OCEAN VIEW SCHOOL DISTRICT
17200 Pinehurst Lane
Huntington Beach, CA 92647

Ocean View School District

APPROVED

Board of Trustees' Meeting
August 12, 2025; 6:00 p.m.

MEETING MINUTES

Closed Session: 5:15 p.m.
Open Session: 6:00 p.m.

Voting Members
Patricia Singer, President
Jack Souders, Vice President
Gina Clayton-Tarvin, Clerk
Keri Gorsage, Trustee
Morgan Westmoreland, Trustee (absent)

Administration
Julianne Hoefer, Ph.D., Superintendent
Reagan Headrick, Deputy Superintendent, Human Resources
Keith Farrow, Assistant Superintendent, Administrative Services
Alice Lee, Ed.D., Assistant Superintendent, Educational Services

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A. Call to Order

The Regular Meeting of the Board of Trustees was called to order by President Patricia Singer at 5:15 p.m.

B. Roll Call

Members present: Gina Clayton-Tarvin, Keri Gorsage, Patricia Singer, Jack Souders

Member absent: Morgan Westmoreland

C. Agenda Adoption - Regular Board of Trustees' Meeting of August 12, 2025

Motion made by: Gina Clayton-Tarvin
Motion seconded by: Jack Souders

Voting:
Unanimously approved by the Trustees present (Westmoreland absent)

D. Closed Session

Clerk Clayton-Tarvin read aloud the items listed under Closed Session. As there was no one present wishing to speak on these matters, the Board of Trustees moved to Closed Session at 5:18 p.m.

1. Government Code Section 54957: Public Employee Discipline/Dismissal/ Release

2. Government Code Section 54956.8: Conference with Real Property Negotiators: Property: 4.4 acre parcel of land located at corner of Warner Avenue and Nichols Lane, commonly referred to as the "Wintersburg Property"; Agency Negotiator: Keith Farrow, Assistant Superintendent, Administrative Services; Negotiating Parties: Ocean View School District of Orange County; Republic Services, Inc.; Under Negotiation: Instruction and authority provided to Negotiators will concern valuation, purchase, and assignment issues pertaining to disposition of said parcel pursuant to Agreement Between Landowners.

3. Government Code Section 54956.8: Conference with Real Property Negotiators: Property: Park View site, 16666 Tunstall Lane, Huntington Beach, CA; Agency Negotiator: Keith Farrow, Assistant Superintendent, Administrative Services; Negotiating Parties: Ocean View School District of Orange County; City of Huntington Beach; Under negotiation: Terms and conditions of lease agreement.

E. Reconvene in Open Session/Report of Closed Session Action

The meeting reconvened in Open Session at 6:00 p.m. The following actions were taken in Closed Session:

Motion by Keri Gorsage, seconded by Patricia Singer, and carried by the following roll call vote to approve the Unpaid Suspension Agreement between the District and Classified Employee 3800003185; the Agreement contains general releases and waivers:

Gina Clayton-Tarvin - Yes
Keri Gorsage - Yes
Patricia Singer - Yes
Jack Souders - Yes
Morgan Westmoreland - Absent

Motion by Jack Souders, seconded by Gina Clayton-Tarvin, and carried by the following roll call vote to approve the Notice of Proposed Disciplinary Action and Statement of Charges; Right to Pre-Disciplinary Hearing of Classified Employee 3800006473; the employee shall be suspended without pay for three (3) days:

Gina Clayton-Tarvin - Yes
Keri Gorsage - Yes
Patricia Singer - Yes
Jack Souders - Yes
Morgan Westmoreland - Absent

F. Pledge of Allegiance

President Singer led the Pledge of Allegiance.

G. Minutes

1. Regular Board of Trustees' Meeting Minutes, July 15, 2025

Motion made by: Gina Clayton-Tarvin
Motion seconded by: Keri Gorsage

Voting:
Unanimously approved by the Trustees present (Souders abstained; Westmoreland absent)

H. Introductions: None.

I. Time Certain: None.

J. Public Comment

Spencer Hagaman, community member, spoke about the importance of innovation in education and urged the District to continue prioritizing innovation in strategic planning, budgeting, and community outreach.

K. Communications

1. **Written Communications to the Board:** None.

2. **Board/Committee Reports:** None.

3. **Personnel Commissioner Report (Three Minutes):** None.

4. **Trustees' Communications (Three Minutes per Board Member)**

Vice President Souders thanked everyone for attending the meeting; welcomed Clerk Clayton-Tarvin back from her summer travels; is looking forward to the start of the new school year.

Trustee Gorsage expressed excitement for the upcoming school year from a teacher's perspective; thanked those in the audience for attending the meeting.

Clerk Clayton-Tarvin shared that her family recently returned from an extended trip to Europe, where they visited nine countries; reflected on the trip's educational value for her children and noted the cost of living is higher in the United States; expressed gratitude for the opportunity to travel and appreciation for District staff that work year-round; noted her excitement for the upcoming school year, as she mentioned starting her 30th year of teaching in the ABC Unified School District; shared that Ocean View will welcome students back on August 27, including her son who will be entering 8th grade at Mesa View Middle School.

President Singer wished a happy summer to those still enjoying their break; expressed gratitude for being part of the Ocean View family; is looking forward to the District Staff Welcome Back Kick-off on August 25; thanked her colleagues who are able to attend meetings while traveling, especially Clerk Clayton-Tarvin, who participated remotely while she was abroad; acknowledged the efficient work accomplished at the last Board meeting; welcomed everyone back and thanked the audience for their attendance.

5. **Superintendent's Communications**

Dr. Hoefer commented on her visitations at the Extended School Year (ESY) and Childcare programs at Circle View, College View, Village View, and Westmont; announced that, starting this school year, free childcare will be available for all transitional kindergarten through sixth grade students through the Expanded Learning Opportunities Program, and explained the criteria that the District must maintain to qualify; announced a District job fair will be held on August 13, with recruitment focused on universal instructional assistants for the childcare program, instructional assistants who work with students with special needs, and bus drivers, as well as substitutes in other areas; highlighted several facility improvements completed over the summer, including a new HVAC system at Golden View, new blacktop areas at Circle View and Hope View, new accessible swings at College View and Harbour View, and siding replacement projects across schools, enhancing the schools' exterior aesthetics; advised that principals, assistant principals, and office staff have returned to the sites, with offices opening on Friday, August 15; reminded everyone of the upcoming registration dates for each school, and emphasized the importance of updating every student's contact and health information for the new school year; anticipates another successful year for students, staff, and the community.

6. **PTA/PTO/PTSA/PTSO Presidents' Roundtable (Five Minutes):** Dark in summer.

7. **Employee Associations' Communications (CSEA, OVTA) (Five Minutes per Association):** None.

L. Reports

1. **Ocean View School District 2025-2026 Budget - 45-Day Revision**

Assistant Superintendent Keith Farrow reviewed the Ocean View School District 2025-26 45-day budget revision, which included state funds and discretionary grants. It detailed a $6.63 million general fund revenue increase, driven by higher state funding for transitional kindergarten, expanded learning and childcare programs, and new block grants, bringing the total to $115.2 million. Key challenges within the budget included declining enrollment, the end of COVID funding, underfunded programs, and economic uncertainty. Staff will focus on monitoring cash flow, ensuring allowable use of funds, tracking grant timelines, and keeping the Board updated as guidance changes.

2. **AIM High - Ocean View School District's Guide to Artificial Intelligence**

Assistant Superintendent Dr. Alice Lee and Lori Manz, Curriculum Specialist, introduced the District's framework for integrating Artificial Intelligence (AI) into education with a focus on innovation, integrity, and equity. The presentation highlighted the AIM Framework: Assess, Innovate, and Model. AI literacy, ethical considerations, student readiness, and real-world classroom scenarios were shared, demonstrating AI's potential to enhance teaching and learning. Next steps include AI literacy training, guidance for responsible use, and family engagement opportunities.

M. Consent Calendar

1. **Administrative Services: Agreement for Special Services Between Ocean View School District of Orange County and Brower Law Group (Renewal)**

   Motion made by: Gina Clayton-Tarvin
   Motion seconded by: Keri Gorsage

   Voting:
   Unanimously approved by the Trustees present (Westmoreland absent)

2. **Administrative Services: Gifts to the District**

   Motion made by: Gina Clayton-Tarvin
   Motion seconded by: Keri Gorsage

   Voting:
   Unanimously approved by the Trustees present (Westmoreland absent)

3. **Administrative Services: Payroll Check Registers from June 11, 2025, through July 10, 2025**

   Motion made by: Gina Clayton-Tarvin
   Motion seconded by: Keri Gorsage

   Voting:
   Unanimously approved by the Trustees present (Westmoreland absent)

4. **Administrative Services: Purchase Orders for all Funds from July 9, 2025, through July 29, 2025**

   Motion made by: Gina Clayton-Tarvin
   Motion seconded by: Keri Gorsage

   Voting:
   Unanimously approved by the Trustees present (Westmoreland absent)

5. **Administrative Services: School District Check Registers from July 1, 2025, through July 29, 2025**

   Motion made by: Gina Clayton-Tarvin
   Motion seconded by: Keri Gorsage

   Voting:
   Unanimously approved by the Trustees present (Westmoreland absent)

6. **Educational Services: Listing of Conferences, Meetings, Workshops, and Consultants**

   Motion made by: Gina Clayton-Tarvin
   Motion seconded by: Keri Gorsage

Voting:
Unanimously approved by the Trustees present (Westmoreland absent)

7. **Educational Services: 2025-26 Independent Contractor Agreement between Ocean View School District of Orange County and Bio-Acoustical Corporation for Student Health Screenings (Renewal)**

   Motion made by: Gina Clayton-Tarvin
   Motion seconded by: Keri Gorsage

   Voting:
   Unanimously approved by the Trustees present (Westmoreland absent)

8. **Educational Services: 2025-26 Agreement between Ocean View School District of Orange County and Sevi's Smile for Inclusion Support Services (Renewal)**

   Motion made by: Gina Clayton-Tarvin
   Motion seconded by: Keri Gorsage

   Voting:
   Unanimously approved by the Trustees present (Westmoreland absent)

9. **Educational Services: 2025-26 Independent Contractor Agreement Between Ocean View School District of Orange County and Lead Learner Associates for Administrator Coaching (Renewal)**

   Motion made by: Gina Clayton-Tarvin
   Motion seconded by: Keri Gorsage

   Voting:
   Unanimously approved by the Trustees present (Westmoreland absent)

10. **Educational Services: Agreement with Orange County Department of Education for Inside the Outdoors-Fiscal Year 2025-26 Field , School, and Virtual Programs (Renewal)**

    Motion made by: Gina Clayton-Tarvin
    Motion seconded by: Keri Gorsage

    Voting:
    Unanimously approved by the Trustees present (Westmoreland absent)

11. **Human Resources: Certificated Employee Personnel Activity List - June 26, 2025, through July 15, 2025**

    Motion made by: Gina Clayton-Tarvin
    Motion seconded by: Keri Gorsage

    Voting:
    Unanimously approved by the Trustees present (Westmoreland absent)

12. **Human Resources: Classified Employee Personnel Activity List - June 25, 2025, through July 15, 2025**

    Motion made by: Gina Clayton-Tarvin
    Motion seconded by: Keri Gorsage

    Voting:
    Unanimously approved by the Trustees present (Westmoreland absent)

N. Old Business: None.

O. New Business

1. **Administrative Services: Resolution No. 03:2526 - Authorizing Filing of Application(s) for State Allocation Board - Administered Facility Hardship and/or Facility Hardship Seismic Mitigation Program(s) for the Ocean View School District of Orange County (Action)**

    Motion made by: Jack Souders
    Motion seconded by: Keri Gorsage

    Voting:
    Unanimously approved by the Trustees present (Westmoreland absent)

2. **Administrative Services: School-Time Accident/Emergency Sickness Insurance Coverage for 2025-26 School Year with Myers-Stevens & Toohey & Co., Inc. (Action)**

    Motion made by: Jack Souders
    Motion seconded by: Keri Gorsage

    Voting:
    Unanimously approved by the Trustees present (Westmoreland absent)

3. **Educational Services: 2025-26 Independent Contractor Agreement Between Ocean View School District of Orange County and Curriculum Associates for i-Ready (Action)**

    Motion made by: Keri Gorsage
    Motion seconded by: Gina Clayton-Tarvin

    Voting:
    Unanimously approved by the Trustees present (Westmoreland absent)

4. **Human Resources: Memorandum of Understanding for Universal Instructional Assistants - After School Childcare Program (Action)**

    Motion made by: Jack Souders
    Motion seconded by: Keri Gorsage

    Voting:
    Unanimously approved by the Trustees present (Westmoreland absent)

5. **Human Resources: Memorandum of Understanding Between Ocean View School District and California School Employees Association and Its Ocean View Chapter #375 Regarding Sick Leave and Vacation (Action)**

   Motion made by: Gina Clayton-Tarvin
   Motion seconded by: Jack Souders

   Voting:
   Unanimously approved by the Trustees present (Westmoreland absent)

6. **Human Resources: Resolution No. 02:2526 - A Resolution of the Board of Trustees of Ocean View School District of Orange County Authorizing Teaching Assignments 2025-2026 (Action)**

   Motion made by: Jack Souders
   Motion seconded by: Keri Gorsage

   Voting:
   Unanimously approved by the Trustees present (Westmoreland absent)

7. **Human Resources: Salary Range Reallocation for Transportation Dispatcher (Action)**

   Motion made by: Keri Gorsage
   Motion seconded by: Gina Clayton-Tarvin

   Voting to approve with erratum:
   Unanimously approved by the Trustees present (Westmoreland absent)

8. **Human Resources: Salary Range Reallocation for Driver Instructor (Action)**

   Motion made by: Jack Souders
   Motion seconded by: Gina Clayton-Tarvin

   Voting to approve with erratum:
   Unanimously approved by the Trustees present (Westmoreland absent)

9. **Human Resources: Special Substitute Teacher Rate for Designated Days for the 2025-26 School Year (Action)**

   Motion made by: Jack Souders
   Motion seconded by: Keri Gorsage

   Voting:
   Unanimously approved by the Trustees present (Westmoreland absent)

P. **Any Other Public Comments to the Board of Trustees:** None.

Q. **Future Agenda Items (As Requested by Board Members):** None.

R. Board of Trustees' Roundtable

Clerk Clayton-Tarvin shared that she will be unable to attend the upcoming staff kick-off event as she will be returning to a full-time work schedule; expressed appreciation to President Singer for representing the Board at the kick-off celebration and at other events; emphasized the Board's ongoing commitment to employees, students, parents, and the community.

Vice President Souders expressed appreciation to District employees for their hard work over the summer in preparation for the new school year; thanked Mr. Farrow for his detailed financial update; is looking forward to a positive school year ahead.

Trustee Gorsage thanked the District's year-round staff, including the facilities team, for their work during the summer months; pleased to hear about the improvements made at the school sites in time for the new school year; encouraged perspective applicants to attend the upcoming District job fair on September 13; expressed optimism for the upcoming school year.

President Singer thanked the classified staff for their work in keeping school campuses clean, safe, and welcoming, as well as those staff who worked over the summer facilitating childcare and enrichment programs; commented on the visible campus improvements shared via District social media, including fresh paint, landscaping, and updated signage; noted her daughter will begin college on August 25 and expressed gratitude for the strong support and sense of community provided by Ocean View staff.

S. Closed Session (if needed)

The Board of Trustees returned to Closed Session at 6:48 p.m. to continue discussion of items previously announced. Any reports of Closed Session actions will be made from the Board's Conference Room in Building C.

T. Reconvene in Open Session/Report of Closed Session Action

The meeting reconvened in Open Session at 7:36 p.m. There were no Closed Session actions to report.

U. Adjournment

Time: 7:37 p.m.

Motion made by: Jack Souders
Motion seconded by: Keri Gorsage

Voting:
Unanimously approved by the Trustees present (Westmoreland absent)

Julianne Hoefer, Ph.D., Superintendent

Gina Clayton-Taryin, Clerk

9-9-25
Date