Oak Grove School District Online Benefits Enrollment is easy with BenefitBridge!

Need Help?

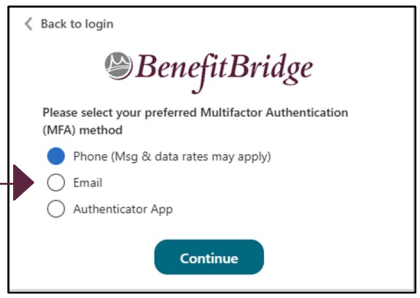
For all questions related to your benefits, please contact your employer's benefits administrator. For BenefitBridge technical assistance *only*, please contact BenefitBridge Customer Care at 800-814-1862; Mon – Fri, 8:00 AM – 5:00 PM, PST or email benefitbridge@keenan.com.

A Multifactor Authentication (MFA) code is required to confirm your identity each time before you can log in to the system. Below are instructions to help you obtain your MFA code.

Registration and Login

Already have login credentials?

1. Login to BenefitBridge at www.benefitbridge.com/oakgrove
2. For your first login only, you will be asked to change your password.
   - If you have forgotten your password, click on Forgot User Name/Password? And follow the prompts.
3. The MFA selection popup will appear.
4. Select the MFA method you would like to use and select "Continue".
5. Different popup windows will appear, depending on your selection.



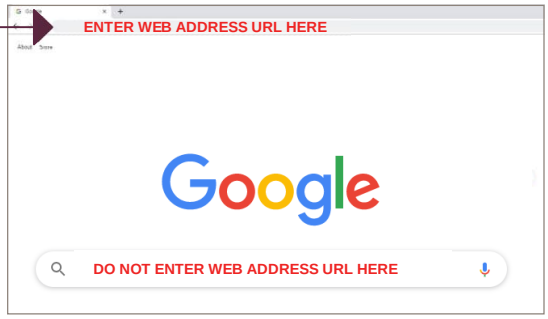
MFA Methods:

1. Select your preferred Multifactor Authentication Method: Phone, Email or Authenticator App and follow the prompts.
   Download the Authenticator App
   - Download the Microsoft Authenticator app (or the authenticator app of your choice) to your phone device using the Google Play Store or the Apple App Store.

NOTE: If you do not have a phone number or email listed in BenefitBridge, those options will not be available to you as preferred methods. Please contact your Benefits department to have your phone number and email address updated in BenefitBridge.

Need to create login credentials?

1. In the address bar, type
   www.benefitbridge.com/oakgrove
   (Not in the Bing, Google, Yahoo search engine field)
2. Click the Enter key, then follow the instructions below to register:
   - STEP 1: Select Register to Create an Account
     - You will need to create an account using your first and last names as they appear on your payroll statement.
   - STEP 2: Create a Username and Password
   - STEP 3: Select a picture, as instructed. You will be redirected to the User Login page to sign in.
   - STEP 4: Follow instructions in the MFA Methods section above.



Enrolling in Benefits

Access your enrollment via the Make Changes to **My** Benefits" button



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