

**CENTRAL SUSQUEHANNA INTERMEDIATE UNIT BOARD OF DIRECTORS  
MINUTES OF THE REGULAR MONTHLY MEETING  
Wednesday, September 17, 2025**

CSIU Central Office  
90 Lawton Lane  
Milton, PA 17847

**DINNER – 5:45 p.m.**

**COMMITTEE MEETINGS – 6:30 p.m.**

Budget and Finance Committee  
Buildings and Grounds Committee  
Human Resources Committee  
Technology/Marketplace Committee

**BUSINESS MEETING – 7 p.m.**

**1. INTRODUCTION**

**1.1 Call to Order**

President Rhoads called the meeting to order at 7:02 p.m.

**1.2 Pledge of Allegiance**

**1.3 Roll Call – Directors present: 12; Directors absent: 4; Vacant: 1**

<b>Director</b>	<b>District</b>	<b>Present</b>	<b>Absent</b>
Terry Boonie	Mid-West	X	
William Brecker	Mount Carmel Area		X
Thomas Eberhart	Mifflinburg Area	X	
Dr. John (Jove) Graham	Lewisburg Area	X	
Lauren Hackenburg, Treasurer	Line Mountain	X	
David Hess	Selinsgrove Area	X	
Robert Hormell	Warrior Run	X	
Jeffrey Kashner	Shamokin Area	X	
Brianna Maciejewski	Southern Columbia Area		X
William Pasukinis	Benton Area		X
Brenda Post	Berwick Area	X	
Rev. Mark Reisinger	Bloomsburg Area	X	
Bruce Rhoads, President	Central Columbia	X	
Slade Shreck, Vice President	Shikellamy	X	
Dr. Alvin Weaver, Secretary	Milton Area	X	
Jessica Whitmoyer	Millville Area		X
Vacant	Danville Area		

**1.4 Announcements**

The next regular monthly meeting will begin at 7 p.m. on Wednesday, Oct. 15, 2025 at the CSIU central office.

### 1.5 Recognition of Guests and Opportunity for Public Comment

Bernadette Boerckel, Chief Outreach Officer  
 Rae Ann Crispell, Chief Administrative Officer  
 Kenneth Erb, Manager of Buildings and Grounds  
 Kaitlyn Hall, Director of Early Childhood Education  
 Janet Hurwitz, PA Governor's School for the Sciences  
 Kevin Kilgus, Director of Financial Services  
 John Kurelja, Executive Director  
 Jared Lehman, Chief Innovation Officer  
 Terri Locke, Director of Special Education and Alternative Placement  
 David Marshall, Center for Schools & Communities Contract Grant and Operations Manager  
 Julia Monaco, Lewisburg Area School District Student  
 Sara Monaco, Mother of Julia Monaco  
 Shileste Overton-Morris, Chief Programs Officer  
 Amy Pfleegor, Executive Office Manager/Board Recording Secretary  
 Laura Saccente, Center for Schools and Communities Assistant Director  
 Eric Shearer, Network Administrator  
 Brian Snyder, Chief Financial and Operations Officer

### 1.6 Approval of Minutes (Attachment)

Directors were asked to approve the minutes of the CSIU Board of Directors meeting held on Wednesday, Aug. 20, 2025.

Motion to approve the minutes of the meeting held on Wednesday, Aug. 20, 2025 as presented.

Motion by Slade Shreck, second by Thomas Eberhart.

Final Resolution: Motion passed unanimously.

Yes: Terry Boonie, Thomas Eberhart, John Graham, Lauren Hackenburg, David Hess, Robert Hormell, Jeffrey Kashner, Brenda Post, Mark Reisinger, Bruce Rhoads, Slade Shreck, Alvin Weaver

### 1.7 Spotlight Segment

Chief outreach officer, **Bernadette Boerckel** and Janet Hurwitz, PA Governor's School for the Sciences campaign board secretary, introduced Julia Monaco, Lewisburg Area School District, who shared her experience at the Governor's School.

## 2. BOARD GOVERNANCE

### 2.1 Director Appointment

Directors were asked to approve **Mr. Derl Reichard Jr.**, Danville Area School District, as its CSIU Board representative. Mr. Reichard will fill the position vacated by Dr. Sandy Green who resigned from the CSIU Board of Directors. This replacement position will be effective Sept. 18, 2025 through June 30, 2027.

Motion to approve a director appointment as presented.

Motion by David Hess, second by Lauren Hackenburg.

Final Resolution: Motion passed unanimously.

Yes: Terry Boonie, Thomas Eberhart, John Graham, Lauren Hackenburg, David Hess, Robert Hormell, Jeffrey Kashner, Brenda Post, Mark Reisinger, Bruce Rhoads, Slade Shreck, Alvin Weaver

### 2.2 Election of PSBA Officers 2026 (Attachment)

Directors were asked to approve candidates for the 2026 PSBA Officers as presented. A copy of the voting receipt will be attached as part of the official minutes.

Motion by Robert Hormell, second by Brenda Post.

Final Resolution: Motion passed unanimously.

Yes: Terry Boonie, Thomas Eberhart, John Graham, Lauren Hackenburg, David Hess, Robert Hormell, Jeffrey Kashner, Brenda Post, Mark Reisinger, Bruce Rhoads, Slade Shreck, Alvin Weaver

### **3. BUDGET AND FINANCE COMMITTEE – Lauren Hackenburg, Chair; Robert Hormell and Brenda Post, Committee Members**

#### **3.1 Monthly Financial Statements for August 2025 (Attachments)**

Directors were asked to approve the following August 2025 financial statements:

- Financial Report;
- Program Balance Sheet; and
- General Fund Accounting Payment Summary. Funds for payment are available in program budgets.

Motion to approve monthly financial statements for August 2025 as presented.

Motion by Lauren Hackenburg, second by David Hess.

Final Resolution: Motion passed unanimously.

Yes: Terry Boonie, Thomas Eberhart, John Graham, Lauren Hackenburg, David Hess, Robert Hormell, Jeffrey Kashner, Brenda Post, Mark Reisinger, Bruce Rhoads, Slade Shreck, Alvin Weaver

#### **3.2 Transfer of Funds**

Administration recommended approval of the transfer of \$4 million from the fiscal year 2025-26 general fund balance to the capital reserve fund, effective Sept. 17, 2025. The capital reserve funds will be used in accordance with the Pa. Municipal Code for projects and deferred maintenance needs.

Motion to approve the transfer of funds as presented.

Motion by Lauren Hackenburg, second by David Hess.

Final Resolution: Motion passed unanimously.

Yes: Terry Boonie, Thomas Eberhart, John Graham, Lauren Hackenburg, David Hess, Robert Hormell, Jeffrey Kashner, Brenda Post, Mark Reisinger, Bruce Rhoads, Slade Shreck, Alvin Weaver

#### **3.3 Program Transfers 2024-25 (Attachment)**

As a result of internal reviews and the CSIU budget close out process, transfers to and from several program budgets must be to and from the administration budget to close out expired programs. As in previous years, board action is recommended to close prior years' programs.

Motion to approve 2024-25 Program Transfers as presented.

Motion by Lauren Hackenburg, second by David Hess.

Final Resolution: Motion passed unanimously.

Yes: Terry Boonie, Thomas Eberhart, John Graham, Lauren Hackenburg, David Hess, Robert Hormell, Jeffrey Kashner, Brenda Post, Mark Reisinger, Bruce Rhoads, Slade Shreck, Alvin Weaver

#### **3.4 PA OPEB Trust Resolution**

Administration recommended approval of a resolution authorizing the CSIU to make contributions to the PA OPEB Trust in the amount of \$37,983.76 to cover the cost of future other post-employment benefits (OPEB) costs and to reduce the CSIU's OPEB liability. This contribution is for the 2024-25 fiscal year.

Motion to approve a PA OPEB Trust resolution as presented.

Motion by Lauren Hackenburg, second by David Hess.

Final Resolution: Motion passed unanimously.

Yes: Terry Boonie, Thomas Eberhart, John Graham, Lauren Hackenburg, David Hess, Robert Hormell, Jeffrey Kashner, Brenda Post, Mark Reisinger, Bruce Rhoads, Slade Shreck, Alvin Weaver

#### **4. TECHNOLOGY/MARKETPLACE COMMITTEE – Thomas Eberhart, Chair; Terry Boonie, John Graham and Alvin Weaver, Committee Members**

##### **4.1 PEPPM Apple Product Line Bid Award – Contract Extension (Attachment)**

Directors were asked to approve a contract extension for the PEPPM Apple product line contract through Dec. 31, 2026.

Motion to approve a contract extension for PEPPM as presented.

Motion by Thomas Eberhart, second by David Hess.

Final Resolution: Motion passed unanimously.

Yes: Terry Boonie, Thomas Eberhart, John Graham, Lauren Hackenburg, David Hess, Robert Hormell, Jeffrey Kashner, Brenda Post, Mark Reisinger, Bruce Rhoads, Slade Shreck, Alvin Weaver

##### **4.2 Keystone Purchasing Network (KPN) Contract Extensions and Consultant Contract (Attachment)**

Directors were asked to approve the following KPN contract extensions and KPN Job Order Contracting (JOC) consultant contract.

- KPN contract extensions through Dec. 31, 2026
- KPN JOC consultant contract through Feb. 28, 2028

Motion to approve KPN contract extensions and consultant contract as presented.

Motion by Thomas Eberhart, second by David Hess.

Final Resolution: Motion passed unanimously.

Yes: Terry Boonie, Thomas Eberhart, John Graham, Lauren Hackenburg, David Hess, Robert Hormell, Jeffrey Kashner, Brenda Post, Mark Reisinger, Bruce Rhoads, Slade Shreck, Alvin Weaver

#### **5. HUMAN RESOURCES COMMITTEE – Slade Shreck, Chair; Brianna Maciejewski and Bruce Rhoads, Committee Members**

##### **5.1 Full-Time Personnel**

###### **New Employees – Non-Instructional Staff**

- **Jessica Bartlow**, Danville, received a diploma from Muncy School District. She has been employed as an assistant teacher with Summit Early Learning, Lewisburg. Ms. Bartlow is recommended as a **Pre-K Counts assistant instructor** at an hourly rate of \$14.25 (\$19,771.87 annually), effective Sept. 15, 2025 (contingent upon receipt of required clearances). Funds for this replacement position are available in the Pre-K Counts budget.
- **Amber M. Beaver**, Sunbury, received a diploma from the Pennsylvania Department of Education. She has been employed as a clerical aide with E.S.S.- Shikellamy, Sunbury. Ms. Beaver is recommended as an **administrative assistant** at an hourly rate of \$19.50 (\$32,175 annually), effective Sept. 22, 2025 (contingent upon receipt of required clearances). Funds for this replacement position are available in the special education budget.
- **Shannon R. Downey**, Mechanicsburg, received a master's degree from Shippensburg University. She has been employed as an intake services director with

Cumberland County Children and Youth Services, Carlisle. Ms. Downey is recommended as a **director of family support** at an annual salary of \$93,000, effective Sept. 29, 2025 (contingent upon receipt of required clearances). Funds for this replacement position are available in the CSC budget.

- **Tabitha Heistand**, Muncy, received a diploma from Warrior Run High School, Turbotville. She has been employed as a social media and administrative assistant with Watson Inn, Watsontown. Ms. Heistand is recommended as a **non-traditional education support para-educator** at an hourly rate of \$13 (\$18,037.50 annually), effective Sept. 24, 2025 (contingent upon receipt of required clearances). Funds for this new position are available in the IMPACT AWARE grant.
- **Amie Longacre**, Northumberland, received an associate degree from Pennsylvania College of Technology, Williamsport. She has been employed as a manager with Storage Asset Management, Selinsgrove. Ms. Longacre is recommended as a **classroom associate** at an hourly rate of \$15.75 (\$21,853.13 annually), effective Sept. 24, 2025 (contingent upon receipt of required clearances). Funds for this replacement position are available in the special education budget.
- **Heather N. Reppert**, Coal Township, received a diploma from Shamokin Area High School. She has been employed as a telecommunications specialist with Knoebels Amusement Resort, Elysburg. Ms. Reppert is recommended as a **non-traditional education support para-educator** at an hourly rate of \$15 (\$20,812.50 annually), effective Sept. 24, 2025 (contingent upon receipt of required clearances). Funds for this new position are available in the IMPACT AWARE budget.

#### **Changes in Start Date**

- **Anne D. Artley**, Early Head Start family and health coordinator, from Aug. 21, 2025 to Sept. 4, 2025
- **Penny A. Mendez**, special education teacher, from Aug. 21, 2025 to Sept. 3, 2025
- **Heather Y. Yarger**, classroom assistant, from Aug. 5, 2025 to Aug. 21, 2025

#### **Resignations**

- **Michelle Benjamin**, special education teacher, effective Oct. 9, 2025
- **Jamie N. Harley**, educational interpreter, effective Sept. 12, 2025
- **Aya Mohamed**, administrative assistant, effective Aug. 29, 2025
- **Dr. Anthony J. Serafini**, director of professional development, training and consultation, effective Sept. 15, 2025
- **Demarr D. Smith**, classroom assistant, effective Aug. 15, 2025
- **Stephanie A. Thorn**, communications specialist, effective Aug. 29, 2025
- **Amy F. Willoughby**, Early Intervention evaluation system supervisor, effective Aug. 29, 2025

\*Please note that the effective date listed above is the last paid working day.

#### **Retirement**

- **Lori A. Gibson**, business systems analyst II, effective Feb. 2, 2026

\*Please note that the effective date listed above is the last paid working day.

#### **Updated Resignation Date**

- **Dianna S. Sorgen**, Pre-K Counts teacher, from Aug. 28, 2025 to Aug. 26, 2025

\*Please note that the effective date listed above is the last paid working day.

Motion to approve full-time personnel recommendations as presented.

Motion by Slade Shreck, second by Thomas Eberhart.

Final Resolution: Motion passed unanimously.

Yes: Terry Boonie, Thomas Eberhart, John Graham, Lauren Hackenburg, David Hess, Robert Hormell, Jeffrey Kashner, Brenda Post, Mark Reisinger, Bruce Rhoads, Slade Shreck, Alvin Weaver

## 5.2 Part-Time Personnel

### Position Transfer

- **Jeanne S. Crago**, English as a second language instructor at a current hourly rate of \$20.65, to English as a second language assessment administrator, also at an hourly rate of \$20.65, effective Sept. 29, 2025

### Resignation

- **Ana R. Hernandez Noyola**, Migrant Education student support specialist, effective Sept. 6, 2025

\*Please note that the effective date listed above is the last paid working day.

Motion to approve part-time personnel recommendations as presented.

Motion by Slade Shreck, second by Thomas Eberhart.

Final Resolution: Motion passed unanimously.

Yes: Terry Boonie, Thomas Eberhart, John Graham, Lauren Hackenburg, David Hess, Robert Hormell, Jeffrey Kashner, Brenda Post, Mark Reisinger, Bruce Rhoads, Slade Shreck, Alvin Weaver

## 5.3 Substitute Personnel

Directors were asked to approve substitute personnel to work in CSIU classrooms and programs for the 2025-26 school year.

### Substitute Teachers

Colleen Ferster

Jamie Harley

Dennis Keiser

### Substitute Aide

Barbara J. Welsh

Motion to approve substitute personnel recommendations as presented.

Motion by Slade Shreck, second by Thomas Eberhart.

Final Resolution: Motion passed unanimously.

Yes: Terry Boonie, Thomas Eberhart, John Graham, Lauren Hackenburg, David Hess, Robert Hormell, Jeffrey Kashner, Brenda Post, Mark Reisinger, Bruce Rhoads, Slade Shreck, Alvin Weaver

## 5.4 Head Start Stipends (Attachment)

Directors were asked to approve a bi-weekly stipend for current CSIU Head Start employees identified effective September 2025 through the end of November 2025 based on longevity. This recommendation is in alignment with the federal Office of Head Start and its efforts to provide financial incentives for the purposes of recruiting and retaining quality staff in Head Start programs.

Employees must meet the criteria outlined and approved by the executive director under the authority of Administrative Regulation 305-AR-2.

Motion to approve Head Start stipends as presented.

Motion by Slade Shreck, second by Thomas Eberhart.

Final Resolution: Motion passed unanimously.

Yes: Terry Boonie, Thomas Eberhart, John Graham, Lauren Hackenburg, David Hess, Robert Hormell, Jeffrey Kashner, Brenda Post, Mark Reisinger, Bruce Rhoads, Slade Shreck, Alvin Weaver

### **5.5 2025 Tenured Employee List (Attachment)**

Directors were asked annually to accept a cumulative list of employees who have attained tenure in their CSIU employment (as defined by Public School Code, Section 1101). Names of staff who received tenure during the past school year are in bold print and underlined in the attachment.

Motion to approve CSIU employees who have attained tenure in 2025 as presented.

Motion by Slade Shreck, second by Thomas Eberhart.

Final Resolution: Motion passed unanimously.

Yes: Terry Boonie, Thomas Eberhart, John Graham, Lauren Hackenburg, David Hess, Robert Hormell, Jeffrey Kashner, Brenda Post, Mark Reisinger, Bruce Rhoads, Slade Shreck, Alvin Weaver

## **6. BUILDINGS AND GROUNDS COMMITTEE – William Brecker, Chair; Jeffrey Kashner and William Pasukinis, Committee Members**

### **6.1 Lease Agreements**

Directors were asked to approve the following lease agreements with the CSIU (Landlord) for office and classroom space located at the Watsontown Children's Center, 1100 Main Street, Watsontown. All leases will be effective July 1, 2025 through June 30, 2026.

- CSIU Early Intervention Program (Lessee), at a cost of \$24,231.96 per year. Funds for this lease are available in the Early Intervention budget.
- CSIU Head Start Supplement Assistant Program (Lessee), at a cost of \$9,911.28 per year. Funds for this lease are available in the Head Start budget.
- CSIU Pre-K Counts Program (Lessee), at a cost of \$17,464.68 per year. Funds for this lease are available in the Pre-K Counts budget.
- CSIU Special Education Program (Lessee), at a cost of \$44,850.12 per year. Funds for this lease are available in the Special Education budget.
- Northumberland Area Head Start/Early Head Start Program (Lessee), at a cost of \$10,821.96 per year. Funds for this lease are available in the Head Start budget.

Motion to approve CSIU lease agreements as presented.

Motion by Jeffrey Kashner, second by Lauren Hackenburg.

Final Resolution: Motion passed unanimously.

Yes: Terry Boonie, Thomas Eberhart, John Graham, Lauren Hackenburg, David Hess, Robert Hormell, Jeffrey Kashner, Brenda Post, Mark Reisinger, Bruce Rhoads, Slade Shreck, Alvin Weaver

## **7. POLICY COMMITTEE – Slade Shreck, Chair; Bruce Rhoads, Committee Member**

No report.

## **8. UNFINISHED BUSINESS**

None.

## **9. NEW BUSINESS**

None.

## **10. EDUCATIONAL PROGRAM MATTERS**

**10.1 Northumberland Area Head Start and Early Head Start (Attachment)**

According to federal regulations, the CSIU Board of Directors is the governing body of the CSIU's Head Start programs; therefore, the following item was presented for approval.

- Head Start/Early Head Start Monthly Report for July 2025

Motion to approve the Head Start/Early Head Start item as presented.

Motion by Lauren Hackenburg, second by John Graham.

Final Resolution: Motion passed unanimously.

Yes: Terry Boonie, Thomas Eberhart, John Graham, Lauren Hackenburg, David Hess, Robert Hormell, Jeffrey Kashner, Brenda Post, Mark Reisinger, Bruce Rhoads, Slade Shreck, Alvin Weaver

**10.2 In-School Nursing Services Contract**

Directors were asked to approve a contract with Bayada Home Health Care, Inc., Bloomsburg, to provide basic nursing services to students in CSIU school-age programs at a rate of \$44 per hour for RN or LPN services, effective Aug. 1, 2025 to June 30, 2026.

Motion to approve a contract with Bayada Home Health Care, Inc. as presented.

Motion by Lauren Hackenburg, second by John Graham.

Final Resolution: Motion passed unanimously.

Yes: Terry Boonie, Thomas Eberhart, John Graham, Lauren Hackenburg, David Hess, Robert Hormell, Jeffrey Kashner, Brenda Post, Mark Reisinger, Bruce Rhoads, Slade Shreck, Alvin Weaver

**10.3 Field Trip/Activity Transportation Agreement Approval (Attachment)**

Directors were asked to approve a Field Trip/Activity Transportation Agreement with Adam Transportation LLC, Selinsgrove, for the transportation of students. This agreement will be effective from July 1, 2025 through June 30, 2028 with an option for mutual consent to extend the agreement for an additional three years or more.

Motion to approve an Agreement with Adam Transportation LLC as presented.

Motion by Lauren Hackenburg, second by John Graham.

Final Resolution: Motion passed unanimously.

Yes: Terry Boonie, Thomas Eberhart, John Graham, Lauren Hackenburg, David Hess, Robert Hormell, Jeffrey Kashner, Brenda Post, Mark Reisinger, Bruce Rhoads, Slade Shreck, Alvin Weaver

**10.4 Bus/Van Driver Approval (Attachment)**

Directors were asked to approve school bus and van drivers for the CSIU's student transportation programs for the 2025-26 school year. The attached list includes all employed and contracted drivers.

Motion to approve school bus and van drivers for the CSIU's student transportation programs as presented.

Motion by Lauren Hackenburg, second by John Graham.

Final Resolution: Motion passed unanimously.

Yes: Terry Boonie, Thomas Eberhart, John Graham, Lauren Hackenburg, David Hess, Robert Hormell, Jeffrey Kashner, Brenda Post, Mark Reisinger, Bruce Rhoads, Slade Shreck, Alvin Weaver

**11. ADMINISTRATIVE MATTERS****11.1 Agreements for Service – Next Century, Inc. (Attachment)**

Directors were asked to approve agreements with Next Century, Inc., Milton, for staffing and consulting services as listed for the 2025-26 school year. Funds for these expenditures are available in the program budgets listed.

Motion to approve agreements for service with Next Century, Inc. as presented.

Motion by David Hess, second by Brenda Post.

Final Resolution: Motion passed unanimously.

Yes: Terry Boonie, Thomas Eberhart, John Graham, Lauren Hackenburg, David Hess, Robert Hormell, Jeffrey Kashner, Brenda Post, Mark Reisinger, Bruce Rhoads, Slade Shreck, Alvin Weaver

**12. ADMINISTRATIVE REPORTS**

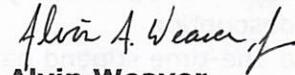
**12.1 Executive Leadership – Dr. John Kurelja, Executive Director**

**13. ADJOURNMENT**

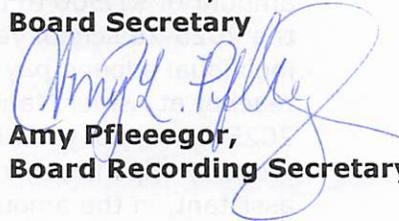
**13.1 Adjourn Meeting**

President Rhoads adjourned the meeting at 7:40 p.m.

**Respectfully submitted,**



**Alvin Weaver,  
Board Secretary**



**Amy Pflieger,  
Board Recording Secretary**

## 14. INFORMATION ONLY

### 14.1 Amendment to Geisinger Medical Center Education Program Agreement

The CSIU executive director signed an amendment to an Education Program Agreement with Geisinger Medical Center (GMC) for a CSIU teacher at Geisinger Children's Hospital, Danville. GMC agrees to provide \$20,000 for the position for the 2025-26 school year, up to and including June 30, 2026. This position has previously been full-time and will now be part-time, providing services Monday through Friday, up to 10 hours per week.

### 14.2 Human Resources – Stipend Payments

The executive director authorized the following:

- individual stipend payments in the amount of \$1,250 to the following employees who will serve as mentor teachers during the 2025-26 school year:
  - **Kaitlin R. Brady**
  - **Krista A. Burns**
  - **Liesl M. Lewis**
  - **Emily J. Madara**
  - **Kristin L. Robatin**
- a one-time stipend payment to **Nannette I. Cooper**, licensed clinical social worker, in the amount of \$5,000 to provide group and individual clinical supervision to two CSIU staff members during the 2025-26 school year, which is above and beyond her job description
- a one-time stipend payment to **Agatha Hall**, board-certified behavior analyst, in the amount of \$1,500 to provide field work supervision to one CSIU staff member during the 2025-26 school year, which is above and beyond her job description
- individual stipend payments to **Thomas C. Paternostro**, alternative education teacher at Ashler Manor, in the amount of \$1,200 to serve as lead teacher during the 2025-26 school year. He will receive half in December and the remaining half in June.
- monthly stipend payments to **Cathy M. Yordy**, special education administrative assistant, in the amount of \$165 per month from Sept. 1, 2025 to June 30, 2026 for providing administrative duties for the school nutrition program during the 2025-26 school year, which are above and beyond her job description.

### 14.3 Human Resources – Staff Leaves of Absence

#### Paid Leaves of Absence

- **Diann M. Aikey**, alternative education teacher, from Nov. 14, 2025 to Dec. 5, 2025
- **Lees M. Chevere**, Migrant Education team leader, from July 28, 2025 to Aug. 11, 2025
- **Amanda Eisenhauer**, instructional support program assistant, intermittent from Aug. 21, 2025 to Aug. 20, 2026

#### Paid/Unpaid Leave of Absence

- **Alexis T. Loss**, special education teacher, from Sept. 10, 2025 to Jan. 2, 2026

#### Return from Paid Leaves of Absence

- **Lees M. Chevere**, Migrant Education team leader, effective Aug. 12, 2025
- **Brianna M. Kunkel**, 21st Century Community Learning Centers program director, effective Sept. 2, 2025
- **Jasmine B. Mendez**, Migrant Education student support specialist, effective Aug. 18, 2025
- **Christine L. Miller**, Pre-K Counts teacher, effective Aug. 11, 2025

### 14.4 Human Resources – Probationary Period

The following staff members have completed their new employee probationary period:

- **Jessica M. Allen**, CARES data entry administrative assistant, effective Aug. 29, 2025

- **Carmen G. Myers**, Migrant Education student support specialist, effective Aug. 11, 2025
- **Emily A. Shek**, grant and budget analyst, effective Aug. 19, 2025

#### 14.5 Administration – Staff Travel

**Alan Hack**, assistant executive director/chief academic officer, and **Katherine Vastine**, CARES leadership coordinator, will attend the ***Pennsylvania State Apprenticeship Convening*** on Sept. 30 to Oct. 2, 2025 in Oxford, England. While there, they will meet with a group of 12 leaders to discuss and plan how to make teacher apprenticeship sustainable in the state of Pennsylvania. Craft Foundation covers expenses such as some airfare, lodging and most meals. Funds for estimated expenses in the amount of \$600 and \$1,564, respectively, are available in the assessment and curriculum budget.

**Christine Felicetti**, family support coordinator, will attend the ***Parents as Teachers (PAT) International Conference*** on Oct. 13-16, 2025 in San Juan, Puerto Rico. While there, she will receive four days of professional development, including workshops, intimate plenary discussions, powerful keynote speakers, networking opportunities and exchanges of the latest trends in home visiting. Funds for estimated expenses in the amount of \$2,248 are available in the family support/parents as teachers training budgets.

**Ken Erb**, manager of buildings and grounds, and **Tony Hauger**, buildings and grounds lead technician, will attend the ***National Facility Management and Technology Conference*** on Oct. 15-16, 2025 in Orlando, Fla. While there, they will take part in valuable education, networking and firsthand exposure to the latest tools and trends, equipping them with the knowledge and connections to improve operations, reduce costs and advance their career. Funds for estimated expenses in the amounts of \$1,290 and \$1,040, respectively, are available in the facilities budget.

**Theresa Bartholomew**, director of educational planning, **Samuel Faulkner**, clinical director of outpatient psychological services, **Alan Hack**, assistant executive director/chief academic officer, **Shileste Overton Morris**, chief programs officer, and **Julie Petrin**, director of behavioral health support services, will attend the ***Business Strategy Framework Workshop 2.0*** on Oct. 20-21, 2025 in Tampa, Fla. While there, they will receive leadership training for Business Systems Framework applicable to their development as a leader of innovative service delivery. Funds for estimated expenses in the amount of \$3,530, \$3,407, \$2,908, \$1,324 and \$3,549, respectively, are available in the staff development, Project Aware Impact Grant and administration budgets.

**Lyndi Hertzler**, client solutions manager, **Jared Lehman**, chief innovation officer, **Todd Roney**, director of computer services, and **Brian Snyder**, chief financial and operations officer, will attend and/or be an exhibitor at the ***2025 ASBO International Annual Conference & Expo*** on Oct. 21-23, 2025 in Fort Worth, Texas. While there, they will engage in professional development and education sessions that cover timely issues that impact school finance, networking opportunities and the latest products and services in school business. Funds for estimated expenses in the amount of \$2,978.02, \$3,452, \$2,978.02 and \$3,824.57 are available in the computer services, joint purchasing, finance and human resources budgets.

**John Kurelja**, executive director, and **Shileste Overton Morris**, chief programs officer, will attend the ***Education Research and Development Institute (ERDI) Fall Thought Leader Symposium*** on Oct. 26-28, 2025 in Chicago, Ill. While there, they will take part in a practitioner-led symposium where the group will continue to tackle the pressing issues that have been identified by the ERDI community. Framed around the evolving challenges of systems leadership, this symposium will bring together educators to share personal leadership stories, roundtable discussions and collaborative dialogue. It will explore how to communicate with care, lead with dignity and strengthen systems for the future. Funds for

estimated expenses in the amounts of \$618 and \$376 are available in the admin and Center for Schools and Communities budgets.

#### **14.6 Fiscal Communications**

Aug. 27, 2025, an email from Marcia Wilson (Clerical Assistant 3 – Pennsylvania Department of Education, Bureau of Special Education) notifying CSIU of the approved budget revision for 2024-25 Special Education IDEA-B School Age 611. Project #062-25-0016-1 remains in the amount of \$7,678,879 for the period of July 1, 2024 through Sept. 30, 2025.