

Minutes of the Public Meeting of the Monroe Township Board of Education which was held at the Monroe Township High School on September 17, 2025.

The meeting was called to order by Board President Gail DiPane at 6:15 p.m.

ATTENDANCE

Ms. Gail DiPane, Board President
Ms. Carmen Alvarez, Board Vice President
Ms. Sarah Aziz
Ms. Gazala Bohra
Mr. Peter Piro
Ms. Kate Rattner (until 9:51 pm)
Ms. Usha Sharma
Mr. Peter Tufano
Mr. Charles Zeichner

STAFF PRESENT

Dr. Adam Layman, Acting Superintendent of Schools
Ms. Laura Allen, CPA, Business Administrator/Board Secretary

ATTORNEY PRESENT

Mr. Adam Weiss, Busch Law Group

MEMBERS OF THE PUBLIC – approximately 8

After the Pledge of Allegiance, and the roll call, the Board Secretary read the following statement:

In accordance with the provisions of the New Jersey Open Public Meetings Law, the Monroe Township Board of Education has caused notice of this meeting to be published, and electronic notice provided by having the date, time, and place thereof posted October 25, 2024, and September 12, 2025:

1. At all schools,
2. On the District website at <https://www.monroe.k12.nj.us/>,
3. Home News Tribune,
4. Cranbury Press, and
5. Filed with the Clerk of the Municipality.

CLOSED SESSION RESOLUTION

WHEREAS the Sen. Byron M. Baer Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., (the “Act”) provides that the Monroe Township Board of Education may hold an “Executive Session” from which the public is excluded to discuss matters that are confidential or are one of the nine (9) subject matters listed Section 12 (b) of the Act; and

WHEREAS, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public’s interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

Minutes of the Public Meeting of the Monroe Township Board of Education which was held at the Monroe Township High School on September 17, 2025.

NOW, THEREFORE BE IT RESOLVED by the Monroe Township Board of Education that the Board shall go into Executive Session to discuss the following items. Additional items may be determined and announced as needed.

	Matters rendered confidential by state or federal law.
	Matters in which the release of information would impair a right to receive funds from the United States Government.
	Matters which would constitute an unwarranted invasion of privacy.
	Matters involving collective negotiations and/or the negotiations of terms and conditions.
	Matters involving the purchase, lease or acquisitions of real property or investment of public funds.
	Matters concerning the protection of the safety or property of the public.
X	Pending or anticipated litigation and matters covered by the attorney-client privilege.
X	Matters involving employees and terms of their employment and contract.
	Possible imposition of a civil penalty or suspension.
	HIB investigation involving students.
	Other

BE IT FURTHER RESOLVED that said discussion may be disclosed to the public when reasons for discussing and acting upon it in closed session no longer exist. Action may be taken on any of the items stated above.

A motion was made by Ms. Bohra and seconded by Ms. Rattner that the members of the Board of Education go into closed session. All members were in favor. Motion carried.

Adjourned to Closed Session at 6:19 p.m.
Returned to Public Meeting at 7:15 p.m.

APPROVAL OF MINUTES

A motion was made by Mr. Tufano and seconded by Ms. Bohra to approve the minutes for the Public Board of Education Meeting held on August 27, 2025. Roll call 8-0-1-0-1. Motion carried with Ms. Aziz abstaining.

A motion was made by Mr. Tufano and seconded by Ms. Bohra to approve the minutes for the Closed Session Meeting held on August 27, 2025. Roll call 8-0-1-0-1. Motion carried with Ms. Aziz abstaining and Ms. Rattner abstaining on the portion where conflict existed.

STUDENT BOARD MEMBERS' REPORT

Mr. Aaditya Arora and Ms. Siyona Patel reported the following on district schools:

Barclay Brook Elementary School – a school spirit day was held on September 11th, students wore red, white & blue in recognition of Patriot Day and a moment of silence was held in honor of the sacrifices made by the men & women of our country. Back to School Night will be held tomorrow. The GREAT kid initiative is up and running.

Minutes of the Public Meeting of the Monroe Township Board of Education which was held at the Monroe Township High School on September 17, 2025.

Brookside Elementary School – on September 11th, staff and students acknowledged Patriot Day by wearing red, white & blue. School photos were taken today and Back to School Night is scheduled for tomorrow.

Mill Lake Elementary School – reported that the school year is off to a good start and the theme this year is Dreams Do Come True. Mill Lake students also dressed in red, white & blue in honor of Patriot Day. Back to School Night is scheduled for tomorrow. In recognition of childhood cancer month, the Student Council is organizing a go gold for childhood cancer fundraiser for the month of September. On September 23rd, a family fun game night will be held.

Woodland Elementary School – students recognized Patriot Day with thoughtful activities and reflection. In collaboration with MTHS Homecoming, students are sharing the excitement by celebrating with a spirit week this week. Back to School Night was held yesterday. Zero Period Band will begin on September 22nd, and Zero Period Chorus will begin on September 25th.

Middle School – 15 students who participated in the History Happens Here program last year were invited to attend a pre-screening of a miniseries about the American Revolution. 6th & 7th Grade Back to School Nights were recently held. 8th Grade Back to School Night will be held on September 29th. The 6th Grade Halloween Dance is scheduled for October 24th. The Middle School has been selected by US News and World Report as a top middle school in New Jersey, ranking 87 out of 1,432 eligible middle schools.

Oak Tree Elementary School – students enjoyed an ice pop social on Patriot Day sponsored by the PTA. Back to School Night will be held tomorrow.

High School – administration is excited to announce that there are three semifinalists for the National Merit Scholar Program this year. Class ranks and class rings are now available in the grading section of the Genesis parent portal.

COMMITTEE REPORTS

Ms. Kate Rattner, Chairperson of the Legislative Action & Community Engagement Committee, reported that the Committee had discussions on the following at the September 9th meeting:

Review of the additions and modifications to the district website.
Creation of a district advocacy calendar.
Current legislative issues.

Ms. Kate Rattner, Chairperson of the Citizens Advisory Committee, reported that Dr. Layman provided the Committee with updates on the Strategic Plan, including a few details on full day Kindergarten.

Mr. Peter Piro, Chairperson of the Buildings, Grounds, and Transportation Committee, reported that the Committee had discussions on the following at the September 10th meeting:

Overview of the roof projects and review of a Change Order request for necessary structural support on the 1960 wing roof.

Update on the HVAC project at Applegarth Elementary School.

Update on Honeywell's progress.

Use of Buildings.

Overview of school opening from Transportation Department.

Troy & Banks proposal regarding back billing with PSE&G.

Ms. Carmen Alvarez, Chairperson of the Policy Committee, reported that the Committee met on September 9th and discussed Policy #0143. The Committee needs legal feedback before they can proceed with further discussion. The Committee also discussed the feedback from NJSBA regarding the policy wellness check and how they would proceed with a schedule to address them.

Ms. Gazala Bohra, Chairperson of the Curriculum, Co-curricular, Athletics and Pupil Personnel Committee, reported the following updates from the September 9th meeting:

The Committee received a presentation for a pilot MTMS MTSS Behavioral Program.

The Committee reviewed seven curriculum documents.

The Committee received an update on Fall sports and the MTHS Emergency Action Plan.

The Committee received an update on the Special Education Medicaid Initiative (SEMI).

Lastly, the Committee discussed the work that needs to be done from a Curriculum perspective in preparation for full day Kindergarten.

Ms. Gazala Bohra, Chairperson of the Finance and Shared Services Committee, reported that the Committee reviewed the Bill List and attorney invoices. The Committee had a discussion on the OPRA fees listed on this invoice, which amounted to 57% percent of the invoice. The Committee made the following recommendations:

- Urge community members to be more responsible in using the Freedom of Information Act.
- Policy Committee should review Regulation 8310 and revisit the part about the costs for OPRA. Specifically define the threshold when the costs will be transferred to the requestor and define how those costs are being calculated.
- Lastly the administration was tasked with obtaining OPRA related software.

Videotaped committee meetings, agendas, and meeting minutes can be found on the district website at the following link:

<https://www.monroe.k12.nj.us/board-of-education-2/boe-meeting-information/videotaped-committee-meetings>

PUBLIC FORUM

Ms. DiPane stated that there is a sign in sheet available on the podium for anyone who did not receive an answer to a question and would like a follow up response.

Chrissy Skurbe, Monroe Township - disagreed with limiting outside groups from renting the buildings. Ms. Skurbe stated that after reviewing the Community Use calendar on the website she noticed that there are only a few outside groups that are actually paying to use the facilities,

the majority of the groups do not have to pay. Next, Ms. Skurbe inquired about the total the Township has paid of the five million dollars towards the Applegarth School renovations.

A motion was made by Ms. Bohra and seconded by Ms. Alvarez to approve the following resolution by consent roll call:

Whereas, Dr. Chari Chanley serves in the capacity of Superintendent for the 2024-2025 school year; and

Whereas, the Board must consider certain personnel matters related to Dr. Chanley's employment.; and

Whereas, upon review of the various conflicts of interests of the current Board Members, it has been determined that six of the members have conflicts of interest pursuant to the New Jersey School Ethics Act; and

Whereas, pursuant to Policy 0163, when a quorum of the Board has conflicted interests, the doctrine of necessity may be invoked in order to allow conflicted Board members to participate and vote only when the Board of Education has fewer non-conflicted Board members than are required, pursuant to statute, to take action; and

Whereas, when invoking the doctrine of necessity the Board shall state publicly that it is invoking the doctrine of necessity with the reasons for doing so and the specific nature of the conflicts of interest; and

Whereas, the Board Policy further provides that it shall read the resolution invoking the doctrine of necessity at a regularly scheduled public meeting, post the notice of the resolution for thirty (30) days and provide the School Ethics Commission with a copy of the resolution; and

Whereas, the School Ethics Act, N.J.S.A. 18A:12-21, et seq., was enacted by the New Jersey State Legislature to ensure and preserve public confidence in School Board Members and School Administrators and to provide specific ethical standards to guide their conduct; and

Whereas, the School Ethics Commission has provided guidance regarding the invocation of the Doctrine of Necessity when a quorum of the Board of Education is not available because members of the board of education have conflicts of interest on a matter required to be discussed and voted upon; and

Whereas, the Board intends to have discussions concerning Dr. Chanley;

Whereas, members of the Board have conflicts of interest that would prevent their participation in and vote on the matters related to Dr. Chanley are as follows:

1. Carmen Alvarez, Gail DiPane, Peter Piro, Usha Sharma, and Charles Zeichner are involved in litigation with Dr. Chanley.
2. Kate Rattner's husband, David, is a teacher employed by the Board.
3. Whereas, as a result of the foregoing, the Board does not have a quorum to vote on matters related to the Superintendent's employment and the Board's counsel and the Board have determined that it is necessary to invoke the Doctrine of Necessity;

NOW, THEREFORE, BE IT RESOLVED, That the above paragraphs are hereby incorporated by reference; and be it

Further Resolved, that the Doctrine of Necessity is hereby invoked with respect to the Board's deliberation of and the public vote related to Dr. Chanley; and be it

Further Resolved, that a copy of this Resolution, having been read at a public meeting of the Board on September 17, 2025 be posted in accordance with the Board's standard procedures for not less than thirty (30) days and that the Board Secretary reflect the same in the minutes of the meeting; and be it

Further Resolved, that a copy of this Resolution be provided to the School Ethics Commission.

Roll call 8-1-0-0-1. Motion carried with Mr. Tufano voting no.

STRATEGIC ACTION PLAN

Dr. Layman provided an update on the Strategic Action Plan. The presentation included an update on the plan for the full day Kindergarten project that is being considered.

Dr. Layman stated that the Strategic Plan is the north star, something that will drive the district in terms of goals and direction.

The presentation covered the following goal areas: facilities & operations, leveraging technology, and student excelling. Dr. Layman presented action initiatives and initial projections for each of the goal areas that are targeted to be tackled over the next few years.

Dr. Layman presented information on the research and development for the implementation of full day Kindergarten. Three sets of plans were presented. One for the 2025/26 school year (pathway 2026), one for the 2026/27 school year (pathway 27), and one for a possible referendum. The timelines offered included items such as budget development, registration, and additional spending proposal timelines. As requested, Dr. Layman provided details on a what a design study would entail. Board members agreed that they would like to aim for Pathway 2026.

The presentation can be found at the following link:

<https://resources.finalsite.net/images/v1758222292/monroek12njus/lqjmzrrefqykf72tqbax/AbridgedBoEStrategicPlanUpdateSept2025.pdf>

Next, Board members had discussions regarding advocating legislators to allow the district to tweak the parameters around some of the Pre-k specific funding and leverage it for Kindergarten and the restraints with the additional state award of \$500,000 that needs to be used for capital projects by June 2026.

A motion was made by Ms. Bohra and seconded by Mr. Zeichner that the members of the Monroe Township Board of Education authorize Ms. DiPane to contact our legislators to ask for more flexibility for the money allocated to Monroe Township for Kindergarten. Ms. Rattner suggested modifying the resolution to include asking the legislators to move forward on the bill for the November election that will allow the district to do additional proposal questions in November for the following year.

Ms. Bohra withdrew her motion.

A motion was made by Ms. Rattner and seconded by Ms. Bohra that the members of the Monroe Township Board of Education permit Ms. DiPane, on behalf of the Board of Education, to communicate with our legislators in support of modifying the \$500,000 allocation to be used for any purposes for Kindergarten as well as pushing forward and encouraging our legislators to move forward on A2784 / S2548 which would allow the school districts to utilize November for a separate proposal for the following year. Roll call 9-0-0-0-1. Motion carried.

SUPERINTENDENT'S REPORT

PERSONNEL (10-member vote)

A motion was made by Ms. Bohra and seconded by Ms. Alvarez that Personnel Items A-Z under the 10 member vote be approved by consent roll call. Roll call 9-0-0-0-1. Motion carried with Ms. Rattner recusing on Item K #5 and Item W #22. A copy of the Personnel section of the Superintendent's Report is attached to the official set of minutes.

PERSONNEL (9-member vote)

A motion was made by Ms. Bohra and seconded by Ms. Alvarez that Personnel Items AA-BD under the 9 member vote be approved by consent roll call. Roll call 9-0-0-0-0. Motion carried with Ms. Alvarez abstaining on Item AW #2. A copy of the Personnel section of the Superintendent's Report is attached to the official set of minutes.

BOARD ACTION (10-member vote)

A motion was made by Ms. Alvarez and seconded by Ms. Bohra that Board Action Items A-L under the 10 member vote be approved by consent roll call.

A motion was made by Ms. Alvarez and seconded by Mr. Piro to table the item related to Dr. Chanley in Item A until after the closed session meeting has concluded. Roll call 7-1-0-1-1. Motion carried with Ms. Rattner recusing and Mr. Tufano voting no.

Roll call for Items A-L with the exception of the professional development for C. Chanley in Item A. Roll call 9-0-0-0-1. Motion carried with Ms. Rattner recusing on Item A for Y. Snyder. A copy of the Board Action section of the Superintendent's Report is attached to the official set of minutes.

BOARD ACTION (9-member vote)

A motion was made by Ms. Bohra and seconded by Mr. Zeichner that Board Action Items M-S under the 9 member vote be approved by consent roll call. Roll call 9-0-0-0-0. Motion carried with Ms. Rattner recusing on Item M for E. Lurie. A copy of the Board Action section of the Superintendent's Report is attached to the official set of minutes.

BUSINESS ADMINISTRATOR'S REPORT/RECOMMENDATIONS (10-member vote)

A motion was made by Ms. Rattner and seconded by Ms. Bohra that Board Action Items A-I under the 10 member vote be approved by consent roll call.

A motion was made by Mr. Piro and seconded by Ms. Alvarez to table Item B check #9582 until after the closed session meeting. Roll call 7-1-0-1-1. Motion carried with Mr. Tufano voting no and Ms. Rattner recusing.

Roll call on Board Action Items A-I with the exception of check # 9582 9-0-0-0-1. Motion carried with the exception of Item B check# 9562. Ms. Sharma abstained on Item B, Ms. DiPane, Mr. Piro, and Mr. Zeichner abstained on Item B for check #9562, and Ms. Rattner abstained on any payments, claims and bills for D. Rattner, Dr. Chanley, Dr. Layman, Y. Snyder, Dr. J. Higgins, E. Lurie, K. Francis, J. Abruzzese-Lithgow, Methfessel & Werbel, and David Rubin. A copy of the Board Action section of the Business Administrator's Report is attached to the official set of minutes.

BUSINESS ADMINISTRATOR'S REPORT/RECOMMENDATIONS (9-member vote)

A motion was made by Ms. Rattner and seconded by Ms. Bohra that Board Action Item J under the 9 member vote be approved by consent roll call. Roll call 9-0-0-0-0. Motion carried. A copy of the Board Action section of the Business Administrator's Report is attached to the official set of minutes.

BOARD PRESIDENT REPORT

Ms. DiPane thanked all staff responsible for the smooth opening of school with a special acknowledgement and appreciation to Mr. Tague, Director of Facilities. Ms. DiPane wished all those who celebrate a happy Rosh Hashanah and thoughts on Yom Kippur.

OTHER BOARD OF EDUCATION BUSINESS

Ms. Bohra congratulated the entire staff at the Middle School for receiving the rank of 87 out of 1,500 schools in New Jersey.

A motion was made by Ms. Alvarez and seconded by Mr. Piro to allow Ms. Aziz to revote on an agenda item related to HIBs from the August 27, 2025, meeting. Mr. Weiss explained that according to Robert's Rules of Order the vote would have to be unanimous for the motion to carry. Ms. Aziz stated that she had intended to abstain on Item C under the Superintendent's Board Action regarding HIBs. Roll call 8-1-0-0-1. Motion did not carry due to Mr. Tufano voting no.

PUBLIC FORUM

Roshni Shah, Monroe Township – commended administration for all the work that has been on full day Kindergarten.

Chrissy Skurbe, Monroe Township – inquired about the total revenue of ECE last year and the decrease in revenue from prior years. Regarding the checks on the bill list that members abstained on, Ms. Skurbe inquired who the checks were made out to and what they were for.

CLOSED SESSION RESOLUTION

WHEREAS the Sen. Byron M. Baer Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., (the "Act") provides that the Monroe Township Board of Education may hold an "Executive Session" from which the public is excluded to discuss matters that are confidential or are one of the nine (9) subject matters listed Section 12 (b) of the Act; and

WHEREAS, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

NOW, THEREFORE BE IT RESOLVED by the Monroe Township Board of Education that the Board shall go into Executive Session to discuss the following items. Additional items may be determined and announced as needed.

	Matters rendered confidential by state or federal law.
	Matters in which the release of information would impair a right to receive funds from the United States Government.
	Matters which would constitute an unwarranted invasion of privacy.
	Matters involving collective negotiations and/or the negotiations of terms and conditions.
	Matters involving the purchase, lease or acquisitions of real property or investment of public funds.
	Matters concerning the protection of the safety or property of the public.
	Pending or anticipated litigation and matters covered by the attorney-client privilege.
	Matters involving employees and terms of their employment and contract.
	Possible imposition of a civil penalty or suspension.
	HIB investigation involving students.
X	Other – Personnel Matters and to receive attorney client advice.

BE IT FURTHER RESOLVED that said discussion may be disclosed to the public when reasons for discussing and acting upon it in closed session no longer exist. Action may be taken on any of the items stated above.

A motion was made by Ms. Bohra and seconded by Ms. Alvarez that the members of the Board of Education go into closed session. Motion carried.

A motion was made by Ms. Bohra and seconded by Mr. Piro that the members of the Board of Education appoint Mr. Weiss as temporary Board Secretary for the closed session meeting. All members were in favor. Motion carried.

Adjourned to Closed Session at 9:51 p.m.
Returned to Public Meeting at 10:15 p.m.

Ms. Rattner excused herself from the meeting.

A motion was made by Ms. Bohra and seconded by Mr. Tufano to come out of closed session. All members were in favor. Motion carried.

A motion was made by Ms. Bohra and seconded by Ms. Alvarez to open the public meeting. All members were in favor. Motion carried.

A motion was made by Ms. Bohra and seconded by Mr. Tufano to immediately reinstate Dr. Chanley and save this district from spending any more tax dollars on costly lawsuits.

Minutes of the Public Meeting of the Monroe Township Board of Education which was held at the Monroe Township High School on September 17, 2025.

A motion was made by Ms. Alvarez and seconded by Mr. Piro to table Ms. Bohra's motion until the October regularly scheduled Board of Education meeting. Roll call 5-3-0-0-2. Motion carried with Ms. Bohra, Mr. Zeichner, and Mr. Tufano voting no.

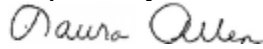
A motion was made by Ms. Bohra and seconded by Ms. Alvarez to approve the tabled item in Item A under Superintendent's Board Action 10 member vote / professional development for C. Chanley. Roll call 7-0-1-0-2. Motion carried with Mr. Piro abstaining.

A motion was made by Mr. Tufano and seconded by Ms. Bohra to approve the tabled item check #9582. Roll call 2-0-6-0-2. Motion did not carry with Ms. Alvarez, Ms. Aziz, Ms. DiPane, Ms. Sharma, Mr. Zeichner, and Mr. Piro abstaining.

ADJOURNMENT

A motion was made by Ms. Alvarez and seconded by Ms. Bohra that the meeting be adjourned. Motion carried. The public meeting adjourned at 10:20 p.m.

Respectfully submitted,



Laura Allen, CPA

Business Administrator/Board Secretary

The video recording of this meeting of the Monroe Township Board of Education can be found on the district website or at the following link:

<https://www.monroe.k12.nj.us/board-of-education-2/boe-meeting-information/videotaped-boe-meetings>



Wednesday, September 17, 2025
MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

PLEASE TURN OFF ALL CELL PHONES DURING THE MEETING
ALL INDIVIDUALS SITTING AT THE BOARD TABLE SHOULD HAVE THEIR PHONES PUT AWAY

MONROE TOWNSHIP HIGH SCHOOL
200 SCHOOLHOUSE ROAD
MONROE TOWNSHIP, NJ 08831
6:15 P.M.

Any member of the public may record the proceedings of a public meeting of the Board in a manner that does not interrupt the proceedings, inhibit the conduct of the meeting, or distract Board Members or other observers present at the meeting.

The Board will permit the use of tape recorders, still or movie cameras, or videotape cameras only when notice of such intended use has been given to the Board Secretary one day in advance of the meeting. Any video recording device must be located and operated from inconspicuous locations in the meeting room as determined by the presiding officer of the meeting. The presiding officer may also limit the number of video recording devices if he/she determines the number and position of the video recording devices will be an unnecessary intrusion to the meeting. In this event, preference will be given based on the order in which prior notice requesting to record the meeting was provided to the Board Secretary.

The presiding officer shall determine when any recording device interferes with the conduct of a Board meeting and may order that an interfering device be removed.

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

Subject	A. BOARD MEMBERS
Meeting	Sep 17, 2025 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA
Category	3. ROLL CALL
Access	Public
Type	Information

Ms. Gail DiPane, Board President
 Ms. Carmen Alvarez, Board Vice President
 Ms. Sarah Aziz
 Ms. Gazala Bohra
 Mr. Peter Piro
 Ms. Kate Rattner
 Ms. Usha Sharma
 Mr. Peter Tufano
 Mr. Charles Zeichner

JAMESBURG BOARD MEMBER REPRESENTATIVE (See Note 2)

Dr. Amanda Peck

STUDENT BOARD MEMBERS

Mr. Aaditya Arora

Ms. Siyona Patel

4. STATEMENT

Subject	A. STATEMENT
Meeting	Sep 17, 2025 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA
Category	4. STATEMENT
Access	Public
Type	Information

In accordance with the provisions of the New Jersey Open Public Meetings Law, the Monroe Township Board of Education has caused notice of this meeting to be published and electronic notice provided by having the date, time, and place thereof posted July 23, 2025 and September 12, 2025:

1. At all schools,
2. On the District website at <https://www.monroe.k12.nj.us/>,
3. Home News Tribune,
4. Cranbury Press, and
5. Filed with the Clerk of the Municipality.

5. CLOSED SESSION RESOLUTION

Subject	A. CLOSED SESSION RESOLUTION
Meeting	Sep 17, 2025 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA
Category	5. CLOSED SESSION RESOLUTION
Access	Public
Type	

WHEREAS the Sen. Byron M. Baer Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., (the "Act") provides that the Monroe Township Board of Education may hold an "Executive Session" from which the public is excluded to discuss matters that are confidential or are one of the nine (9) subject matters listed Section 12(b) of the Act; and

WHEREAS, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

NOW, THEREFORE BE IT RESOLVED by the Monroe Township Board of Education that the Board shall go into Executive Session to discuss the following items. Additional items may be determined and announced as needed.

	Matters rendered confidential by state or federal law.
	Matters in which the release of information would impair a right to receive funds from the United States Government.
	Matters which would constitute an unwarranted invasion of privacy.
	Matters involving collective negotiations and/or the negotiations of terms and conditions.
	Matters involving the purchase, lease or acquisitions of real property or investment of public funds.
	Matters concerning the protection of the safety or property of the public.

X	Pending or anticipated litigation and matters covered by the attorney-client privilege.
X	Matters involving employees and terms of their employment and contract.
	Possible imposition of a civil penalty or suspension.
	HIB investigation involving students.
	Other

BE IT FURTHER RESOLVED that said discussion may be disclosed to the public when reasons for discussing and acting upon it in closed session no longer exist. Action may be taken on any of the items stated above.

6. APPROVAL OF MINUTES

Subject	A. APPROVAL OF MINUTES
Meeting	Sep 17, 2025 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA
Category	6. APPROVAL OF MINUTES
Access	Public
Type	Information

Public Board of Education Meeting, August 27, 2025
Closed Session Meeting, August 27, 2025

Executive File Attachments

[Draft 08.27.25 Closed Session Minutes Redacted.pdf \(144 KB\)](#)

[Draft 08.27.25 Public Minutes.pdf \(226 KB\)](#)

7. STUDENT BOARD MEMBERS' REPORT

8. COMMITTEE REPORTS

Subject	A. COMMITTEE REPORTS
Meeting	Sep 17, 2025 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA
Category	8. COMMITTEE REPORTS
Access	Public
Type	

The following committees recently met:

Tuesday, September 9, 2025

Curriculum, Cocurricular, Athletics & Pupil Personnel Committee

Citizen's Advisory Committee

Legislative Action and Community Engagement Committee

Policy Committee

Wednesday, September 10, 2025

Personnel Committee

Finance & Shared Services Committee

Buildings, Grounds & Transportation Committee

Committee meeting agendas, meeting notes and videotaped meetings will be posted on the district website once available. <https://www.monroe.k12.nj.us/>

File Attachments

[BG&T Committee 09.10.25.pdf \(92 KB\)](#)[Finance and Shared Services Committee 09.10.25.pdf \(78 KB\)](#)[Curriculum 09.09.25.pdf \(82 KB\)](#)**9. PUBLIC FORUM -AGENDA ITEMS ONLY****Subject A. PUBLIC FORUM (See Note 3)**

Meeting Sep 17, 2025 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category 9. PUBLIC FORUM -AGENDA ITEMS ONLY

Access Public

Type

See Note 3.

10. ASSISTANT SUPERINTENDENT'S REPORT**Subject A. ASSISTANT SUPERINTENDENT'S REPORT**

Meeting Sep 17, 2025 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category 10. ASSISTANT SUPERINTENDENT'S REPORT

Access Public

Type

11. SUPERINTENDENT'S REPORT/RECOMMENDATION**Subject A. HOME INSTRUCTION**

Meeting Sep 17, 2025 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category 11. SUPERINTENDENT'S REPORT/RECOMMENDATION

Access Public

Type Information

ID #	School	Grade	Reason	Home Instruction Provider	Effective Date	End Date
91198	MTHS	9	CST	Forrest	9/4/2024	8/29/2025
95260	OOD	8	CST	Kirchner, Anzivino	11/18/2024	8/29/2025
91903	MTMS	7	Medical	Fox, Kirchner, Patterson, DuBois, Anzivino	10/31/2024	8/29/2025
98781	MTHS	9	CST	Isola, Isola, Grasso	10/30/2024	8/29/2025
98728	MTHS	10	Medical	Wall	4/7/2025	8/29/2025
93450	MTHS	11	Medical	Weinstein, Warner, Russo, Van Cleve	6/2/2025	8/28/2025

90295	MTHS	10	Medical	Carannante, Chakraborti, ESCNJ	6/17/2025	8/21/2025
89319	MTHS	10	CST	Liburdi, Quindes, Ballard, Wall, Field	6/2/2025	8/5/2025

Subject**B. ENROLLMENT**

Meeting

Sep 17, 2025 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category

11. SUPERINTENDENT'S REPORT/RECOMMENDATION

Access

Public

Type

Information

OUT OF DISTRICT

	Monroe			Jamesburg		
<u>School</u>	<u>August</u>	<u>September</u>	<u>Difference</u>	<u>August</u>	<u>September</u>	<u>Difference</u>
Academy Learning Center	4	4		3	3	
Alpha School	2	2				
Bridge Academy	1	1				
Celebrate the Children	1	1				
Center for Lifelong Learning	3	3				
Center School	2	2				
Children's Center	1	1				
Coastal Learning Center	0	0		1	1	
Collier School	1	1				
Cornerstone	0	0				
CPC High Point	2	2				
Douglass Develop. Center	2	2				
East Mountain	0	0				
Eden	2	2				
Future Foundations Academy	1	1				
Garden Academy	1	1				
Honor Ridge Academy	1	1				
Hawkswood School	1	1				
High Point School of Bergen	1	1				
Lakeview School	0	0		1	1	
Mercer Elementary	3	3				
Midland School	1	1				
MOESC (RAA)	0	0		1	1	
New Roads -Somerset	0	0				
New Roads- Parlin	1	1		1	1	
Newmark Elementary	1	1				
Newmark High School	1	1				
NuView Academy	1	1				
Rock Brook School	0	0				
Rugby	0	0				
Rutgers Day School	1	1				
Schroth School	3	3				
Shore Center	1	1				
Yale Institute	0	0		1	1	
Total	39	39		8	8	

STAFF COUNT

Department	Number of Staff
Superintendent Office	
Superintendent	1
Director	2
Secretary	2
Human Resources	4
Assistant Superintendent Office	
Assistant Superintendent	1
Secretary	2
Staff Developers (Teachers)	3
Business Office	
Business Administrator	1
Assistant Business Administrator	1
Secretary	1
Accounting/Purchasing	4
Payroll	3
Benefits	1
Food Service Director	1
School Admin/Admin Support	
Principal	8
Assistant Principal	10
Secretary	29
Office Paraprofessional	1
Supervisors	
Content Supervisor	5
Secretary	1
Instructional	
Teacher	536.5
Paraprofessionals	
Paraprofessionals - Full-time	112
Paraprofessionals - Part-time	75
Educational Services Professionals	
LDTC	9
School Social Worker	7
School Psychologist	11
Physical Therapist	3
Occupational Therapist	8
Behavior Specialist/BCBA	4
Nurse	12
Media Specialist	7
School Counselor	21
Reading Specialist	4
SAC	1
Speech & Language Specialist	16
Pupil Personnel Services	
Director	1
Supervisor	2
Secretary	5
Information Systems	

Director	1
Tech Staff	11
Facilities	
Director	1
Supervisor	2
Secretary	1
Custodial/Maintenance	67
Transportation	
Director	1
Supervisor	1
Office Staff	3
Driver	56
Bus Mechanics	3
Paraprofessionals - Part-time	17
Security	
Director	1
F/T School Security Officer	19
P/T School Security Officer	4
Athletic Department	
Director	1
Athletic Trainer (1 full time, 1 part-time teacher/trainer)	1.5
Secretary	1
Falcon Care/ECE	
Director	1
Clerk	1
Teacher/Teacher Aides	8
Site Coordinator, Group Leader (Part-time)	17
Total District Staff as of September 1, 2025	1134

Subject C. PERSONNEL (10 MEMBER VOTE)

Meeting Sep 17, 2025 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category 11. SUPERINTENDENT'S REPORT/RECOMMENDATION

Access Public

Type Action

Recommended Action It is recommended that the Board approve the attached personnel items A through Z.

In accordance with N.J.S.A. 18A:38-8.1, the Jamesburg Representative is eligible to vote on the items delineated by an asterisk (*) in the Superintendent's Personnel Action section of the Agenda.

BOARD ACTION (Items A through Z)

- A. *It is recommended by the Acting Superintendent of Schools that the Board accept the resignation, due to retirement of **Ms. Maria Steinberg**, driver in the Transportation Department, retroactive to September 1, 2025.

- B. *It is recommended by the Acting Superintendent of Schools that the Board rescind the appointment of Mr. Shawn Nagpal as Tri-M Music Honor Society Advisor, retroactive to September 1, 2025.
- C. *It is recommended by the Acting Superintendent of Schools that the Board accept the resignation of Ms. Elizabeth Welsh as 50% Paws for Cause Co-Advisor, retroactive to September 5, 2025.
- D. *It is recommended by the Acting Superintendent of Schools that the Board accept the resignation of Ms. Michelle Ballard as 50% Paws for Cause Co-Advisor, retroactive to September 8, 2025.
- E. *It is recommended by the Acting Superintendent of Schools that the Board accept the resignation of Mr. Kenneth Chanley as Fall Staff Student Athletic Manager, retroactive to September 8, 2025.
- F. *It is recommended by the Acting Superintendent of Schools that the Board accept the resignation of Ms. Alicia Realmuto as School Nurse for Mathletes Competition, retroactive to September 10, 2025.
- G. *It is recommended by the Acting Superintendent of Schools that the Board approve a medical leave of absence to **Ms. Pamela Valvano**, teacher of family consumer science at MTHS, effective November 10, 2025 through December 23, 2025 in accordance with Article 17 paragraph B.2 in the collective negotiation agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2023 through June 30, 2026. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Ms. Valvano may be entitled to.
- H. *It is recommended by the Acting Superintendent of Schools that the Board approve a medical leave of absence to **Ms. Cheryl Sacharanski** driver in the Transportation Department, retroactive to September 1, 2025 through November 11, 2025 in accordance with Article 21 paragraph F in the collective negotiation agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2023 through June 30, 2026. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Ms. Sacharanski may be entitled to.
- I. *It is recommended by the Acting Superintendent of Schools that the Board approve an extended medical leave of absence to **Ms. Ellen Venezia**, driver in the Transportation Department, retroactive to September 1, 2025 through September 30, 2025 in accordance with Article 21 paragraph F in the collective negotiation agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2023 through June 30, 2026. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Ms. Venezia may be entitled to.
- J. *It is recommended by the Acting Superintendent of Schools that the Board approve the following certificated staff as Teachers of ESL - Planning Meeting, retroactive to August 27, 2025 through August 29, 2025 at the instructional rate \$55.00 for 5 hours each (account no. 20-241-100-100-000-098):

1.	Nidia DeOliveira
2.	Diana Kaiser
3.	Maureen Jones
4.	Nicole Williams
5.	Amanda Gonzalez
6.	Tamar Lopez
7.	Nawon Park
8.	Karen Berecsky
9.	Linda Eosso

- K. *It is recommended by the Acting Superintendent of Schools that the Board approve the following teachers to provide coverage for the choral and band concerts during the 2025-2026 school year at the instructional rate \$55.00 per hour (account no. 11-120-100-000-050/020/030, 11-140-100-101-000-070, 11-130-100-101-000-080):

1.	Shawn Nagpal
2.	Clayton Beyert
3.	Jonah Nack
4.	Tiana Zerilli

5.	David Rattner
6.	Samuel Schneider
7.	Robert Howatt
8.	Lindsey Burrell
9.	Rick Fontaine
10.	Christopher Ciarlariello
11.	Riley Aviles
12.	Nina Schmeterer
13.	Lisa Constantino
14.	Lauren Surick
15.	Christina Leung
16.	Joshua Acampado
17.	Rhonna Griffin

- L. *It is recommended by the Acting Superintendent of Schools that the Board approve the following certificated staff members for Enrichment Services Esports Pilot Program for the 2025-2026 school year at the instructional rate \$55.00 up to 3 hours per day/session (account no. 11-424-100-101-000-098):

1.	Courtney Kuey
2.	Kristin Miller
3.	Alanna Seid

- M. *It is recommended by the Acting Superintendent of Schools that the Board approve the following staff as Paraprofessionals for After School Unified Clubs and After School/Weekend Unified Athletics at MTHS at their hourly rate at 2 hours per day on a rotational basis for the 2025-2026 school year (account no. 11-190-100-106-000-098):

1.	Renee Zappone
2.	Tiffany Caccavale
3.	Nancy Muce
4.	Judite Borges
5.	Andrew Biroc
6.	Sandra Micciulla
7.	Nancy McNulty
8.	Jennifer Burkshot
9.	Rosa Pieron
10.	Ryan McDonald
11.	Kathy Antonicelli
12.	Frances Yoffredo
13.	Marlene Oskierko
14.	Maria Holmann

- N. *It is recommended by the Acting Superintendent of Schools that the Board approve the following certificated staff as Chaperones for the Homecoming Dance at MTHS effective September 18, 2025 for 4 hours each at the non-instructional rate \$46.00 (account no. 11-140-100-101-000-070):

1.	Heidi Kantor
2.	Joanna Grossi
3.	Deanna Dale
4.	Scott Wall

5.	Thomas Prudente
6.	Vanessa Karsanis
7.	Molly Hurst
8.	Renata Mackenzie
9.	Laura Granett

- O. *It is recommended by the Acting Superintendent of Schools that the Board approve the following certificated staff as a Buddy Teacher for 5 hours of professional guidance and support to a new certificated staff member at a stipend of \$250.00 for the 2025-2026 school year account no. 20-270-200-100-000-098 (Grant Funded):

1.	Shawn Nagpal (HS)
2.	Stacey Weinstein (HS)

- P. *It is recommended by the Acting Superintendent of Schools that the Board approve the following staff as a PD Trainer for the 2025-2026 school year:

1.	Meghan Cobb (HS)
----	------------------

- Q. *It is recommended by the Acting Superintendent of Schools that the Board approve the following staff members for Graphic Design Support for the District at the non-instructional rate \$46.00 not to exceed 50 hours each (account no. 11-401-100-100-000-098):

1.	Erica Hawxhurst
2.	Jessica Singer

- R. *It is recommended by the Acting Superintendent of Schools that the Board approve the following staff members for Board of Education Meeting Production for the District at the instructional rate \$55.00 up to 25 hours each (account no. 11-401-100-100-000-098):

1.	Boris Hladek
2.	Larissa Miller

- S. *It is recommended by the Acting Superintendent of Schools that the Board approve the following staff members for ESL After School Support at MTHS for the 2025-2026 school year at the instructional rate \$55.00 for 1.5 hours per day on Tuesdays and Thursdays (account no. 20-241-100-100-000-070):

1.	Nicole Williams
2.	Samantha Guerra

- T. *It is recommended by the Acting Superintendent of Schools that the Board approve the following salary guide changes retroactive to September 1, 2025 through June 30, 2026:

1.	Sherri Fatovic	Step 11 MA+30
2.	Jennifer Solomon	Step 8 MA
3.	Marina Vitalin	Step 6 MA

- U. *It is recommended by the Acting Superintendent of Schools that the Board approve the following staff for Home Instruction at the instructional rate of \$55.00/hr. for the 2025-2026 school year (account reg ed. 11-150-100-101-000-070 and spec. ed. 11-219-100-101-000-070):

		High School	
1.	S	MacKenzie, Steven	Special Education 6-12/Chemistry/Physics
2.	S	Simmonds, Eileen	Special Education 9-12/Chemistry/Personal Finance/Physics/Science
3.	G	Stranieri, Mark	General Education 9-12/Chemistry

- V. *It is recommended by the Acting Superintendent of Schools that the Board approve the following new certificated staff at the following step on guide (pending satisfactory completion of pre-employment requirements):

	Name	School	Position	Salary	Account No.	Effective Date	Reason
1.	Matthew Mongiello	MTHS	Teacher of Psychology	Step 8A DR \$66,147+\$6,000 prorated	11-140-100-101-000-070	10/1/25-3/13/26 (pending certification)	Leave position

- W. *It is recommended by the Acting Superintendent of Schools that the Board approve the following new certificated staff at the following step on guide:

	Name	School	Position	Salary	Account No.	Effective Date	Reason
1.	Stacey Weinstein	MTHS	Teacher of Math	17% additional contract	11-140-100-101-000-070	9/29/25-TBD	Leave position
2.	Nina Carey	MTHS	Teacher of Math	17% additional contract	11-140-100-101-000-070	9/29/25-TBD	Leave position
3.	Michael Wall	MTHS	Teacher of Math	17% additional contract	11-140-100-101-000-070	9/29/25-TBD	Leave position
4.	Kevin Felice	MTHS	Teacher of Math	17% additional contract	11-140-100-101-000-070	9/26/25-TBD	Leave position
5.	Jenna Paltenstein	MTHS	Teacher of Math	17% additional contract	11-140-100-101-000-070	9/29/25-TBD	Leave position
6.	Michelle Jodon	MTHS	Teacher of AVID/ELA	17% additional contract	11-140-100-101-000-070	retroactive to 9/3/25-1/30/26	Leave position
7.	George Pangalos	MTHS	Teacher of Math	17% additional contract	11-140-100-101-000-070	retroactive to 9/3/25-12/23/25	Leave position
8.	Jeffrey Warner	MTHS	Teacher of Health & Phys. Ed. Unified Health	17% additional contract	11-140-100-101-000-070	retroactive to 9/4/25-11/14/25	New position
9.	Sandra Mascali	MTHS	Teacher of Health & Phys. Ed. Unified Health	17% additional contract	11-140-100-101-000-070	retroactive to 9/3/25-11/13/25	New position
10.	Charles Diskin	MTHS	Teacher of Health & Phys. Ed. Unified Health	17% additional contract	11-140-100-101-000-070	retroactive to 9/4/25-11/14/25	New position
11.	Jennifer Solomon	MTHS	ELA Title I - Interventionist	17% additional contract	20-231-100-101-000-070	9/18/25-6/30/26	New position
12.	Clayton Beyert	MTHS	Tri-M/Music Honor Society	\$1755	11-401-100-100-000-070	retroactive to 9/1/25-6/30/26	Yearly position
13.	Traci Rickert-Venino	MTHS	Paws for Cause	\$1755	11-401-100-100-000-070	retroactive to 9/8/25-6/30/26	Resignation replacement
14.	Joe Yannone	MTHS	Mock Trial	\$1755	11-401-100-100-000-070	retroactive to 9/1/25-6/30/26	Yearly position
15.	Candice Theinert	MTHS	Stage Manager/Producer Spring Musical	\$2774	11-401-100-100-000-070	retroactive to 9/1/25-6/30/26	Yearly position
16.	Candice Theinert	MTHS	Choreographer Musical 1/2	\$2668	11-401-100-100-000-070	retroactive to 9/1/25-6/30/26	Correction in stipend

17.	Michael McDonald	MTHS	Fall Staff Student Athletic Manager	Step 3 \$6384 50% prorated	11-402-100-100-000-070	9/18/25-end of Fall Athletic Season	Resignation replacement
18.	Ryan McDonald	MTHS	Fall Staff Student Athletic Manager	Step 1 \$5172 50% prorated	11-402-100-100-000-070	9/18/25-end of Fall Athletic Season	Resignation replacement
19.	Casey Buffolino	MTHS	Title I Specialist	Non-instructional rate \$46.00 up to 60 hours	20-231-200-101-000-070	retroactive to 9/1/25-6/30/26	New position
20.	Lauren Mironov	MTHS	Title I Specialist	Non-instructional rate \$46.00 up to 60 hours	20-231-200-101-000-070	retroactive to 9/1/25-6/30/26	New position
21.	Jennifer Chase	MTHS	Substitute Teacher for After School Coverage	Non-instructional rate \$46.00 as needed	11-140-100-101-000-070	retroactive to 9/1/25-6/30/26	New position
22.	David Rattner	MTHS	Pit Musician - MTHS Fall Play	Non-instructional rate \$46.00 for a total of 15 hours	11-401-100-100-000-070	10/17/25, 10/21/25 & 10/25/25	New position

- X. *It is recommended by the Acting Superintendent of Schools that the Board approve the following new non-certificated staff on the following guides (pending satisfactory completion of pre-employment requirements):

	Name	School	Position	Salary	Account No.	Effective Date	Reason
1.	Richard Steinke	MTHS	Armed School Security Officer	Step 11 NS \$36.93+\$1.00 for 8 hours	11-000-266-100-000-070	9/18/25-6/30/26	Transfer replacement
2.	Raymundo Abayon	MTHS	Spec. Ed. Para Aut	Step 1 Spec. ed. + toileting \$16.96+\$2.25+\$1.00 for 7 hours	11-214-100-106-000-070	9/29/25-6/30/26	Transfer replacement
3.	Salvatore Cipolla	Transportation	Bus Driver	Step 2 \$29.92 for 6 hours	11-000-270-160-000-096	9/18/25-6/30/26	New position

- Y. *It is recommended by the Acting Superintendent of Schools that the Board approve the following non-certificated staff on the following guides:

	Name	School	Position	Salary	Account No.	Effective Date	Reason
1.	Susan McCourt	MTHS	12 Month Secretary	\$1.00/hr for 7 hrs	11-000-218-105-000-070	retroactive 9/1/25-6/30/26	Educational degree
2.	Augustina Pichardo	Transportation	Spec. Ed. Para Bus Aide	Step 1 Spec. ed. \$16.96+\$2.25 for 5.25 hours	11-000-270-107-000-096	retroactive to 9/3/25-6/30/26	Change in start date

- Z. *It is recommended by the Acting Superintendent of Schools that the Board approve the following substitutes for the 2025-2026 school year (pending satisfactory completion of pre-employment requirements):

Certificated

1.	Olga Digrazia	Substitute Teacher
2.	Evan Warner	Substitute Teacher
3.	Solomon Boateng	Substitute Teacher
4.	Stefani Kovler	Substitute Teacher
5.	Jessica Sromovsky	Substitute Teacher
6.	John Byrnes	Substitute Teacher
7.	Sree Ravishankar	Substitute Teacher
8.	Sasikumari Subramanyan	Substitute Teacher

9.	Veronica Dery	Substitute Teacher
10.	Melissa Riccardi	Substitute Teacher

Non-Certificated

11.	Sandella Massaley	Substitute Avid Tutor
12.	William McNutt	Substitute Avid Tutor

Executive File Attachments

[Resume.pdf \(45 KB\)](#)
Subject**D. PERSONNEL (9 MEMBER VOTE)**

Meeting

Sep 17, 2025 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category

11. SUPERINTENDENT'S REPORT/RECOMMENDATION

Access

Public

Type

Action

Recommended
Action

It is recommended that the Board approve the attached personnel items AA through BD.

In accordance with N.J.S.A. 18A:38-8.1, the Jamesburg Representative is eligible to vote on the items delineated by an asterisk (*) in the Superintendent's Personnel Action section of the Agenda.

BOARD ACTION (Items AA through BD)

AA. It is recommended by the Acting Superintendent of Schools that the Board accept the resignation of **Ms. Marie Pender**, teacher of special education at Woodland School, effective October 28, 2025.

AB. It is recommended by the Acting Superintendent of Schools that the Board accept the resignation of **Ms. Shyamala Ramesh**, paraprofessional at Applegarth School, retroactive to August 26, 2025.

AC. It is recommended by the Acting Superintendent of Schools that the Board approve a medical leave of absence to **Ms. Chip Booher**, teacher of math at MTMS, retroactive to September 9, 2025 through September 16, 2025 in accordance with Article 17 paragraph B.2 in the collective negotiation agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2023 through June 30, 2026. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Mr. Booher may be entitled to.

AD. It is recommended by the Acting Superintendent of Schools that the Board approve a medical leave of absence to **Ms. Debra Parente**, paraprofessional at Brookside School, retroactive to September 3, 2025 pending further action of the Board in accordance with Article 21 paragraph F in the collective negotiation agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2023 through June 30, 2026. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Ms. Parente may be entitled to.

AE. It is recommended by the Acting Superintendent of Schools that the Board approve a medical leave of absence to **Ms. Sandra Carola**, paraprofessional at MTMS retroactive to September 1, 2025 through December 16, 2025 in accordance with Article 21 paragraph F in the collective negotiation agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2023 through June 30, 2026. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Ms. Carola may be entitled to.

AF. It is recommended by the Acting Superintendent of Schools that the Board approve a medical leave of absence to **Mr. Luis Catrola**, custodian at Oak Tree School, retroactive to August 8, 2025 through October 31, 2025. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Mr. Catrola may be entitled to.

AG. It is recommended by the Acting Superintendent of Schools that the Board approve a maternity leave of absence to **Ms. Sarah Hillman**, teacher of STEM at MTMS, effective November 13, 2025 through June 30, 2026 in accordance with Article 17, Paragraph B.1 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2023 through June 30, 2026. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Ms. Hillman may be entitled to.

AH. It is recommended by the Acting Superintendent of Schools that the Board approve an extended medical leave of absence to **Ms. Linda Longo** paraprofessional at Oak Tree School, retroactive to September 8, 2025 through September 26, 2025 in accordance with Article 21 paragraph F in the collective negotiation agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2023 through June 30, 2026. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Ms. Longo may be entitled to.

AI. It is recommended by the Acting Superintendent of Schools that the Board approve an extended medical leave of absence to **Ms. Michelle Riccardi**, teacher of basic skills at Brookside School, retroactive to September 1, 2025 through September 12, 2025 in accordance with Article 17 paragraph B.2 in the collective negotiation agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2023 through June 30, 2026. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Ms. Riccardi may be entitled to.

AJ. It is recommended by the Acting Superintendent of Schools that the Board approve a modification in the maternity leave of absence to **Ms. Sarah Pramberger**, teacher of grade 1 at Oak Tree School, retroactive to May 21, 2025 through December 21, 2025 in accordance with Article 17, Paragraph B.1 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2023 through June 30, 2026. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Ms. Pramberger may be entitled to.

AK. It is recommended by the Acting Superintendent of Schools that the Board approve an unpaid intermittent leave of absence under FMLA/NJFLA to **Ms. Amandalee Fretz**, teacher of basic skills at Oak Tree School, retroactive to September 2, 2025 through June 30, 2026. Ms. Fretz's unpaid days will be counted against her entitlement to unpaid leave pursuant to the Family and Medical Leave Act of 1993, 29 U.S.C. §2601 et seq. and the New Jersey Family Leave Act, N.J.S.A. 34:11B-1 et. seq., as appropriate.

AL. It is recommended by the Acting Superintendent of Schools that the Board approve an unpaid leave of absence to **Ms. Carolina Soden**, teacher of spanish at MTMS, retroactive to September 8, 2025 through September 12, 2025.

AM. It is recommended by the Acting Superintendent of Schools that the Board approve the following teachers for curation and coverage for arts shows at the instructional rate \$55.00 per hour for the 2025-2026 school year:

1.	Jennifer Hyer	Woodland	acct no. 11-120-100-101-000-030
2.	Lauren Noonan	Mill Lake/Applegarth	acct no. 11-120-100-101-000-040/050
3.	Dalia Elhaj	Barclay Brook/Brookside	acct no. 11-120-100-101-000-010/020
4.	Christina LaQuay	Oak Tree	acct no. 11-120-100-101-000-060
5.	Jessica Campos	MTMS	acct no. 11-130-100-101-000-080
6.	Jessica Singer	MTMS	acct no. 11-130-100-101-000-080
7.	Radhika Patel	Applegarth	acct no. 11-120-100-101-000-050

AN. It is recommended by the Acting Superintendent of Schools that the Board approve the following certificated staff as a Buddy Teacher for 5 hours of professional guidance and support to a new certificated staff member at a stipend of \$250.00 for the 2025-2026 school year account no. 20-270-200-100-000-098 (Grant Funded):

1.	Karen Berecsky (MLS)
2.	Lisa Costantino (MS)

AO. It is recommended by the Acting Superintendent of Schools that the Board approve the following staff as a PD Trainer for the 2025-2026 school year:

1.	Jessica Singer (MS)
2.	Danielle Pandolfi (MLS)

AP. It is recommended by the Acting Superintendent of Schools that the Board approve the following staff as a Mentor for the 2025-2026 school year:

1.	Karen Berecsky (MLS)
----	----------------------

AQ. It is recommended by the Acting Superintendent of Schools that the Board approve the following salary guide changes retroactive to September 1, 2025 through June 30, 2026:

1.	Kayla Bianco	Step 5 MA
2.	Amy Kuhn	Step 5 MA
3.	Janine Levitt	Step 11 MA
4.	Alicia Realmuto	Step 11 MA+30
5.	Dina Sipos	Step 4 MA
6.	Kathryn Racine	Step 7 MA

AR. It is recommended by the Acting Superintendent of Schools that the Board reapprove the following certificated Applegarth School staff members for a planning meeting and/or tour/orientation at MTMS for Applegarth families retroactive to August 25, 2025 through August 26, 2025 at the instructional rate \$55.00 account no. 11-120-100-101-000-050 (correction in rate):

1.	Jessica Siculietano	3 hours
2.	Lauren Fischetti	3 hours
3.	Ashley Lizzio	3 hours
4.	Meryn Borquist	3 hours
5.	Nicole Sheppard	3 hours
6.	Nancy Poland	3 hours
7.	Samantha Farkas	3 hours
8.	Kathleen Majewski	2 hours
9.	Todd Abrahams	2 hours
10.	Robert Howatt	2 hours

AS. It is recommended by the Acting Superintendent of Schools that the Board approve the following certificated staff for Kindergarten Orientation at Oak Tree School retroactive to August 26, 2025 for 2 hours each at the instructional rate \$55.00 (account no. 11-120-100-101-000-060):

1.	Cassie Shea
2.	Stephanie Zykorie
3.	Denise Cassilli
4.	Marie McNutt

AT. It is recommended by the Acting Superintendent of Schools that the Board approve the following non-certificated staff for Kindergarten Orientation at Oak Tree School retroactive to August 26, 2025 for 1 hour each at their hourly step on guide (account no. 11-190-100-106-000-060):

1.	Namita Jain
2.	Michelle Baird
3.	Jewel Ureta
4.	Dina Urbano

AU. It is recommended by the Acting Superintendent of Schools that the Board approve the following staff for AM/PM Bus Coverage at Oak Tree School at the non-instructional hourly rate of \$46.00 for 1 hour daily as needed retroactive to September 1, 2025 through June 30, 2026 (account no. 11-120-100-101-000-060):

1.	Laura Goldstein
2.	Carissa O'Larte
3.	Carissa Patti
4.	Gab Guerrera
5.	Kathy Anastasio
6.	Linda Eosso
7.	Ashlee Torres
8.	Jon Boukema
9.	Megan Loftus

AV. It is recommended by the Acting Superintendent of Schools that the Board approve the following staff for Home Instruction at the instructional rate of \$55.00/hr. for the 2025-2026 school year (account reg ed. 11-150-100-101-000-020/030/040 and spec. ed. 11-219-100-101-000-020/030/040):

		Brookside	
1.	G	Berecsky, Karen	General Education K-12/Elementary K-5/ESL K-12
		Mill Lake	
2.	G	Murphy, Carole	General Education PK-3
		Woodland	
3.	G	Berecsky, Karen	General Education K-12/Elementary K-5/ESL K-12
4.	S/G	Sweeney, Aidan	Special Education K-6/General Education K-6/ESL

AW. It is recommended by the Acting Superintendent of Schools that the Board approve the following new certificated staff at the following step on guide (pending satisfactory completion of pre-employment requirements):

	Name	School	Position	Salary	Account No.	Effective Date	Reason
1.	Theresa Bowers	MTMS	Teacher of ELA	Step 3 BA \$54,397 prorated	11-130-100-101-000-080	TBD-12/23/25	Leave position
2.	Crystal Mencia Scheidt	Brookside	Teacher of Special Ed.	Step 10A MA \$79,947+\$3,600 prorated	11-213-100-101-000-020	11/17/25-6/30/26	Resignation replacement

AX. It is recommended by the Acting Superintendent of Schools that the Board approve the following certificated staff at the following step on guide:

	Name	School	Position	Salary	Account No.	Effective Date	Reason
1.	Nicholas Reinhold	Mill Lake Woodland	Assistant Principal	\$99,581.43+\$1750 15 years longevity prorated	11-000-240-103-000-040 60% 11-000-240-103-000-030 40%	11/10/25- 3/27/26	Leave position
2.	Maureen Drabek	Mill Lake	Title I Specialist	Non-instructional rate \$46.00 up to 50 hours	20-231-200-101-000-040	retroactive to 9/1/25-6/30/26	New position
3.	Dana Cansian	Woodland	Title I Specialist	Non-instructional rate \$46.00 up to 40 hours	20-231-200-101-000-030	retroactive to 9/1/25-6/30/26	New position
4.	Cristina Demone	Woodland	After Care Nurse - Falcon Care	Instructional rate \$55.00 up to 3.5 hours/day	65-990-320-100-000-098	retroactive to 9/1/25-6/30/26	Falcon Care
5.	Karen Kuey	Woodland	After Care Nurse - Falcon Care	Instructional rate \$55.00 up to 3.5 hours/day	65-990-320-100-000-098	retroactive to 9/1/25-6/30/26	Falcon Care

6.	Adam Pereira	MTMS	Teacher of Special Education	17% additional contract	11-213-100-101-000-080	retroactive to 9/1/25-6/30/26	Increased enrollment
7.	Sam Schneider	MTMS	6th Grade Band Director	\$2095	11-401-100-100-000-080	2025-2026 school year	Yearly position
8.	Lisa Costantino	MTMS	6th Grade Chorus Director	\$2095	11-401-100-100-000-080	2025-2026 school year	Yearly position

AY. It is recommended by the Acting Superintendent of Schools that the Board approve the following new non-certificated staff on the following guides (pending satisfactory completion of pre-employment requirements):

	Name	School	Position	Salary	Account No.	Effective Date	Reason
1.	Youstina Ibrahim	Applegarth	Para cafe	Step 1 Reg. ed. \$16.96 for 2.5 hours	11-000-262-107-000-050	9/29/25-6/30/26	Resignation replacement

AZ. It is recommended by the Acting Superintendent of Schools that the Board approve the following non-certificated staff on the following guides:

	Name	School	Position	Salary	Account No.	Effective Date	Reason
1.	Clinton Miller	Brookside	Custodian	\$21.45+\$1.00 2nd shift for 8 hours	11-000-262-100-000-020	retroactive to 9/3/25-6/30/26	Change in start date and location
2.	Daniel McCarthy	MTMS	Custodian	\$21.45+\$1.00 2nd shift for 8 hours	11-000-262-100-000-080	retroactive to 9/4/25-6/30/26	Change in start date
3.	Andrew Biroc	MTMS	Spec. Ed. Para MD	Step 4 Spec. ed. + toileting \$17.26+\$2.25+\$3.00 for 6.75 hours	11-212-100-106-000-080	retroactive to 9/8/25-6/30/26	Transfer replacement
4.	Rajeshwar Sankar	Oak Tree	Custodian	\$21.45+\$1.00 2nd shift for 8 hours	11-000-262-100-000-060	10/1/25-6/30/26	Internal Transfer
5.	Kevin Mayne	Woodland/Annex	Custodian	\$24.51+\$1.00 2nd shift +\$750 BS for 8 hours	11-000-262-100-000-030	retroactive to 9/2/25-6/30/26	Internal Transfer
6.	Melissa Vanliew	MTMS	Custodian	\$23.75+\$1.00 2nd shift + \$1,000 longevity	11-000-262-100-000-080	retroactive to 9/2/25-6/30/26	Internal Transfer
7.	Evelyn Miccoli	Falcon Care	Spec. Ed. Para	\$17.26+\$2.25 +\$3.00 for 3.5 hours (PM session)	65-990-320-100-000-098	retroactive to 9/1/25-TBD	Student support
8.	Adrienne Gawron	Brookside	Spec. Ed. Para for Zero Period	Hourly step on guide for 1 hour as needed	11-213-100-106-000-020	9/25/25-6/5/26	Yearly position
9.	Heather Protinick	Falcon Care	Spec. Ed. Para	\$17.26+\$2.25+\$3.00 for 2 hours (AM session)	65-990-320-100-000-098	retroactive to 9/1/25-TBD	Student support
10.	Sven Salvador	MTMS	Spec. Ed. Para ICS/RC	Step 1 Spec. ed. + ed. degree \$16.96+\$2.25+\$1.00 for 6.75 hours	11-213-100-106-000-080	9/29/25-12/23/25	Leave position

BA. It is recommended by the Acting Superintendent of Schools that the Board approve the following paraprofessionals for Back to School Night at Applegarth School retroactive to September 16, 2025 at their hourly step on guide for 2 hours each (account no. 11-190-100-106-000-050):

1.	Falguni Bhatt
2.	Amy Khalil
3.	Leslie Smith
4.	Patricia Dazos

BB. It is recommended by the Acting Superintendent of Schools that the Board approve the following staff for After School Basic Skills Program at MTMS effective October 7, 2025 through June 30, 2026 at \$116.34/session (account no. 11-230-100-101-200-080):

1.	Maile Allen
2.	Jacqueline Bado
3.	Amanda Balestrieri
4.	Ashley DiGiovannangelo
5.	Daniel Fields
6.	Jody Heyl
7.	Julia Granit
8.	Kristen Hummel
9.	Kerri Kirchner
10.	Amy Kuhn
11.	Alyson Lewis
12.	Heather Massi
13.	Brooke Metzger
14.	Courtney Ostrowiak
15.	Dave Parnel
16.	Priscilla Raghegbe
17.	Jennifer White
18.	Laurie Budrewicz

BC. It is recommended by the Acting Superintendent of Schools that the Board approve the following staff for Substitute Teachers of Basic Skills at MTMS, effective October 7, 2025 through June 30, 2026 at \$116.34/session (account no. 11-230-100-101-000-080):

1.	Allison Brunotte
2.	Allison North
3.	Alyson Lewis
4.	Ashley Anzivino
5.	Ashley DiGiovannangelo
6.	Brittany Dove
7.	Jody Heyl
8.	Kristen Hummel
9.	Mary Howroyd
10.	Pauline Amabile
11.	Stephanie Patterson

BD. *It is recommended by the Acting Superintendent of Schools that the Board approve the following staff members for ESL After School Support at MTMS for the 2025-2026 school year at the instructional rate \$55.00 for 1.5 hours per day on Tuesdays and Thursdays (account no. 20-241-100-100-000-080):

1.	Stephanie Patterson
2.	Nikki Ortt
3.	Amy Kuhn

Executive File Attachments

[Resumes.pdf \(941 KB\)](#)

[Additional Resume.pdf \(63 KB\)](#)

Subject	E. BOARD ACTION (10 MEMBER VOTE)
Meeting	Sep 17, 2025 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA
Category	11. SUPERINTENDENT'S REPORT/RECOMMENDATION
Access	Public
Type	Action
Recommended Action	It is recommended that the Board approve the attached board action items A through L.

In accordance with N.J.S.A. 18A:38-8.1, the Jamesburg Representative is eligible to vote on the items delineated by an asterisk (*) in the Superintendent's Board Action section of the Agenda.

BOARD ACTION (Items A through L)

- A. *It is recommended by the Acting Superintendent of Schools that the Board approve the previously submitted list of requests for Staff Professional Development.
- B. *It is recommended by the Acting Superintendent of Schools that the Board approve the previously submitted list of requests for Field Trips.
- C. *It is recommended by the Acting Superintendent of Schools that the Board approve the following Policies and Regulations for a second and final reading:

P 0173	Duties of Public School Accountant (Revised)
P 0174	Legal Services (M) (Revised)
P 0177	Professional Services (M) (Revised)
P & R 1570	Internal Controls (M) (Revised)
P 1620	Administrative Employment Contracts (M) (Revised)
P 1636.01	Notification of Promotion, New Job, and Transfer Opportunities (New)
P 2422	Statutory Curricular Requirements (M) (Revised)
R 5440	Honoring Pupil Achievement
P & R 6111	Special Education Medicaid Initiative (SEMI) Program (M) (Revised)
P 6220	Budget Preparation (M) (Revised)
R 6220	Budget Preparation (Revised)

- D. *It is recommended by the Acting Superintendent of Schools that the Board approve the agreement between Michael Fowlin and the Monroe Township High School to provide the following performance "You Don't Know Me Until You Know Me" on October 21, 2025 for a total cost of \$1,750.00.
- E. *It is recommended by the Acting Superintendent of Schools that the Board approve Todd Nichols to provide a workshop with the MTHS Wind Ensemble on February 24, 2026 for a cost of \$500.00.
- F. *It is recommended by the Acting Superintendent of Schools that the members of the Monroe Township Board of Education accept the **FY2026 Teach STEM Classes in Nonpublic Schools Grant (REVISED)** in the amount of \$28,747.08 for Teresa Fox to teach STEM classes at Rabbi Pesach Raymon Yeshiva. The grant program provides additional compensation for public school teachers to teach STEM classes in nonpublic schools during hours mutually agreed upon by the partnering teacher, school district and nonpublic school. The hours will not conflict with teacher's current schedule in the Monroe Township School District and will include hours beyond the regular Monroe Township School day hours such as extended day, evening or weekend programming. Ms. Fox will be paid an hourly rate of \$101.94, and a maximum of 282 hours of teaching and distributed from account line 20-481-100-100-000-098. Please note this application was approved by the New Jersey Department of Education (NJDOE). The NJDOE will reimburse the school district for the hours the

teacher works at the nonpublic school.

- G. *It is recommended by the Acting Superintendent of Schools that the Board approve the Title I School Parent Involvement Policy for Monroe Township High School for the 2025-2026 school year.
- H. *It is recommended by the Acting Superintendent of Schools that the Board reapprove the previously submitted contract from NJPSA/FEA, David Nash, for a one full day of live, in-person presentation on November 24, 2025 for the Anti-Bullying Specialists and School Counselors on HIB Law Update and Evolving Legal Obligations for School Counselors to be held on the Monroe Township High School for a cost of \$3,000.00.
- I. *It is recommended by the Acting Superintendent of Schools that the Board approve the previously submitted proposal between Dr. Paul Riccomini and the Monroe Township Board of Education to provide three onsite professional development workshops to teachers working with students who are identified as struggling academically, dates to be determined. The total cost is \$15,000.00, which includes all travel expenses. (Title II Funded)
- J. *It is recommended by the Acting Superintendent of Schools that the Board approve the previously submitted agreement between Carebridge Employee Assistance Program and the Monroe Township Board of Education to provide two webinars titled Practicing Gratitude to Boost your Happiness on October 13, 2025 and Recognizing and Avoiding Burnout on November 11, 2025. There is no cost for these webinars.
- K. *It is recommended by the Acting Superintendent of Schools that the Board approve the previously submitted curriculum for the 2025-2026 school year:
- Drama Acting I
ESL Math Transition
Holocaust and Genocide
Honors Geometry
Honors Piano
Introduction to Computer Science
Rhythmic Movement
- L. *It is recommended by the Acting Superintendent of Schools that the Board approve the previously submitted quote between SmartPass and the Monroe Township High School for system use effective October 1, 2025 through September 30, 2026 for a cost of \$8,752.63.

File Attachments

[Professional Development.pdf \(944 KB\)](#)
[Policies and regulations for a second and final reading.pdf \(18,575 KB\)](#)
[MTHS Title I Parent Involvement Policy.pdf \(106 KB\)](#)

Executive File Attachments

[Michael Fowlin.pdf \(70 KB\)](#)
[Todd Nichols.pdf \(117 KB\)](#)
[Drama and Acting I.pdf \(1,040 KB\)](#)
[ESL Math Transition.pdf \(2,211 KB\)](#)
[Holocaust and Genocide.pdf \(2,465 KB\)](#)
[Honors Geometry 2025.pdf \(3,831 KB\)](#)
[Honors Piano.pdf \(1,283 KB\)](#)
[Introduction to Computer Science 2025.pdf \(2,064 KB\)](#)
[Rhythmic Movement.pdf \(1,486 KB\)](#)
[NJPSA FEA Legal One.pdf \(577 KB\)](#)
[Field Trip 25-26 HS.pdf \(56 KB\)](#)
[2025-2026 October Trip Calendar.pdf \(435 KB\)](#)
[Fall 2025 Follow-up Support Monroe Township-RICCOMINI.pdf \(145 KB\)](#)
[Carebridge.pdf \(140 KB\)](#)
[SmartPass Quote #25893.pdf \(143 KB\)](#)

Subject	F. BOARD ACTION (9 MEMBER VOTE)
Meeting	Sep 17, 2025 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA
Category	11. SUPERINTENDENT'S REPORT/RECOMMENDATION
Access	Public
Type	Action
Recommended Action	It is recommended that the Board approve the attached board action items M through S.

In accordance with N.J.S.A. 18A:38-8.1, the Jamesburg Representative is eligible to vote on the items delineated by an asterisk (*) in the Superintendent's Board Action section of the Agenda.

BOARD ACTION (Items M through S)

M. It is recommended by the Acting Superintendent of Schools that the Board approve the previously submitted list of requests for Staff Professional Development.

N. It is recommended by the Acting Superintendent of Schools that the Board approve the previously submitted list of Student Teachers for the 2025-2026 school year.

O. It is recommended by the Acting Superintendent of Schools that the Board approve the Title I School Parent Involvement Policy for Mill Lake School for the 2025-2026 school year.

P. It is recommended by the Acting Superintendent of Schools that the Board approve the Title I School Parent Involvement Policy for Woodland School for the 2025-2026 school year.

Q. It is recommended by the Acting Superintendent of Schools that the Board approve previously submitted agreement between One Word at a Time and the Monroe Township Middle School to provide a virtual presentation to students on Author Study with Kwame Alexander on the following dates: October 21, 2025, December 9, 2025, February 3, 2026 and April 13, 2026. The total cost for this presentation is \$119.00.

R. It is recommended by the Acting Superintendent of Schools that the Board approve the previously submitted agreement between Alliance of Therapy Dogs and the Monroe Township Middle School to allow registered therapy dog teams to visit students to support wellness and engagement through animal-assisted activities for the 2025-2026 school year, dates to be determined. There is no cost to the district.

S. It is recommended by the Acting Superintendent of Schools that the Board approve the previously submitted quote between Young Audiences of Arts for Learning and Oak Tree School to provide an assembly titled Totally Vocally on November 21, 2025 in the amount of \$2,370.

File Attachments

[Professional Development K-8.pdf \(721 KB\)](#)

[Student Teacher.pdf \(43 KB\)](#)

[Mill Lake School Title I Policy.pdf \(168 KB\)](#)

[Woodland School Title I Policy.pdf \(155 KB\)](#)

Executive File Attachments

[One Word at a Time.pdf \(507 KB\)](#)

[Alliance of Therapy Dogs.pdf \(158 KB\)](#)

[Young Audiences.pdf \(154 KB\)](#)

12. BUSINESS ADMINISTRATOR'S REPORT/RECOMMENDATIONS

Subject	A. BOARD ACTION (10 MEMBER VOTE)
Meeting	Sep 17, 2025 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA
Category	12. BUSINESS ADMINISTRATOR'S REPORT/RECOMMENDATIONS
Access	Public
Type	Action
Recommended Action	It is recommended that the Board of Education approve the following Board Action Items by roll call.

In accordance with N.J.S.A. 18A:38-8.1, the Jamesburg Representative is eligible to vote on the items delineated by an asterisk (*) in the Business Administrator's Board Action section of the Agenda.

BOARD ACTION (Items A through I)

A. *PROFESSIONAL APPOINTMENTS:

1. It is recommended that members of the Monroe Township Board of Education approve **SD Gameday, LLC**, 218 Mountain Way, Lyndhurst, NJ 07071, to provide substitute athletic training services during the 2025/26 school year on an as needed basis at the rates delineated in the previously submitted Agreement.
2. It is recommended that the members of the Monroe Township Board of Education approve **Brandon DiNatale** for one A Cappella Arrangement in October 2025 for the MTHS Choir for a total fee of \$150.00.
3. It is recommended that the members of the Monroe Township Board of Education approve **David Fernandes** for one Tenor/Bass Arrangement @ \$200.00 and one A Cappella Arrangement @ \$200.00 in October 2025 for the MTHS Choir for a total fee of \$400.00.

B. *BILL LIST

It is recommended that the bills totaling \$1,522,436.03 and the Addendum to the Bill List totaling \$7,500,434.48 be ratified by the Board. The bills have been reviewed and certified by the Chairperson of the Finance Committee and Business Administrator.

C. *TRANSFER #1

It is recommended that members of the Monroe Township Board of Education approve Transfer #1 for Fiscal Year 2025/26 as previously submitted.

D. *SECRETARY'S FINANCIAL & CASH REPORT

In accordance with N.J.A.C. 6A:23-2-11(c) 4, Be It Resolved that the Board of Education hereby certifies that it is in receipt of the Financial Reports for July 2025, which indicates that no major accounts or funds have been over expended and that sufficient funds are available to meet the district's financial obligations for the fiscal year in accordance with N.J.A.C. 6A:23-2.11(b). In accordance with N.J.A.C. 6A:23-2.11(c) 3, Be It Further Resolved that the Business Administrator certifies that the July 2025 Secretary's Report indicates that no line item account has encumbrances and expenditures which in total exceed the line item appropriation in accordance with N.J.A.C. 6A:23-2.11(a).

E. *SPECIAL REVENUE FUNDS

It is recommended that members of the Monroe Township Board of Education formally approve the 2025/26 Grant Application for the following special revenue program:

IDEA Basic, in the amount of \$1,308,154.00
IDEA Preschool, in the amount of \$52,158.00

(IDEA - Individuals with Disabilities Education Act)

F. *It is recommended that the members of the Monroe Township Board of Education approve the following sponsorship for the District's Advertising Program:

Partner: Monroe Township Education Association
 Type: Program Sponsorship
 MTSD Enrichment Services
 Term: Oct 1, 2025 – Sept 30, 2026
 Amount: \$1,000

Partner: Ink Therapy
 Type: Program Sponsorship
 MTSD Enrichment Services
 Term: Oct 1, 2025 – Sept 30, 2026
 Amount: \$1,000

Partner: Monroe Falcons Wrestling
 Type: Program Sponsorship / Asset Sponsorship
 MTHS Wrestling: Practice Wrestling Mats
 Term: N/A
 Amount: \$22,300 (to be used in support of acquiring MTHS practice mats)

G. *E-RATE FUNDING

It is recommended that members of the Monroe Township Board of Education authorize **On-Tech Consulting, Inc.** to manage the E-Rate process for the 2026/27 school year. The district will pay On-Tech Consulting, Inc. an amount equal to 15% of any funding received, either in the form of discounts from vendors or reimbursements from the USAC, through the Universal Service Fund program. There will be no out-of-pocket expenses or liabilities to the district.

H. *DONATION

It is recommended that members of the Monroe Township Board of Education acknowledge and accept a donation of a Yamaha Clavinova CVP 75A Electric Piano to the Monroe Township High School with an approximate value of \$700 from resident Lori Josephs.

I. *It is recommended that members of the Monroe Township Board of Education approve **Troy & Banks Utility & Telecommunication Consultants** for the purpose of reviewing utility bills for the purpose of securing refunds, credits & cost reductions resulting from discovery of charges or costs in excess of those permitted or allowed by applicable contracts, tariffs, statutes, rules and regulations and/or from overcharges or billing errors in accordance with terms of the agreement.

File Attachments

[SD Gameday LLC 25.26 sy.pdf \(465 KB\)](#)
[On-Tech Consulting, Inc..pdf \(413 KB\)](#)
[IDEA Application 26.27.pdf \(42 KB\)](#)
[BILL LIST 09.17.25.pdf \(311 KB\)](#)
[Financials 09.17.25.pdf \(1,394 KB\)](#)
[Troy + Banks Agreement 2025.pdf \(166 KB\)](#)
[9-17-25 ADDENDUM BILL LIST.pdf \(293 KB\)](#)

Executive File Attachments

[Brandon DiNatale MTHS Choir.pdf \(37 KB\)](#)
[David Fernandes MTHS Choir.pdf \(42 KB\)](#)
[Change Order No. 1 \(1\).pdf \(632 KB\)](#)

Subject

B. BOARD ACTION (9 MEMBER VOTE)

Meeting

Sep 17, 2025 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category

12. BUSINESS ADMINISTRATOR'S REPORT/RECOMMENDATIONS

Access

Public

Type

In accordance with N.J.S.A. 18A:38-8.1, the Jamesburg Representative is eligible to vote on the items delineated by an asterisk (*) in the Business Administrator's Board Action section of the Agenda.

BOARD ACTION (Item J)

J. CHANGE ORDER No. 1 – APPLGARTH 1960 BUILDING ROOF REPLACEMENT PROJECT

It is recommended that members of the Monroe Township Board of Education approve Change Order No. 1 to the contract between the Monroe Township Board of Education and Pravco Inc. in the amount of \$18,605.00 for soffit framing and flashing at perimeter gutter support per Architect's sketch. The funds will be taken from the designated project allowance.

13. BOARD PRESIDENT'S REPORT

14. OTHER BOARD OF EDUCATION BUSINESS

15. PUBLIC FORUM

Subject	A. PUBLIC FORUM (See Note 3)
Meeting	Sep 17, 2025 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA
Category	15. PUBLIC FORUM
Access	Public
Type	Information

See Note 3.

16. CLOSED SESSION RESOLUTION IF NEEDED

17. PUBLIC FORUM - CLOSED SESSION ITEMS ONLY

Subject	A. PUBLIC FORUM (See Note 3)
Meeting	Sep 17, 2025 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA
Category	17. PUBLIC FORUM - CLOSED SESSION ITEMS ONLY
Access	Public
Type	Information

See Note 3.

18. NEXT SCHEDULED BOARD OF EDUCATION MEETING OCTOBER 15, 2025

Subject	A. NEXT SCHEDULED BOARD OF EDUCATION MEETING
Meeting	Sep 17, 2025 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA
Category	18. NEXT SCHEDULED BOARD OF EDUCATION MEETING OCTOBER 15, 2025
Access	Public
Type	

19. ADJOURNMENT

Subject	A. NOTES
Meeting	Sep 17, 2025 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA
Category	19. ADJOURNMENT
Access	Public
Type	Action

NOTES

Note 1: Any member of the public may record the proceedings of a public meeting of the Board in a manner that does not interrupt the proceedings, inhibit the conduct of the meeting, or distract Board Members or other observers present at the meeting.

The Board will permit the use of tape recorders, still or movie cameras, or videotape cameras only when notice of such intended use has been given to the Board Secretary one day in advance of the meeting. Any video recording device must be located and operated from inconspicuous locations in the meeting room as determined by the presiding officer of the meeting. The presiding officer may also limit the number of video recording devices if he/she determines the number and position of the video recording devices will be an unnecessary intrusion to the meeting. In this event, preference will be given based on the order in which prior notice requesting to record the meeting was provided to the Board Secretary.

The presiding officer shall determine when any recording device interferes with the conduct of a Board meeting and may order that an interfering device be removed.

Note 2: The Jamesburg Representative shall be eligible to vote on only those matters specifically designated in N.J.S.A 18A:38-8.1, as follows:

1. Tuition to be charged the sending district by the receiving district and the bill lists or contracts for the purchase, operation or maintenance of facilities, equipment and instructional materials to be used in the education of the pupils of the sending district.
2. New capital construction to be utilized by sending district pupils.
3. Appointment, transfer or removal of teaching staff members providing services to pupils of the sending district, including any teaching staff member who is a member of the receiving district's central administrative staff.
4. Addition or deletion of curricular and extracurricular programs involving pupils of the sending district.
5. Any matter directly involving sending district students or programs and services used by them.
6. The annual receiving district budget.
7. Any collectively-negotiated agreement involving employees who provide services used by sending district students.
8. Any individual employee contracts not covered by a collectively-negotiated agreement, if those employees provide or oversee programs or services utilized by sending district students.
9. Any matter concerning governance of the receiving district board of education, including, but not limited to, the selection of board president and vice-president, approval of board bylaws, and the employment of professionals or consultants such as attorneys, architects, engineers, or others who provide services to the receiving district board of education.

In accordance with N.J.S.A. 18A:38-8.1, the Jamesburg Representative is eligible to vote on the items delineated by an asterisk (*) in the Superintendent's and Business Administrator/Board Secretary's Board Action section of the Agenda.

Note 3: Public discussion is confined to this portion of the Agenda unless permission is granted by the Board President prior to the start of the meeting or when the Board is considering a Special Agenda Item that the Board deems appropriate for public participation. Anyone wishing to address the Board is requested to stand and state his/her name and municipality.

