

Minutes
September 24, 2025
Swedesboro-Woolwich Board of Education
"A Community dedicated to inspiring life-long learners"
Gov. Charles Stratton School
15 Fredrick Boulevard
Woolwich Township, NJ 08085
6:00 P.M. Meeting Opening

1. Opening

A. Call to Order

Open Public Meeting Act. *Adequate notice of this meeting of the board of education of the Swedesboro-Woolwich School District has been provided in accordance with the certification of notice by the secretary of the board, which shall become part of the minutes of this meeting.*

B. Roll Call

<input checked="" type="checkbox"/>	Gina Azzari, School Board President	All Committees
<input checked="" type="checkbox"/>	Natalie Baker, School Board Vice President	(Chair) Curriculum, (Chair) Negotiations
<input checked="" type="checkbox"/>	Julie Dickson	(Chair) Operations Committee
	Erin Carroll	Operations Committee
	Laurie Cecala-Read	Operations Committee
<input checked="" type="checkbox"/>	Alfred Beaver	Curriculum Committee, Personnel/Finance Committee
<input checked="" type="checkbox"/>	Kenneth Riley	(Chair) Personnel/Finance Committees, Negotiations
<input checked="" type="checkbox"/>	James McCarrie	Finance Committee

Quorum: 6-2/6:01 pm

Carroll arrived to meeting at 6:01 pm making the quorum 7-1

Cecala-Read arrived to meeting at 6:05 pm making the quorum 8-0

C. Board Member Vacancy Candidate Interviews

- Brittny Dixon
- Kevin Rodden
- Raymond Anderson III
- Rebecca Guintier
- Tyraka Dixon

D. Flag Salute

E. Adoption of Agenda

Recommendation: Baker/Beaver approve the adoption of the agenda, **as presented.**

Board action needed: Yes

(All yes, motion to carry 8-0)

EXECUTIVE SESSION

RECESS INTO EXECUTIVE SESSION – If Needed

WHEREAS, the Open Public Meetings Act authorizes boards of education to meet in closed executive session under certain circumstances, and

WHEREAS, the Open Public Meetings Act requires the Swedesboro-Woolwich School District Board of Education (the "Board") to adopt a resolution at a public meeting to go into closed executive session; now therefore:

BE IT RESOLVED by the Board that it is necessary to meet in closed executive session to discuss certain items, including the following:

- Matters of personal confidentiality rights, including but not limited to, staff and/or student discipline matters, and specifically: _____
- Matters in which the release of information would impair the right to receive government funds, and specifically: _____
- Matters which, if publicly disclosed, would constitute an unwarranted invasion of individual privacy, and specifically: _____
- Matters concerning negotiations, and specifically: _____
- Matters involving the purchase of real property and/or the investment of public funds, and specifically: _____
- Matters involving the real tactics and techniques utilized in protecting the safety and property of the public, and specifically: _____
- Matters involving anticipated or pending litigation, including matters of attorney-client privilege, and specifically: _____
- Matters involving personnel issues, including but not limited to, the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or discipline of any public officer or employee, and specifically: _____

Personnel, Board Vacancy
- Matters involving quasi-judicial deliberations, and specifically: _____

BE IT FURTHER RESOLVED that any discussion held by the Board which need not remain confidential will be made public as soon as feasible. The minutes of the executive session will not be disclosed until the need for confidentiality no longer exists.

BE IT FURTHER RESOLVED that the Board anticipates the executive session to last approximately 30 minutes. The Board will return to open session to conduct business at the conclusion of the executive session.

- 1) Recommendation: Baker/Beaver approve to enter into **Executive Session** for the purpose of discussing/reviewing items as noted above.

Board action needed: Yes

Time: 6:59 pm

(All yes, motion to carry 8-0)

- 2) Recommendation: Baker/Beaver approve to return to **Regular Session**.
Board action needed: Yes Time: 8:10 pm
(All yes, motion to carry 8-0)

Recommendation: Carroll/Cecala-Read approve the newly elected board member for the unexpired term vacancy

- Kevin Rodden

Board action needed: Yes (Roll Call Required)
(All yes, motion to carry 8-0)

Natalie Baker-Y	Julie Dickson-Y	Erin Carroll-Y
Laurie Cecala-Read-Y	Alfred Beaver-Y	Kenneth Riley-Y
James McCarrie-Y	Gina Azzari-Y	

Approval of Minutes

Recommendation: Baker/Riley approve the regular and/or executive session minutes dated [August 7, 2025](#), [August 13, 2025](#) and [September 10, 2025](#), as submitted.

Board action needed: Yes

(Motion carried- 8-0 for 8/7/25 & 9/10/25; 7-0-1 for 8/13/25- Azzari abstained)

2. Communication

A. Superintendent

"A Community dedicated to inspiring life-long learners"

- 1) Superintendent Updates
- 2) District Enrollment
 - a) Report, **as submitted**

[Clifford](#)
[Stratton](#)
[Harker](#)
[Hill](#)

- 3) Correspondence.

[Thank you-](#) Gina Azzari & Family
[Thank you-](#) Paulette Gonzalez & Family
[Thank you-](#) Joel Brown

4) OPRA Log

Document (s) Requested	Who Requested	Date Received	Date Completed
The most recent executed contract or agreement with ESS/ESS Northeast LLC.	Woo Park The Data Branch	9/18/2025	9/23/2025

Public Comments/Visitors

Pursuant to the Open Public Meetings Act, this meeting will now be open to members of the public who wish to speak or make comment on agenda items. Any person who wishes to speak must wait to speak until they have been recognized by the presiding Board Officer. Any person who wishes to speak is requested to give their name, municipality of residence, and group affiliation, if any, at the beginning of their comments. Comments shall be limited to five minutes in total length. It is the intention of the board to listen to public comments, and to respond if possible. If questions cannot be immediately answered the Board asks that you pose the question to the Board Secretary via email.

If questions or comments pertain to litigation, student or personnel matters, the Board asks that you email the Superintendent after the meeting since the Board does not, pursuant to Open Public Meetings Act, discuss or respond to these items in public.

1- Eileen Healey- SWEA President

- Good luck to the Board Member Candidates
- Title III Consortium
 - Sharing Funds with other Districts- any school district getting funds less than \$10,000 have to join
 - Combined Services- We manage the cash flow for the other districts

3. Action Items

Personnel/Finance/Negotiations Committee

Personnel & Finance Committee Meeting Report, (Chairperson) Ken Riley

- **New Hires**
- **Superintendent Hiring**
- **Bank Accounts**
- **Fiscal Year 2025 Financials**
- **Interim Principal**
- **Non Transport- Harker**

Negotiations Committee Meeting Report, (Chairperson) Natalie Baker

- **Interim Principal**

Upon the recommendation of the Superintendent the following Personnel Matters are presented for Board Approval:

A. Personnel- Recommendation: Baker/Riley approve the following personnel items, as listed:

Name	Position/ Cert	Salary	Budget Acct #	Action	Effective Date
1- Staff ID# 5018	Teacher	-	-	Medical/Maternity Leave	On or around February 16, 2026-On or around May 9, 2026
2- Diane Thomas	School Psychologist	-	-	Resignation	November 3, 2025
3- Brielle Scott	Guidance Counsellor	\$65,515/Step 8	11-000-218-104-000-01-080	Lane Change to MA+30	September 25, 2025
4- Haylee Dawson	Teacher	\$59,516/Step4	11-204-100-101-000-01-060	Lane Change to MA	September 25, 2025
5- Jamie Bellows	LDTC	\$95,696	11-000-219-104-000-01-080	SWSD New Hire- LDTC	On or around November 24, 2025- pending completion of ALL state required paperwork
6- Kathy Thornton	LP	-	-	Resignation	September 1, 2025
7- Nancy Martino	LP	\$15.49/hour	60-910-310-100-000-00	Change from Sub to Daily	September 9, 2025
8- Shaniqua Hampton	LP Sub	\$15.49/hour	60-910-310-100-000-00	SWSD New Hire LP	September 25, 2025- pending completion of ALL state required paperwork
9- Beth Anne Cammer	LP	\$15.49/hour	60-910-310-100-000-00	SWSD New Hire LP	September 25, 2025- pending completion of ALL state required paperwork
10- Thomas Smith	Daily Sub	\$135/day	11-110-100-101-000-01-070	SWSD Daily Sub	September 25, 2025- pending completion of ALL state required paperwork

Minutes
September 24, 2025
Swedesboro-Woolwich Board of Education
"A Community dedicated to inspiring life-long learners"

11- Kiersten Powell	Daily Sub	\$135/day	11-110-100-101-000-01-070	SWSD Daily Sub	September 25, 2025- pending completion of ALL state required paperwork
12- Siena Branch	Daily Sub	\$135/day	11-110-100-101-000-01-070	SWSD Daily Sub	September 25, 2025- pending completion of ALL state required paperwork
13- Valerie Spence-Lacy	Daily Sub	\$135/day	11-110-100-101-000-01-070	SWSD Daily Sub	September 25, 2025- pending completion of ALL state required paperwork
14- Erin Seibert	Teacher	-	-	Requesting 3 days without pay	October 8-10, 2025
15- Jason Mitchell	Student Teacher	-	-	Stockton University Placement under the direction of Silvia Cancila- Intermediate Fieldwork & Clinical Practice	Fall 2025 & Winter 2026
16- Emma Redington	Teacher	-	-	Rowan University Clinical Practice under the direction of Cassandra Sholders & Heather Dougherty	Fall 2025 & Spring 2026
17- Mary Page	Sub Bus Aide Sub LP	\$25/hour \$15.49/hour	11-000-270-515-000-00 60-910-310-100-000-00	New Hire	2025-2026 school year- pending completion of ALL state required paperwork
18- Alaine Zizzamia	Teacher	\$62,116/MA+15/ Step 6	11-000-218-104-000-01-060	Lane Change	September 25, 2025
19- Staff ID# 4612	LDTC	-	-	Extending Medical Leave	October 5, 2025

B. Stipends- Recommendation: Baker/Riley approve the following stipends for the 2025-2026 school year, as listed:

Name	School	Stipend Position	Amount
1- Jennifer Boston	District	School Safety Specialist	\$3,500

C. Workshops- Recommendation: Baker/Riley approve the following workshops for the 2024-2025 school year, as listed:

Name	Workshop	Date & Time	Cost	Estimated Travel Cost
1- Erika Slowicki, Catherine Reichardt, Amy Hay, Alexis Sharparoff, Kelley	ASHA National Conference- Virtual	November 20-22, 2025/8am-4pm	\$109/person	\$0

Minutes
September 24, 2025
Swedesboro-Woolwich Board of Education
“A Community dedicated to inspiring life-long learners”

Ginter, Gwen Waggoner				
2- Caroline Floyd	Handle with Care Instructor Certification Program	September 29-October 1, 2025/8:30am-4:30pm	\$1,000	\$0
3- Lorraine Campbell	HIB Law Update	November 20, 2025/9am-3pm	\$0 (Star Advantage)	\$0
4- Elisa Bitterman & Tyla Cielinski	Elevating Reading Workshop	November 13, 2025/Virtual	\$295/person	\$0

C. Recommendation: Baker/Riley approve the [Board Secretary’s Report](#) in accordance with 18A: 17-36 and 18A: 17-9 for the month of **July 2025**. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year, and

Approve the [Treasurer Report](#) in accordance with 18A:17-36 and 18A:17-9 for the month of **July 2025**. The Treasurer Report and Board Secretary’s Report are in agreement for the month of **July 2025**.

Whereas, the Board Secretary in accordance with N.J.A.C. 6A:23A-16.10(c) 2 certifies that there are no changes in revenue amounts or revenue sources, and

Whereas, the Board of Education certifies- pursuant to N.J.A.C. 6A:23A-16.10 (c) 4 that after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C 6A: 23A-16.10 (b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year. (To follow)

D. Regular, Payroll, Cafeteria & Addendum Bills

Recommendation: Baker/Riley approve For payment of [September 2025](#) regular and addendum bills in the amount of **\$1,300,227.93** and payment of **August 2025** payroll in the amount of **\$271,690.22, as submitted**.

E. Recommendation: Baker/Riley approve the [Line-Item Transfer](#) for **August 2025, as submitted**.

F. Recommendation: Baker/Riley approve the [Memorandum of Agreement](#) for the Gloucester County Title III Consortium for the 2025-2026 school year, **as submitted**.

G. Recommendation: Baker/Riley approve payment for Dr. Kellogg vacation buy out in the amount of \$17,434.15

- H. Recommendation: Baker/Riley approve to accept the resignation of Tara McCloskey-Farmer from the First Grade Team Lead position; to be paid \$200 for one month of Team Lead Stipend, as per contract.
- I. Recommendation: Baker/Riley approve Dana Jones as the First Grade Team Lead for 9 months for the 2025-2026 school year at the prorated stipend amount of \$1800, as per contract.
- J. Recommendation: Baker/Riley approve the [Authorizing Resolution](#) for the Fulton CRIM Account, **as submitted**.
- K. Recommendation: Baker/Riley approve the use of Facsimile Signatures, **as listed**.
- Superintendent- Jacquelyn Traini
- L. Recommendation: Baker/Riley approve the following positions as Signatories for the Districts Banking Accounts:
- Superintendent: Jacquelyn Traini

Board action needed: Yes (Roll Call Required)
(All yes, motion to carry 8-0)

Natalie Baker-Y

Julie Dickson-Y

Erin Carroll-Y

Laurie Cecala-Read-Y

Alfred Beaver-Y

Kenneth Riley-Y

James McCarrie-Y

Gina Azzari-Y

Curriculum, Policy, Community Relations Committee
Committee Meeting Report, (Chairperson) Natalie Baker

- **HIB**
- **Student Safety Data System**
- **Non-Public Nursing Services with Gloucester County Special Services**
- **Professional Medical Staffing**
- **6th Grade Moving Up Ceremony & Class Trip**
- **Policy 045**

A. HIB Reports

Recommendation: Beaver/Dickson approve **HIB**, as submitted.

B. Recommendation: Beaver/Dickson approve the **Student Safety Data System (SSDS)** information for the 2024-2025 school year, as submitted.

C. Recommendation: Beaver/Dickson approve the [Agreement with Gloucester County Special Services](#) to provide Chapter 226 Non-Public Nursing Services for the 2025-2026 school year, as submitted.

D. Recommendation: Beaver/Dickson approve the agreement for [Professional Medical Staffing](#) to provide Swedesboro-Woolwich School District substitute nurses, as submitted.

E. Recommendation: Beaver/Dickson approve the [Annual Nursing Service Plan](#) for the 2025-2026 school year, as submitted.

F. Recommendation: Beaver/Dickson approve First Lego League, Student Leaders, and Gifted and Talented students from the Harker school to participate in the Woolwich Fall Clean-Up on October 18, 2025.

G. Recommendation: Beaver/Dickson approve the ESL Night and Parent Advisory Committee (PAC) to be held on October 22, 2025 from 6-8 pm in the Clifford School Cafeterias

H. Recommendation: Beaver/Dickson approve the submission of the ESEA Application for Fiscal Year 2026, and accept the grant reward of these funds upon subsequent approval for the Fiscal Year 2026 ESEA Application.

- I. Recommendation: Beaver/Dickson approve Title 1, Part A meetings to inform parents/families of their school’s participation in Title 1, part A Programs. Session will be held Virtually on October 29, 2025 at 6 pm.

- J. Recommendation: Beaver/Dickson approve the [Bi-Annual Statement of Assurance for Paraprofessionals](#) for the 2025-2026 school year, **as submitted**.

- K. Recommendation: Beaver/Dickson approve Angela Surace to provide Homebound Instruction for (#7300464046).

- L. Recommendation: Beaver/Dickson approve Kimberly Tucker to provide professional services for Best Practices in Preschool Classrooms and Inclusion Settings for 1 full day on October 15, 2025 and .5 day on November 3, 2025. Total cost \$1,500 to be paid through ESEA funds.

- M. Recommendation: Beaver/Dickson approve the 6th Grade Trip to be on the Spirit of Philadelphia on June 12, 2026.

- N. Recommendation: Beaver/Dickson approve the administration staff, Jacki Traini, Korey Jeffries, Joel Brown, Jamie Flick and Josh Stow to attend the NJSBA Workshop 2025 October 20, 2025 through October 23, 2025.

- O. Recommendation: Beaver/Dickson approve the Swedesboro-Woolwich Board of Education members, Gina Azzari, Natalie Baker and Julie Dickson, to attend the NJSBA Workshop 2025 October 20, 2025 through October 23, 2025.

Baker/Beaver motion to remove AI Beaver from letter P.

Board action needed: Yes (Roll Call Required)

(All yes, motion to carry 8-0)

Natalie Baker-Y	Julie Dickson-Y	Erin Carroll-Y
Laurie Cecala-Read-Y	Alfred Beaver-Y	Kenneth Riley-Y
James McCarrie-Y	Gina Azzari-Y	

- P. Recommendation: Beaver/Dickson approve the Swedesboro-Woolwich Board of Education members, Erin Carroll and Kenneth Riley, to attend the NJSBA Workshop 2025 October 20, 2025 through October 23, 2025.

- Q. Recommendation: Beaver/Dickson approve the Swedesboro-Woolwich Board of Education members Laurie Cecala-Read and James McCarrie, to attend the NJSBA Workshop 2025 October 20, 2025 through October 23, 2025.

R. Recommendation: Beaver/Dickson approve the following policies for 2nd Reading, as submitted:

- [0145](#) Board Member Resignation and Removal

Board action needed: Yes (Roll Call Required)

(Motion carries 8-0 for A-N; 5-0-3 for O- Azzari, Baker & Dickson abstain; 6-0-2 for P- Carroll & Riley abstain; 6-0-2 for Q- Cecala-Read & McCarrie abstain)

Natalie Baker

Julie Dickson

Erin Carroll

Laurie Cecala-Read

Alfred Beaver

Kenneth Riley

James McCarrie

Gina Azzari

Operations

Buildings and Grounds, Long Range Plans, Technology, Transportation
Committee Meeting Report, (Chairperson) Julie Dickson

- Facility Use
- Removal of School Property
- Back to School Night- Water Tower at Hill

A. Facility Usage Requests

Recommendation: Baker/Beaver approve Facility Usage Requests, as listed.
 (Subject to submission of Insurance Certificate, and 501 documentation, and no conflict with school district activities)

Organization	School/Location	Date & Time	Activity
1- Kingsway Youth Basketball	All Schools- Gym & MPR	September 2025-March 2026/6:15 pm-8:45 pm	Practices & Games
2- Swedesboro-Woolwich Day	All Schools- Parking Lot	September 27, 2025- 7:30 am-6:00 pm	Parking
3- SWSA Soccer	Clifford School	6:15 pm-9:00 pm/December 2025- March 2026/Every Thursday	Practices & Games
4- Quaker City String Band	Hill Gym	Incllement Weather Location	Practice
5- Gloucester County Elementary School Counselor Association	Hill Classroom		

B. Recommendation: Baker/Beaver approve the **Removal of School Property** for the District, **as submitted.**

Board action needed: Yes (Roll Call Required)
 (All yes, motion to carry 8-0)

Natalie Baker-Y	Julie Dickson-Y	Erin Carroll-Y
Laurie Cecala-Read-Y	Alfred Beaver-Y	Kenneth Riley-Y
James McCarrie-Y	Gina Azzari-Y	

Public Comments

Any person interested in making comments on any agenda item or other school district related topic is requested to give their name and address. Comments shall be limited to five minutes in total length. It is the intention of the board to listen to public comments, and to respond if possible. If questions cannot be immediately answered the Board asks that you pose the question to the Board Secretary via e-mail. If your questions or comments pertain to litigation, student or personnel matters, the Board asks that you see the Superintendent after the Meeting since the Board does not, pursuant to the Open Public Meetings Act, discuss or respond to these items in public. This portion will end at the conclusion of the public comments.

1- Eileen Healey- SWEA President.

- Thank you to the Administration and Staff for a great school opening
- Shout Out to our Superintendent- Communication from staff and community members has been very positive
- Ad Hock Committee
 - Please keep on your radar the meeting we are requesting about stipends
- Thank you Korey for scheduling the Flu Clinic for the staff

Delegates:

- a. NJSBA – Mrs. Gina Azzari
- b. GCSBA – Mrs. Natalie Baker

6. Adjournment

Recommendation: Baker/Dickson approve the adjournment of meeting.

Board action needed: Yes

Time: 8:45 pm/8-0

(All yes, motion to carry 8-0)

Respectfully submitted,



Mr. Korey Jeffries
Board Secretary/SBA

Next Meeting(s).

October 15, 2025

Board/Committee Meetings as scheduled