

PORTLAND PUBLIC SCHOOLS BOARD OF EDUCATION

7.21.2025

High School Media Center

Board Members Present: Beth Goodman - President, Angela Shinaver - Vice President, Pat Duff - Treasurer, Andrew Huhn - Trustee, Susan Moyer - Trustee, Kurt Sandborn - Trustee

Administrators Present: Superintendent Heath, Derrick Stair, Becky Manika, Christopher Kenroy, Matthew Morales, Lacy Schneider

Board Members Absent: Brian Pohl

The Board of Education meeting was called to order at 7:00 pm by President Goodman.

1. Roll Call.
2. Citizens' Request for Non-Agenda Items: Jane Sandborn said a prayer.
3. Action Items:
  - A. Consent Items:
    1. Moved by Pat Duff, supported by Angela Shinaver, that the Board approve the consent items to include the Minutes of the Board of Education Meeting on June 25, 2025.  
  
Ayes: 6  
Nays: 0  
Motion carried.
    2. Moved by Pat Duff, supported by Angela Shinaver, that the Board approve the Payment of Bills for June, 2025.  
  
Ayes: 6  
Nays: 0  
Motion carried.
    3. Moved by Pat Duff, supported by Angela Shinaver, that the Board approve the Salvage List Dated July 21, 2025.  
  
Ayes: 6  
Nays: 0  
Motion carried.
    4. Moved by Pat Duff, supported by Angela Shinaver, that the Board approve the Professional Development Advisory Committee Members (PDAC 2025-2026 Notes).  
  
Ayes: 6  
Nays: 0  
Motion carried.

5. Moved by Pat Duff, supported by Angela Shinaver, that the Board approve the Agenda for this meeting.

Ayes: 6

Nays: 0

Motion carried.

**B. Action Items:**

1. Moved by Andrew Huhn, supported by Kurt Sandborn, that the Board adopt the Board Meeting Calendar, which includes the Board meeting dates, time, and location for the 2025-2026 fiscal year as presented, a copy of which is attached and incorporated as a part of this motion.

Ayes: 6

Nays: 0

Motion carried.

2. Moved by Susan Moyer, supported by Andrew Huhn, that the Board approve the hire and contract for Lacy Schneider as the district special education supervisor as presented, a copy of which is included as reference.

Ayes: 6

Nays: 0

Motion carried.

3. Moved by Pat Duff, supported by Kurt Sandborn, that the Board approve the hire of Bryna Adams as a Special Education Teacher at Westwood for the 2025-2026 school year.

Ayes: 6

Nays: 0

Motion carried.

4. Moved by Andrew Huhn, supported by Angela Shinaver, that the Board approve the hire of Emma Thelen as a Special Education Teacher at Oakwood for the 2025-2026 school year.

Ayes: 6

Nays: 0

Motion carried.

5. Moved by Angela Shinaver, supported by Pat Duff, that the Board approve the hire of David Mueller as a High School Science Teacher for the 2025-2026 school year.

Ayes: 6

Nays: 0

Motion carried.

6. Moved by Andrew Huhn, supported by Susan Moyer, that the Board approve the hire of Emma Scheurer as a Westwood elementary teacher for the 2025-2026 school year.

Ayes: 6

Nays: 0

Motion carried.

7. Moved by Kurt Sandborn, supported by Angela Shinaver, that the Board approve the hire of Kathryn Spalding as a Oakwood elementary teacher for the 2025- 2026 school year.

Ayes: 6

Nays: 0

Motion carried.

8. Moved by Pat Duff, supported by Kurt Sandorn, that the Board authorize the Superintendent, Associate Superintendent, Director of Operations, and Athletic Director to use district credit/debit cards in conducting district business any other employee requiring the use of District credit/debit cards shall request such cards from the Director of Finance.

Ayes: 6

Nays: 0

Motion carried.

9. Moved by Andrew Huhn, supported by Kurt Sandborn, that the Board approve the following standard reimbursement rates for travel for the 2025–2026 fiscal year: meals at the GSA per diem rate, lodging at the published conference rate or, if unavailable, the GSA lodging rate with Superintendent approval required for expenses up to 150% of the applicable rate, and Superintendent and Board Treasurer approval required for lodging expenses exceeding 150%, and mileage at the IRS standard mileage rate.

Ayes: 6

Nays: 0

Motion carried.

10. Moved by Pat Duff, supported by Angela Shinaver, that the Board approve the Annual School Loan Revolving Fund Application as presented.

Ayes: 6

Nays: 0

Motion carried.

4. Informational Items:

- A. Mr. Heath presented the 2024-2025 Board report on Matt's Safe School Law.
- B. Mr. Heath provided a hiring update.
- C. Mr. Heath provided an update on the evaluation process.

D. District handbooks were moved to Informational Items. Handbooks will be brought to the Board at the August 11, 2025 meeting.

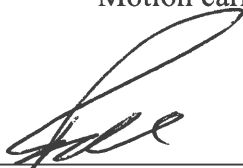
5. Correspondence: None.

6. Motion by Kurt Sandborn, supported by Angela Shinaver, to adjourn at 7:54 p.m.

Ayes: 6

Nays: 0

Motion carried.



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Board Secretary