



Tuesday, September 12, 2023

Educational Materials/Library Media Materials Review Committees' Organizational Meeting

APPLETON AREA SCHOOL DISTRICT

EDUCATIONAL MATERIALS/LIBRARY MEDIA MATERIALS REVIEW COMMITTEE'S ORGANIZATIONAL MEETING

Time: 4:00 to 5:00 p.m.

*** All committee members will be participating from remote locations.**

*** Members of the media or general public may access the meeting via the live stream broadcast on the Appleton Area School District YouTube Channel:**

<https://www.youtube.com/channel/UChO-l09YGgt4uKnCWYvt8Pw>

*** For remote attendance via telephone, please dial: 1-309-205-3325; Meeting ID: 925 4997 2746**

*** Any special needs or any requests for accommodations related to accessing the meeting should be sent to Kayla Malott at malottkayla@asds.k12.wi.us or (920) 852-5300 ext. 60111, at least 24 hours in advance of the meeting. This would include any person for whom it would be burdensome or infeasible to use the primary method(s) of remote access established by the District.**

*** There will be no opportunity for public comments during this meeting. Only members of these committees will be able to speak during the meeting.**

Contact Person: Kelly Leopold, Director of ELA/Social Studies (7-12), and World Languages/Library Media Services (K-12), (920) 852-5300 ext. 60172

1. WELCOME AND INTRODUCTIONS

Subject	A. Educational Materials and Library Media Materials Review Committees
Meeting	Sep 12, 2023 - Educational Materials/Library Media Materials Review Committees' Organizational Meeting
Category	1. WELCOME AND INTRODUCTIONS
Type	Information, Procedural

File Attachments

[Presentation Materials Review Committee Sept 2023.pptx.pdf \(404 KB\)](#)

2. INFORMATIONAL/SHARED MATERIALS

Subject	A. Educational Materials Selection Policy & Procedures (361.1)
Meeting	Sep 12, 2023 - Educational Materials/Library Media Materials Review Committees' Organizational Meeting
Category	2. INFORMATIONAL/SHARED MATERIALS
Type	Information

Subject	B. Library Media Materials Selection Policy & Procedures (361.2)
Meeting	Sep 12, 2023 - Educational Materials/Library Media Materials Review Committees' Organizational Meeting
Category	2. INFORMATIONAL/SHARED MATERIALS
Type	Information

Subject	C. Library Bill of Rights
Meeting	Sep 12, 2023 - Educational Materials/Library Media Materials Review Committees' Organizational Meeting
Category	2. INFORMATIONAL/SHARED MATERIALS
Type	Information

3. PURPOSE/POLICIES/CRITERIA

Subject	A. Purpose of the Committees
Meeting	Sep 12, 2023 - Educational Materials/Library Media Materials Review Committees' Organizational Meeting
Category	3. PURPOSE/POLICIES/CRITERIA
Type	Information

Subject	B. Review of Policies 361.1 and 361.2
Meeting	Sep 12, 2023 - Educational Materials/Library Media Materials Review Committees' Organizational Meeting
Category	3. PURPOSE/POLICIES/CRITERIA
Type	Information

Subject	C. Criteria for Selection of Materials
Meeting	Sep 12, 2023 - Educational Materials/Library Media Materials Review Committees' Organizational Meeting
Category	3. PURPOSE/POLICIES/CRITERIA
Type	Information

4. PROCEDURES FOR HANDLING OBJECTIONS

Subject	A. Educational Materials
Meeting	Sep 12, 2023 - Educational Materials/Library Media Materials Review Committees' Organizational Meeting
Category	4. PROCEDURES FOR HANDLING OBJECTIONS
Type	Information

Subject	B. Library Media Materials
Meeting	Sep 12, 2023 - Educational Materials/Library Media Materials Review Committees' Organizational Meeting
Category	4. PROCEDURES FOR HANDLING OBJECTIONS
Type	Information

Subject	C. Previous Objections
Meeting	Sep 12, 2023 - Educational Materials/Library Media Materials Review Committees' Organizational Meeting
Category	4. PROCEDURES FOR HANDLING OBJECTIONS
Type	Information

5. WRAP-UP

Subject	A. Question & Answer
Meeting	Sep 12, 2023 - Educational Materials/Library Media Materials Review Committees' Organizational Meeting
Category	5. WRAP-UP
Type	Discussion, Information

Subject	B. Meeting Adjourned
Meeting	Sep 12, 2023 - Educational Materials/Library Media Materials Review Committees' Organizational Meeting
Category	5. WRAP-UP
Type	Procedural

Educational Materials/ Library Materials Review Committee

September 12, 2023



Agenda

- Welcome and Introductions
 - Would You Rather...?
- Purpose of Committee
- Review Policies 361.1 and 361.2
- Procedures for Handling Objections
- Previous Objections
- Adjourn



Purpose of the Committee

- The purpose of the committee is to bring reconsideration request(s) of materials before a district-wide committee. The committee will represent the District, Students and the Community. The committee is charged with weighing the merits of the request against the educational suitability of the material and then making a recommendation on the suitability of the complaint.
- The committee shall comply with the directive of Wis. Stat. 121.02 (1)(h) that each school board shall provide adequate instructional materials, texts and library services which reflect the cultural diversity and pluralistic nature of American society.

Policy Review

Educational Materials Policy 361.1

- **What:** Textbooks and supplementary materials
- **Who:** Administrators of the Assessment, Curriculum and Instruction (ACI) Department
- **Approval:** AASD Board of Education based on the recommendation of the administrator

Library/Media Materials Policy 361.2

- **What:** Library/Media materials
- **Who:** Professionally trained and certified personnel in library management
- **Oversight:** Coordination and maintenance of quality standards in the selection process rests with ACI

Criteria for Selection

Educational Materials Policy 361.1

- Align with the educational goals of AASD regarding District, State and National standards.
- Developmentally appropriate.
- High standards of factual content and presentation.
- Have factual, aesthetic, literary, ethical and social value.
- Be written by competent and qualified authors representing their field.
- Represents the pluralistic nature of our society and fosters respect.
- Represents levels of difficulty with diverse appeal and offers differing points of view.
- Be judged on the author's intent as opposed to single words, phrases , pictures or incidents taken out of context.

Library/Media Materials Policy 361.2

- Consistent with the educational goals of the District.
- Developmentally appropriate.
- High standards of factual content and presentation.
- Have factual, aesthetic, literary, ethical and social value.
- Be written by competent and qualified authors representing their field.
- Represents the pluralistic nature of our society and fosters respect.
- Represents levels of difficulty with diverse appeal and offers differing points of view.
- Be judged on the author's intent as opposed to single words, phrases , pictures or incidents taken out of context.

Procedures for Handling Objections

Each parent/guardian has the right to object to specific materials for their child but does not have the right to limit other students' access to the same materials.

Educational Materials Policy 361.1

- **Step 1:** Resolve at the school level.
- **Step 2:** In writing, Complainant uses the District's Request for Reconsideration of Educational Materials form. Send to the Superintendent. If the nature of the complaint is discriminatory in nature, the Complainant may also follow the District's Student Nondiscrimination Complaint Procedures (Policy 411.1).
- **Step 3:** The Educational Materials Review Committee is convened by the Chair (Leopold). Materials are reviewed. Recommendation sent to the Superintendent.
- **Step 4:** The Superintendent reviews the recommendation. The Superintendent ratifies, amends or overrules the recommendation of the Committee.
- **Step 5:** The Complainant may appeal to the Board of Education. The action of the Board of Education is final.

Library/Media Materials Policy 361.2

- **Step 1:** Resolve at the school level.
- **Step 2:** In writing, Complainant uses the District's Request for Reconsideration of Library Media Material form. Send to the Superintendent.
- **Step 3:** The Library Media Materials Review Committee is convened by the Chair (Leopold). Materials are reviewed. Recommendation sent to the Superintendent.
- **Step 4:** The Superintendent reviews the recommendation. The Superintendent ratifies, amends or overrules the recommendation of the Committee.
- **Step 5:** The Complainant may appeal to the Board of Education. The action of the Board of Education is final.

Previous Objections

- Last formal objection was in 2010 for a novel, "The Body of Christopher Creed."
- Since that point, any concerns/considerations have been handled without the need of reconvening the committee(s).



THANK YOU!

