



WESTERVILLE CITY SCHOOLS
CollegeCredit
PLUS



Steps to take CCP classes at Your Westerville High School

STEP ONE

Click on this link to watch the video: [CCP Video](#)

STEP TWO

Fill out the [Intent to Participate Form](#) by April 1, 2025. Autumn semester this form is due by November 1, 2025.

STEP THREE ****If you have previously taken a Columbus State CCP Course, skip to STEP FIVE*****

Apply to Columbus State. Please use a personal email address and NOT your school email address. Here is the link: [Columbus State Application](#)

"Once you apply to Columbus State, you will receive an email in about 2-3 days that contains your **Cougar ID. You need your Cougar ID **before** you can go on to Step Four."**

STEP FOUR

Submit the [Permission Slip](#) **AND** [Mature Content Student Questionnaire](#) to CSCC

***** THESE FORMS MUST BE SIGNED AND UPLOADED TO CSCC USING THE DIRECTIONS IN THE LINKS ABOVE*****

If you are having any issues completing these forms, please contact the IT Support Center at CSCC. [Click here](#)

STEP FIVE: OPTIONAL

Complete the [FERPA Consent Form](#) and email to lswinton1@cscs.edu and your school counselor.

STEP SIX

Check for eligibility! If you have a 3.0 unweighted cumulative GPA, you are eligible. If not, do you have eligible ACT/SAT scores? [Click here to check](#). If you still don't meet the eligibility requirements, you will need to sign-up and pass a placement test to show eligibility. [Click here](#) to sign-up for a placement test. Be sure to send eligible AP/ACT/SAT/Placement Scores to lswinton1@cscs.edu.

STEP SEVEN

If you are a male student who is 18 years old or will be turning 18 during the 2025-2026 school year, please [click here](#) to register for a selective service number. Send your selective service number to lswinton1@cscs.edu.

******You can skip this step and move on to Step EIGHT if this doesn't apply to you.***

STEP EIGHT

Once you complete steps 1-7 above, you can sign up for CCP classes that are available to you at your Westerville High School in Schoolinks with your school counselor.

What if I want to take CCP classes online/in-person at Columbus State?

1. Complete steps 1-7 above
2. Check out the list of eligible [Level 1 CCP Courses](#) (check for required class prerequisites)
3. To complete the registration form below, go to [Course Schedules and Descriptions](#) and click the semester you are registering for (Summer, Fall, or Spring)
4. Complete the [Registration Form](#) and give it to your School Counselor

What if I want to take CCP classes at another college?

- Complete steps 1-2 above and reach out to your School Counselor