OCEAN VIEW SCHOOL DISTRICT
17200 Pinehurst Lane
Huntington Beach, CA 92647

Ocean View School District

APPROVED

Special Board of Trustees' Meeting
09/16/2025 05:30 PM

MEETING MINUTES

Closed Session: 5:30 p.m.
Open Session Immediately Following

Voting Members
Patricia Singer, President
Jack Souders, Vice President
Gina Clayton-Tarvin, Clerk
Keri Gorsage, Trustee
Morgan Westmoreland, Trustee

Administration
Julianne Hoefer, Ph.D., Superintendent
Reagan Headrick, Deputy Superintendent, Human Resources
Keith Farrow, Assistant Superintendent, Administrative Services
Alice Lee, Ed.D., Assistant Superintendent, Educational Services

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A. Call to Order

The Special Meeting of the Board of Trustees was called to order by President Patricia Singer at 5:30 p.m.

B. Roll Call

Members present: Gina Clayton-Tarvin, Keri Gorsage, Patricia Singer, Jack Souders

Morgan Westmoreland arrived at 5:32 p.m.

C. Agenda Adoption- Special Board of Trustees' Meeting of September 16, 2025

Approved as submitted.

Motion made by: Gina Clayton-Tarvin
Motion seconded by: Jack Souders

Voting:
Gina Clayton-Tarvin - Yes
Keri Gorsage - Yes
Patricia Singer - Yes
Jack Souders - Yes
Morgan Westmoreland - Absent

D. Pledge of Allegiance

President Singer led the Pledge of Allegiance.

E. Closed Session

Clerk Clayton-Tarvin read aloud the item listed under Closed Session. As there was no one present wishing to speak on this matter, the Board of Trustees moved to Closed Session at 5:32 p.m.

1. Government Code Section 54957: Public Employee Employment: Title - Principal

F. Reconvene in Open Session/Report of Closed Session Action

The meeting reconvened in Open Session at 5:50 p.m. The following action was taken in Closed Session:

Motion by Gina Clayton-Tarvin, seconded by Morgan Westmoreland, and carried by the following roll call vote to approve the employment of Jenifer de Lachica as the Principal of Harbour View Elementary School:

Gina Clayton-Tarvin - Yes
Keri Gorsage - Yes
Patricia Singer - Yes
Jack Souders - Yes
Morgan Westmoreland - Yes

At this time, Mrs. de Lachica expressed her appreciation and honor for the opportunity to lead Harbour View Elementary School as the Principal, and looks forward to strengthening partnerships with students, staff members, and the Harbour View community. She introduced members of her family in the audience.

G. Public Comment: None.

H. New Business

1. Superintendent's Office: Board Bylaw 9310(5) - Board Policies - Waiving of Second Reading (Action)

Motion made by: Jack Souders
Motion seconded by: Keri Gorsage

Voting:
Unanimously approved by the Trustees present

After the vote was taken, Clerk Clayton-Tarvin highlighted the efforts of the Board subcommittee, composed of herself and Vice President Souders, in reviewing the Board Policies, and expressed gratitude to Vice President Souders for his service in this capacity. She also acknowledged the contributions of staff and the California School Boards Association (CSBA) representative in supporting this complex

process. She advised that most policies were already sound and required only updates to reflect changes in Education Code and state law.

Vice President Souders expressed appreciation to Clerk Clayton-Tarvin for her diligent work on the subcommittee, as well as to staff for their support on this significant project. He emphasized that the policies can be revisited and revised as needed.

President Singer thanked the Board subcommittee and all those involved in this first comprehensive update to the Board Policies undertaken in many years to ensure compliance with current standards.

2. **Superintendent's Office: First Review of the Revised Ocean View School District Board Policies - Series 0000: Philosophy, Goals, Objectives, and Comprehensive Plans (Information/Action)**

Motion made by: Jack Souders
Motion seconded by: Keri Gorsage

Voting:
Unanimously approved by the Trustees present

3. **Superintendent's Office: First Review of the Revised Ocean View School District Board Policies - Series 1000: Community Relations (Information/ Action)**

Motion made by: Morgan Westmoreland
Motion seconded by: Jack Souders

Voting:
Unanimously approved by the Trustees present

4. **Superintendent's Office: First Review of the Revised Ocean View School District Board Policies - Series 2000: Administration (Information/Action)**

Motion made by: Gina Clayton-Tarvin
Motion seconded by: Keri Gorsage

Voting:
Unanimously approved by the Trustees present

5. **Superintendent's Office: First Review of the Revised Ocean View School District Board Policies - Series 3000: Business and Noninstructional Operations (Information/Action)**

Motion made by: Keri Gorsage
Motion seconded by: Gina Clayton-Tarvin

Voting:
Unanimously approved by the Trustees present

6. **Superintendent's Office: First Review of the Revised Ocean View School District Board Policies - Series 4000: Personnel (Information/Action)**

Motion made by: Jack Souders
Motion seconded by: Keri Gorsage

Voting:
Unanimously approved by the Trustees present

7. **Superintendent's Office: First Review of the Revised Ocean View School District Board Policies - Series 5000: Students (Information/Action)**

Motion made by: Morgan Westmoreland
Motion seconded by: Gina Clayton-Tarvin

Voting:
Unanimously approved by the Trustees present

8. **Superintendent's Office: First Review of the Revised Ocean View School District Board Policies - Series 6000: Instruction (Information/Action)**

Motion made by: Keri Gorsage
Motion seconded by: Morgan Westmoreland

Voting:
Unanimously approved by the Trustees present

9. **Superintendent's Office: First Review of the Revised Ocean View School District Board Policies - Series 7000: Facilities (Information/Action)**

Motion made by: Jack Souders
Motion seconded by: Morgan Westmoreland

Voting:
Unanimously approved by the Trustees present

Prior to taking action on this item, the Board reviewed Board Policy 7310 – Naming of Facility. Following additional comments on the proposed revisions, it was the consensus of the Board to retain the language of the revised policy as submitted, without further changes.

10. **Superintendent's Office: First Review of the Revised Ocean View School District Board Policies - Series 9000: Bylaws (Information/Action)**

Motion made by: Keri Gorsage
Motion seconded by: Gina Clayton-Tarvin

Voting:
Unanimously approved by the Trustees present

Prior to voting on this matter, the Board discussed the removal of Board Bylaw 9400 – Board Self-Evaluation. After further deliberation, it was the consensus of the Board to leave the bylaw removed, as recommended.

I. Adjournment

Time: 6:19 p.m.

Motion made by: Jack Souders
Motion seconded by: Morgan Westmoreland

Voting:
Unanimously approved by the Trustees present

Julianne Hoefer, Ph.D., Superintendent

Gina Clayton-Tarvin, Clerk

September 30, 2025
Date