

## AGENDA

### CHESTER COMMUNITY CHARTER SCHOOL BOARD OF TRUSTEES OCTOBER 16, 2025 MEETING, 5:15 PM

- I. **Call To Order**
- II. **Pledge of Allegiance**
- III. **Roll Call**
- IV. **Public Comment on Agenda Items**
- V. **Executive Session – Personnel, Litigation, information session.**

Status Update.

  - a. Report on open litigation.
- VI. Any Board vote needed on any Executive Session items, subject to attorney review for form and content.
- VII. **Approval of Minute(s)**

September 24, 2025 Meeting – Motion to approve the minutes previously circulated to the Board.
- VIII. **CEO Report – Dr. Clark**
  - a. Motion to accept and file the October 16, 2025, CEO Report as presented.
- IX. **Human Resources Report**
  - a. Motion to accept and file the October 16, 2025, Board Meeting Report New Hires and Separations from Service (all reasons) from September 16, 2025 through October 14, 2025.
  - b. Motion to approve and ratify personnel actions since the September 24, 2025, meeting as reflected on the Board Meeting Reports of New Hires and Separations from Service (all reasons) as presented.

**X. Treasurer Report**

(All contracts, agreements, applications, proposals, and resolutions are subject to legal review as to form and content prior to execution. All policies are subject to attorney review for form and content including comparison to existing policies for incorporation.)

- a. Motion to accept and file the YTD Budget/Actual Report, Accountants Report, Cash Report/Fund Report, and Check Register for September 2025.
- b. Motion to authorize the expenditures listed in the Cash Report/Fund Report and Check Register for September 2025.
- c. Motion for acceptance of the Chester Community Charter School 401(k) Plan's audited financial statements for the plan year ended December 31, 2024, which was issued by Stephano Slack LLC on October 7, 2025.
- d. Motion for acceptance of the Chester Community Charter School 401(k) Plan SAS 114 Letter issued by Stephano Slack LLC on October 7, 2025.
- e. Motion for acceptance of the 2024 Tax Form 5500 for The Chester Community Charter School 401(k) Plan electronically filed and accepted by the IRS on October 14, 2025 (the extended due date for filing Form 5500 was October 15, 2025), which includes the audited financial statements of The Chester Community Charter School 401(k) Plan for the year ended December 31, 2024 performed by Stephano Slack LLC.

**XI. Attorney's Report**

- a. Other Litigation and Harrisburg state budget issues, with Board action if necessary.
- b. Motion to accept Attorney's Report as presented.

**XII. Board Actions**

(All contracts, agreements, applications, proposals, and resolutions are subject to legal review as to form and content prior to execution. All policies are subject to attorney review for form and content including comparison to existing policies for incorporation.)

- a. Motion to ratify authorization for Trustee Barrow to sign Board Affirmation Statement for submission of TSI Title 1 School Plan 2025-2026.

**XIII. Old Business**

- a. Insurance report.

**XIV. New Business**

**XV. Closing Public Comment.**

**XVI. Adjournment**