



School Improvement Council Meeting Minutes

Date: September 8, 2025

In attendance: Matthew Fletcher, Wayland Harley, Gretchen Krisle, Lacey Rogacki, Jordan Franks, Crystal Heystrom, Rebecca Pollard, Alex Monahan, Kaylin Aonch, Ameila Mercado, Alicia Rouse, Vicki Goude

Welcome & Introductions

Approval of Minutes and Agenda

Old Business:

New Business:

- What is SIC?
 - Advisory committee to the principal and the staff
 - Mandated by law
 - A way to bring parents, educators and community members together to talk about how we can make our school the best it can be.
- SIC Key Functions
 - Develop/ Implement a 5-year school improvement plan/ School renewal plan
 - SIC writes an annual report on the progress of the school.
 - What are ways that we can keep our school better?
- SRP Goals
 - School Renewal Plan (SRP)
 - Focused on student achievement, climate and teacher/administrator quality.
 - SC Ready goals 75% of students to reach meets or exceeds by the end of the plan (2029)
 - 61% in math and 63% in reading (last year's results)
 - Science (4th grade) goal was 40% last year, students reached 57.1%
 - We didn't quite meet our iReady goals, but we are still working to reach them
 - Still working on Chronic absences
 - Including excused and unexcused
- SIC Goals
 - Increase student achievement
 - Increase parent engagement
- SIC Membership

Principal's Report:

- Three things the principal is responsible for:
 - Make sure everyone is safe
 - Make sure everyone is learning
 - Make sure everyone finds joy
 - Safety

- Full time SRO
- Talked about the different drills that are in place to keep the students safe
 - Explained the ins and outs of lockdown drills
 - Talks about fire drills every month
 - Earthquake drill in October
- Learning
 - We were finally able to sit down and make plans/goals for students in the classroom
 - Two tutors are available for students. Reading interventionist and part time Math tutor for the students.
 - Gifted and Talented pull out for students, special education pull out for students and multilanguage learner teacher for the students.
- Joy
 - CREW rally
 - 1st Friday every month
 - Meet as a school
 - 40 kids per CREW K-5
 - Earn CREW points for respecting themselves, respecting others, and respecting the environment.
 - Students can spend their points on the CREW store.
 - Red Reading
 - Read Every Day (RED)
 - STEM Family night in October

Questions:

- Is there a target for how many family nights Port Royal has per year?
 - Three per year
 - Stem Night, Math Night, Literacy Night
 - Academic Arts showcases embedded in between
 - Totals to about one event a month
- Do students know how they are getting the points and what they are getting their points for?
 - It depends on the teacher. Each teacher talks to their class about what the points are for. All students can earn points for our school rules “Respect Yourself, Respect Others, Respect the Environment” Any other student points are based off other teacher expectations, that still follow the guidelines of our school rules. All non-homeroom teachers can give points to students because they are connected to the homeroom teacher’s class.
- What is the criteria for the panel to elect you to the membership?
 - Have a student currently enrolled at Port Royal Elementary School
 - Once you nominate yourself, you are put onto the ballot, and it will be sent out to the entire parent community to vote.
 - No returning elective parents. Looking for a whole new council of parents.
- What is the timeline on voting and elections for the parent panel?
 - Nominations close at 5 pm on the 15th of September

Next Scheduled Meeting: Members agreed to every 3rd Monday of each month to hold SIC meetings. The next meeting will be held **October 20th, 2025.**

Meeting Minutes taken by Jordan Franks

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