



Request for Educational Records

5-303

The requester must provide a valid photo ID and have a legal right to request and receive these educational records. Requests may take up to 10 calendar days to process.

REQUESTER INFORMATION - Please provide a valid photo ID

Relationship to Student:

☐ Parent of a Minor or
Dependent Child

☐ Legal Guardian

☐ Self (18+ years old)

Legal Last Name:	Legal First Name:
Phone Number:	Email Address:
Signature:	Date:

STUDENT INFORMATION

Legal Last Name:	Legal First Name:	Legal Middle Name:
Date of Birth:	Legal Name While Enrolled (if different than above):	

CHECK ALL SCHOOLS ATTENDED in Yuma Union High School District

- | | | |
|---|---|--|
| <input type="checkbox"/> Cibola High School | <input type="checkbox"/> Gila Ridge High School | <input type="checkbox"/> Kofa High School |
| <input type="checkbox"/> San Luis High School | <input type="checkbox"/> Somerton High School | <input type="checkbox"/> Vista High School |
| <input type="checkbox"/> Yuma High School | <input type="checkbox"/> Yuma Online Distance Academy | |

EDUCATIONAL RECORDS REQUESTED Date Range: _____ to _____

- | | |
|---|---|
| <input type="checkbox"/> Applications for Admission | <input type="checkbox"/> Extracurricular Activities (clubs, sports) |
| <input type="checkbox"/> Assessments | <input type="checkbox"/> Health and Immunization Records |
| <input type="checkbox"/> Attendance | <input type="checkbox"/> Transcript/Grades |
| <input type="checkbox"/> Counseling Records | <input type="checkbox"/> Other: _____ |
| <input type="checkbox"/> Discipline Records | <input type="checkbox"/> Other: _____ |

For Office Use Only	Student Perm ID	Date Received	Due Date	Date Completed	Date Records Picked Up
---------------------	-----------------	---------------	----------	----------------	------------------------