

**STEELTON-HIGHSPIRE SCHOOL DISTRICT
COMMITTEE OF THE WHOLE MEETING
September 3, 2025**

MINUTES

VOTING MEMBERS PRESENT

Mr. Micheal Wanner, President, Mr. Casey Hamilton, Ms. Joyce Culpepper (virtual), Mr. Nicholas Conjar. and Mr. Michael Pilsitz.

VOTING MEMBERS PRESENT

Ms. Ashley Ward-McMullen, Vice President, Mr. Calvin Johnson, Treasurer, Ms. Jenna Condran, and Ms. Christie Hamilton.

NON-VOTING MEMBERS PRESENT

Mr. Willie Slade, Assistant Superintendent, Mr. Micheal Lewis, Solicitor, Ms. Megan Armstead, Elementary Principal, Ms. Elayne Thomas, Elementary Assistant Principal, Mr. Harry Mathias Chief Recovery Officer, and Ms. Cynthia Chisholm, Assistant Board Secretary.

1. CALL TO ORDER

Mr. Wanner called the meeting to order at 6:03 p.m.

2. PLEDGE OF ALLEGIANCE

3. ANNOUNCEMENT OF EXECUTIVE SESSION MEETING

Executive Session was held to discuss board matters.

A moment of silence given for Mr. Larry Hahn, a former Elementary School Teacher

4. PRESENTATIONS

4.a. Mr. Bell, Zelenkofske Axelrod, LLC, reported on 2022-2023 school year Audit Report findings.

4.b. Student Services Department, Ms. Neidlinger, did not present.

5. PUBLIC COMMENT (agenda items only)

No public comment.

6. FOLLOW UP

Dr. Mick Iskric, Jr., Nothing to report.

7. APPROVAL OF MINUTES

7.a. August 6, 2025 Committee of the Whole Meeting Minutes

The Administration respectfully recommends that the Board approve the attached August 6, 2025 Committee of the Whole Meeting Minutes.

7.b. August 13, 2025 Legislative Meeting Minutes

The Administration respectfully recommends that the Board approve the attached August 13, 2025 Legislative Meeting Minutes.

7.c. August 19, 2025 Special Meeting Minutes

The Administration respectfully recommends that the Board approve the attached August 19, 2025 Special Meeting Minutes.

On a motion by Mr. Hamilton second by, Mr. Conjar with no objections, the motion to table Items 8.a, 8.b, and 8.c carried by voice vote.

8. REVIEW OF BOARD REPORTS

Reports are all listed individually.

8.a. FINANCE REPORT ACTION ITEM

The Administration respectfully recommends that the Board approve the attached aged accounts payable for payments.

On a motion by Mr. Hamilton second by, Mr. Conjar with no objections, the motion to table Items 8.a, carried by voice vote.

Mr. Mathias explained the timeline the business office works has to generate the monthly financial reports for school board review.

Suggested having the monthly board meetings first and third week of the month.

8.b. PUPIL SERVICES REPORT

Health Professional Contract Services

The Administration respectfully requests the continuation of the following professionals to provide contracted services SHSD for the 2025-2026 school year.

- William J. Albright, IV, MD, School Physician - \$13,097
- David Settino, DDS, School Dentist - \$0 (volunteer)

The Administration respectfully recommends that the Board approve the attached agreement with Pitney Bowes for district services.

The Administration respectfully recommends that the Board approve the attached agreement with NIAMI of Central PA for district services.

The Administration respectfully recommends that the Board approve the attached agreement with Evolve Training and Development Services for student services.

On a motion by Mr. Conjar second by Mr. Hamilton, by Roll Call Vote, all members voting Aye. Roll Call Vote: Mr. Wanner – Aye, Ms. Hamilton – Aye, Ms. Culpepper – Aye, Mr. Hamilton – Aye, Mr. Conjar – Aye, and Mr. Pilsitz - Aye, items 8.b was approved.

The Administration respectfully recommends that the Board approve the Confidential Agreement for Student #12881.

On a motion by Mr. Wanner second by, Mr. Pilsitz with no objections, the motion to table item carried by voice vote.

8.c. PERSONNEL REPORT

The Administration respectfully recommends that the Board approve the attached Personnel Report.

On a motion by Ms. Culpepper second by Mr. Conjar with no objections by Voice Call Vote, all members voting Aye, Personnel Report is moved to the Consent Agenda.

8.d. POLICY REPORT

The Administration respectfully recommends that the Board approve the attached Policy 626 Procurement Procedures.

The Administration respectfully recommends that the Board approve the attached policies for first reading:

Policy 005 Organization

Policy 006 Meetings

Policy 008 Organization Chart

Policy 111 Lesson Plans

Policy 204 Attendance

Policy 303 Employment of Administrators

Policy 309 Assignment and Transfer

Policy 404 Employment of Professional Employees

Policy 410 Abolishing a Position

Policy 504 Employment of Classified Employees

Policy 610 Purchases Subject to Bid/Quotations

Policy 620 Fund Balance

Policy 713 Liability for Personal Property

Policy 802 School Organization

Policy 818 Contracted Services Personnel

On a motion by Ms. Culpepper second by, Ms. Hamilton with no objections by Voice Call Vote, all members voting Aye, Board Policy Report is moved to the Consent Agenda.

8.e. STUDENT SERVICES REPORT: Mr. Hamilton

The Administration respectfully recommends that the Board review the fundraiser below for informational purposes only.

Club or Group/Advisor	Date	Type of Funding
Elementary Special Education/Ms. Pugh	9/2025 - 5/2026	Meat Sticks & Lollipops
1st. Grade/Ms. Loy	9/2025 - 10/2025	R&K Subs
Chess Club/Mr. Hartzell	9/2025 - 5/2026	R&K Subs
2nd Grade/Ms. Davis	10/2025	Bundt Cakes
Elementary/Ms. Feldser	12/8/2025 & 3/2026	Scholastic Bookfair Online

8.f. SUPERINTENDENT'S REPORT

The Administration respectfully recommends that the Board approve the attached Donation report.

On a motion by Ms. Hamilton second by, Mr. Hamilton with no objections by Voice Call Vote, all members voting Aye, Superintendent Report is moved to the Consent Agenda.

8.g. SCHOOL BOARD PRESIDENT'S REPORT

The Board respectfully recommends that the Board approve the attached Resolution to identify and authorizing the Assistant Superintendent to sign electronic agreements with the PA Department of Education (PDE) and other documents, applications and reports that fall under the purview of the Superintendent until further notice.

On a motion by Ms. Hamilton second by Mr. Conjar, by Roll Call Vote, all members voting Aye. Roll Call Vote: Mr. Wanner – Aye, Ms. Hamilton – Aye, Ms. Culpepper – Aye, Mr. Hamilton – Aye, Mr. Pilsitz, – Aye, and Mr. Conjar - Aye, item was approved.

Mr. Wanner presented Ms. Drayton with a Community Leader recognition for her hard work, dedication, and donations to support the Football program.

8.h. SOLICITOR'S REPORT

Mr. Lewis, Nothing to report.

9. BOARD ROUNDTABLE

Ms. Culpepper spoke about parent concerns with the Crossing Guards at the top Orchard Drive not being present at the crosswalk and the other one sitting in her car. The safety at Harrisburg and Pine Street it is dangerous with no crossing guard. It is also dangerous for students due to ongoing construction.

Asked was Election day a day off for staff, Mr. Slade responded it a regular workday for all staff, district is not used a polling site anymore.

Ms. Armstead stated she has concerns as well with Crossing Guards. Mr. Slade will be following up with Swatara Borough with the concerns.

Mr. Hamilton asked whether a School Board Policy exists regarding Board Members access to the district property. Mr. Wanner responded will be discussing is school board workshop.

10. PUBLIC COMMENT (agenda and non-agenda items)

Ms. Elby, Paraeducator asked about the AFSCME bargaining agreement having Election Day off and will they still be receiving the paid day off still.

Ms. Drayton has concerns as well with Crossing Guard and the safety with student who walk with Harrisburg and Pine Streets.

Mr. Wanner stated he would like to work with Steelton Bourgh to get Crossing Guards in Steelton.

Mr. Rodrigues, All You Can, Inc will be participating in the 13th Holiday Drive at the State Farm Show on December 20, 2025 from 12:00 p.m. – 4:00 p.m., also he will be getting Mr. Slade the registration information for families be able to participate in the drive.

The Governor's office heard about the Afterschool Impact award that All You Can received, and they will be visiting the program on October 2, 2025 and Administration and School Board Members are welcome to attend.

11. ADJOURNMENT

The meeting was adjourned at 6:55 p.m. on a motion by Mr. Conjar and second by Ms. Hamilton. All members present voted Aye.

Respectfully Submitted,

A handwritten signature in cursive script, appearing to read "C Chisholm".

Ms. Cynthia Chisholm
Assistant Board Secretary