

Santa Ana Unified School District
1601 East Chestnut Avenue
Santa Ana, CA 92701

MINUTES

Santa Ana Board of Education
Regular Board Meeting

Tuesday, February 25, 2025

1. CALL TO ORDER

Board President Bustos called the meeting to order at 5:04 p.m.

Other members in attendance were Ms. Brazer Aceves, Ms. Magdaleno, and Ms. Lebsack.

Mr. Bustos announced the closed session agenda items as follows: Conference with Labor Negotiator, Personnel Matters, Existing Litigation, Anticipation Litigation, and Conference with Real Property Negotiator. He asked if there was anyone wishing to address the Board related to closed session items. There was no one wishing to address closed session items.

2. RECESS TO CLOSED SESSION

The Regular Board meeting recessed to closed session at 5:05 p.m.

Dr. Alvarez joined the meeting at 5:22 p.m.

3. RECONVENE TO REGULAR MEETING

The Regular Board meeting reconvened at 6:48 p.m.

Cabinet members in attendance were Superintendent Almendarez, Dr. Perez, Ms. Flores, Mr. Hacker, Ms. Barquin, and Mr. Walstrom.

4. PLEDGE OF ALLEGIANCE

Superintendent Almendarez led the Pledge of Allegiance.

5. LAND ACKNOWLEDGEMENT

Mr. Bustos read the following statement: I want to recognize that our District and school campuses are located in the Village of Pashbenga. I want to acknowledge that this land we refer to as Orange County, is the unceded and traditional lands of the Gabrielino Tongva Nation, and the Juaneño Band of Mission Indians Acjachemen Nation. These lands were taken through a process of colonization, physical, and cultural genocide. I want to pay my respect to elders, both past and present, as well as the Tongva and Acjachemen Youth who have attended are currently attending our schools in the neighboring districts.

6. REPORT OF ACTION TAKEN IN CLOSED SESSION

By a vote of 4-0, the Board took action to approve the resignation agreement and general release of permanent classified employee, as named in closed session, employee ID number 30769, effective January 6, 2025.

Motion by Mr. Bustos, second by Ms. Lebsack

Yes: Mr. Bustos, Ms. Brazer Aceves, Ms. Magdaleno, Ms. Lebsack

Not Present: Dr. Alvarez

By a vote of 4-0, the Board took action to accept resignation in lieu of termination for six (6) probationary certificated employees as named in closed session, employee ID numbers 37648, 36419, 37487, 37586, 38339,

and 38154, pursuant to Education Code section 44929.21, effective at the end of the 2024-2025 school year and directed the Superintendent or designee to send out appropriate legal notices.

Motion by Ms. Magdaleno, second by Ms. Brazer Aceves

Yes: Mr. Bustos, Ms. Brazer Aceves, Ms. Magdaleno, Ms. Lebsack

Not Present: Dr. Alvarez

In closed session, the Governing Board was presented with an executed copy of a settlement reached in Case No. 30-2023-01349344 – CU-JR-CJC. The plaintiffs/petitioners included the Louis Brandeis Center for Human Rights, and Southern Californians for Unbiased Education and the Santa Ana Unified School District, Defendant/Respondent. The case concerned alleged violations of the Brown Act when, in 2023, the Board approved four Ethnic Studies courses. The lawsuit requested that the court render null and void the Board's approval of the courses as a remedy.

The terms of the settlement agreement effectively do the following:

- The ethnic studies course currently being taught will continue being taught this school year.
- The work of the ethnic studies committee is preserved and may form the basis for continued instruction of the ethnic studies courses with an opportunity for members of the public to provide input as the courses will be reviewed and possibly modified consistent with Board Policy 6141.
- The process for reviewing the ethnic studies curriculum will follow Board Policy 6144 and Administrative Regulation 6144 which provide for a process for teaching controversial issues in the school curriculum.
- The ethnic studies courses and instructional materials will be reviewed to ensure compliance with Education Code section 60044. This statute ensures that the use of instructional materials that reflect adversely upon persons on the basis of race, ethnicity, gender, religion, disability, nationality, or sexual orientation are avoided.

The vote for approval of the Agreement was unanimous with all five members of the Board voting in favor of the motion to approve.

7. RECOGNITIONS/ACKNOWLEDGEMENTS

7.1 Certificated Employee of the Month for February 2025, Ellen Renzas

Associate Superintendent of Human Resources invited Lincoln Elementary Principal Deanne Katayama to join her in recognizing Ellen Renzas, Teacher, as the Certificated Employee of the Month for February 2025.

7.2 Classified Employee of the Month for February 2025, Maria Sedano

Associate Superintendent of Human Resources invited Lincoln Elementary Principal Deanne Katayama to recognize Maria Sedano, Activity Monitor, as the Classified Employee of the Month for February 2025.

8. SUPERINTENDENT'S REPORT

Superintendent Almendarez provided an update on District initiatives and upcoming events. He emphasized the importance of collaboration in addressing the District's budget deficit, expressing gratitude to representatives from SAEA and CTA for their willingness to engage in discussions about financial challenges. To further involve the community, he announced the next series of budget town hall meetings scheduled for March 19, with a morning session at McFadden Institute of Technology and an evening session held virtually via Zoom. Community members, families, and staff were encouraged to participate and provide input on the budget process for the 2025-2026 fiscal year. Additionally, he highlighted the return of the Boca de Oro Festival of Literacy, Visual, Performing Arts, and Culture, set to take place on March 1 in downtown Santa Ana. This free event will showcase student performances, arts and crafts, and interactive workshops under the theme "The Artist's Playground." The superintendent also recognized Lorin Griset Academy for being named a 2025 Model Continuation High School by the California Department of Education, acknowledging the school's commitment to student success through personalized support, innovative instruction, and strong social-emotional resources. Mr. Almendarez congratulated Principal Parra and the entire school community on this well-deserved recognition.

CHANGE IN ORDER OF AGENDA

BOARD REPORTS

Mr. Bustos, on behalf of Ms. Brazer Aceves and himself, shared their appreciation to the Santa Ana Educators Association (SAEA) leadership for their commitment to collaboration in addressing the District's financial challenges. He highlighted a recent meeting with the SAEA President, a CTA representative, and Orange County's Second District Supervisor, Vicente Sarmiento, which provided an opportunity to hear concerns from SAEA leadership and explore ways to move forward together. Mr. Bustos also acknowledged SAEA's decision to engage directly with District staff, including the Superintendent and Executive Cabinet. While respecting this decision, he emphasized their commitment to transparency and collaboration. To ensure open communication, they have directed the Superintendent and Executive Cabinet to remain available to meet with SAEA leadership and respond promptly to requests for information while following established procedures. Regular updates on these meetings will be provided to the full Board to monitor progress. He reiterated the importance of ongoing dialogue to address critical District issues, including declining enrollment, the budget deficit, and student achievement. The Board President and Vice President reaffirmed their dedication to working with all labor partners to navigate these challenges and find solutions that prioritize the success of students, educators, and the broader school community.

Ms. Lebsack addressed the recent Brandeis lawsuit settlement, in which the Board voted unanimously (5-0) to resolve allegations related to anti-Semitism and Brown Act violations concerning the District's ethnic studies curriculum. She expressed concerns about certain elements of the curriculum and internal communications, citing reports that suggested controversial perspectives on historical and political issues. She also referenced communications among committee members and District officials that raised concerns about bias and inclusiveness in decision-making processes. Ms. Lebsack emphasized the importance of accountability and oversight in teaching controversial topics, suggesting policy revisions and additional training for District employees on religious rights and inclusion. She also proposed a field trip to the Holocaust Museum in Los Angeles for ethnic studies teachers, students, and executive staff to further educational discussions on historical events. Additionally, Ms. Lebsack raised broader concerns about state-level policies on education and religious representation, questioning aspects of the California Department of Education's (CDE) curriculum framework and certain educational advocacy efforts. They highlighted the need for tolerance, respect, and balanced representation of diverse perspectives within the District's instructional materials and policies.

9. PUBLIC PRESENTATIONS

Mr. Bustos asked if there were any public presentations. Ms. Quiroz confirmed that there were public presentations. Public speakers addressed Santa Ana Educators Association and Santa Ana Unified School District Leadership, Invitation for a Writing Contest, Budget, Special Education, Reduction in Force, Community Advisory Council, Ethnic Studies, Defunding School Police, and Appreciation for the Board.

10. APPROVAL OF CONSENT CALENDAR

The following items were removed from the consent calendar for discussion and separate action:

10.2 Acceptance of Gifts in Accordance with Board Policy 3290 - Gifts, Grants, and Bequests

10.3 Approval of Extended Field Trip(s) in Accordance with Board Policy (BP) 6153 – School-Sponsored Trips, Administrative Regulation (AR) 6153 – School-Sponsored Trips, Administrative Regulation (AR) 6153.1 – Extended School-Sponsored Trip, and Board Policy (BP) 5145.31 – Transgender, Non-Binary, and Gender Nonconforming Students

10.5 Ratification of Master Contracts and/or Individual Service Agreements with Nonpublic Schools and/or Agencies for Students with Disabilities for 2024-25 School Year

10.6 Approval/Ratification of Listing of Agreements/Contracts with Santa Ana Unified School District for 2024-25 School Year

10.7 Approval/Ratification of Listing of No-Cost Community Partnership Agreements with Santa Ana Unified School District for 2024-25 School Year

10.9 Approval/Ratification of Listing of Disposal of Obsolete Miscellaneous Surplus Equipment and Furniture

10.10 Ratification of Purchase Order Summary and Listing of All Purchase Orders for the Period of January 29, 2025 through February 11, 2025

10.12 Approval of Revised Job Description: Director of Budget to Director of Budget and Accounting

Motion by Ms. Magdaleno, second by Ms. Brazer Aceves to approve the remainder of the consent calendar.

Final Resolution: Motion Carries 5-0

Yes: Mr. Bustos, Ms. Brazer Aceves, Ms. Magdaleno, Dr. Alvarez, Ms. Lebsack

10.1 Approval of Regular Board Meeting Minutes - February 11, 2025 and Special Board Meeting Minutes - February 18, 2025

10.4 Approval of Payment and Reimbursement of Costs Incurred for Student(s) with Disabilities for 2024-25 School Year

10.8 Approval/Ratification of Listing of Software License Agreements with Santa Ana Unified School District for 2024-25 School Year

10.11 Ratification of Expenditure Summary and Warrants Issued Over \$25,000 for Period of January 29, 2025 through February 11, 2025

10.13 Approval of Personnel Calendar Including the Transition of Specific Staff Members with such Topics as: Hiring, Promotions, Transfers, Resignations, Retirements, and Leaves

ITEMS PULLED FROM THE CONSENT CALENDAR FOR DISCUSSION AND SEPARATE ACTION

10.2 Acceptance of Gifts in Accordance with Board Policy 3290 - Gifts, Grants, and Bequests

Item 10.2 was pulled by Ms. Lebsack. She inquired whether services provided by community organizations qualify as gifts given the presence of service-based contributions at the We Care event. It was clarified that gifts typically refer to monetary contributions designated for specific purposes, while in-kind gifts encompass services and volunteer efforts. Mr. Bustos redirected the discussion, emphasizing that the current agenda item pertains specifically to the approval of monetary donations and suggested limiting comments to the items under consideration.

Accept gifts in accordance with Board Policy 3290 - Gifts, Grants, and Bequests.

Motion by Ms. Magdaleno, second by Mr. Bustos

Final Resolution: Motion Carries 5-0

Yes: Mr. Bustos, Ms. Brazer Aceves, Ms. Magdaleno, Dr. Alvarez, Ms. Lebsack

10.3 Approval of Extended Field Trip(s) in Accordance with Board Policy (BP) 6153 - School-Sponsored Trips, Administrative Regulation (AR) 6153 - School-Sponsored Trips, Administrative Regulation (AR) 6153.1 - Extended School-Sponsored Trip, and Board Policy (BP) 5145.31 - Transgender, Non-Binary, and Gender Nonconforming Students

Item 10.3 was pulled by Ms. Lebsack. She expressed opposition to the policy related to overnight trips, sharing concerns about potential risks and legal liabilities. Mr. Bustos clarified that the agenda item pertained only to approving specific extended field trips and was unrelated to previously approved Board policies regarding transgender, non-binary, and gender non-conforming students. Ms. Magdaleno highlighted the importance of these trips in providing opportunities for students, noting past successes.

Approve the Extended Field Trip(s) in Accordance with Board Policy (BP) 6153 - School-Sponsored Trips, Administrative Regulation (AR) 6153 - School-Sponsored Trips, Administrative Regulation (AR) 6153.1 - Extended School-Sponsored Trip, and Board Policy (BP) 5145.31 - Transgender, Non-Binary, and Gender Nonconforming Students.

Motion by Ms. Magdaleno, second by Ms. Brazer Aceves

Final Resolution: Motion Carries 4-1

Yes: Mr. Bustos, Ms. Brazer Aceves, Ms. Magdaleno, Dr. Alvarez

No: Ms. Lebsack

10.5 Ratification of Master Contracts and/or Individual Service Agreements with Nonpublic Schools and/or Agencies for Students with Disabilities for 2024-25 School Year

Item 10.5 was pulled by Ms. Lebsack. She asked how often non-public placements are reviewed and whether students typically remain in these placements for their entire academic career or for shorter durations. It was clarified that placements are reviewed annually through the IEP process, with a comprehensive review every three years. Site visits also occur annually and the duration of placement varies based on student progress and IEP team decisions.

Ratify the master contracts and/or individual service agreements with nonpublic schools and/or agencies for students with disabilities for 2024-25 school year.

Motion by Ms. Brazer Aceves, second by Mr. Bustos

Final Resolution: Motion Carries 5-0

Yes: Mr. Bustos, Ms. Brazer Aceves, Ms. Magdaleno, Dr. Alvarez, Ms. Lebsack

10.6 Approval/Ratification of Listing of Agreements/Contracts with Santa Ana Unified School District for 2024-25 School Year

Item 10.6 was pulled by Ms. Lebsack. She asked about a \$26,200 special education consultant contract and Mr. Bustos asked whether these evaluations could be conducted internally. It was clarified that the contract is for independent evaluations, requested by parents when they dispute District assessments and that federal regulations allow parents to request external evaluations at public expense.

Approve/Ratify the Listing of Agreements/Contracts with Santa Ana Unified School District for the 2024-25 School Year.

Motion by Mr. Bustos, second by Ms. Brazer Aceves

Final Resolution: Motion Carries 5-0

Yes: Mr. Bustos, Ms. Brazer Aceves, Ms. Magdaleno, Dr. Alvarez, Ms. Lebsack

10.7 Approval/Ratification of Listing of No-Cost Community Partnership Agreements with Santa Ana Unified School District for 2024-25 School Year

Item 10.7 was pulled by Ms. Lebsack. She inquired about funding sources for no-cost agreements and asked questions about specific programs including Stand Up for Kids and UCI's Academic Outreach Program (EAOP). Concerns were expressed about administrative workload. It was clarified that EAOP is an ongoing program and primarily provides additional college preparation support rather than replacing counseling services. Board members expressed appreciation for these partnerships, emphasizing the value of free resources that expand student support without District financial burden. It was noted that both the District and external organizations actively seek partnerships. A discussion followed on ensuring that such programs complement rather than replace school counselors, with general agreement on the benefit of leveraging external support.

Approve/Ratify the Listing of No-Cost Community Partnership Agreements with Santa Ana Unified School District for the 2024-25 School Year.

Motion by Mr. Bustos, second by Ms. Magdaleno

Final Resolution: Motion Carries 5-0

Yes: Mr. Bustos, Ms. Brazer Aceves, Ms. Magdaleno, Dr. Alvarez, Ms. Lebsack

10.9 Approval/Ratification of Listing of Disposal of Obsolete Miscellaneous Surplus Equipment and Furniture

Item 10.9 was pulled by Ms. Lebsack. She questioned the disposal process for items such as musical instruments, Chromebooks, and other equipment. It was explained that items are tracked through an asset management system and are disposed of when they become unsafe, irreparable, or too costly to repair. Some items may be auctioned, while others are discarded. A follow-up inquiry was made about whether the District recycles these materials. While some items are repurposed or sold, it was noted that the possibility of recycling would be explored further.

Approve/Ratify the Listing of Disposal of Obsolete Unrepairable Computer Equipment, Miscellaneous Surplus Equipment, and Furniture, Pursuant to Board Policy 3270.

Motion by Ms. Brazer Aceves, second by Dr. Alvarez
Final Resolution: Motion Carries 5-0
Yes: Mr. Bustos, Ms. Brazer Aceves, Ms. Magdaleno, Dr. Alvarez, Ms. Lebsack

10.10 Ratification of Purchase Order Summary and Listing of All Purchase Orders for the Period of January 29, 2025 through February 11, 2025

Item 10.10 was pulled by Ms. Lebsack. She asked about the unrestricted discretionary funds and when to expect responses to financial questions. It was explained that Board member inquiries are addressed in the B2B (Bulletin to the Board) report, typically compiled and shared the Friday following a Board meeting. Due to current financial priorities and staffing transitions, responses may take additional time. Further discussion covered specific budget allocations, including LCFF Supplemental and Concentration funds, which support students identified as English learners, low-income, or foster youth. Expanded Learning Opportunities Program (ELOP) funds were confirmed to support after-school programs. Additionally, financial reports, including purchase order listings, are publicly accessible, providing transparency on expenditures by resource type, amount, and site.

Ratify Purchase Order Summary Report and Detailed Purchase Order Listing of All Purchase Orders Created during the period of January 29, 2025 through February 11, 2025.

Motion by Mr. Bustos, second by Ms. Magdaleno
Final Resolution: Motion Carries 5-0
Yes: Mr. Bustos, Ms. Brazer Aceves, Ms. Magdaleno, Dr. Alvarez, Ms. Lebsack

10.12 Approval of Revised Job Description: Director of Budget to Director of Budget and Accounting

10.12 was pulled by Ms. Brazer Aceves. She provided an overview of ongoing efforts to reduce management positions and streamline operations in response to declining enrollment and budget constraints. It was emphasized that the revised position of Director of Budget and Accounting does not create a new role but instead consolidates responsibilities within an existing position to improve efficiency. A summary of past reductions in executive and director-level positions was presented, highlighting a strategic approach to restructuring while maintaining effective District operations. The Board was informed that a list of eliminated positions would be included in the upcoming B2B report.

Approve the revised job description: Director of Budget to Director of Budget and Accounting.

Motion by Ms. Brazer Aceves, second by Dr. Alvarez
Final Resolution: Motion Carries 4-1
Yes: Mr. Bustos, Ms. Brazer Aceves, Dr. Alvarez, Ms. Lebsack
No: Ms. Magdaleno

11. INFORMATION

The following items were announced as informational items only. No action was taken.

11.1 2024-2025 Local Control Accountability Plan Mid-Year Supplement Report

11.2 Williams Settlement Legislation Second Quarter Report 2024-25 Fiscal Year

12. PRESENTATIONS

12.1 Update on Santa Ana Unified School District's Immigration Support Plan

Assistant Superintendent Bianca Barquin, Executive Directors of K-12 Teaching and Learning Diana Torres, Leticia Alvarado, and Director of Family and Community Engagement, Lisa Solomon, presented an update on the Immigration Support Plan, emphasizing the district's commitment to ensuring a safe and inclusive environment for all students, regardless of immigration status. The plan focuses on four key areas: staff training, family and community support, mental health and wellness, and a comprehensive communication strategy. Key highlights included Staff and Family Training, Legal and Emergency Preparedness Support, Mental Health and Wellness Resources, and Continuity of Learning Plan. Board members commended the initiative for its proactive and systemic approach, emphasizing its role in fostering a culture of belonging. They requested follow up regarding in-person training options, legal protocols for staff handling immigration enforcement

situations, and ensuring students in virtual programs maintain access to school resources, such as meals and technology. The Board also discussed exploring the feasibility of placing welcoming school banners at campuses.

Motion by Dr. Alvarez to extend the meeting to 11:30 p.m., second by Ms. Brazer Aceves

Sub motion by Ms. Magdaleno to extend the meeting to 12:00 a.m., second by Mr. Bustos

Motion Carries to extend the meeting to 12:00 a.m. 4-1

Yes: Yes: Mr. Bustos, Ms. Brazer Aceves, Ms. Magdaleno, Ms. Lebsack

No: Dr. Alvarez

12.2 Budget Deficit Update

Associate Superintendent/Chief Business Official Ron Hacker provided a budget deficit update which focused on Local Control Funding Formula (LCFF), budget deficit reduction strategies, and financial stability measures. To improve accessibility, a QR code was introduced, allowing attendees to view presentations on their devices. Board members emphasized community and labor engagement with town halls and planned discussions. District is to form a panel to vet educational software purchases. Key deadlines include March 15 for Human Resources to prepare and distribute staff layoff notices, April for administrative law judge hearings, and potential May budget adjustments.

13. REGULAR AGENDA - ACTION ITEMS

Motion by Mr. Bustos, second by Ms. Magdaleno to approve items 13.1 through 13.9

Final Resolution: Motion Carries 5-0

Yes: Mr. Bustos, Ms. Brazer Aceves, Ms. Magdaleno, Dr. Alvarez, Ms. Lebsack

13.1 Authorization to Utilize California Multiple Award Schedule Contract No. 4-22-12-1015, Awarded to Dave Bang Associates Incorporated of California for the Purchase, Warranty, Design, Demolition, Site Prep, Installation, Maintenance, and Repair of Playground Solutions

Authorize staff to utilize the California Multiple Award Schedule Contract No. 4-22-12-1015, awarded to Dave Bang Associates Incorporated of California, for the purchase, warranty, design, demolition, site prep, installation, maintenance, and repair of playground solutions.

Motion by Mr. Bustos, second by Ms. Magdaleno

Final Resolution: Motion Carries 5-0

Yes: Mr. Bustos, Ms. Brazer Aceves, Ms. Magdaleno, Dr. Alvarez, Ms. Lebsack

13.2 Authorization to Utilize California Multiple Award Schedule Contract No. 4-20-00-0092B, Awarded to GameTime, Which Allows for the Purchase, Warranty, Removal, Disposal, Installation, Maintenance, and Repair of Playground and Outdoor Fitness Equipment, Site Accessories, Surfacing, and Related Products

Authorize staff to utilize the California Multiple Award Schedule Contract No. 4-20-00-0092B, awarded to GameTime, which allows for the purchase, warranty, removal, disposal, installation, maintenance, and repair of playground and outdoor fitness equipment, site accessories, surfacing, and related products.

Motion by Mr. Bustos, second by Ms. Magdaleno

Final Resolution: Motion Carries 5-0

Yes: Mr. Bustos, Ms. Brazer Aceves, Ms. Magdaleno, Dr. Alvarez, Ms. Lebsack

13.3 Approval of Deductive Change Order No. 1 to the General Bid Package for the Roofing Project at Edison Elementary School

Approve Deductive Change Order No. 1 to the General Bid Package for the Roofing Project at Edison Elementary School.

Motion by Mr. Bustos, second by Ms. Magdaleno

Final Resolution: Motion Carries 5-0

Yes: Mr. Bustos, Ms. Brazer Aceves, Ms. Magdaleno, Dr. Alvarez, Ms. Lebsack

13.4 Approval of Deductive Change Order No. 2 to the General Bid Package for the Roofing Project at Santa Ana High School

Approve Deductive Change Order No. 2 to the General Bid Package for the Roofing Project at Santa Ana High School.

Motion by Mr. Bustos, second by Ms. Magdaleno

Final Resolution: Motion Carries 5-0

Yes: Mr. Bustos, Ms. Brazer Aceves, Ms. Magdaleno, Dr. Alvarez, Ms. Lebsack

13.5 Approval of Deductive Change Order No. 1 to the General Bid Package for the Heating, Ventilation, and Air Conditioning Control Systems Upgrade Project at Santa Ana and Century High Schools

Approve Deductive Change Order No. 1 to the General Bid Package for the Heating, Ventilation, and Air Conditioning Control Systems Upgrade Project at Santa Ana and Century High Schools.

Motion by Mr. Bustos, second by Ms. Magdaleno

Final Resolution: Motion Carries 5-0

Yes: Mr. Bustos, Ms. Brazer Aceves, Ms. Magdaleno, Dr. Alvarez, Ms. Lebsack

13.6 Acceptance of Completion of Contract for the General Bid Package for the Roofing Project at Edison Elementary School

Accept the Completion of Contract for the General Bid Package for the Roofing Project at Edison Elementary School.

Motion by Mr. Bustos, second by Ms. Magdaleno

Final Resolution: Motion Carries 5-0

Yes: Mr. Bustos, Ms. Brazer Aceves, Ms. Magdaleno, Dr. Alvarez, Ms. Lebsack

13.7 Acceptance of Completion of Contract for the General Bid Package for the Roofing Project at Santa Ana High School

Accept the Completion of Contract for the General Bid Package for the Roofing Project at Santa Ana High School.

Motion by Mr. Bustos, second by Ms. Magdaleno

Final Resolution: Motion Carries 5-0

Yes: Mr. Bustos, Ms. Brazer Aceves, Ms. Magdaleno, Dr. Alvarez, Ms. Lebsack

13.8 Acceptance of Completion of Contract for the General Bid Package for the Shade Structure Rebid Project at Advanced Learning Academy

Accept the Completion of Contract for the General Bid Package for the Shade Structure Rebid Project at Advanced Learning Academy.

Motion by Mr. Bustos, second by Ms. Magdaleno

Final Resolution: Motion Carries 5-0

Yes: Mr. Bustos, Ms. Brazer Aceves, Ms. Magdaleno, Dr. Alvarez, Ms. Lebsack

13.9 Acceptance of Completion of Contract for the General Bid Package for the Safety and Security Classroom Doors Project at Taft Elementary School

Accept the Completion of Contract for the General Bid Package for the Safety and Security Classroom Doors Project at Taft Elementary School.

Motion by Mr. Bustos, second by Ms. Magdaleno

Final Resolution: Motion Carries 5-0

Yes: Mr. Bustos, Ms. Brazer Aceves, Ms. Magdaleno, Dr. Alvarez, Ms. Lebsack

13.10 Adopt Resolution No. 24/25-3660 - Proclaiming March 2025, as Social Work Month

Adopt Resolution No. 24/25-3660 - Proclaiming March 2025, as Social Work Month.

Motion by Dr. Alvarez, second by Ms. Brazer Aceves

Final Resolution: Motion Carries 5-0

Yes: Mr. Bustos, Ms. Brazer Aceves, Ms. Magdaleno, Dr. Alvarez, Ms. Lebsack

13.11 Adoption of Resolution No. 24/25-3661 - Proclaiming March 2025, as Arts Education Month

Adopt Resolution No. 24/25-3661 - Proclaiming March 2025, as Arts Education Month.

Motion by Ms. Magdaleno, second by Ms. Brazer Aceves

Final Resolution: Motion Carries 5-0

Yes: Mr. Bustos, Ms. Brazer Aceves, Ms. Magdaleno, Dr. Alvarez, Ms. Lebsack

14. BOARD REPORTS

Dr. Alvarez provided a quick reminder about a previously approved resolution related to the Arts. He announced the upcoming Boca del Oro event on Saturday, March 1, 2025, from 11 AM to 6 PM. Additionally, he extended well wishes to scholar-athletes participating in the CIF wrestling tournament, the basketball tournament on Friday and Saturday, as well as to other student-athletes competing in the CIF finals.

Ms. Magdaleno acknowledged and thanked those who spoke on the recent settlement and clarified that the District does not support teaching content that targets any group based on religion, race, ethnicity, or national origin. The settlement reaffirmed this commitment, with no findings of a violation of California's Open Meeting Law (Brown Act). She emphasized that the Ethnic Studies curriculum aligns with state education guidelines while fostering open discussions. Additionally, Ms. Magdaleno reassured everyone that the Ethnic Studies committee's work will continue with public input as courses are reviewed. She affirmed their commitment to recognizing both the Jewish and Palestinian experiences and encouraged open dialogue, inviting community members to schedule a meeting to discuss the curriculum.

Ms. Brazer Aceves expressed gratitude to Ms. Bianca Barquin and Assistant Superintendents for leading the District's immigrant support plan, as well as to staff involved in the We Care Fair, which had over 800 participants, and the PATH conference, which provided valuable parent-led discussions. She acknowledged concerns over proposed staffing reductions and reaffirmed their commitment to ongoing dialogue with labor partners and the community to fully explore alternatives. She thanked the Board President and emphasized their daily engagement with staff, educators, the Superintendent, and local leaders to carefully reassess the District's budget strategy. Ms. Brazer Aceves emphasized that staffing reductions are only one part of the District's overall deficit reduction plan and assured that student success remains a priority. She expressed appreciation for staff advocacy and commitment, pledging to work collaboratively toward solutions that support employees while ensuring the District's long-term stability.

15. ADJOURNMENT

Having no further business to come before the Board, President Bustos adjourned the meeting at 11:59 p.m.

16. FUTURE MEETING

The next Regular Board Meeting of the Board of Education will be held on Tuesday, March 11, 2025, at 6:30 p.m.

ATTEST:


Superintendent

CERTIFICATED PERSONNEL CALENDAR

Personnel Calendar

Board Meeting - February 25, 2025

LAST NAME	POSITION	SITE	EFFECTIVE DATE	COMMENTS
RETIREMENT				
Garcia-Chau, Elsa	Teacher 9-12	Lorin Griset Academy	January 31, 2025	
Smith, Kathy	Teacher 9-12	Century High School	April 11, 2025	
RESIGNATIONS				
Resendes, Vidalia	Coordinator of Special Projects	Career Technical Education	February 18, 2025	
LEAVE (21 duty days or more) - Without Pay				
Jackson, Kori	Elementary Teacher	Sierra Preparatory Academy	February 18, 2025- May 30, 2025	
NEW HIRE				
Munoz, Denise	Teacher 9-12	Chavez High School	February 5, 2025	New Hire - Code 44909
CHANGE OF STATUS				
Devitt, Brooke	Mild/Mod (RSP) Teacher	Santa Ana High School	January 6, 2025	From Intern to Probationary I
SALARY ADJUSTMENT				
Aguirre, Eric	Mod/Severe (Autism) Teacher	Lydia Romero-Cruz Academy	February 1, 2025	Class 2, Step 5 to Class 3, Step 5

Jennifer Flores, Associate Superintendent, Human Resources

CERTIFICATED PERSONNEL CALENDAR

Personnel Calendar

Board Meeting - February 25, 2025

LAST NAME	POSITION	SITE	EFFECTIVE DATE	COMMENTS
SALARY ADJUSTMENT (CONTINUED)				
Franco, Jasmin	Mod/Severe (SH) Teacher	Saddleback High School	February 1, 2025	Class 2, Step 2 to Class 4, Step 2
Gomez Castro, Paloma	Teacher 9-12	Saddleback High School	February 1, 2025	Class 1, Step 5 to Class 4, Step 5
McEwen, Nicholas	Itinerant Support Teacher	District Office	February 1, 2025	Class 3, Step 4 to Class 4, Step 4
Sanchez, Bianca	Mild/Mod (RSP) Teacher	MacArthur Fundamental Intermediate School	February 1, 2025	Class 3, Step 4 to Class 4, Step 4
Tillmanns, Jammie	Nurse	Support Services	February 1, 2025	Class 2, Step 6 to Class 4, Step 6
WINTER SPORTS				
Boyd, Peter		MacArthur Fundamental Intermediate School	2024-2025	Assistant Coach Hockey (5 Weeks)
Lopez, David		Saddleback High School	2024-2025	Assistant Coach Soccer
Byers, Timothy		Santa Ana High School	2024-2025	Head Coach Wrestling and Winter Recess (2 Weeks)
Ceja, Fernando		Santa Ana High School	2024-2025	Assistant Coach Basketball
Chavez, Daniel		Santa Ana High School	2024-2025	Assistant Coach Soccer and Winter Recess (2 Weeks)

Jennifer Flores, Associate Superintendent, Human Resources

CERTIFICATED PERSONNEL CALENDAR

Personnel Calendar

Board Meeting - February 25, 2025

LAST NAME	POSITION	SITE	EFFECTIVE DATE	COMMENTS
WINTER SPORTS (CONTINUED)				
Elmasry, Fareed		Santa Ana High School	2024-2025	Assistant Coach Basketball and Winter Recess (2 Weeks)
Gonzalez, John		Santa Ana High School	2024-2025	Assistant Coach Basketball
Leon, Jose		Santa Ana High School	2024-2025	Assistant Coach Wrestling and Winter Recess (2 Weeks)
Nguyen, Dana		Santa Ana High School	2024-2025	Head Coach Basketball
Nguyen, Michael		Santa Ana High School	2024-2025	Assistant Coach Basketball
Pettyjohn, Maria		Santa Ana High School	2024-2025	Assistant Coach Basketball
Rey, David		Santa Ana High School	2024-2025	Assistant Coach Soccer and Winter Recess (2 Weeks)
Alcala Orozco, Jorge		Santiago Elementary School	2024-2025	Head Coach Hockey (50% Stipend)
Benitez, Vladimir		Santiago Elementary School	2024-2025	Head Coach Hockey (50% Stipend)
Duong, Hung		Santiago Elementary School	2024-2025	Head Coach Volleyball
Puchalski, Harry		Santiago Elementary School	2024-2025	Head Coach Softball (50% Stipend)

CERTIFICATED PERSONNEL CALENDAR

Personnel Calendar

Board Meeting - February 25, 2025

LAST NAME	POSITION	SITE	EFFECTIVE DATE	COMMENTS
WINTER SPORTS (CONTINUED)				
Valdez-Garcia, Arturo		Willard Intermediate School	2024-2025	Head Coach Baseball
CO-CURRICULAR				
Bailey, Kamdon		Santa Ana High School	2024-2025	Activities Director
Duarte, Adam		Santa Ana High School	2024-2025	Speech and Debate
Garcia, Juan		Santa Ana High School	2024-2025	Kiwanis Bowl (Shared)
Hermann, Cynthia		Santa Ana High School	2024-2025	Dance Team and Drill Team
Huizar, Ann		Santa Ana High School	2024-2025	Senior Class Advisor
Kaye, Joseph		Santa Ana High School	2024-2025	Orchestra
Mitchell, Herman		Santa Ana High School	2024-2025	Mock Trial (One Semester)
Santos, Mark		Santa Ana High School	2024-2025	Instrumental Music: Band and Tall Flags
Schwinge, Terrence		Santa Ana High School	2024-2025	Drama
Serrano, Corin		Santa Ana High School	2024-2025	Kiwanis Bowl (Shared)
Stack, Theresa		Santa Ana High School	2024-2025	Pep Squad
Timmons, Eric		Santa Ana High School	2024-2025	Broadcast Journalism
Van Hoosier, Daniel		Santa Ana High School	2024-2025	Print Journalism and Print Yearbook
MASTER TEACHER STIPEND				
Strobel, Isabel		Adams Elementary School	2024-2025	Fall Semester

Jennifer Flores, Associate Superintendent, Human Resources

CERTIFICATED PERSONNEL CALENDAR

Personnel Calendar

Board Meeting - February 25, 2025

LAST NAME	POSITION	SITE	EFFECTIVE DATE	COMMENTS
MASTER TEACHER STIPEND (CONTINUED)				
Savelsberg, Patricia		Advanced Learning Academy	2024-2025	Fall Semester
Fleming, Polly		Jackson Elementary School	2024-2025	Fall Semester
Macias, Carlos		Lydia Romero-Cruz Academy	2024-2025	Fall Semester
Macias, Lizet		Valley High School	2024-2025	Fall Semester
TEMP RELEASE 2024-2025				
HIGH SCHOOL				
#38924	Teacher 9-12	Chavez High School	May 30, 2025	Federal Funded_ 44909
#37853	Teacher 9-12	Valley High School	May 30, 2025	Federal Funded_ 44920
#37391	Teacher 9-12	Lorin Grisette Academy	May 30, 2025	Federal Funded_ 44920
CAREER TECHNICAL EDUCATION/ROP				
#25167	Teacher ROP	Career Technical Education	May 30, 2025	ROP_ 44910
#36513	Teacher ROP	Career Technical Education	May 30, 2025	ROP_ 44910

CERTIFICATED PERSONNEL CALENDAR

Personnel Calendar

Board Meeting - February 25, 2025

LAST NAME	POSITION	SITE	EFFECTIVE DATE	COMMENTS
TEMP RELEASE 2024-2025 CAREER TECHNICAL EDUCATION/ROP (CONTINUED)				
#32819	Teacher ROP	Career Technical Education	May 30, 2025	ROP_44910
#38503	Teacher ROP	Career Technical Education	May 30, 2025	ROP_44910
#38297	Teacher ROP	Career Technical Education	May 30, 2025	ROP_44910
#20741	Teacher ROP	Career Technical Education	May 30, 2025	ROP_44910
#35996	Teacher ROP	Career Technical Education	May 30, 2025	ROP_44910
#33360	Teacher ROP	Career Technical Education	May 30, 2025	ROP_44910
#24036	Teacher ROP	Career Technical Education	May 30, 2025	ROP_44910
#22531	Teacher ROP_Hourly	Career Technical Education	June 30, 2025	ROP_44910 Hourly
#23911	Teacher ROP	Career Technical Education	May 30, 2025	ROP_44910
#37640	Teacher ROP	Career Technical Education	May 30, 2025	ROP_44910
#37266	Teacher ROP	Career Technical Education	May 30, 2025	ROP_44910
#33926	Teacher ROP	Career Technical Education	May 30, 2025	ROP_44910
#30790	Teacher ROP	Career Technical Education	May 30, 2025	ROP_44910

Jennifer Flores, Associate Superintendent, Human Resources

CERTIFICATED PERSONNEL CALENDAR

Personnel Calendar

Board Meeting - February 25, 2025

LAST NAME	POSITION	SITE	EFFECTIVE DATE	COMMENTS
TEMP RELEASE 2024-2025 CAREER TECHNICAL EDUCATION/ROP (CONTINUED)				
#37770	Teacher ROP	Career Technical Education	May 30, 2025	ROP_44910
#38377	Teacher ROP	Career Technical Education	May 30, 2025	ROP_44910
#36355	Teacher ROP	Career Technical Education	May 30, 2025	ROP_44910
#35425	Teacher ROP	Career Technical Education	May 30, 2025	ROP_44910
#22555	Teacher ROP	Career Technical Education	May 30, 2025	ROP_44910
#35776	Teacher ROP_Hourly	Career Technical Education	June 30, 2025	ROP_44910 Hourly
#37355	Teacher ROP_Hourly	Career Technical Education	June 30, 2025	ROP_44910 Hourly
#33085	Teacher ROP	Career Technical Education	May 30, 2025	ROP_44910
#34189	Teacher ROP	Career Technical Education	May 30, 2025	ROP_44910
#36354	Teacher ROP	Career Technical Education	May 30, 2025	ROP_44910
#37345	Teacher ROP	Career Technical Education	May 30, 2025	ROP_44910
#33923	Teacher ROP	Career Technical Education	May 30, 2025	ROP_44910
#37463	Teacher ROP	Career Technical Education	May 30, 2025	ROP_44910

Jennifer Flores, Associate Superintendent, Human Resources

CERTIFICATED PERSONNEL CALENDAR

Personnel Calendar

Board Meeting - February 25, 2025

LAST NAME	POSITION	SITE	EFFECTIVE DATE	COMMENTS
TEMP RELEASE 2024-2025 CAREER TECHNICAL EDUCATION/ROP (CONTINUED)				
#34868	Teacher ROP	Career Technical Education	May 30, 2025	ROP_44910
#38596	Teacher ROP	Career Technical Education	May 30, 2025	ROP_44910
#38323	Teacher ROP	Lathrop Intermediate School	May 30, 2025	ROP_44910
#30815	Teacher ROP	Santa Ana High School	May 30, 2025	ROTC_44912
#38370	Teacher ROP	Santa Ana High School	May 30, 2025	ROTC_44912
#37455	Teacher ROP	Santa Ana High School	May 30, 2025	ROTC_44912

INFORMED K12 EXTRA DUTY

Title of Activity or Addendum to Activity	Employee Name(s)	Site/Dept	Funding Source	Total Amount Not to Exceed	Total Hours Not to Exceed	Received from Site/Department
ELPAC Achive Tutoring	Hazen, Jenny Hermosillo, Angelica Iasillo, Shirley Millenacker, Julie Nunez, Terri Jo Rendon-Cardenas, Patricia	King Elementary School	014203 Title III Limited English Proficiency LEP Student Program	\$1,734.15 \$1,734.15 \$1,734.15 \$1,734.15 \$1,734.15 \$1,734.15	15 15 15 15 15 15	January 16, 2025 Board Date: February 25, 2025 Submission Window: January 8, 2025 - January 21, 2025
ELPAC Achieve Planning	Dan, Kimberly Franco, Jasmin	Saddleback High School	014203 Title III Limited English Proficiency LEP Student Program	\$309.04 \$309.04	5 5	January 14, 2025 Board Date: February 25, 2025 Submission Window: January 8, 2025 - January 21, 2025
ELPAC Achieve	Botch, Karisa Dougherty, Maureen Melgar, Vanessa Moseley, Christopher	Jefferson Elementary School	014203 Title III Limited English Proficiency LEP Student Program	\$309.00 \$309.00 \$309.00 \$309.00	5 5 5 5	January 16, 2025 Board Date: February 25, 2025 Submission Window: January 8, 2025 - January 21, 2025
ELPAC Achieve Tutoring	Botch, Karisa Dougherty, Maureen Melgar, Vanessa Moseley, Christopher	Jefferson Elementary School	014203 Title III Limited English Proficiency LEP Student Program	\$1,734.15 \$1,734.15 \$973.35 \$414.20	15 15 15 15	January 16, 2025 Board Date: February 25, 2025 Submission Window: January 8, 2025 - January 21, 2025

INFORMED K12 EXTRA DUTY

ELPAC Achieve Non-Instructional	Carrillo, Caylin Landa, Monica MacLean, Gina	Adams Elementary School	014203 Title III Limited English Proficiency LEP Student Program	\$309.05 \$309.05 \$309.05	5 5 5	January 16, 2025 Board Date: February 25, 2025 Submission Window: January 8, 2025 - January 21, 2025
ELPAC Achieve Instructional	Carrillo, Caylin Crystal Landa, Monica MacLean, Gina	Adams Elementary School	014203 Title III Limited English Proficiency LEP Student Program	\$1,039.14 \$1,675.71 \$1,563.74	15 15 15	January 16, 2025 Board Date: February 25, 2025 Submission Window: January 8, 2025 - January 21, 2025
ELPAC Achieve Instructional	Chino, Brenda Deems, Lindsey Globus, Timothy Jorgensen, Brigham Moreno, Cristina Olivas, Erika	Washington Elementary School	014203 Title III Limited English Proficiency LEP Student Program	\$1,563.74 \$1,675.71 \$1,734.15 \$1,734.15 \$1,734.15 \$1,563.74	15 15 15 15 15 15	January 15, 2025 Board Date: February 25, 2025 Submission Window: January 8, 2025 - January 21, 2025
ELPAC Achieve Planning	Chino, Brenda Deems, Lindsey Globus, Timothy Jorgensen, Brigham Moreno, Cristina Olivas, Erika	Washington Elementary School	014203 Title III Limited English Proficiency LEP Student Program	\$309.04 \$309.04 \$309.04 \$309.04 \$309.04 \$309.04	5 5 5 5 5 5	January 15, 2025 Board Date: February 25, 2025 Submission Window: January 8, 2025 - January 21, 2025

INFORMED K12 EXTRA DUTY

ELPAC Achieve	Joyce Jr, Michael Mc Pherson, Sylvia	Harvey Elementary School	014203 Title III Limited English Proficiency LEP Student Program	\$2,312.20 \$2,312.20	20 20	January 15, 2025 Board Date: February 25, 2025 Submission Window: January 8, 2025 - January 21, 2025
ELPAC- Prep	Buckley, Tanya Ly, Peter Payan, Luis Whittington, Cheryl	Advanced Learning Academy	014203 Title III Limited English Proficiency LEP Student Program	\$185.42 \$185.42 \$185.42 \$185.42	3 3 3 3	January 15, 2025 Board Date: February 25, 2025 Submission Window: January 8, 2025 - January 21, 2025
Extra Duty Certificated Instructional Hourly Rate for Tutoring After School	Amado, Jazmina Bedolla, Jacqueline Caceres Lopez, Maritza Colombo, Anna Garcia, Jacqueline Gonzalez, Guadalupe Hernandez, Laura Lepe, Graciela Mejia-Bazulto, Raquel Nunez, Ana Quezada-Cano, Alvaro Ramirez, Vanessa Rossano, Cecilia Sanchez, Mariel Sanchez, Sabrina Silva, Jesus Yoo, Jesica	Monroe Elementary School	013010 IASA:Title I Basic Grants Low- Income and Neglected, Part A	\$141.42 \$88.61 \$173.42 \$173.42 \$94.23 \$173.42 \$147.86 \$173.42 \$173.42 \$103.88 \$156.37 \$103.91 \$173.42 \$88.61 \$88.61 \$173.42 \$123.92	1.5 1.5 1.5 1.5 1.5 1.5 1.5 1.5 1.5 1.5 1.5 1.5 1.5 1.5 1.5 1.5 1.5	January 14, 2025 Board Date: February 25, 2025 Submission Window: January 8, 2025 - January 21, 2025

INFORMED K12 EXTRA DUTY

ELPAC Achieve	Dan, Kimberly Nicole Franco, Jasmin	Saddleback High School	014203 Title III Limited English Proficiency LEP Student Program	\$951.59 \$886.14	15 15	January 14, 2025 Board Date: February 25, 2025 Submission Window: January 8, 2025 - January 21, 2025
ELPAC- Instructional	Buckley, Tanya Ly, Peter Payan, Luis Whittington, Cheryl	Advanced Learning Academy	014203 Title III Limited English Proficiency LEP Student Program	\$1,039.14 \$1,085.93 \$1,039.14 \$1,734.15	15 15 15 15	January 14, 2025 Board Date: February 25, 2025 Submission Window: January 8, 2025 - January 21, 2025
24-25 ALA Teacher Professional	Hubbartt, Jill	Advanced Learning Academy	093010 Fund 09 Title I	\$741.70	12	January 14, 2025 Board Date: February 25, 2025 Submission Window: January 8, 2025 - January 21, 2025
Certificated Extra Duty Planning and Training	Blair, Maureen Lastra-Short, Lupe Villarreal, David Yen, Ju-Yin Annie	Taft/DHH	014203 Title III Limited English Proficiency LEP Student Program	\$309.00 \$309.00 \$309.00 \$309.00	5 5 5 5	January 14, 2025 Board Date: February 25, 2025 Submission Window: January 8, 2025 - January 21, 2025

INFORMED K12 EXTRA DUTY

Teacher Extra Duty ELPAC Achieve Tutoring Tutoring	Blair, Maureen Lastra-Short, Lupe Villarreal, David Yen, Ju-Yin Annie	Taft/DHH	014203 Title III Limited English Proficiency LEP Student Program	\$1,353.23 \$1,734.15 \$1,185.81 \$1,734.15	15 15 15 15	January 14, 2025 Board Date: February 25, 2025 Submission Window: January 8, 2025 - January 21, 2025
IEP Curriculum Writing	Garcia, Sabrina	Special Education	016500 Special Education	\$247.24	4	January 16, 2025 Board Date: February 25, 2025 Submission Window: January 8, 2025 - January 21, 2025

Personnel Calendar
Board Meeting - February 25, 2025

CLASSIFIED PERSONNEL CALENDAR

LAST NAME	POSITION	SITE	EFFECTIVE DATE	COMMENTS
RETIREMENTS				
Kusinsky, James	Electrician II	Building Services	February 18, 2025	
Lopez, Arnulfo	Plant Custodian	Davis Elementary School	February 6, 2025	
Lozano, David	Instructional Assistant DHH	Taft Elementary School	January 28, 2025	
RESIGNATIONS				
Godinez III, Tomas	Senior Restorative Proactive Specialist	Support Services	February 7, 2025	
Landa, Karen	Before School Instructional Provider	Garfield Elementary School	February 19, 2025	
Levenets, Anastasia	Speech & Debate Coach	K-12 Teaching and Learning	January 31, 2025	
Reynoso, Brenda	Before School Instructional Provider	After School Programs	January 31, 2025	
Sandoval, Mariaelia	ECE Instructional Provider	Early Childhood Education	January 31, 2025	
ABSENCES (3 to 20 duty days) - Without Pay				
Lara, Paola	Department Specialist	Elementary Curriculum & Instruction	January 23, 2025 - February 21, 2025	
Robert, Jacqueline	Site Coordinator of Community Schools	Monte Vista Elementary School	February 12, 2025 - May 9, 2025	

Personnel Calendar
Board Meeting - February 25, 2025

CLASSIFIED PERSONNEL CALENDAR

LAST NAME	POSITION	SITE	EFFECTIVE DATE	COMMENTS
LEAVES (21 duty days or more) - Without Pay				
Diaz, Bernardina	Activity Monitor	Saddleback High School	January 6, 2025 - May 29, 2025	
Miramontes, Mary	Licensed Vocational Nurse	Support Services	January 9, 2025 - June 3, 2025	
Molgado, Aleyda	Instructional Assistant Severely Disabled	Mitchell Child Development Center	February 7, 2025 - March 29, 2025	
Nava, Ruby	Instructional Assistant Severely Disabled	Special Education	January 15, 2025 - May 29, 2025	
Ruedas, Darlene	Autism Paraprofessional	Mitchell Child Development Center	January 27, 2025 - May 16, 2025	
PROBATIONARY APPOINTMENTS				
Alonso, Nelson	Instructional Assistant Severely Disabled	Century High School	February 3, 2025	Grade/Step 28/1 *New position
Avila, Gilbert	Activity Monitor	Lorin Griset Academy	February 12, 2025	Grade/Step 10/1 *Filling an existing vacancy
Bernal, Jamie	Before School Instructional Provider	Harvey Elementary School	February 11, 2025	Grade/Step 20/1 *Filling an existing vacancy
Gaspar, Yuvia	Instructional Assistant Biliterate	Lowell Elementary School	January 29, 2025	Grade/Step 19/1 *New position
Gonzalez, Vanessa	Student Support Paraprofessional Special Education	Century High School	February 3, 2025	Grade/Step 28/1 *New position
Lucero, Liseth	Before School Instructional Provider	Edison Elementary School	February 3, 2025	Grade/Step 20/1 *Filling an existing vacancy

Personnel Calendar
Board Meeting - February 25, 2025

CLASSIFIED PERSONNEL CALENDAR

LAST NAME	POSITION	SITE	EFFECTIVE DATE	COMMENTS
PROBATIONARY APPOINTMENTS (Continued)				
Nava, Lisbeth	After School Instructional Provider	After School Programs	February 3, 2025	Grade/Step 20/1 *Filling an existing vacancy
Padilla, Valerie	Autism Paraprofessional	King Elementary School	January 27, 2025	Grade/Step 28/1 *Filling an existing vacancy
Perez, Griselda	TK Instructional Provider	Advanced Learning Academy	January 22, 2025	Grade/Step 22/1 *New position
Rodriguez, Caitlynn	Autism Paraprofessional	Jefferson Elementary School	February 3, 2025	Grade/Step 28/1 *New position
Rodriguez, Efrain	Before School Instructional Provider	Carver Elementary School	February 3, 2025	Grade/Step 20/1 *Filling an existing vacancy
Schlosser, Elizabeth	Autism Paraprofessional	Madison Elementary School	January 23, 2025	Grade/Step 28/1 *New position
Soliz Hernandez, Dayana	Autism Paraprofessional	Roosevelt Walker Academy	January 27, 2025	Grade/Step 28/1 *Filling an existing vacancy
Vasquez, Luz	After School Instructional Provider	After School Programs	February 3, 2025	Grade/Step 20/1 *Filling an existing vacancy
Villanueva, Brenda	Instructional Assistant Severely Disabled	Greenville Fundamental Elementary School	February 3, 2025	Grade/Step 28/1 *Filling an existing vacancy
Ventura, Joycelyn	Activity Monitor	Fremont Elementary School	February 18, 2025	Grade/Step 10/1 *New position

Personnel Calendar
Board Meeting - February 25, 2025

CLASSIFIED PERSONNEL CALENDAR

LAST NAME	POSITION	SITE	EFFECTIVE DATE	COMMENTS
PROMOTIONAL APPOINTMENTS				
Barksdale, Marissa	Instructional Assistant Severely Disabled	Century High School Transition Center	January 28, 2025	From Instructional Assistant DHH Grade/Step 22/2 to Grade/Step 28/1
Quinones Hernandez, Banessa	Autism Paraprofessional	Jefferson Elementary School	February 3, 2025	From TK Instructional Provider Grade/Step 22/7 to Grade/Step 28/5
Sosa Garcia, Martin	Intermediate Lead Custodian	Lydia Romero-Cruz Academy	February 3, 2025	From Custodian Grade/Step 23/7 to Grade/Step 25/7
REAPPOINTMENT (Returned from LOA)				
Garcia, Giovanni	Instructional Assistant Severely Disabled	Adult Transition	January 21, 2025	
REASSIGNMENTS				
Agapito Avelino, Nancy	Site Coordinator	Esqueda Elementary School	February 3, 2025	From Site Supervisor
Pineda, Guadalupe	Registrar	Lathrop Intermediate School	January 31, 2025	From School Office Assistant
TRANSFERS				
Benavides, Erika	FACE Liaison	Lathrop Intermediate School	February 3, 2025	From Franklin Elementary School

Personnel Calendar
Board Meeting - February 25, 2025

CLASSIFIED PERSONNEL CALENDAR

LAST NAME	POSITION	SITE	EFFECTIVE DATE	COMMENTS
TRANSFERS (Continued)				
Brooks, Emily	Instructional Assistant Severely Disabled	Edison Elementary School	February 3, 2025	From Harvey Elementary School
Costa, Tina	FACE Liaison	Lathrop Intermediate School	January 21, 2025	From K-12 Teaching & Learning
Godoy Ramirez, Verenice	Activity Monitor	Lydia Romero-Cruz Academy	December 16, 2024	From Early Childhood Education
Mayen, Leslie	Before School Instructional Provider	Adams Elementary School	January 21, 2025	From Carver Elementary School
TEMPORARY ASSIGNMENTS				
Aceituno, Julianna	Site Supervisor	Sierra Preparatory Academy	February 4, 2025 - March 17, 2025	Mgmt. Grade/Step 117/2
Acosta, Debora	Lead Personnel Technician	Human Resources	July 1, 2024 - December 31, 2024	Grade/Step 34/7
Acosta, Debora	Lead Personnel Technician	Human Resources	January 6, 2025 - June 30, 2025	Grade/Step 34/7
Aguilar, Humberto	Locksmith I	Building Services	January 30, 2025 - February 28, 2025	Grade/Step 34/6
Anaya, Stephanie	Nutrition Services Lead - Production Kitchen	Nutrition Services	January 30, 2025 - February 18, 2025	Grade/Step 21/5
Caliz, Elena	Nutrition Services Lead - Satellite Kitchen	Jefferson Elementary School	January 27, 2025 - February 13, 2025	Grade/Step 17/7
		Pio Pico Elementary School/Lowell Elementary School	February 4, 2025 - February 7, 2025	Grade/Step 28/6
Carmen, Celestino	Roving Lead Custodian	Esqueda Elementary School	January 21, 2025 - March 17, 2025	Grade/Step 32/1

Personnel Calendar
Board Meeting - February 25, 2025

CLASSIFIED PERSONNEL CALENDAR

LAST NAME	POSITION	SITE	EFFECTIVE DATE	COMMENTS
TEMPORARY ASSIGNMENTS (Continued)				
Correa, Edgar	Intermediate Lead Custodian	MacArthur Intermediate School	January 31, 2025 - February 4, 2025	Grade/Step 25/7
Crisostomo, Yesenia	Site Supervisor	Carr Intermediate School	January 13, 2025 - February 11, 2025	Grade/Step 117/2
Espinoza, Raquel	Site Supervisor	Villa Fundamental Intermediate School	February 3, 2025 - February 28, 2025	Grade/Step 117/4
Lopez Fuentes, Cesar	Intermediate Lead Custodian	Lathrop Intermediate School	February 3, 2025 - February 28, 2025	Grade/Step 25/5
Lucero, Alfredo	Lead Custodian	Valley High School	February 3, 2025 - February 28, 2025	Grade/Step 28/4
Magallon, Angel	Plant Custodian	Saddleback High School	January 21, 2025 - January 24, 2025	Grade/Step 35/1
Marroquin, Johnny	Locksmith II	Building Services	January 30, 2025 - February 28, 2025	Grade/Step 38/5
Meza, Alan	Site Coordinator	Villa Fundamental Intermediate School	February 3, 2025 - February 28, 2025	Grade/Step 32/1
Morales Jr., Jonathan	Plant Custodian	Garfield Elementary School	January 17, 2025 - February 24, 2025	Grade/Step 28/3
Muniz, Gisel	Nutrition Services Lead Production Kitchen	Godinez Fundamental High School	January 27, 2025 - January 29, 2025	Grade/Step 21/3
Obeso, Gregory	Roving Lead Custodian	Heroes Elementary School/Heninger Elementary School	January 15, 2025 - January 17, 2025	Grade/Step 28/6
Pantoja, Angel	Manager of Grounds Maintenance	Building Services	January 13, 2025 - January 22, 2025	Mgmt. Grade/Step 122/1
Paz Ortiz, Emerlyn	Site Coordinator	Heroes Elementary School	February 3, 2025 - February 28, 2025	Grade/Step 32/1

Personnel Calendar
Board Meeting - February 25, 2025

CLASSIFIED PERSONNEL CALENDAR

LAST NAME	POSITION	SITE	EFFECTIVE DATE	COMMENTS
TEMPORARY ASSIGNMENTS (Continued)				
Quiroz, Eduardo	Athletic Field Groundskeeper	Building Services	January 13, 2025 - February 7, 2025	Grade/Step 25/3
Ramos, Erika	School Office Assistant	Lathrop Intermediate School	January 31, 2025 - February 28, 2025	Grade/Step 24/2
Rico, Joe	Application Support Operations Analyst	Technology Innovation Services	February 3, 2025 - February 28, 2025	Grade/Step 38/5
Romero Flores, Wendy	Nutrition Services Lead - Satellite Kitchen	Madison Elementary School	January 21, 2025 - March 7, 2025	Grade/Step 17/4
Ruiz, Daniel	Plant Custodian	Carr Intermediate School	February 3, 2025 - February 28, 2025	Grade/Step 32/5
Sanchez, Ann	School Office Manager	Willard Intermediate School	January 20, 2025 - February 28, 2025	Grade/Step 28/1
Serrano, Sergio	Tree Trimmer	Building Services	January 13, 2025 - February 10, 2025	Grade/Step 29/1
Sosa, Carlos	Intermediate Lead Custodian	Carr Intermediate School	February 3, 2025 - February 28, 2025	Grade/Step 25/7
Tapia, Salvador	Maintenance Worker II	Building Services	January 30, 2025 - February 28, 2025	Grade/Step 30/6
Zuniga Murillo, Cesar	HVAC Mechanic II	Building Services	February 3, 2025 - February 28, 2025	Grade/Step 40/3
TERMINATIONS				
ID# 33425	Custodian	Lydia Romero-Cruz Academy	December 3, 2024	
ID# 37347	Autism Paraprofessional	Mitchell Child Development Center	December 9, 2024	

Personnel Calendar
Board Meeting - February 25, 2025

CLASSIFIED PERSONNEL CALENDAR

LAST NAME	POSITION	SITE	EFFECTIVE DATE	COMMENTS
TERMINATIONS (Continued)				
ID# 38730	Autism Paraprofessional	Edison Elementary School	December 2, 2024	
HOURLY APPOINTMENTS				
Figuerroa Huerta, Aileen	Instructional Assistant Provider - ASSETs	Advanced Learning Academy	February 3, 2025	Hrly Grade/Step 16/1
Jennings Ward, Maliyah	Instructional Assistant Provider - EXLD	Diamond Elementary School	February 11, 2025	Hrly Grade/Step 16/1
Sann, Badriyah	Instructional Assistant Provider	Century High School	January 30, 2025	Hrly Grade/Step 16/1
EXTRA DUTY (Stipends)				
De La Cruz, Richard		Lathrop Intermediate School	2024-2025	Head Coach Soccer
Aguilar, Ernie		Santa Ana High School	2024-2025	Asst. Coach Wrestling
Arvizu, David		Santa Ana High School	2024-2025	Head Coach Soccer
Arvizu, Noel		Santa Ana High School	2024-2025	Asst. Coach Soccer
Becerra, Alexander		Santa Ana High School	2024-2025	Asst. Coach Wrestling
Bello, Luis		Santa Ana High School	2024-2025	Asst. Coach Basketball
Benally, Kylie		Santa Ana High School	2024-2025	Asst. Coach Soccer
Cordova, Jacob		Santa Ana High School	2024-2025	Asst. Coach Basketball
Cruz, Maer		Santa Ana High School	2024-2025	Head Coach Waterpolo
Cunningham, Pablo		Santa Ana High School	2024-2025	Head Coach Wrestling
Fuentes, Joel		Santa Ana High School	2024-2025	Asst. Coach Soccer
Garcia, Natalie		Santa Ana High School	2024-2025	Asst. Coach Soccer

Personnel Calendar
Board Meeting - February 25, 2025

CLASSIFIED PERSONNEL CALENDAR

LAST NAME	POSITION	SITE	EFFECTIVE DATE	COMMENTS
EXTRA DUTY (Stipends) (Continued)				
Gomez, Evelyn		Santa Ana High School	2024-2025	Head Coach Soccer
Gomez Jr., Lupe		Santa Ana High School	2024-2025	Asst. Coach Wrestling
Gonzalez Sanchez, Roberto		Santa Ana High School	2024-2025	Asst. Coach Soccer
Kroesen, Steven		Santa Ana High School	2024-2025	Asst. Coach Wrestling
Mares, Isaiah		Santa Ana High School	2024-2025	Asst. Coach Basketball
Mares, Richard		Santa Ana High School	2024-2025	Asst. Coach Basketball
O'Donoghue, Devon		Santa Ana High School	2024-2025	Asst. Coach Wrestling
Salazar, Liborio		Santa Ana High School	2024-2025	Asst. Coach Wrestling
Sanchez, Monica		Santa Ana High School	2024-2025	Asst. Coach Wrestling
Sanchez, Victor		Santa Ana High School	2024-2025	Asst. Coach Wrestling
Serratos-Frutis, Fernando		Santa Ana High School	2024-2025	Asst. Coach Wrestling
Shah, Rheanna		Santa Ana High School	2024-2025	Head Coach Cheer
Rodriguez, Albert		Willard Intermediate School	2024-2025	Asst. Coach Softball

INFORMED K12 EXTRA DUTY

Title of Activity or Addendum to Activity	Employee Name(s)	Site/Dept	Funding Source	Total Amount Not to Exceed	Total Hours Not to Exceed	Received from Site/Department
Neuro Diversity Ceremony & Resource Fair @ Saddleback High School - Ricardo	Oliva Mendoza, Ricardo Vasquez, David	K-12 Teaching & Learning	010300 Department Unrestricted Discretionary Accounts	\$472.74 \$450.00	9 9	January 15, 2025 Board Date: February 25, 2025 Submission Window: January 8, 2025 January 21, 2025
NeuroDiversity Ceremony & Resource Fair @ Saddleback High School - Mario Ochoa	Ochoa Marin, Mario	K-12 Teaching & Learning	010300 Department Unrestricted Discretionary Accounts	\$370.14	8	January 15, 2025 Board Date: February 25, 2025 Submission Window: January 8, 2025 January 21, 2025
Battle of the Books	Armstrong, Mary Buenrostro, Gabriela Contreras Lopez, Maria Hernandez, Cristina Lemus, Jamie Orzua, Stefany Rosas, Rachel Saldana, Maria	K-12 Teaching & Learning	010300 Department Unrestricted Discretionary Accounts	\$103.66 \$88.05 \$88.05 \$88.05 \$101.04 \$88.05 \$101.04 \$88.05	2 2 2 2 2 2 2 2	January 23, 2025 Board Date: February 25, 2025 Submission Window: January 8, 2025 January 21, 2025

INFORMED K12 EXTRA DUTY

Classified Extra Duty - Admin. Support Staff	Olivares, Adriana Plascencia, Maria Ramirez, Edith Ramirez, Fatima	Extended Learning (After School Programs)	012600 Expanded Learning Opportunities Program	\$1,264.47	20	January 16, 2025 Board Date: February 25, 2025 Submission Window: January 8, 2025 January 21, 2025
				\$1,185.90	20	
				\$1,231.80	20	
				\$1,046.97	20	
Boca De Oro - Teachers	Aceves, Claudia Nguyen, Mandi Peral, Iris Rodriguez, Olga Rodriguez, Zully Soto, Angelica	Early Childhood Education	126105 Child Development: CA State Preschool Prog	\$254.30	5	January 16, 2025 Board Date: February 25, 2025 Submission Window: January 8, 2025 January 21, 2025
				\$309.82	5	
				\$313.76	5	
				\$287.97	5	
				\$342.33	5	
				\$313.76	5	
OCDE - Training Series	Antonio Hernandez, Reyna Barrios, Daniela Betancourt, Giselle Casas Garcia, Claudia Castaneda, Breanna Cazares, Andrea Chavez, Daniela De La Riva Martinez, Jaqueline Dunn, Alondra Elias Jimenez, Dennise Guillen, Roxana Hernandez, Bianca Hernandez, Rosa Merino, Youana Navarro, Monica Ochoa, Eva Palacios, Kate Paniagua, Flor Quinones Hernandez, Banessa	K-12 Teaching & Learning	016053 Universal Pre-K Planning & Implementation Grant (exp 6-30-2024)	\$210.62	7	January 16, 2025 Board Date: February 25, 2025 Submission Window: January 8, 2025 January 21, 2025
				\$173.12	7	
				\$200.59	7	
				\$173.12	7	
				\$211.04	7	
				\$219.04	7	
				\$173.12	7	
				\$181.79	7	
				\$173.12	7	
				\$210.62	7	
				\$200.59	7	
				\$210.62	7	
				\$210.62	7	
				\$181.79	7	
				\$181.79	7	
				\$173.12	7	
				\$173.12	7	
				\$181.79	7	
				\$219.04	7	

INFORMED K12 EXTRA DUTY

	Rivera, Liliana Romero, Pamela Varela, Ricki Velasquez, Emily Maureen Zeferino, Marina Zetina Hernandez, Viviana			\$181.79 \$181.79 \$219.04 \$219.04 \$181.79 \$181.79	7 7 7 7 7 7	
Classified Extra Duty - Budget	Armstrong, Mary Buenrostro, Gabriela Contreras Lopez, Maria Hernandez, Cristina Lemus, Jamie Orzua, Stefany Rosas, Rachel Saldana, Maria Yannet	Extended Learning (After School Programs)	012600 Expanded Learning Opportunities Program	\$103.66 \$88.05 \$88.05 \$88.05 \$101.04 \$88.05 \$101.04 \$88.05	2 2 2 2 2 2 2 2	January 20, 2025 Board Date: February 25, 2025 Submission Window: January 8, 2025 January 21, 2025
SAUSD Arts Learning Support	Camacho, Kaylee Chamu, Blanca Macias, Darilynn Marquez, Cynthia Martinez, Blanca Munoz, Gabriela Najera, Vanessa Torres, Jocelyn Valle Cazarez, Abigail Vera, Maria	Visual and Performing Arts	010704 Dept. SC-LCFF Supplemental/Concentration	\$165.32 \$173.81 \$165.32 \$196.42 \$165.32 \$173.81 \$173.81 \$173.81 \$165.32 \$165.32	3 3 3 3 3 3 3 3 3 3	January 21, 2025 Board Date: February 25, 2025 Submission Window: January 8, 2025 January 21, 2025
Instructional Assistants Extra Duty	Espana-Molina, Jade Pedroza, Brenda Serapio, Norma	Franklin Elementary School	013010 IASA:Title I Basic Grants Low-Income and Neglected, Part A	\$949.83 \$1,088.94 \$819.00	30 30 30	January 29, 2025 Board Date: February 25, 2025 Submission Window: January 8, 2025 January 21, 2025

INFORMED K12 EXTRA DUTY

Accompanist - OT/AMS	Rogers, John	Godinez Fundamental High School	016770 Arts and Music in Schools (AMS) (Prop 28)	\$199.79	6	January 28, 2025 Board Date: February 25, 2025 Submission Window: January 8, 2025 January 21, 2025
Bus Aide	Rooks, Daniel	Special Education	016500 Special Education	\$1,365.20	50	January 29, 2025 Board Date: February 25, 2025 Submission Window: January 8, 2025 January 21, 2025
District Safety Officer	Muro Jr., Miguel Sarkisyan, Sevan	Esqueda Elementary School	013010 IASA:Title I Basic Grants Low- Income and Neglected, Part A	\$225.57 \$234.61	4 4	January 31, 2025 Board Date: February 25, 2025 Submission Window: January 8, 2025 January 21, 2025
GATE - Custodian(s)	Macedo, Luis	K-12 Teaching & Learning	010710 Unrestricted GATE (7140)	\$446.86	8	January 29, 2025 Board Date: February 25, 2025 Submission Window: January 8, 2025 January 21, 2025

INFORMED K12 EXTRA DUTY

GATE - District Safety Officer (DSO)	Frausto, Jose	K-12 Teaching & Learning	010710 Unrestricted GATE (7140)	\$409.00	8	January 30, 2025 Board Date: February 25, 2025 Submission Window: January 8, 2025 January 21, 2025
Bus Aides	Velazquez Hernandez, Gabriela	Special Education	016500 Special Education	\$4,187.55	150	January 28, 2025 Board Date: February 25, 2025 Submission Window: January 8, 2025 January 21, 2025
DSO for SAC Culinary Arts Program	Guillen, Eduardo Martinez, Gilbert Navarrette, Manda Ruiz, Max	Career Technical Education	010030 Unrestricted Discretionary Accounts	\$2,932.58 \$3,320.55 \$6,956.33 \$2,438.40	50 50 150 50	January 28, 2025 Board Date: February 25, 2025 Submission Window: January 8, 2025 January 21, 2025
Custodian for SAC Culinary Arts Program	Alberto, Irma Gonzalez Fuentes, Ramon Gonzalez Soto, Jesus Guerrero, Manuel Lomeli, Rosa Lucero, Alfredo Luna, Gregory Zaragoza, Alejandro	Career Technical Education	010030 Unrestricted Discretionary Accounts	\$1,919.70 \$1,758.17 \$1,919.76 \$2,654.49 \$1,665.00 \$1,551.34 \$1,917.75 \$1,826.56	38 38 38 38 37 37 37 37	January 28, 2025 Board Date: February 25, 2025 Submission Window: January 8, 2025 January 21, 2025

INFORMED K12 EXTRA DUTY

Bus Aide	Gastelo, Jaclyn Ponce, Marlene	Special Education	016500 Special Education	\$3,816.70 \$3,327.40	100 100	January 29, 2025 Board Date: February 25, 2025 Submission Window: January 8, 2025 January 21, 2025
AP Traning	Ruiz, Daniel	K-12 Teaching & Learning	017412 A-G Access Grant	\$653.36	12	January 30, 2025 Board Date: February 25, 2025 Submission Window: January 8, 2025 January 21, 2025
Bus Aide	Fonseca, Mayra	Special Education	016500 Special Education	\$15,640.40	400	January 31, 2025 Board Date: February 25, 2025 Submission Window: January 8, 2025 January 21, 2025
LCAP Sessions	Anaya Sanchez, Jennifer Chamu, Blanca Chavez, Inocencio Corona, Maria Cruz, Daicy Davalos, Itzayana Gonzalez, Mayra Leyva, Amy Lopez, Maritza Luna Parra, Ximena Maciel, Elizabeth	K-12 Teaching & Learning	010053 Wellness Centers	\$66.41 \$57.94 \$73.36 \$68.09 \$60.88 \$55.11 \$60.80 \$57.94 \$55.11 \$55.11 \$55.86	1 1 1 1 1 1 1 1 1 1 1	February 3, 2025 Board Date: February 25, 2025 Submission Window: January 8, 2025 January 21, 2025

INFORMED K12 EXTRA DUTY

	Marquez, Cynthia			\$65.47	1	
	Martinez, Blanca			\$55.11	1	
	Mejia, Roxana			\$52.53	1	
	Morales, Wendy			\$57.95	1	
	Munoz, Gabriela			\$57.94	1	
	Najera, Vanessa			\$57.94	1	
	Ramirez, Sylvia			\$66.41	1	
	Sifuentes Avila, Ivan			\$55.11	1	
	Suarez, Blanca			\$55.11	1	
	Torres, Monique			\$55.11	1	
	Valdez, Gavriela			\$55.11	1	
	Valle Cazarez, Abigail			\$55.11	1	
	Vera, Maria			\$55.11	1	



SANTA ANA UNIFIED SCHOOL DISTRICT

DIRECTOR OF BUDGET AND ACCOUNTING

JOB SUMMARY:

Under general direction of the Executive Director of Finance and Operations the Director of Budget and Accounting, plans, directs, organizes, supervises, and manages the District's budget development, accounting operations and financial reporting functions in order to provide accurate and timely information that supports the District's educational mission and maintains the District's long-term fiscal stability and integrity. This position supervises, trains and evaluates assigned personnel.

REPRESENTATIVE DUTIES:

- Ensure the District's long-term financial stability by implementing and maintaining sound budget and accounting processes and practices, including timely and accurate budget analysis, internal controls, audit activities, and system integration. **E**
- Supervise, mentor, and evaluate budget and accounting department staff, fostering professional growth, operational efficiency, strategic planning, and a collaborative environment. **E**
- Oversee and direct the planning, development, monitoring, and revisions of the District's comprehensive multi-year budget, analyzing position control, cash flow, and trends in enrollment, revenue, and expenditures to guide decisions. **E**
- Collaborate with the Human Resources, Information Technology, and Facilities departments to ensure key sound districtwide budgeting practices, including but not limited to position control and facilities planning. **E**
- Collaborate with the Educational Services departments to ensure key sound districtwide budgeting practices, including but not limited to educational plans related to both unrestricted and categorical funding. **E**
- Develop and implement resources that can assist both district-level and site-level staff with budget development and monitoring; and provide related training to staff. **E**
- Oversee and direct accounting operations, including accounts payable/receivable, cash flow, grants, and the general ledger, ensuring fiscal transparency and adherence to financial best practices. **E**
- Prepare, review, and submit all financial reports required by county, state, and federal regulations, including but not limited to adopted budget, interim reports, unaudited actuals, and reports for categorical programs. **E**
- Direct the District's internal and external audit processes; coordinate financial audits, ensure compliance with laws and policies; maintain internal controls and communicate effectively with auditors and regulatory agencies. **E**

DIRECTOR OF BUDGET AND ACCOUNTING

REPRESENTATIVE DUTIES: (continued)

- Establish and maintain accounting procedures, records, and reports for District leases, obligations, deposits, and investments, as well as for property and equipment inventories. **E**
- Monitor attendance accounting, including class size reduction requirements, and ensure timely submission of attendance reports and related financial data. **E**
- Maintain awareness of all existing and pending legislation that could affect school finance; and ensure compliance with state and federal guidelines. **E**
- Perform other administrative duties and responsibilities as required and assigned.

KNOWLEDGE AND ABILITIES:

Knowledge of:

- Principles of accounting, budgeting, and financial analysis; and Generally Accepted Accounting Principles (GAAP), Governmental Accounting Standards Board (GASB), and California School Accounting Manual (CSAM) requirements.
- California Education Code and applicable federal, state, and local laws and regulations that govern public school finance.
- Budget planning, administration, and control; and statistical and research methods, data analytics, and emerging trends in technology related to accounting and budget.
- General ledger, fund accounting, and program accounting.
- Internal control systems, and both internal and external audit procedures.
- Attendance accounting rules and reporting requirements.
- Automated financial systems and databases.
- District policies and procedures; and Board of Education priorities.
- Financial software and tools, including Excel, PowerPoint, and Word.
- Correct English usage, grammar, spelling, punctuation, and vocabulary.

Ability to:

- Speak, read, and write in English.
- Communicate effectively, both orally and in writing, with stakeholders, including non-technical audiences.
- Plan, organize, and administer accounting and budget operations.
- Supervise and guide diverse teams in financial departments.
- Prepare comprehensive financial statements and reports.
- Present financial information in a clear, accessible manner.
- Analyze and interpret complex financial data, and develop clear, actionable reports.
- Demonstrate strong analytical and problem-solving skills.
- Establish and maintain cooperative and effective working relationships with all levels of staff, students, and the public.

DIRECTOR OF BUDGET AND ACCOUNTING

KNOWLEDGE AND ABILITIES: (continued)

Ability to:

- Manage and lead through organizational change, especially in adapting to new financial systems and potential economic changes that can impact a district's fiscal health.
- Demonstrate good judgment, tact, diplomacy, patience, professionalism, and courtesy.
- Operate standard modern office equipment, including computers and related software applications.
- Manage multiple projects under strict deadlines.
- Understand and apply relevant rules, regulations, and policies.

EDUCATION AND EXPERIENCE:

Any combination equivalent to a Bachelor's degree in accounting, finance, or related field, CPA certificate is preferred; and a minimum of five (5) years of increasing professional responsibility with managing teams and fostering collaboration in budget, accounting, or financial management. Experience working in school district finance or public sector financial oversight is preferred.

LICENSES AND OTHER REQUIREMENTS:

- Valid California driver's license required.
- Must have the ability to obtain and maintain vehicle insurance under the District's vehicle insurance policy.

WORKING CONDITIONS:

Environment:

- Office environment, school sites and community.
- Drive a vehicle to conduct work.

Physical Abilities:

- Hearing and speaking accurately to exchange information and make presentations.
- Seeing to read a variety of materials and drive a vehicle.
- Dexterity of hands and fingers to operate a computer keyboard and other office equipment.
- Sitting or standing for extended periods of time.
- Lifting or moving objects, normally not exceeding forty (40) pounds.
- Bending at the waist, kneeling, or crouching.
- Sitting, standing, or walking for extended periods of time.

Reasonable accommodation may be made to enable a person with a disability to perform the essential functions of the job pursuant to the formal Interactive Process.

DIRECTOR OF BUDGET AND ACCOUNTING

Santa Ana Unified School District is committed to fostering an inclusive environment that values diversity and encourages applications from candidates of all backgrounds. SAUSD strives to reflect the cultural richness of its community within its workforce, promoting educational equity and success for all students.

Board Approved: February 25, 2025 (11/03)

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with disabilities, racial and ethnic minorities, LGBTQ+ individuals, and economically disadvantaged families; and

WHEREAS, social workers continue to address critical societal challenges such as homelessness, substance abuse, child welfare, immigration issues, and equitable access to healthcare and education;

NOW, THEREFORE, BE IT RESOLVED: That the Santa Ana Board of Education designates March 2025 as "Social Work Month" and encourages schools, community organizations, businesses, and residents of Santa Ana to recognize and celebrate the vital contributions of social workers in creating a supportive, equitable, and thriving society.

PASSED AND ADOPTED by the Santa Ana Unified School District Governing Board on February 25, 2025 by the following vote:

AYES: Bustos, Brazer Aceves, Magdaleno, Alvarez, Lebsack

NOES :

ABSTAIN:

ABSENT:

[illegible]

I, Valerie Magdaleno, Clerk of the Board of Education of the Santa Ana Unified School District of Orange County, California, hereby certify that the above and foregoing resolution was duly adopted by the said Board at a regular meeting thereof held on 25 day of February 2025 and passed by a vote of 5-0 of said Board.

By:

Valerie Magdaleno
Clerk of the Board of Education
Santa Ana Unified School District

31 **PASSED AND ADOPTED** by the Santa Ana Unified School District Governing Board on
32 February 25, 2025 by the following vote:

33 AYES: Bustos, Brazer Aceves, Magdaleno, Alvarez, Lebsack

34 NOES:

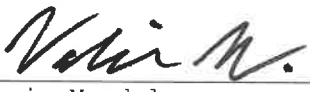
35 ABSTAIN:

36 ABSENT:

37 STATE OF CALIFORNIA)
38) ss.
39 COUNTY OF ORANGE)

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41
42 I, Valerie Magdaleno, Clerk of the Board of Education of the Santa Ana Unified
43 School District of Orange County, California, hereby certify that the above and
44 foregoing resolution was duly adopted by the said Board at a regular meeting thereof
45 held on 25 day of February 2025 and passed by a vote of 5-0 of said Board.

46
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48
49 By:



Valerie Magdaleno
Clerk of the Board of Education
Santa Ana Unified School District