BOARD BULLETIN

October 13, 2025

Opening Report

The Mid-East Career and Technology Centers Board of Education met for its regular meeting on Monday, October 13, 2025 at 6:30 p.m. in the Administrative Center Board Room, 400 Richards Road, Zanesville, Ohio.

Approval of the minutes of the Board of Education's regular meeting held on September 8, 2025.

Approval of additions or changes in the agenda.

Treasurer's Report

Approval of all items listed under the Treasurer's financial reports.

Approval of Young Insurance Agency for fleet, property, and liability insurance for the 2025-2026 school year.

Approval of the Current Budget Year and Three-Year Forecast and the Capital Improvement Plan.

Superintendent's Report

Approval of a memorandum of understanding with the Ohio Association of Public School Employees Local No. 769 as it relates to language in Article 17, Section 10 regarding one-time lump sum cash payments to employees and the eligibility criteria to receive such payments.

Approval of the following resignations:

- Amy Craig – Heavy Equipment Operations Instructor – effective 10-6-25
- Les George – Fire Services Instructor – effective 10-1-25

Approval of the retirement of Mark Doerfler, Public Safety Coordinator, effective June 30, 2026. Mr. Doerfler has been an employee of the District for nine (9) years.

Approval of the retirement of Sondra Paazig, Test Proctor, effective June 30, 2026. Mrs. Paazig has been an employee of the District for 16 years.

Approval of the following job descriptions:

- Student Hardware Specialist

Approval of personnel calendars for the 2025-2026 school year.

Approval to rescind the Mentor supplemental contract for Ben Jefferis that was approved at the August 11, 2025 Board of Education meeting.

Approval of personnel for employment in the Adult and Federal programs, pending licensure and appropriate background checks:

Adult Education Programs – Part-Time

Adult Education Programs – Full-Time

- Rebecca Ethell – Health Occupations Instructor – to be issued a one-year limited contract for 133 days at 8 hours per day effective 10-20-25
- Clay West – Truck Driver Training/Heavy Equipment Operations Instructor – to be issued a one-year limited contract for 194 days (prorated from 251 days) at 8 hours per day effective 9-22-25

Approval of the following licensed personnel extended time/supplemental contracts:

- Sam Griffin – Math/Science Instructor – to be issued a supplemental contract as a Mentor effective 8-18-25
- Ben Jefferies – Construction Technologies Instructor – to be issued a supplemental contract as a Coach (up to 40 hours) effective 8-18-25
- Greg Mitts – Math Instructor – to be issued a supplemental contract as a Mentor effective 8-18-25

Approval of the following classified personnel for employment, based on verification of experience and appropriate background checks:

- Tatiana Hamm – Farm Worker – to be issued a one-year limited contract for 185 days (prorated from 261 days) at 5 hours per day effective 10-15-25
- Alyssa Johnson – ECE Instructional Assistant – to be issued a one-year limited contract for 147 days

(prorated from 190 days) at 5.75 hours per day effective 10-15-25
- Mackenzie Lucas – Assistant Treasurer – Accounts Payable Specialist – to be issued a one-year limited contract for 192 days (prorated from 261 days) at 8 hours per day effective 10-6-25

Approval of a leave of absence without pay for one staff member.

Approval of the following 2025-2026 handbooks:
- Adult Education Staff Handbook *(revised from the June 9, 2025 Board of Education meeting)*
- CARE Staff Policy Handbook *(revised from the July 14, 2025 Board of Education meeting)*
- Handbook for Confidential Classified Employees *(revised from the August 11, 2025 Board of Education meeting)*
- Handbook for Licensed Administrative Employees *(revised from the August 11, 2025 Board of Education meeting)*
- Handbook for Non-Licensed Administrative and Paraprofessional Employees *(revised from the August 11, 2025 Board of Education meeting)*

Approval of the 2025-2026 Advisory Committee member lists.

Approval of an out-of-state field trip for Dental Assisting Program students to visit the Dental Hygiene Clinic at West Liberty University in West Liberty, West Virginia on October 27, 2025. Erica McConaughy, Dental Assisting Instructor; Tiffany Bettinger, Guidance Counselor; and Kristy Launder, Intervention Specialist, will attend also.

Approval of the following out-of-state professional visitations:
- December 9-12, 2025 – Nashville, Tennessee – Josh Moore, Intervention Specialist/VOSE Coordinator – to attend the ACTE CareerTech VISION 2025 Conference and Expo

Approval of the Ohio ACTE Educational Institution membership for the 2025-2026 school year, which covers district employees and school board members.

Approval of the OACTS and OTC Division memberships for the 2025-2026 school year.

Approval of an agreement with MVESC for Licensed Practical Nurse services for the 2025-2026 school year effective July 1, 2025 through June 30, 2026. *(Revised from the July 14, 2025 Board of Education meeting.)*

Approval of an agreement with MVESC for Case Manager services for the 2025-2026 school year effective July 1, 2025 through June 30, 2026. *(Revised from the July 14, 2025 Board of Education meeting.)*

Approval of an agreement with Allwell Behavioral Health Services for consultation, life skills and family wellness education, and prevention services for Buffalo and Zanesville Campus students, parents, and school personnel effective August 1, 2025 through June 30, 2026.

Approval to purchase two (2) Tomcat Rival 20" stand up rider floor scrubbers for the Buffalo and Zanesville Campuses from Carmen's Distribution Systems.

Approval of the following donations:
- Welding equipment and welding consumables from Linde Welding Gas & Equipment Center (Adult Education Welding Technology Program)
- Cinema lens for Sony A7 IV cameras from Jo's Videography (Digital Media Program)
- Registered spotted gilt from S & H Mowing and Landscaping (Large Animal Science & Agriculture Program)
- Dapple boer doe for breeding from Woodsfield Diner LLC (Large Animal Science & Agriculture Program)
- 1988 Ferrari Replica (Pontiac Fiero) from Kenneth Reed (Auto Technology Program)
- 2012 Chevrolet Impala from Stephen B. Ogle & Associates, Inc. (Auto Technology Program)
- 2004 Chevrolet Malibu LS from Stephen B. Ogle & Associates, Inc. (Auto Technology Program)
- $5,000.00 from the Muskingum County Community Foundation (Electrical Technologies Program)

Approval to purchase the annual Achademix student information system subscription used by Adult Education from CodeLevel Services, LLC effective October 1, 2025 through September 30, 2026.

An executive session was held to discuss personnel matters [appointment, employment, dismissal, discipline, promotion, demotion, or compensation of employee(s) or student(s)] and to discuss matters which are subject of pending or imminent court action.

The Board of Education's next regular meeting will be held **November 3, 2025** at 6:30 p.m. at the Buffalo Campus, 57090 Vocational Road, Senecaville, Ohio.