



SAN MATEO UNION HIGH SCHOOL DISTRICT

Capital Facilities & Construction Department
1350 Bayshore Highway, Suite 150
Burlingame, CA 94010

ADDENDUM NO. [1]

TO

REQUEST FOR QUALIFICATIONS AND PROPOSALS (RFQ/P) NO. 01-0351
Facilities Master Planning Services

Date Issued: October 15, 2025

Project: Facilities Master Planning Services

RFQ/P Release Date: October 7 & October 14, 2025

Proposal Due Date: October 22, 2025, by 2:00 p.m. (Pacific Time)

1. PURPOSE OF THIS ADDENDUM

This Addendum is issued by the San Mateo Union High School District (SMUHSD) to provide revisions, clarifications, and/or additional information regarding the RFQ/P referenced above. The Addendum forms a part of the RFQ/P documents and shall be incorporated into the final proposal submission.

All other terms and conditions of the RFQ/P remain unchanged.

2. MODIFICATIONS / CLARIFICATIONS

The following clarifications, deletions, and/or additions are hereby made to the RFQ/P:

Clarification Question No.1 – Will the firm selected to complete the FMP be eligible to pursue design work or implementation projects identified in the plan?

Response Clarification No.1 – **Yes, if you prequalify.**

Clarification Question No.2 – What is the intended completion date for the final plan to have Board approval?

Response Clarification No.2 – **Approximately, Fall 2026.**

Clarification Question No.3 – Is the District planning a specific bond election tied to this FMP?

Response Clarification No.3 – **We are currently completing work for Measure L, a 2020 GO Bond. No approval has been granted for an additional bond. FMP is required for Prop 2.**



Clarification Question No.4 – Has the District selected a bond consultant, financial advisor, or demographer to support long-range planning?

Response Clarification No.4 – **We have all those for our current Bond. No approval has been granted for an additional bond.**

Clarification Question No.5 – Will the consultant be responsible for developing funding strategies (e.g., developer fees, state modernization eligibility, grants, etc)?

Response Clarification No.5 – **TBD.**

3. ACKNOWLEDGMENT OF ADDENDUM

Each proposer shall acknowledge receipt of this Addendum by completing Attachment B – Receipt of Request for Proposal (RFQ/P) and Addenda included in the RFQ/P package and submitting it with their proposal response.

Failure to acknowledge receipt of this Addendum may render a proposal non-responsive.

ISSUED BY:

Charlie Royce

Director of Facilities and Construction

San Mateo Union High School District

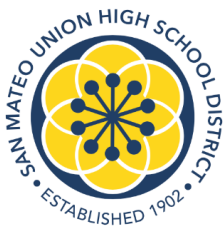
Email: CRoyce@smuhdsd.org

Attachments (if applicable):

☐ **Exhibit B – Receipt and acknowledgement of Addendum**

NOTES TO PROPOSERS

- All other provisions of the RFQ/P remain in full force and effect.
- It is the responsibility of each proposer to ensure they have received and acknowledged all Addenda issued by the District prior to submitting their proposal.



Attachment B – Receipt and Acknowledgment of Addendum

Upon receipt of each Addendum issued by the San Mateo Union High School District (SMUHSD), the proposer shall acknowledge receipt by completing this form and including it in their proposal submission package.

Failure to acknowledge all Addenda issued may be grounds for deeming the proposer non-responsive.

Addendum Number	Date Issued	Proposer Initials

I, the undersigned, on behalf of the proposer, certify that I have received and acknowledged all Addenda listed above.

Signature: _____ Date: _____

Name (Print): _____ Title: _____

Company Name: _____

Submit this completed form with your proposal response.