OCEAN VIEW SCHOOL DISTRICT
17200 Pinehurst Lane
Huntington Beach, CA 92647

APPROVED

Board of Trustees' Meeting
July 15, 2025; 6:00 p.m.

MEETING MINUTES

Closed Session: 5:15 p.m.
Open Session: 6:00 p.m.

Voting Members

Patricia Singer, President
Jack Souders, Vice President
Gina Clayton-Tarvin, Clerk
Keri Gorsage, Trustee
Morgan Westmoreland, Trustee

Administration

Julianne Hoefer, Ph.D., Superintendent
Reagan Headrick, Deputy Superintendent, Human Resources
Keith Farrow, Assistant Superintendent, Administrative Services
Alice Lee, Ed.D., Assistant Superintendent, Educational Services

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A. Call to Order

The Regular Meeting of the Board of Trustees was called to order by Clerk Gina Clayton-Tarvin at 5:15 p.m.

B. Roll Call

Members present: Keri Gorsage, Patricia Singer (arrived at 5:18 p.m.), Morgan Westmoreland

Members absent: Jack Souders

Gina Clayton-Tarvin participated in the meeting via remote connection as listed on the agenda.

1. **Clerk Gina Clayton-Tarvin will be available via remote connection from Palmoticeva 39/1, Zagreb, 10,000 Croatia**

C. Agenda Adoption- Regular Board of Trustees' Meeting of July 15, 2025

Approve as submitted by the following roll call vote:

Gina Clayton-Tarvin - Yes
Keri Gorsage - Yes
Patricia Singer - Absent
Jack Souders - Absent
Morgan Westmoreland - Yes

D. Closed Session

Clerk Clayton-Tarvin read aloud the items listed under Closed Session. As there was no one in the audience wishing to address the Board on these matters, the meeting moved to Closed Session at 5:18 p.m.

1. Government Code Section 54956.9(d)(1): Conference with Legal Counsel: Existing Litigation - OAH Case Number 2025030487

2. Government Code Section 54956.9(d)(2): Conference with Legal Counsel - Potential Litigation: Two Cases

3. Government Code Section 54957: Public Employee Discipline/Dismissal/ Release

4. Government Code Section 54957.6: Conference with Labor Negotiators - Agency designated representative: Reagan Headrick, Deputy Superintendent, Human Resources; Employee Organizations: CSEA and OVTA

E. Reconvene in Open Session/Report of Closed Session Action

The meeting reconvened in Open Session at 6:04 p.m. The following Closed Session actions were taken:

Motion by Keri Gorsage, seconded by Morgan Westmoreland, and carried by the following roll call vote to approve the settlement agreement to resolve special education existing litigation in the maximum amount of $34,100.00:

Gina Clayton-Tarvin - Yes
Keri Gorsage - Yes
Patricia Singer - Yes
Jack Souders - Absent
Morgan Westmoreland - Yes

Motion by Gina Clayton-Tarvin, seconded by Morgan Westmoreland, and carried by the following roll call vote to approve the settlement agreement to resolve special education potential litigation in the maximum amount of $38,750.00:

Gina Clayton-Tarvin - Yes
Keri Gorsage - Yes
Patricia Singer - Yes
Jack Souders - Absent
Morgan Westmoreland - Yes

Motion by Morgan Westmoreland, seconded by Keri Gorsage, and carried by the following roll call vote to approve the settlement agreement to resolve special education potential litigation in the maximum amount of $0:

Gina Clayton-Tarvin - Yes
Keri Gorsage - Yes
Patricia Singer - Yes
Jack Souders - Absent
Morgan Westmoreland - Yes

Motion by Keri Gorsage, seconded by Morgan Westmoreland, and carried by the following roll call vote to approve the Notice of Proposed Disciplinary Action and Statement of Charges, Right to Pre-Disciplinary Hearing of Classified Employee 3800004058. The employee shall be suspended without pay for five (5) days, retroactive for time previously instituted by the District during administrative leave:

Gina Clayton-Tarvin - Yes
Keri Gorsage - Yes
Patricia Singer - Yes
Jack Souders - Absent
Morgan Westmoreland - Yes

F. Pledge of Allegiance

President Singer led the Pledge of Allegiance.

G. Minutes

1. Regular Board of Trustees' Meeting Minutes, June 24, 2025

Motion made by: Morgan Westmoreland
Motion seconded by: Keri Gorsage

Clerk Clayton-Tarvin advised she will be abstaining from voting on the Minutes as she was absent from the meeting of June 24, 2025.

Approved as submitted by the following roll call vote:
Gina Clayton-Tarvin - Abstain
Keri Gorsage - Yes
Patricia Singer - Yes
Jack Souders - Absent
Morgan Westmoreland - Yes

H. Introductions: None.

I. Time Certain: None.

J. Public Comment: None.

K. Communications

1. Written Communications to the Board

President Singer advised that the following written comments were received:

1. Communication from Lucia Perales, dated July 7, 2025, regarding missing communication from Board Agenda.

2. Communication from Lucia Perales, dated July 14, 2025, regarding UCP Complaint Procedure.

Copies of the above correspondence have been provided to the Board of Trustees and are available for public review at the District Office.

2. **Board/Committee Reports:** None.

3. **Personnel Commissioner Report (Three Minutes)**

   Personnel Commission Chair Bob Ewing shared that several substitute employees were transitioned into permanent positions, highlighting the positive steps toward improving staffing stability across school sites.

4. **Trustees' Communications (Three Minutes per Board Member)**

   Clerk Clayton-Tarvin expressed her appreciation to staff for facilitating her remote participation in the meeting; apologized for missing the previous meeting due to illness; is looking forward to participating in tonight's meeting.

   Trustee Gorsage noted she recently returned from vacation and hoped everyone was enjoying their summer; proud to represent the District by participating in the City's Fourth of July Parade and thanked all involved for coordinating the District's part in the event.

   Trustee Westmoreland shared that she was unable to attend the Fourth of July Parade this year, but saw photos and heard positive feedback about the well-attended event; mentioned she worked at a fireworks stand to support her son's water polo club, which gave her the opportunity to connect with the community and contribute to a good cause; thanked those in the audience for attending tonight's meeting in person during the summer season.

   President Singer agreed that the Fourth of July Parade was a wonderful event that showcased the District in a positive way; thanked the students, families, and staff that participated in the parade; appreciated staff's work on the impressive parade decorations, including name plaques on the car, and was pleased that the District received media coverage at the event; commented on the recent celebration tribute honoring the life and legacy of former Trustee John Briscoe, and thanked those staff for attending this wonderful event; expressed her appreciation to the school sites for creating meaningful projects that were displayed at the celebration that reflected John's significant contributions to the District.

5. **Superintendent's Communications**

   Dr. Hoefer thanked the dedicated teams at Oak View, College View, and Westmont for successfully launching the Extended School Year Program on July 7, serving over 300 special education students; acknowledged the collaboration, flexibility, and care of all staff in creating a smooth and enriching summer experience; expressed appreciation to the District's childcare team for providing a fun and engaging summer full of learning and creativity to over 400 students at Camp Explore, which also began on July 7; recognized the 12-month employees, including Maintenance and Operations, Custodial, and District Office staff, for playing a vital role in preparing schools for the upcoming academic year.

6. **PTA/PTO/PTSA/PTSO Presidents' Roundtable (Five Minutes)** Inactive in summer.

7. **Employee Associations' Communications (CSEA, OVTA) (Five Minutes per Association):** None.

L. Reports: None.

M. Consent Calendar

The remote connection with Clerk Clayton-Tarvin was lost at this time.

1. **Administrative Services: Gifts to the District**

   Motion made by: Morgan Westmoreland
   Motion seconded by: Keri Gorsage

   Approved as submitted by the following roll call vote:
   Gina Clayton-Tarvin - Absent
   Keri Gorsage - Yes
   Patricia Singer - Yes
   Jack Souders - Absent
   Morgan Westmoreland - Yes

2. **Administrative Services: Purchase Orders for all Funds from June 11, 2025, through June 30, 2025**

   Motion made by: Morgan Westmoreland
   Motion seconded by: Keri Gorsage

   Approved as submitted by the following roll call vote:
   Gina Clayton-Tarvin - Absent
   Keri Gorsage - Yes
   Patricia Singer - Yes
   Jack Souders - Absent
   Morgan Westmoreland - Yes

3. **Administrative Services: Purchase Orders for all Funds from July 1, 2025, through July 8, 2025**

   Motion made by: Morgan Westmoreland
   Motion seconded by: Keri Gorsage

   Approved as submitted by the following roll call vote:
   Gina Clayton-Tarvin - Absent
   Keri Gorsage - Yes
   Patricia Singer - Yes
   Jack Souders - Absent
   Morgan Westmoreland - Yes

4. **Administrative Services: School District Check Registers from June 11, 2025, through June 30, 2025**

   Motion made by: Morgan Westmoreland
   Motion seconded by: Keri Gorsage

Approved as submitted by the following roll call vote:
Gina Clayton-Tarvin - Absent
Keri Gorsage - Yes
Patricia Singer - Yes
Jack Souders - Absent
Morgan Westmoreland - Yes

5. **Administrative Services: Agreement to Piggyback on the Val Verde Unified School District Bid No. 24/25-001 for the Purchase of School and Office Supplies (Renewal)**

Motion made by: Morgan Westmoreland
Motion seconded by: Keri Gorsage

Approved as submitted by the following roll call vote:
Gina Clayton-Tarvin - Absent
Keri Gorsage - Yes
Patricia Singer - Yes
Jack Souders - Absent
Morgan Westmoreland - Yes

6. **Administrative Services: Agreement for Special Services Between Ocean View School District of Orange County and Atkinson, Andelson, Loya, Ruud & Romo (Renewal)**

Motion made by: Morgan Westmoreland
Motion seconded by: Keri Gorsage

Approved as submitted by the following roll call vote:
Gina Clayton-Tarvin - Absent
Keri Gorsage - Yes
Patricia Singer - Yes
Jack Souders - Absent
Morgan Westmoreland - Yes

7. **Administrative Services: Independent Contractor Agreement between Ocean View School District of Orange County and MySchool RD for Registered Dietician Services (Renewal)**

Motion made by: Morgan Westmoreland
Motion seconded by: Keri Gorsage

Approved as submitted by the following roll call vote:
Gina Clayton-Tarvin - Absent
Keri Gorsage - Yes
Patricia Singer - Yes
Jack Souders - Absent
Morgan Westmoreland - Yes

8. **Administrative Services: School Nutrition Programs Contract for Vended Meals Between Ocean View School District of Orange County and Sycamore Creek Community Charter School (Renewal)**

Motion made by: Morgan Westmoreland
Motion seconded by: Keri Gorsage

Approved as submitted by the following roll call vote:
Gina Clayton-Tarvin - Absent
Keri Gorsage - Yes
Patricia Singer - Yes
Jack Souders - Absent
Morgan Westmoreland - Yes

9. **Educational Services: 2025-26 Independent Contractor Agreement between the Ocean View School District of Orange County and Advancement Via Individual Determination (AVID)**

Motion made by: Morgan Westmoreland
Motion seconded by: Keri Gorsage

Approved as submitted by the following roll call vote:
Gina Clayton-Tarvin - Absent
Keri Gorsage - Yes
Patricia Singer - Yes
Jack Souders - Absent
Morgan Westmoreland - Yes

10. **Educational Services: Amendment to Contract for Independent Educational Evaluation (IEE) for Student with Special Needs (Action)**

Motion made by: Morgan Westmoreland
Motion seconded by: Keri Gorsage

Approved as submitted by the following roll call vote:
Gina Clayton-Tarvin - Absent
Keri Gorsage - Yes
Patricia Singer - Yes
Jack Souders - Absent
Morgan Westmoreland - Yes

11. **Educational Services: Listing of Conferences, Meetings, Workshops, and Consultants**

Motion made by: Morgan Westmoreland
Motion seconded by: Keri Gorsage

Approved as submitted by the following roll call vote:
Gina Clayton-Tarvin - Absent
Keri Gorsage - Yes
Patricia Singer - Yes
Jack Souders - Absent
Morgan Westmoreland - Yes

12. **Educational Services: List of Field Trips to Support the District Curriculum for 2025-26 (Renewal)**

Motion made by: Morgan Westmoreland
Motion seconded by: Keri Gorsage

Approved as submitted by the following roll call vote:
Gina Clayton-Tarvin - Absent
Keri Gorsage - Yes
Patricia Singer - Yes
Jack Souders - Absent
Morgan Westmoreland - Yes

13. **Human Resources: Certificated Employee Personnel Activity List - June 11, 2025, through June 24, 2025**

Motion made by: Morgan Westmoreland
Motion seconded by: Keri Gorsage

Approved as submitted by the following roll call vote:
Gina Clayton-Tarvin - Absent
Keri Gorsage - Yes
Patricia Singer - Yes
Jack Souders - Absent
Morgan Westmoreland - Yes

14. **Human Resources: Classified Employee Personnel Activity List - June 11, 2025, through June 24, 2025**

Motion made by: Morgan Westmoreland
Motion seconded by: Keri Gorsage

Approved as submitted by the following roll call vote:
Gina Clayton-Tarvin - Absent
Keri Gorsage - Yes
Patricia Singer - Yes
Jack Souders - Absent
Morgan Westmoreland - Yes

N. Old Business: None.

O. New Business

1. **Superintendent's Office: Resolution No. 01:2526 - Remuneration for Board Clerk Gina Clayton-Tarvin - June 24, 2025, Board of Trustees' Meeting (Action)**

Motion made by: Morgan Westmoreland
Motion seconded by: Keri Gorsage

Approved as submitted by the following roll call vote:
Gina Clayton-Tarvin - Absent
Keri Gorsage - Yes
Patricia Singer - Yes
Jack Souders - Absent
Morgan Westmoreland - Yes

Following the vote on this matter, the remote connection with Clerk Clayton-Tarvin was restored.

2. **Educational Services: Agreement for Non-Public School/Non-Public Agency Placement of Special Education Students as Determined by Individualized Education Program (IEP) (Action)**

Motion made by: Keri Gorsage
Motion seconded by: Morgan Westmoreland

Approved as submitted by the following roll call vote:
Gina Clayton-Tarvin - Yes
Keri Gorsage - Yes
Patricia Singer - Yes
Jack Souders - Absent
Morgan Westmoreland - Yes

3. **Educational Services: Agreement for Non-Public School/Non-Public Agency Placement of Special Education Students as Determined by Individualized Education Program (IEP) (Action)**

Motion made by: Keri Gorsage
Motion seconded by: Morgan Westmoreland

Approved as submitted by the following roll call vote:
Gina Clayton-Tarvin - Yes
Keri Gorsage - Yes
Patricia Singer - Yes
Jack Souders - Absent
Morgan Westmoreland - Yes

4. **Educational Services: 2025-26 Dick's Sporting Goods Sports Grant Recipient College View (Action)**

Motion made by: Morgan Westmoreland
Motion seconded by: Keri Gorsage

Approved as submitted by the following roll call vote:
Gina Clayton-Tarvin - Yes
Keri Gorsage - Yes
Patricia Singer - Yes
Jack Souders - Absent
Morgan Westmoreland - Yes

5. **Educational Services: 2025-26 Professional Learning Series Agreement between Ocean View School District of Orange County and Orange County Department of Education for Professional Development for Early Learning (Preschool) Staff (Action)**

Motion made by: Keri Gorsage
Motion seconded by: Morgan Westmoreland

Approved as submitted by the following roll call vote:
Gina Clayton-Tarvin - Yes
Keri Gorsage - Yes
Patricia Singer - Yes
Jack Souders - Absent
Morgan Westmoreland - Yes

6. **Educational Services: Memorandum of Understanding between Ocean View School District of Orange County and California School Nurses Organization (Action)**

Motion made by: Morgan Westmoreland
Motion seconded by: Gina Clayton-Tarvin

Approved as submitted by the following roll call vote:
Gina Clayton-Tarvin - Yes
Keri Gorsage - Yes
Patricia Singer - Yes
Jack Souders - Absent
Morgan Westmoreland - Yes

7. **Human Resources: Public Hearing on the Tentative Contractual Agreement between Ocean View School District and Ocean View Teachers' Association for the 2024-25 School Years and Public Disclosure of Collective Bargaining Agreement in Accordance with AB 1200**

President Singer opened the Public Hearing at 6:28 p.m. There being no one present wishing to speak on this matter, the Public Hearing was closed at 6:29 p.m.

8. **Human Resources: Tentative Contractual Agreement between Ocean View School District and Ocean View Teachers' Association for the 2024-25 School Years and Public Disclosure of Collective Bargaining Agreement in Accordance with AB 1200 (Action)**

Motion made by: Keri Gorsage
Motion seconded by: Morgan Westmoreland

Approved as submitted by the following roll call vote:
Gina Clayton-Tarvin - Yes
Keri Gorsage - Yes
Patricia Singer - Yes
Jack Souders - Absent
Morgan Westmoreland - Yes

9. **Human Resources: Agreement Between California State University, Long Beach and Ocean View School District of Orange County for Student Fieldwork Placement Agreement (Action)**

Motion made by: Morgan Westmoreland
Motion seconded by: Keri Gorsage

Approved as submitted by the following roll call vote:
Gina Clayton-Tarvin - Yes
Keri Gorsage - Yes
Patricia Singer - Yes
Jack Souders - Absent
Morgan Westmoreland - Yes

10. **Human Resources: Williams Settlement Legislation Fourth Quarter Report of Uniform Complaints 2024-25 (Information)**

    Received for information.

P. **Any Other Public Comments to the Board of Trustees:** None.

Q. **Future Agenda Items (As Requested by Board Members):** None.

R. **Board of Trustees' Roundtable**

Trustee Westmoreland wished everyone a great summer, noting that school will start soon.

Trustee Gorsage concurred with Trustee Westmoreland's comments and thanked staff for their dedicated work.

Clerk Clayton-Tarvin advised she is in Croatia but will return soon and is looking forward to attending the next meeting in August; wished everyone a great summer.

President Singer hoped everyone is enjoying the summer season; thanked staff who work during the summer for their dedicated service to the District; mentioned she will be dropping off her last child at college and expressed excitement for her future; is looking forward to seeing everyone at the start of the new school year.

S. **Closed Session (if needed):** None.

T. **Reconvene in Open Session/Report of Closed Session Action:** n/a

U. **Adjournment**

Time: 6:35 p.m.

Motion made by: Morgan Westmoreland
Motion seconded by: Keri Gorsage

Approved as submitted by the following roll call vote:
Gina Clayton-Tarvin - Yes
Keri Gorsage - Yes
Patricia Singer - Yes
Jack Souders - Absent
Morgan Westmoreland - Yes

Julianne Hoefer, Ph.D., Superintendent

Gina Clayton-Tarvin, Clerk

8/12/25
Date