

Mountain View TK-8



Family Handbook 2025-2026

10001 Stine Road
Bakersfield, California 93313

School Website: 

<https://www.pbvUSD.k12.ca.us/tk-8/mountainview-tk-8>

Dear Parents and Students,

Welcome to Mountain View TK-8! We are excited to have you join us as part of our school family. As the first school in PBVUSD to offer a dual language immersion program, we are thrilled to embark on this journey together, providing our students with unique opportunities for academic growth and bilingual excellence.

Our dedicated staff at Mountain View TK-8 is committed to serving our students and upholding the highest standards in academics, athletics, arts, and now, multilingual education. We look forward to nurturing a learning environment where every student can thrive.

This handbook has been compiled to offer you essential information about our school. The sections on school policies and procedures should answer many of your common questions. We encourage you to review the handbook and keep it handy as a reference throughout the year.

We wish you success at Mountain View TK-8 and look forward to collaborating with you. We also invite you to get involved with our wonderful Parent Club, which supports our students, staff, and families throughout the school year.

If you have any questions, comments, or concerns, please don't hesitate to contact our school office at (661) 501-1700. Our office hours are Monday through Friday, 7:30 A.M. to 4:00 P.M.

We are looking forward to an amazing year ahead!

Sincerely,

Erica Rojas

Principal, Mountain View TK-8

Panama-Buena Vista Union School District
4200 Ashe Road
Bakersfield, California 93313
(661) 831-8331

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District Beliefs and Values

The Panama-Buena Vista Union School District (P-BVUSD) is focused on a set of values and beliefs that all members of the school district (parents, students, teachers, and staff) will follow in order to commit to a learning environment that supports the positive academic and behavioral growth of all students.

- All children deserve a quality education in a safe environment.
- We teach all children, believing all children can learn.
- Education is a partnership between the school, family, and our community.
- Everyone works together as a team to attain maximum achievement.
- We build relationships on trust and respect.
- We value our community diversity.



Family Handbook for Mountain View TK-8

Purpose and Vision

Vision

Mountain View TK-8 empowers all learners to reach their highest potential and become confident, compassionate, and future-ready leaders.

Purpose

By transforming learning with equity, innovation, and connection, we help students thrive.

GENERAL INFORMATION

ARRIVAL AT SCHOOL

The Mountain View Elementary School campus opens at 8:05 A.M. We ask that no students be at school before 8:05 A.M. so that we may be sure to provide appropriate supervision for them. Please be aware the school can not take responsibility for the supervision of students who arrive early. If your child arrives before 8:05 A.M. you will be contacted so other arrangements can be made. Our gates close at 8:25 am. Students will need to enter through the office after 8:25 am.

ATTENDANCE

Regular attendance is essential for student success. By law, absences are excused only for:

- **Illness**
- **Doctor's appointments** (with a note)
- **Death in the family**

Reporting Absences:

- Call (661) 501-1617 or send a note upon your child's return.
- Absences not cleared within **72 hours** will be marked as unexcused.
- After **10 excused absences**, a doctor's note is required for further absences.

Unexcused Absences:

- Includes family trips, recreation, or missing more than **10 consecutive days without verification.**
- May result in truancy reports or the student being dropped from their class/school.

Homework Requests:

- Call the office for homework if your child is absent. Allow **24 hours** for preparation.

Independent Study:

- For absences of **3-14 days**, request an Independent Study contract from the office.
- Contracts must be approved by the assistant principal and signed by parents and students.
- Work must be completed and submitted on the day of return to receive attendance credit.

Thank you for ensuring your child's regular and punctual attendance!

BIRTHDAYS

Teachers celebrate students' birthdays in class, but **no food, balloons, or flowers** may be delivered to classrooms to avoid disrupting learning.

Instead, consider these alternatives:

- Donate a book to the Mountain View Library in your child's honor.
- Contribute to your child's classroom by donating a book or needed item in honor of their birthday.

BUS TRANSPORTATION

Our bus drivers are dedicated to safely transporting Mountain View TK-8 students to and from school. Due to the high traffic on Taft Hwy, we strongly encourage parents/guardians to either use P-BVUSD transportation or drive their children to school. This helps ensure that students do not need to cross this busy intersection.

CAFETERIA PROGRAM

- **Breakfast:** Served from **8:05 A.M. to 8:25 A.M.**; no service after 8:25 A.M. to ensure students arrive on time.
- **Lunch:** Served during designated times (see Bell Schedule).
- **Cost:** All students receive one free breakfast and lunch daily.
- **Visitors:** Only one adult may eat with a student per visit, based on seating availability. Siblings not enrolled at Mountain View are not allowed in the cafeteria.

CELL PHONES / ELECTRONIC DEVICES

Cell Phone and Technology Use Policy

- A District Cell Phone Agreement (Handbook p. 81) must be on file before a student brings a phone to school.
- Phones must remain off and stored in backpacks during the school day (from arrival to dismissal).
- Taking pictures/videos, gaming, texting, calls, or using social media is prohibited and may result in disciplinary action.
- Students must follow the District Acceptable Use Policy and classroom procedures for all technology use. Violations may lead to confiscation and discipline.

School Technology Rules:

- Music and YouTube (without teacher permission) are not allowed on school devices.
- Chat functions are prohibited.
- School technology is for learning purposes only. Violations may result in disciplinary action or suspension from technology use.

CLASSROOM PARTIES (during school hours)

Class parties may be held at the discretion of each teacher. Birthday parties are not held on campus (see BIRTHDAYS above).

CLASS PLACEMENT

Class lists are carefully developed each spring for the following year by the teachers and the principal. We attempt to form balanced classes in terms of the number of boys and girls, academic achievement, and behavioral needs.

Regretfully, it is not always possible to place students with the teachers of their parents' choice. Final determination of class placements will be made by the principal.

CLASSROOM STANDARDS

Students learning on a safe and kind campus is the top priority at Mountain View Elementary School. Rules of courtesy to fellow students and teachers shall be followed at all times. Each student should behave in a manner that does not disrupt the rights of other students to learn. School wide and classroom procedures that promote positive behavior, safety, and learning will be taught and reinforced consistently in each classroom.

CLOSED CAMPUS

To ensure a safe environment for all students:

- Parents may walk students to class on the **first day of school only**.
 - After the first day, **TK and Kindergarten** students will be escorted by staff.
 - **1st-6th grade** students will walk to class on their own, with staff available for assistance.
- Parents are not permitted to eat breakfast or lunch with students on campus.
- Restrooms are not accessible to the public.
- A valid ID is required for all visitors and for picking up students.

COMMUNICATION WITH STUDENTS

Please make every attempt to communicate with your children about appointments, after-school care, and other situations before the school day begins. Getting messages to students in the classrooms is difficult and interrupts the teaching and learning for all students. Please send a note with your student to explain any change in the regular routine. Prior planning eliminates the need for "all call" intercom interruptions and student phone calls. Your cooperation will help us to focus on instruction and is greatly appreciated.

COMMUNICATION WITH TEACHERS

Good communication between parents and the teacher is an important part of your child's education. Should you desire a conference with your child's teacher, please call the school office. The teacher will

contact you to set up the date and time for the conference. Please use Parent Square to communicate with the school and teachers.

DISMISSAL FROM SCHOOL

Students are to exit the campus after being dismissed from the classroom. Students will be watched during the ten minute dismissal period, but after-school supervision is not provided. For your child's safety, make sure he/she walks home, rides the bus, or is picked up promptly.

EARLY RELEASE TO PARENT

Students may only be released during the school day to:

- A parent/legal guardian with custody.
- An adult authorized by the parent/guardian, with proper ID.

For safety, students cannot leave campus without being signed out by a parent or designee listed on the emergency card. Please schedule appointments after school hours to avoid disruptions to learning. Frequent early departures are recorded and may be treated as truancy.

ENROLLMENT CARDS

Updated contact information is essential. Changes can be made in the Office and with proper identification. Changes cannot be made over the phone. Please make sure our office has up to date contact information.

FIELD TRIPS

Teachers occasionally arrange field trips that are intended to extend and enhance the curriculum. You will be advised in advance of field trips. Your written permission will be required before your child will be allowed to participate. You are encouraged to return permission slips promptly as district policy will not allow us to accept verbal consent.

FOG DELAYS

In the event of fog, you are advised to tune to your local radio and television stations for information on fog delays. Local stations will broadcast the names of districts on a fog delay.

HOME AND HOSPITAL INSTRUCTION

Parents may request a home teacher if it has been determined by a physician that the student will be out of school for a period of three weeks or longer. A signed note from the physician is required before a home teacher can be assigned.

LIBRARY

Our students have an excellent school library at their disposal. Our Library Clerk gives help on proper techniques for using the library to each class as they come through on their weekly visit. Students may also visit the library during recess. Students are responsible for lost or damaged books. Parents will be notified of amounts owed. Payments must be received before final report cards are handed out. Year-end celebration may be at risk if money is not paid.

LOST AND FOUND

Students can check for lost items before school, after school, or during recess. A Lost and Found box is located outside the cafeteria. Unclaimed items are donated on the first Friday of each month.

To prevent loss, label belongings (e.g., coats, hats, lunch boxes) with the student's full name. Students are responsible for their belongings, and valuable items should not be brought to school.

MEDICATION AT SCHOOL

State laws and district policies regulate student medication at school:

- **Prescription Medications:** Must be in a container with the pharmacist's label.
- **Required Form:** A completed "Pupil Medication to be Administered at School" form, signed by both the parent and the prescribing physician, is required for all medications (prescription and non-prescription).
- **No Self-Medication:** Students may not self-administer any medication, including cough drops, throat lozenges, or headache remedies.

These procedures ensure student safety and compliance with regulations.

PARENT CLUB

The Mountain View Parent Club provides an opportunity for you to be more involved in your child's school. Several fund raising activities are sponsored by the Parent Club each year. All funds that are generated as a result of Parent Club activities directly benefit our students and school. If you would like to become involved in the Mountain View Parent Club, you may call the school office for more information.

PARKING LOT

To ensure student safety, we have established guidelines for traffic flow in our front parking lot, supported by signage and our Student Valet Program. Please remember the following:

- **Parents must park and walk to the sidewalk to pick up students.**
- **Students are not allowed in the parking lot without an adult escort—NO EXCEPTIONS!**
- Park only in designated spaces.
- Students waiting for pick-up must stay inside the fence near the Multipurpose Room (MPR).
- Use the **designated drop-off zone** only. The bus drop-off zone is for P-BVUSD buses only.
- Always pull all the way forward in the drop-off zone to keep traffic moving.
- Be courteous and patient with staff and students assisting with traffic.

SCHOOL ACCOUNTABILITY REPORT CARD (SARC)

The SARC, available in the office, provides information on school policies, practices, student test scores, and school and district demographics.

SPORTS PROGRAMS

All students in grades 3-6 are eligible to participate in our intramural sports program which is conducted during the lunch period when teachers/coaches are available. Schedules and sign-up dates are announced at the beginning of each season. Top teams are recognized with ribbons.

Mountain View School also participates in an after school sports program that is sponsored by the district. Competition in this program is between teams from the various schools within the district and is limited to students in grades 5 and 6. Information regarding the after school teams will be announced by the coaches soon after school begins.

Multi-Tiered Systems of Support

AWARDS

Students in grades 4–6 have the opportunity to earn a school letter by participating in various school activities. Points are cumulative from the fourth grade and are given for such activities as student government, special activities, athletics, music, and scholastic achievement. Point totals are calculated by students and teachers at the end of each quarter of school.

Students in grades TK–6 can earn a Longhorn of the Month award for living the Longhorn Way (i.e. We are Safe, Respectful, and Responsible). In addition, students are recognized monthly for Reading, Math, Writing, Work Habits, and Citizenship. This is determined by the student's teacher.

BEHAVIOR STANDARDS

At Mountain View we believe a safe, positive, collaborative learning environment is essential to *Empower all Learners*. Throughout the school year, we explicitly teach and reinforce Mountain Views's Behavior Expectations, ***The Longhorn Way...*** At the end of this handbook, you can find our Behavior Matrix for more detailed information. Students are expected to demonstrate the Longhorn Way and are acknowledged for their behavior in many ways including Longhorn High Fives.

SPIRIT WEEKS

In order to promote and maintain school spirit, we will have spirit weeks throughout the school year. These will usually take place in the fall, winter, spring and end of year. All Mountain View students and staff are encouraged to participate.

STUDENT GOVERNMENT

The Student Council teaches democratic processes through discussions on school issues and ideas. It consists of elected officers (President, Vice President, Secretary, Treasurer, Director of Safety, Superintendent of Grounds) and class representatives. A teacher or the principal serves as the advisor.

Academic Information

COMMON CORE CURRICULUM (CCSS)

Mountain View staff members teach the district adopted curriculum to every student in the school. The core curriculum includes the state standards as well as the textbooks and materials adopted by the Panama-Buena Vista Union School District from the list approved by the State of California. Teachers are trained to effectively teach CCSS.

CORE CURRICULUM

Mountain View staff members teach the core curriculum to every student in the school. The core curriculum includes the books and materials adopted by the Panama-Buena Vista Union School District

from the list approved by the State of California. A description and explanation of the curriculum, the forms of assessment used to measure student progress, and the proficiency levels students are expected to meet are detailed for parents at Back to School Night at the beginning of each school year. The district Grade Level Expectancies are distributed at this time.

HOMWORK

Homework offers a valuable opportunity for teachers to meet the individual needs of your child. Assignments vary by grade level and from class to class according to the interest, skills, and maturity level of the child. As a parent you can:

- Provide a regular study time on those days that homework is given;
- Provide a quiet place for study;
- Give help and encouragement when needed;
- Minimize interruptions.

HONOR ROLL AND PRINCIPAL'S LIST

Students in grades 4 - 6 are eligible for the Honor Roll. To qualify for the Honor Roll a Student must obtain a "B" (3.0) average in all grade level academic subjects for the quarter. A grade below "C" (D or F) in any subject will prevent a student from being on the Honor Roll regardless of the overall average. Receiving a "D" or "F" in conduct will also disqualify a student from the Honor Roll regardless of the grade average.

Principal's List recognition will be given to those students whose grades in the academic subjects are all either "A" or "A-".

MUSIC AND SPORTS PROGRAMS

Music is part of the curriculum, with classroom teachers leading primary grades and a music specialist working weekly with intermediate classes. Fifth and sixth graders can join chorus or the instrumental music program. They are also eligible for after-school sports, provided they meet academic and behavioral standards.

REPORT CARDS

Report cards will be mailed home quarterly. Parent/Teacher conferences take place at the end of the first grading period.

SPEECH SERVICES

Some children have speech difficulties (faulty articulation, stuttering, and voice disorders) that require special help. Students who appear to have speech disorders will be screened by our speech pathologist and possibly placed into speech therapy. You will be contacted if your child is a candidate for speech services, as your permission is required before therapy can begin.

STUDENT ASSESSMENT

Student progress in all academic areas will be monitored and assessed throughout the year. Conferences, report cards, progress reports, phone calls, written communication, and Student Success Team (SST) meetings provide parents with additional information about student progress.

STUDENT SUPPORT

If you feel your child needs additional support academically, behaviorally, or socially, you may request an SST. The SST team at Mountain View includes administrators, special education staff, the academic

coach, intervention teacher, psychologist, behavior interventionist, and you. To request an SST, contact the front office and ask for our Academic Coach, Brianna Myers. You will receive a response within 2 school days.

Students can also use the Mt. View Self-Referral Form to request support, which may lead to a meeting with support staff or an SST.

DUAL LANGUAGE IMMERSION PROGRAM (DLI)- MOUNTAIN VIEW TK-8

The Dual Language Program at P-BVUSD provides instruction in literacy and academic content in two languages using an 80:20 model. It develops proficiency in both English and a partner language while meeting grade-level standards. Students typically start in TK or Kindergarten and continue through eighth grade, even after becoming proficient in their second language.

DLI PROGRAM STRUCTURE

Two-way immersion programs aim for a balanced mix of students, with one-third to two-thirds being monolingual or dominant in either English or the partner language at enrollment. Some students may also have proficiency in both languages. The program follows an 80/20 language allocation model, where 80% of instruction in kindergarten is in the target language and 20% in English. The English instruction gradually increases by 10% each year. This sequential literacy model focuses on developing literacy in the target language first, followed by formal English literacy instruction.

DLI ALLOCATION PLAN

Dual Language Instruction	Grade	Spanish	English
	TK	80%	20%
	Kindergarten	80%	20%
	First	80%	20%
	Second	70%	30%
	Third	60%	40%
	Fourth - Sixth	50%	50%
	Seventh	Spanish Language Arts Social Studies	English Language Arts, Math, Science, Specials and Electives
	Eighth	Spanish Language Arts Science	English Language Arts, Math, Social Studies, Specials and Electives

DLI ENROLLMENT PRIORITIES AND APPLICATION PROCESS

Based on the language distribution requirements of the class and the priorities below, the district will take the following steps when creating the eligibility list:

1. Create two eligibility lists for the program:
 - a. One list for native English speakers

- b. One list for Spanish-dominant English learners
- c. Students will be placed on an eligibility list when the parent completes the district student enrollment process and submits the Application for the Dual Language Immersion Program

2. Students will be ranked on the eligibility lists in the following priority order:

Priorities for the 2025-2026 School Year	
Priority #1	Students currently residing in the attendance area of Mountain View TK-8.
Priority #2	Students residing within District boundaries, but outside of the Mountain View TK-8 attendance area.
Priority #3	Students of P-BVUSD employees who reside outside of the District Boundaries and meet the conditions for an interdistrict permit.
Priority #4	Students who reside outside of the District boundaries and meet the conditions for an interdistrict permit.

DLI APPLICATION PROCESS

1. Parents/guardians will need to enroll their child at their current School of Residence.
2. Attend a virtual or in-person information meeting to learn more about the DLI program. Information for meeting dates and times will be available on the P-BVUSD website and in your School of Residence office.
3. If interested, parents/guardians will complete an online application during the DLI Application Window (March 2-31, 2025). Application window dates will be posted on the P-BVUSD website at: <https://www.pbvUSD.k12.ca.us/>. The School of Residence will also have information on how to access the online application. Applications will NOT be accepted before the window opens.
4. Parents/guardians whose School of Residence is not Mountain View TK-8, will need to complete an intra-district application during the intra-district application window of March 2-31, 2025. Parents/guardians of students who live outside of the P-BVUSD boundaries will need to submit an inter-district application.
5. Parents/guardians who do not have access to a computer may complete the application form at one of the school sites at any time during the application window or at the district office.
6. At 4:30 p.m. on the last day of the application window, all student applications will be considered as received. Applications will not be ranked according to date/time of submission.

***For More information please see: Mountain View TK-8 DLI Master Plan**

Parent Involvement

PARENT INVOLVEMENT - OVERVIEW

The staff at Mountain View Elementary School works to provide a supportive learning environment and challenging curriculum for all students. We believe a successful educational experience results from parents, students, and staff working together for the benefit of each child.

Parent Committees and Councils:

- The Parent Club, a volunteer group of parents, raises funds and works to provide special materials, services, and opportunities for Mountain View students and staff.
- The English Learner Advisory Council (ELAC) is composed of parents of English Learners.

VISITING CAMPUS

You are always welcome to visit our campus and your child's classroom. Please contact your teacher and call the office 48 hours before you would like to visit. Parental visits are limited to twice per month for a maximum of one hour per visit. Additional visits may be scheduled through the principal if more observation time is needed.

Whenever you arrive at Mountain View (for a scheduled visit or other business), please check-in with the Raptor system at the office first. You will need to bring a government ID. We will give you a visitor tag to wear so you will not be questioned by our staff. We do our best to minimize interruptions and protect our students from unwanted visitors. Please help us by checking-in with the office first.

Safety Information

ACCIDENTS, ILLNESS, AND SAFETY

In the case of accidents, illness, or injury at school, children are given first aid and every effort is made to contact the parent. As such, it is very important that changes in telephone numbers and addresses be reported to the school promptly. In the event the parent cannot be reached, we will call the person named on the emergency card to act on your behalf.

BICYCLES, SCOOTERS, SKATEBOARDS, AND ROLLERBLADES

Students in grades 3-6 may ride bikes, scooters, skateboards, or rollerblades to school with a signed permission form on file. These items cannot be ridden on campus or nearby sidewalks. Bikes must be locked in the rack, and scooters, skateboards, or rollerblades must either be locked in the rack or stored in the classroom with teacher permission. Helmets are required by law.

Riding to school is a privilege, and students are responsible for following safety rules and proper storage of their items. Form: [*Bicycle, Scooter, Skateboard, and Rollerblade Permission Form*](#)

DRESS CODE

To maintain a learning-focused environment, students must follow these dress code guidelines:

- **Clothing Fit:** Pants must be worn at the waist; excessively large or frayed clothing is not allowed.
- **Shirts and Sweatshirts:** Commercial logos are acceptable if school-appropriate; no personalized or excessive writing on clothing, backpacks, or binders.
- **Revealing Clothing:** Bare midriffs, backless tops, tube tops, low-cut shirts, and shorts above mid-thigh are prohibited.
- **Prohibited Attire:** Clothing with crude, vulgar, or gang-related imagery, and references to drugs, alcohol, or tobacco is not allowed.
- **Footwear:** Shoes must have a strap or be enclosed; flip-flops are not permitted.
- **Cosmetics:** Distracting hairstyles, face paint, or glitter are not allowed unless permitted for special events.
- **Hats/Beanies:** Permitted outdoors; rules for wearing them indoors depend on staff or special events.

Parents will be contacted if a student violates the dress code. Students must comply with corrective measures to return to class or the playground. The district reserves the right to prohibit attire that disrupts education or safety.

EMERGENCIES/DISASTER/EVACUATION

Contingency plans and supplies are in place to deal with any emergency or disaster situation that may arise. Students regularly participate in emergency drills. In the event of a major disaster, students will be held at the school in a safe location until they are picked up by parents or other designated adults.

WEAPONS / DANGEROUS OBJECTS AT SCHOOL

The district strictly prohibits weapons or dangerous items (e.g., guns, knives, replicas) on campus. Students bringing or using such items face suspension and possible expulsion. This policy applies to all ages. Parents and adults are also forbidden from bringing weapons on campus and may face immediate arrest.

BELL SCHEDULE

2025-2026

****Gates are open from 7:45 am- 8:25 am.**

Instruction Begins at 8:28 am.

Mountain View Bell Schedule 25-26 Monday, Tuesday, Thursday & Friday						
Grade Level	Learning Begins	Morning Recess	Recess Minutes	Lunch	Lunch Minutes	Dismissal
TK	8:28	9:45-10:00	15	11:00-11:45	45	2:50
Kindergarten	8:28	10:15-10:30	15	11:30-12:15	45	2:50
1st Grade	8:28	10:10-10:25	15	12:00-12:45	45	2:50
2nd Grade	8:28	10:10-10:25	15	12:00-12:45	45	2:50
3rd Grade	8:28	10:10-10:25	15	12:30-1:15	45	2:50
4th Grade	8:28	10:30-10:45	15	12:30-1:15	45	3:00
5th Grade	8:28	10:30-10:45	15	1:00-1:45	45	3:00

Mountain View Bell Schedule 25-26 Wednesday						
Grade Level	Learning Begins	Morning Recess	Recess Minutes	Lunch	Lunch Minutes	Dismissal
TK	8:28	9:45-10:00	15	10:30-11:15	45	1:20
Kindergarten	8:28	10:15-10:30	15	11:00-11:45	45	1:20
1st Grade	8:28	10:10-10:25	15	11:30-12:15	45	1:20
2nd Grade	8:28	10:10-10:25	15	11:30-12:15	45	1:20
3rd Grade	8:28	10:10-10:25	15	12:00-12:45	45	1:20
4th Grade	8:28	10:30-10:45	15	12:00-12:45	45	1:30
5th Grade	8:28	10:30-10:45	15	12:30-1:15	45	1:30

2:50 TK-3rd Dismissal 3:00 4th-6th Dismissal

***EVERY WEDNESDAY IS A 90 MINUTE EARLY OUT FOR EACH GRADE LEVEL**

1:20 TK-3rd Dismissal & 1:30 4th-6th Dismissal

Panama-Buena Vista Union School District

Mountain View

CLASSROOM VISITATION PROCEDURES

(Observation of Instructional Program by Parents)
From Adopted District Administrative Procedures

Who May Visit: The right to observe a child's instructional program during classroom time resides solely with a child's parent, legal guardian, or foster parent and does not extend to grandparents, other interested close relatives, or caregivers as defined in Family Code Sections 6550-6552. A grandparent, close relative, or caregiver may schedule a classroom visit if a parent has provided written permission and the classroom teacher consents. Visits by grandparents, close relatives, or caregivers must be scheduled through the Principal rather than the classroom teacher.

Scheduling: Visits shall be scheduled by the classroom teacher for a time and date convenient to both the parent and the teacher. The parental observation date shall be within a reasonable time frame following the initial request. A request for a specific date must be made no less than 48 hours in advance.

Frequency and Duration: To minimize interruptions and distractions during valuable classroom time, parental classroom observations are limited to two visits per month per related student with a maximum duration of one hour per visit. If there is a need for more parental observation, additional visits may be scheduled through the Principal.

Parental Conduct During Classroom Visitation: Parents may enter and exit the classroom only once during each visit. Parents shall remain in the back of the classroom and may not interact with students or the teacher unless the interaction is initiated by the classroom teacher. Unnecessary noise and/or movement must be kept to a minimum.

The classroom teacher may direct a parent to leave the room if the parent's presence or conduct unduly interferes with the instructional program, and the parent must leave the classroom if directed to do so. Any concerns or complaints may be addressed directly to the classroom teacher after regular school hours or to the Principal.

Violation of Classroom Visitation Rules: A violation of the classroom visitation rules may be resolved by the classroom teacher through counseling of the offending parent privately. If this form of correction is not effective, the Principal may, as necessary, temporarily preclude a parent from visiting his/her child's classroom during regular school hours for a period of time not to exceed 14 continuous days.

When a parent has been precluded by the Principal from visiting his/her child's classroom, the parent may appeal the decision to the District's Assistant Superintendent in charge of Educational Services who will investigate and consider the matter in a timely fashion.

Notification of Classroom Visitation Procedures: Parents shall receive notification of classroom visitation procedures. The notification used should be substantially as follows:

"Parents are encouraged to visit their child's classroom and observe the instructional program. Visits must be scheduled directly with the classroom teacher and, generally, at least 48 hours in advance.

"Distractions and interruptions seriously impair the educational process. To minimize distractions during valuable classroom time, parental visits are limited to twice per month for a maximum of one hour per visit. Additional visits may be schedule through the Principal if more observation time is needed.

"While visiting, parents are generally required to remain quiet and in the back of the room in order to minimize the classroom interruption which a visitor's presence typically causes.

"Copies of the school's classroom observation procedures are available upon request."

REFERENCES:

Education Code Sections 32212, 35160, 49091.10, 51101
PBVUSD Board Policy 1250

Family Handbook

Acknowledgement and Signature Page

2025-2026

I have read and agree to support the rules and expectations outlined in the Mountain View TK-8 Elementary Family Handbook.

Parent/Family Member Signature

Date

Student's Name

Teacher



Mountain View Behavior Matrix

EXPECTATIONS	Hallways / Court yard	Playground	Restroom	MPR	Library / Office	Classroom	Bus/ Valet
R Respect everyone	- Use kind words and quiet voices - Follow adult directions the first time - Keep hands, feet, and objects to yourself	- Keep hands, feet, and objects to self. - Share, take turns, and include everyone.	- Respect everyone's privacy - Respect quiet zones - Wait patiently for your turn	- Use manners - Keep hand, feet and items/food to yourself - Listen to those who are speaking	- Follow adult directions the first time - Keep hands, feet, and objects to self - Wait patiently for your turn	- Voices off when its not your turn - Follow directions - Hands, feet, and objects to yourself - Wait patiently for your turn	- Use polite words with staff, drivers, and peers - Wait patiently in your assigned area - Respect personal space and property of others
O Own your actions	- Walk with purpose to your destination - Use appropriate language and gestures - Clean up after yourself—take responsibility for your space	- Use & return equipment properly - Freeze bell-Walk to class line - Show good sportsmanship.	- Use quickly and clean up - Use equipment properly - Voice level 1 whisper	- Clean up after yourself - Eat and drink in designated areas only - Everyone eats their own food	- Put materials away properly - Raise your hands for questions - Voice level 1 whisper - Take care of materials	- Be honest - Take responsibility and learn from your actions - Stay on task and use time wisely	- Follow dismissal procedures promptly and responsibly - Seek an adult for help
D Do your best	- Stay in designated areas - Represent your school with RODEO pride - Line up quickly and quietly when signaled	- Engage in positive play. - Try new games and play fairly.	- Wash your hands for 20 seconds - Keep restrooms clean - Use restrooms appropriately	- Make healthy and positive choices - Follow directions the first time	- Voice level 1 - Use listening ears - Help peers find materials	- Actively participate - Take pride in your work - Be prepared and have a good attitude	- Listen carefully to announcements - Line up and enter/exit buses or cars quickly - Prepare belongings prior to arrival/dismissal
E Encourage others	- Help peers follow expectations - Be a positive example for others - Smile or greet others kindly	- Use kind words and actions. - Show good sportsmanship. - Share, take turns, and include everyone.	- Use kind words and actions - Remind peers to respect everyone's privacy	- Include others - Help others - Use positive words	- Remind others to maintain areas organized - Be kind to others - Ask questions when you don't understand - Voice level 1	- Support classmates - Use kind words only - Compliment others	- Support peers in following the rules - Use kind words and gestures during arrival/dismissal - Help others who may need assistance
O Operate safely	- Walk facing forward, keeping to the right - Keep space between yourself and others - Report unsafe behavior or situations to an adult	- Walk safely on pavement - Eat & drink in assigned areas only. - Seek an adult for help.	- Walk at a safe pace - Keep hands and feet to self - Use restrooms appropriately	- Enter and exit quietly and with self control - Stay seated until dismissed	- Enter and exit quietly and with self control - Use walking feet	- Walk in class - Use classroom materials appropriately - keep hands and feet to yourself	- Walk calmly and stay within designated areas - Keep hands and feet to yourself - Follow all staff directions immediately for safe loading/unloading

Mountain View Behavior Flowchart

