

EASTAMPTON TOWNSHIP BOARD OF EDUCATION
Regular Meeting Minutes
Tuesday, September 9, 2025

1. REGULAR MEETING CALLED TO ORDER BY BOARD PRESIDENT (7:00 P.M.)

2. FLAG SALUTE

3. PUBLIC ANNOUNCEMENT:

In compliance with the Open Public Meeting Law, adequate public notice of this meeting has been given by the Business Administrator in the following manner:

- A. Posted written notice on the official bulletin board at the Eastampton Community School on January 8, 2025.
- B. Mailed written notice to the *Burlington County Times* and *Courier Post* on January 12, 2025.
- C. Filed written notice with the Clerk of Eastampton Township on January 8, 2025.
- D. Posted official notice on the district’s website.
- E. Mailed written notice to each person who has requested copies of the regular meeting schedule and who has prepaid any charges fixed for such service.

4. ROLL CALL:

Board Member	Present	Absent	Late Arrival Time
Kerry Douglas, Board President	X		
Florencia Norton, Vice President	X		
Edward Besko	X		
Edward Hill	X		
Walter Maluchnik	X		
Stephanie McHugh	X		
Jamie Smith	X		

- Lianne M. Kane, Superintendent of Schools
- Joseph A. Firetto, Business Administrator/Board Secretary

5. FIRE EXITS

6. PUBLIC PARTICIPATION (AGENDA ITEMS ONLY)

The Board, pursuant to the Open Public Meetings Act, is providing an opportunity for the Board to hear the public’s concerns. The Board will not publicly discuss personnel matters and may choose not to respond to comments made by members of the public during this portion of the meeting. If appropriate, the Superintendent will respond to your questions and concerns at a future time. We take your concerns and questions very seriously and want to have sufficient time to allow our administration to process and research issues, if need be.

This meeting will now be open to the public; however, if your questions or comments pertain to litigation, students, personnel or negotiations, we ask that you see the Superintendent after the meeting since we do not discuss these items in public.

APPROVAL OF MINUTES: (25-26-23)

August 26, 2025 (Executive and Regular Sessions)

Roll Call on Action Item(s)

Board Member	Motion	Second	Yes	No	Abstain	Recuse	Absent
Kerry Douglas, Board President	X		X				
Florencia Norton, Vice President			X				
Edward Besko		X	X				
Edward Hill			X				
Walter Maluchnik			X				
Stephanie McHugh					X		
Jamie Smith			X				

- Motion Carries
- Motion Fails

7. SUPERINTENDENT’S REPORT: (Lianne M. Kane, Superintendent/Principal)

A. Information Item(s):

- 1) Opening of school for the 2025-2026 year
- 2) Department Reports
- 3) Liaison Reports
 - The township has purchased a leaf vacuum dump truck
 - Safe route to schools (sidewalk project) is paid off

B. Action Item(s):

- 1) Recommend the Board approve the action items on the HIB Report dated September 3, 2025 as initially presented at the August 26, 2025 meeting. **(25-26-24)**

Roll Call on Action Item(s)

Board Member	Motion	Second	Yes	No	Abstain	Recuse	Absent
Kerry Douglas, Board President	X		X				
Florencia Norton, Vice President		X	X				
Edward Besko			X				
Edward Hill			X				
Walter Maluchnik			X				
Stephanie McHugh			X				
Jamie Smith			X				

- Motion Carries
- Motion Fails

8. PERSONNEL: (Edward Hill, Chairperson)

A. Action Item(s):

- 1) Recommend the Board approve the following individual as a district substitute nurse effective September 10, 2025, pending completion of paperwork:

Lilybell Manzo

- 2) Recommend the Board approve Candace Leusner as a homebound instructor for the 2025-2026 school year with a stipend as per the negotiated agreement.
- 3) Recommend the Board rescind the approval of ESS aide, Ethan Reed, as a Volunteer Boys Soccer Coach for the 2025-2026 school year due to his unavailability.

Roll Call on Action Item(s)

Board Member	Motion	Second	Yes	No	Abstain	Recuse	Absent
Kerry Douglas, Board President			X				
Florencia Norton, Vice President			X				
Edward Besko			X				
Edward Hill	X		X				
Walter Maluchnik			X				
Stephanie McHugh			X				
Jamie Smith		X	X				

Motion Carries
 Motion Fails

9. FINANCE: (Stephanie McHugh, Chairperson)

A. Action Item(s):

- 1) Recommend the Board approve the following payroll:
 - a. August 29, 2025 - \$44,321.56
- 2) Recommend the Board approve the following invoices for payment: **(25-26-25)**
 - a. Regular Bills:
 - i. August 27, 2025 Bill List - \$ 16,979.78
 - ii. September 9, 2025 Bill List - \$425,699.74
- 3) Recommend the Board approve Line Item Transfers dated September 4, 2025. **(25-26-26)**
- 4) Recommend the Board approve the attached request for professional development. **(25-26-27)**

- 5) Recommend the Board approve the following revised 2025-2025 ESY Out-of-District placements:

Placement	Student (s)	Aide/Nurse	ESY Tuition
BCSSSD	11819		\$55,991.00
BCSSSD	12070		\$61,959.00
Mercer County	11987		\$37,800.00

- 6) Recommend the Board approve the Nursing Services Agreement with Bayada Home Health Care, Inc. for nursing services for student #12242 from August 12, 2025 through June 30, 2026 in the amount of \$75.00 for RN and LPN services. **(25-26-28)**
- 7) Motion to approve the Business Administrator to close out all the 2024 - 2025 Grants and submit Final Expenditure and Reimbursement reports.

Roll Call on Action Item(s)

Board Member	Motion	Second	Yes	No	Abstain	Recuse	Absent
Kerry Douglas, Board President			X				
Florencia Norton, Vice President			X				
Edward Besko			X				
Edward Hill		X	X				
Walter Maluchnik			X				
Stephanie McHugh	X		X				
Jamie Smith			X				

- Motion Carries
 Motion Fails

10. CURRICULUM: (Jamie Smith, Chairperson)

A. Action Item(s):

- 1) Recommend the Board approve the district Title IA School Parental Engagement Plan and the Parent/Student/School Title IA Compact. **(25-26-29)**

Roll Call on Action Item(s)

Board Member	Motion	Second	Yes	No	Abstain	Recuse	Absent
Kerry Douglas, Board President			X				
Florencia Norton, Vice President		X	X				
Edward Besko			X				
Edward Hill			X				
Walter Maluchnik			X				
Stephanie McHugh			X				
Jamie Smith	X		X				

- Motion Carries
- Motion Fails

11. POLICY: (Kerry Douglas, Chairperson)

A. Action Item(s):

1) Recommend the second reading and adoption of the following policies: **(sent via email)**

A. N.J.A.C. 6A:23A – Fiscal Accountability, Efficiency, and Budgeting Procedures

- P 0173 Duties of Public School Accountant (Revised)
- P 0174 Legal Services (M) (Revised)
- P 0177 Professional Services (M) (Revised)
- P & R 1570 Internal Controls (M) (Revised)
- P 1620 Administrative Employment Contracts (M) (Revised)
- P & R 6111 Special Education Medicaid Initiative (SEMI) Program (M) (Revised)
- P 6220 Budget Preparation (M) (Revised)
- R 6220 Budget Preparation (Revised)

B. General Policy and Regulation Updates

- P 0143 Board Member Election and Appointment (Revised)
- P 1636.01 Notification of Promotion, New Job, and Transfer Opportunities (New)
- P 1648.15 Recordkeeping for Healthcare Settings In School Buildings – Covid-19 (M) (Abolished)
- P 2422 Statutory Curricular Requirements (M) (Revised)
- P 5339.01 Student Sun Protection (M) (New)

Roll Call on Action Item(s)

Board Member	Motion	Second	Yes	No	Abstain	Recuse	Absent
Kerry Douglas, Board President	X		X				
Florencia Norton, Vice President			X				
Edward Besko			X				
Edward Hill			X				
Walter Maluchnik			X				
Stephanie McHugh			X				
Jamie Smith		X	X				

- Motion Carries
- Motion Fails

12. BUILDINGS AND GROUNDS: (Walter Maluchnik, Chairperson)

A. Action Item(s):

1) Recommend the Board approve the following list of chemicals to be disposed of as part of the Right to Know protocols.

THEREFORE, BE IT FURTHER RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board approves the disposal of the following chemicals as part of the Right to Know protocols:

Potassium Nitrate
 Reagent and Sodium Nitrate
 Aluminum Metal
 Calcium Carbide
 Sodium
 Metal and Sodium
 Mineral Oil

2) Recommend the Board approve the following request for use of facilities:

	Group	Purpose	Date	Time	Room
1	Westampton Recreation	Youth Basketball Practice	Mondays – Jan 5, 12, 26; Feb 2, 9, 23; Mar 2, 9, 16, 23, 30; Tuesdays – Jan 6, 13, 20, 27; Feb 3, 10, 17, 24; Mar 3, 10, 17, 24, 31; Wednesdays – Jan 7, 14, 21, 28; Feb 4, 11, 18, 25; Mar 4, 11, 18, 25; Apr 1; Thursdays – Jan 8, 15, 22, 29; Feb 5, 12, 19, 26; Mar 5, 12, 19, 26; Apr 2; Fridays – Jan 9, 16, 23, 30; Feb 6, 20, 27; Mar 6, 13, 20, 27	6:30 – 9:00 pm	MS Gym
2	Westampton Recreation	Youth Basketball Practice	Saturdays – Jan 10, 17, 24, 31; Feb 7, 14, 21, 28; Mar 7, 14, 21, 28	8:00 am – 5:00 pm	MS Gym
3	Westampton Recreation	Youth Basketball Practice	Mondays – Jan 5, 12, 26; Feb 2, 9, 23; Mar 2, 9, 16, 23, 30; Wednesdays – Jan 7, 14, 21, 28; Feb 4, 11, 18, 25; Mar 4, 11, 18, 25; Apr 1; Fridays – Jan 9, 16, 23, 30; Feb 6, 20, 27; Mar 6, 13, 20, 27	6:30 – 9:00 pm	ES Gym
4	Westampton Recreation	Youth Basketball Practice	Saturdays – Jan 10, 17, 24, 31; Feb 7, 14, 21, 28; Mar 7, 14, 21, 28	8:00 am – 5:00 pm	ES Gym

Roll Call on Action Item(s)

Board Member	Motion	Second	Yes	No	Abstain	Recuse	Absent
Kerry Douglas, Board President			X				
Florencia Norton, Vice President			X				
Edward Besko			X				
Edward Hill		X	X				
Walter Maluchnik	X		X				
Stephanie McHugh			X				
Jamie Smith			X				
<input checked="" type="checkbox"/> Motion Carries							
<input type="checkbox"/> Motion Fails							

13. PUBLIC PARTICIPATION:

The Board, pursuant to the Open Public Meetings Act, is providing an opportunity for the Board to hear the public’s concerns. The Board will not publicly discuss personnel matters and may choose not to respond to comments made by members of the public during this portion of the meeting. If appropriate, the Superintendent will respond to your questions and concerns at a future time. We take your concerns and questions very seriously and want to have sufficient time to allow our administration to process and research issues, if need be.

- Mr. Graham made a donation and felt our military plaque from 2009 is overgrown

14. ADJOURNMENT TO EXECUTIVE SESSION:

Motion	Second	All in Favor	All Opposed
Kerry Douglas	Edward Besko	X	
<input checked="" type="checkbox"/> Motion Carries			
<input type="checkbox"/> Motion Fails			

**Eastampton Township Board of Education
Resolution 2025-2026
Authorizing Executive Session**

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a public meeting, and

WHEREAS, the Board of Education of the Eastampton Township School District has deemed it necessary to go into closed session to discuss certain matters which are exempted from the public; and

WHEREAS, the regular meeting of this Board of Education will reconvene at the conclusion of closed session, at approximately _____ this evening.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Eastampton Township School District will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

_____Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public;

_____Any matter in which the release of information would impair a right to receive funds from the federal government;

_____Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy;

_____Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body (Specify contract: _____);

_____Any matter involving the purchase, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

_____Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

_____Any investigations of violations or possible violations of the law;

_____Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer. Under certain circumstances, if public disclosure of the matter would have a potentially negative impact on the Board's position in the litigation or negotiation, this information may be withheld until such time that the matter is concluded or the circumstances no longer present a potential impact);

X Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective employee or employee employed or appointed by the Board, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting;

_____Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility;

BE IT FURTHER RESOLVED that the Eastampton Township Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Eastampton Township Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

15. RETURN TO OPEN SESSION:

Motion	Second	All in Favor	All Opposed
Kerry Douglas	Edward Hill	X	
<input checked="" type="checkbox"/> Motion Carries			
<input type="checkbox"/> Motion Fails			

16. ADJOURNMENT:

Motion	Second	All in Favor	All Opposed
Kerry Douglas	Walter Maluchnik	X	
<input checked="" type="checkbox"/> Motion Carries			
<input type="checkbox"/> Motion Fails			

Respectfully submitted,

Joseph A. Firetto

Joseph A. Firetto
 School Business Administrator/Board Secretary