ROLL CALL VOTE:** Ayes - Mrs. Chirls, Mrs. Gong, Mrs. Khemka, Mrs. Yelisevich, Mr. Cohen  
Nays - None

**Public Comment**

There was no public comment.

**RECOMMENDATIONS FOR APPROVAL**

**PROGRAM/CURRICULUM**

Mrs. Chirls moved the following:

**1.1 Books**

**Resolved**, that the Livingston Board of Education approves the books as shown on **Attachment A**.

**1.2 Field Trips**

**Resolved**, that the Livingston Board of Education approves the field trips as shown on **Attachment B**.

**1.3 District Nursing Services Plan**

**Resolved**, that the Livingston Board of Education approves the District Nursing Services Plan for the 2025-2026 school year.

Mrs. Khemka seconded the motion.

**ROLL CALL VOTE:** Ayes - Mrs. Chirls, Mrs. Gong, Mrs. Khemka, Mrs. Yelisevich, Mr. Cohen  
Nays - None

**STUDENT SERVICES**

Mrs. Khemka moved the following:

**2.1 Out of District Placements**

**Resolved**, that the Livingston Board of Education approves placement for the academic year 2025-2026 for six (1) Livingston students with disabilities, and for Extended School Year 2025 (Summer Programs) for one (1) Livingston student with disabilities, as classified and recommended by the Child Study Team, in facilities with tuition costs to be determined within the limits established by the New Jersey Board of Education as shown on **Attachment C**.

**2.2 Related Services/Medical Consultants**

**Resolved**, that the Livingston Board of Education approves the following consultants that will be utilized to provide related services for the 2025-2026 school year:

**CORTICAL VISUAL IMPAIRMENT (CVI) CONSULTATION**

Pediatric VIEW Program \$200.00/hour

**HOME INSTRUCTION**

LearnWell	\$60.00/hour
St. Clare’s Hospital	\$55.00/hour
Silvergate Prep	\$50.00/hour
Stepping Forward	\$66.56/hour

**PROFESSIONAL DEVELOPMENT**

Eric Herschman, Psy.D.

\$300.00/hour

Mrs. Chirls seconded the motion.

**ROLL CALL VOTE:** Ayes - Mrs. Chirls, Mrs. Gong, Mrs. Khemka, Mrs. Yelisevich, Mr. Cohen  
Nayes - None

**BUSINESS**

Mrs. Chirls moved the following:

**3.1 Payment of Bills**

**Whereas**, the Board Secretary has audited certain vendor claims as required by N.J.S.A. 18A:19-2 and Board Policy 6470 and presented them to the Livingston Board of Education with the recommendation they be paid, now therefore be it

**Resolved**, that the Livingston Board of Education approves the payment of the following bills in the amounts listed and attach a complete copy of these bills to the minutes of this meeting.

<b>Fund</b>	<b>Name</b>	<b>Amount</b>
10,11,12	Operating Budget (checks 112825-113349; adv 355-1048)	\$13,289,364.24
20	Operating Budget (checks 112478; adv 355-1048)	\$233,812.21
60	Cafeteria (checks 60143-60167)	\$207,819.72
	<b>TOTAL</b>	\$13,730,996.17

**3.2 Board Secretary Report – June 2025**

**Whereas**, the Livingston Board of Education has received the Report of the Board Secretary for June 30, 2025, consisting of:

- 1) Interim Balance Sheets
- 2) Interim Statements Comparing Budgeted Revenue with Actual to Date and Appropriations with Expenditures and Encumbrances to Date
- 3) Schedule of Revenues - Actual Compared with Estimated
- 4) Statement of Appropriations Compared with Expenditures and encumbrances, and

**Whereas**, the Livingston Board of Education has received the report of the Treasurer for June 30, 2025, which report is in agreement with the Report of the Board Secretary, and

**Whereas**, these reports show the following balances on the date indicated:

	Cash Balance	Appropriation Balance	Fund Balance
(10) General Current Exp. Fund	\$3,114,122.36	\$10,768,174.10	\$6,523,589.87
(11) Current Expense			
(12) Capital Outlay			
(20) Special Revenue Fund	\$123,391.20	\$3,337,977.98	(\$161,978.73)
(30) Capital Projects Fund	\$971,449.81	\$1,619,600.00	\$2,000,089.50

(40) Debt Service Fund	(\$915,106.20)	\$7,420,363.00	\$174,139.87
Total:	\$3,293,857.17	\$23,146,115.08	\$8,535,840.51

**Whereas**, pursuant to N.J.A.C. 6A:23A-16.10(c3), the Board Secretary has certified that as of June 30, 2025, no budgetary line item account has obligations and payments contractual orders which in total exceed the amount appropriated by the district board of education pursuant to N.J.S.A. 18A:22-8, 18A:22-8.1, now therefore be it

**Resolved**, the Livingston Board of Education accepts the above referenced reports and certification and directs that they be made part of this resolution by reference, and be it

**Further Resolved**, the Livingston Board of Education certifies that, after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of its knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c4) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

### **3.3 Board Secretary Report – July 2025**

**Whereas**, the Livingston Board of Education has received the Report of the Board Secretary for July 31, 2025, consisting of:

- 1) Interim Balance Sheets
- 2) Interim Statements Comparing Budgeted Revenue with Actual to Date and Appropriations with Expenditures and Encumbrances to Date
- 3) Schedule of Revenues - Actual Compared with Estimated
- 4) Statement of Appropriations Compared with Expenditures and encumbrances, and

**Whereas**, the Livingston Board of Education has received the report of the Treasurer for July 31, 2025, which report is in agreement with the Report of the Board Secretary, and

**Whereas**, these reports show the following balances on the date indicated:

	Cash Balance	Appropriation Balance	Fund Balance
(10) General Current Exp. Fund	(\$449,718.72)	\$147,764,567.52	\$6,281,851.58
(11) Current Expense			
(12) Capital Outlay			
(20) Special Revenue Fund	\$211,291.20	\$2,746,308.40	\$4,523.88
(30) Capital Projects Fund	\$978,552.29	\$2,270,800.00	\$952,828.81
(40) Debt Service Fund	(\$6,797,097.87)	\$7,344,550.00	(\$915,106.20)
Total:	(\$6,056,433.10)	\$160,126,225.92	\$6,324,098.07

**Whereas**, pursuant to N.J.A.C. 6A:23A-16.10(c3), the Board Secretary has certified that as of July 31, 2025, no budgetary line item account has obligations and payments contractual orders which in total exceed the amount appropriated by the district board of education pursuant to N.J.S.A. 18A:22-8, 18A:22-8.1, now therefore be it

**Resolved**, the Livingston Board of Education accepts the above referenced reports and certification and directs that they be made part of this resolution by reference, and be it

**Further Resolved**, the Livingston Board of Education certifies that, after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of its knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c4) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

### **3.4 Transfers**

**Whereas**, the Superintendent of Schools recommends certain transfers among accounts in the 2025-2026 budget for August pursuant to Board of Education Policy 6422, now therefore be it

**Resolved**, that the Livingston Board of Education ratify transfers pursuant to N.J.S.A. 18A:22-8.1 and N.J.A.C. 6:20-2A.10 as shown on **Attachment D**.

### **3.5 Conferences and Overnight Trips**

**Resolved**, that the Livingston Board of Education approves the conferences and overnight trips as shown on **Attachment E**.

**Resolved**, the Livingston Board of Education approves *Jessica Rapp*, Business Administrator and *Kylie McGlew*, Assistant Business Administrator, to each attend eight New Jersey Association of School Business Officials professional development sessions throughout the fiscal year 2025-26 in Belleville, NJ, at a cost not to exceed \$175 per person, per session, inclusive of travel.

**Resolved**, the Livingston Board of Education approves *Jessica Rapp*, Business Administrator and *Kylie McGlew*, Assistant Business Administrator, to attend the Essex County Association of School Business Officials monthly professional development sessions for the fiscal year 2025-26 in Belleville, NJ, at a cost not to exceed \$550 each for the year, inclusive of travel.

**Resolved**, that the Livingston Board of Education approves *Dan Quackenbush* to chaperone one student attending the DECA Competition and Leadership Conference in Washington, D.C. from November 21 to 23, 2025.

### **3.6 Student Safety Data System**

**Resolved**, that the Livingston Board of Education accepts the Student Safety Data System report as presented for Report Period 2 of the 2024-2025 school year.

### **3.7 Disposal of Textbooks**

**Resolved**, that the Livingston Board of Education approves the disposal of 300 copies of *The Americans* (copyright 2012) and 100 copies of *Myer's Psychology for AP* (copyright 2014) textbooks that are outdated and damaged.

### **3.8 E-rate Consulting, Inc.**

**Resolved**, that the Livingston Board of Education authorizes the Business Administrator to enter into an agreement with E-rate Consulting, Inc. to complete the Universal Service Fund (E-Rate) application process for the 2026-2027 school year. The district will pay E-rate Consulting, Inc. a fee not to exceed \$4,750.

**3.9 Application and Receipt of Funds for ESEA Grants**

**Resolved**, that the Livingston Board of Education approves the submission and acceptance of the funds for the fiscal year 2025-2026 for the Elementary and Secondary Act (ESEA) Consolidated Grant as follows:

<b>Grant Description</b>	<b>\$ Amount</b>
Title I Part A Improving the Academic Achievement of the Disadvantaged	\$135,979
Title II Part A Preparing, Training, and Recruiting High-Quality Teachers and Principals	\$67,677
Title III Language Instruction for Limited English Proficient and Immigrant Students	\$19,378
Title III Immigrant	\$11,209
Title IV Part A Student Support and Academic Enrichment	\$9,082

**3.10 Approval: Recognize and Cancel Outstanding Checks**

**Resolved**, that the Livingston Board of Education recognizes and cancels all obligations associated with the outstanding checks and deposits for the Somerset Regal Bank Athletic Account dated November 7, 2021 to November 11, 2024; and

**Whereas**, the Somerset Regal Bank Athletic Account checks and deposits that are being canceled have been outstanding for a period that exceeds six months; now be it

**Further Resolved**, that the Business Administrator/Board Secretary is authorized and directed to redeposit the funds from the checking accounts for canceled outstanding checks to the respective Checking accounts at Somerset Regal Bank, and the business administrator will have the discretion to transfer to another activity if appropriate. (Outstanding Check List on file in the Business Office)

**3.11 Private Disability Insurance**

**Resolved**, that the Livingston Board of Education designates the current private disability insurance companies, open for enrollment to any Livingston Board of Education employee, in the County of Essex, New Jersey, for the 2025-2026 school year as per N.J.S.A. 18A:66-127:

<b>Name</b>
AFLAC
Educators Insurance Service
Legacy Benefits Group

### **3.12 Settlement Agreement**

**Resolved**, that the Livingston Board of Education approves the Settlement Agreement for Case #06-2025 which is on file at the Board of Education office.

### **3.13 Purchasing Manual**

**Resolved**, that the Livingston Board of Education authorizes the Purchasing Manual prepared by the School Business Administrator, be adopted for the 2025-2026 school year.

### **3.14 Transportation Department Employee Handbook**

**Resolved**, that the Livingston Board of Education authorizes the Transportation Department Employee Handbook to be adopted for the 2025-2026 school year.

### **3.15 Policies & Regulations**

**Resolved**, that the Livingston Board of Education approves the following policies for second reading and adoption:

- Policy #0173 - Duties of Public School Accountant (with revisions)
- Policy #0174 - Legal Services (M) (with revisions)
- Policy #0177 - Professional Services (M) (with revision)
- Policy #1620 - Administrative Employment Contracts (M) (with revisions)
- Policy #1636.01 - Notification of Promotion, New Job, and Transfer Opportunities (new to district)
- Policy #2422 - Statutory Curricular Requirements (M) (revised)
- Policy #5111 - Eligibility of Resident/Non-Resident Students (M) (with revisions)
- Policy#5339.01 - Student Sun Protection (M) (new to district)
- Policy #6111 - Special Education Medicaid Initiative (SEMI) Program (M) (with revisions)
- Regulation #6111 - Special Education Medicaid Initiative (SEMI) Program (M) (with revisions)
- Policy #6220 - Budget Preparation (M) (with revisions)
- Regulation #6220 - Budget Preparation (with revisions)

Mrs. Khemka seconded the motion.

**ROLL CALL VOTE:** Ayes - Mrs. Chirls, Mrs. Gong, Mrs. Khemka, Mrs. Yelisevich, Mr. Cohen  
Nays - None

## **PERSONNEL**

Mrs. Chirls moved the following:

### **4.1 Resignations & Retirements**

**Resolved**, that the Livingston Board of Education accepts the resignations of:

<b>Name</b>	<b>Position</b>	<b>Reason</b>	<b>Location</b>	<b>Last Day of Employment</b>
<i>Gabriel Espinosa</i>	Lead Bus Driver	Retirement	Transportation	November 30, 2025
<i>Caroline Clark</i>	TOSD	Resignation	RHE	September 19, 2025
<i>James Soutar</i>	Playground Aide	Resignation	MPE	June 30, 2025

<i>Samantha Kowalak</i>	Teacher of Social Studies	Resignation	LHS	November 5, 2025, or earlier if a replacement can be found.
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*\*as amended from a previous agenda*

#### 4.2 Leaves of Absences

**Resolved**, that the Livingston Board of Education approves the leaves of absences of:

Name	Location	Position	LOA w/pay and benefits	LOA w/o pay, but with benefits (if applicable)	Extended LOA w/o pay or benefits	Return Date
<i>Katharine Carlin*</i>	MPE	Elementary School Teacher	8/25/2025-9/24/2025	9/25/2025-10/15/2025**	10/16/2025-6/30/2026	8/26/2026
<i>Scott Patteson</i>	LHS	Teacher of Theater Arts	10/6/2025-10/31/2025**	11/1/2025-12/12/2025**	NA	12/15/2025

*\*as amended from a previous agenda*

*\*\*Designates time counted toward NJFLA/FMLA*

#### 4.3 Appointments

**Resolved**, that the Livingston Board of Education approves the applications indicated below (\*) for emergent hiring for the following appointments under the requirements of N.J.S.A. 18A:16-1 et. seq., N.J.S.A. 18A:39.17 et. seq.; N.J.S.A. 18A:6-4.13 et. seq. All appointments are contingent upon reference checks in accordance with P.L. 2018, c.5.

Name	Location	Title	Tenure Track/LOA or LT Replacement	Replacing	Guide	Step	Salary	Effective Date
<i>Samantha Halloran</i>	CO	Supervisor of Special Education (7-12)	First Year Tenure Track	M. Tuite	NA	NA	\$125,054 (prorated)	10/16/2025
<i>Courtney Ferraro*</i>	MPMS	Assistant Principal**	First Year Tenure Track	NA	LAA MPM AP	5	\$120,399, plus \$2,840 longevity (pro-rated)	8/25/2025
<i>Thomas Montesion*</i>	District	Supervisor of Social Studies (PreK-6)**	First Year Tenure Track	C. Bickel	LSA	1	\$125,054	7/1/2025
<i>Rosemary Nakashian*</i>	BHE	Speech Language Specialist	First Year Tenure Track	reallocation of KV SSW position for case management	MA	14	\$94,900 (prorated)	11/3/2025
<i>Pamela Volpe*</i>	BHE	TOSD (.8)	Third Year Tenure Track	scheduling	MA	5	\$54,854** *	8/25/2025
<i>Keisha Holmes</i>	BHE	LPN	NA	T. Lazzarini	LPN	1	\$46,440 (prorated)	10/1/2025
<i>Priti Singh</i>	Hillside	Playground Aide	NA	NA	NA	NA	\$18/hr	9/9/2025
<i>Ana Marques</i>	RHE	Playground Aide	NA	NA	NA	NA	\$18/hr	9/9/2025
<i>Yee Man Amy Lung</i>	RHE	Playground Aide	NA	NA	NA	NA	\$18/hr	9/12/2025

*\*as amended from a previous agenda*

*\*\*hired as a one year position in the 2025-2026 budget*

*\*\*\*(.8) of Step 5 of MA guide*

**Resolved**, that the Livingston Board of Education approves the appointment of the ABA Discrete Trial TAs and Instructional Aides as listed on **Attachment F**.

**4.4 Substitutes**

**Resolved**, that the Livingston Board of Education approves the appointment of the individuals listed below to serve as substitutes on an as-needed basis for the 2025-2026 school year:

**Substitute Teachers**

*Melissa Amber Goodseit*  
*Howard Kastner*  
*Daniel Minion*  
*Jamie DiGiovanni*  
*Amy Simon*  
*Gregory Goldston*

**Custodial**

*Kimon Taylor (\$18.50/hr)*

**Resolved**, the Livingston Board of Education approves the individuals listed on **Attachment G** as certified substitutes. These individuals are currently employed by the District. In the event these individuals are called upon to serve as a substitute, they will be compensated an additional \$50/day (\$10/period) for that assignment.

**Resolved**, that the Livingston Board of Education approve the appointment of the individual(s) listed below to serve as long-term substitutes as reflected below:

Name	Location	Title	Leave Replacement or Long Term Sub	Replacing	Salary	Effective Date
<i>Robin Altomare</i>	HMS	TOSD	Long Term Sub	B. Mannes (.4)	\$129/day	9/15/2025-10/8/2025
<i>Robin Altomare</i>	HMS	TOSD/ Teacher of Math	Long Term Sub	B Mannes (.4)/ L Larrazabal (.2)	\$194/day	10/9/2025-3/13/2026
<i>Robin Altomare</i>	HMS	Teacher of Math	Long Term Sub	L. Larrazabal (.2)	\$65/day	3/16/2026-4/8/2026

**4.5 Extra Period Assignments**

**Resolved**, that the Livingston Board of Education approves the extra period assignments as listed on **Attachment H**.

**4.6 Stipends**

**Resolved**, that the Livingston Board of Education approves the individuals on **Attachment I** for athletic stipends at Livingston High School for the 2025-2026 school year in accordance with the contract between the LBOE and the LEA.

**Resolved**, that the Livingston Board of Education rescinds the approval of *Tracy Rosenberg* to the Girls Swimming Head Coach stipend position for the 2025-2026 school year.

**Resolved**, that the Livingston Board of Education approves the individuals on **Attachment J** for co-curricular stipends at Livingston High School for the 2025-2026 school year in accordance with the contract between the LBOE and the LEA.

**Resolved**, that the Livingston Board of Education approves the individuals on **Attachment K** for co-curricular stipends at Heritage Middle School for the 2025-2026 school year in accordance with the contract between the LBOE and the LEA.

**Resolved**, that the Livingston Board of Education approves the individuals on **Attachment L** for athletic stipends at Heritage Middle School for the 2025-2026 school year in accordance with the contract between the LBOE and the LEA.

**Resolved**, that the Livingston Board of Education approves the individuals on **Attachment M** for co-curricular stipends at Mt. Pleasant Middle School for the 2025-2026 school year in accordance with the contract between the LBOE and the LEA.

**Resolved**, that the Livingston Board of Education rescinds the approval of *Kylie McGlew* as Cross Country Assistant Coach at Heritage Middle School for the 2025-26 school year.

**Resolved**, that the Livingston Board of Education approves the individuals on **Attachment N** for elementary stipends for the 2025-2026 school year in accordance with the contract between the LBOE and the LEA.

**Resolved**, that the Livingston Board of Education approves *Daniel Kapuscinski*, IT Support, to be paid \$250/meeting (not to exceed \$6,250) for the purpose of providing audio/visual support for evening Board of Education meetings, effective and retroactive to July 1, 2025.

#### **4.7 ESEA Title I Salary Allocations**

**Resolved**, that the Livingston Board of Education approves the allocations of a portion of the salaries of the individuals listed on **Attachment O** to be funded through the ESEA grant.

#### **4.8 Mentor Fees**

**Resolved**, the Livingston Board of Education amends the individuals on **Attachment P** listed as assigned mentors to receive payment in accordance with the schedule listed.

#### **4.9 Extra Work Pay**

**Resolved**, that the Livingston Board of Education approves the current Child Study Team members at Burnet Hill Elementary School as listed on **Attachment Q** to perform additional Child Study Team work after contracted school hours at their respective hourly rates, not to exceed forty-eight hours each. This work will be performed while we await the start of the new Child Study Team Member, between September 15, 2025 and November 15, 2025.

Mrs. Khemka seconded the motion.

Mr. Cohen and Mrs. Khemka congratulated and welcomed Ms. Halloran to her new position.

Mr. Cohen wished Mr. Espinoza a healthy and happy retirement.

**ROLL CALL VOTE:** Ayes - Mrs. Chirls, Mrs. Gong, Mrs. Khemka, Mrs. Yelisevich, Mr. Cohen  
Nays - None

#### **MISCELLANEOUS**

There was no HIB Report.

## **Old Business**

There was no old business.

## **New Business**

There was no new business.

## **ADJOURNMENT**

At 8:20 p.m., Mr. Cohen asked for a motion to go into Executive Session to discuss personnel. No action will be taken and the board will not be coming back into public session.

Mrs. Chirls moved the following:

## **EXECUTIVE SESSION**

**Whereas**, N.J.S.A. 10:4-1 et seq., also known as the "Sunshine Law," authorizes a public body to meet in executive or private session under certain limited circumstances, and

**Whereas**, said law requires the Board to adopt a resolution at a public hearing before it can meet in such an executive or private session, now, therefore, be it

**Resolved**, by the Livingston Board of Education that:

- (A) It does hereby determine that it is necessary to meet in executive session on September 30, 2025 to discuss the matters stipulated, in conformance with the subsections of said act which are indicated.
1. Matter rendered confidential by federal law, state statute or rule of court.
  2. Matter in which the release of information would impair a right to receive federal funds.
  3. Matter, the disclosure of which would constitute an unwarranted invasion of individual privacy unless the individual concerned shall request in writing that the same be disclosed publicly.
  4. Collective bargaining matters.
  5. Matter involving the purchase, lease or acquisition of real property with public funds, the setting of banking rates, etc. where it would adversely affect the public interest if discussion were disclosed.
  6. Tactics and techniques utilized in protecting public property where disclosure could impair protection.
  7. Investigation of violations or possible violations of law.
  8. Pending or anticipated litigation or contract negotiation other than collective bargaining agreement.
  9. Personnel matters unless the individual employees or appointees affected requested that such matter be discussed at a public meeting.
  10. Deliberations occurring after a public hearing that may result in the imposition of a specific civil penalty.
- (B) The matters discussed will be made public when confidentiality is no longer required and formal action pursuant to said discussion shall take place only at a meeting to which the public has been invited.
- (C) No action will be taken.

Mrs. Khemka seconded the motion.

**ROLL CALL VOTE:** Ayes - Mrs. Chirls, Mrs. Gong, Mrs. Khemka, Mrs. Yelisevich, Mr. Cohen  
Nayes - None

**Respectfully submitted,**

  
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**Jessica Rapp**  
**Board Secretary**