SDMC Minutes

Friday, October 10, 2025

Sanchez Elementary School | 2700 Berkley St., Houston, TX 77012 | 713-845-7472

Attendees: SDMC members present; see sign-in sheet on file
Facilitator: Principal Gonzalez
Time: 4:20–5:20 PM
Location: Room #44

1. **Opening Remarks**
   The meeting was called to order by Principal Gonzalez. The purpose was to review our Action Plan,

   confirm key actions and indicators of success, and discuss Facilities, Sports, and Enrollment

   initiatives.

2. **Action Plan: Six Key Actions And Indicators Of Success**
   • Reviewed the six campus key actions and their indicators of success.
   • The committee reached consensus that these actions and indicators will drive our

   work toward an overall campus rating of "A."
   • Mr. Martinez proposed piloting a Friday Science ancillary to increase

   science exposure, support the science teacher in meeting goals, and connect science

   experiences to DYAD where appropriate.
   Decision: Proceed to a viability check with the Science Department and Operations.
   Owner: Principal Gonzalez with Science Department lead
   Timeline: Bring an implementation plan and schedule proposal to the next SDMC.

3. **Facilities**
   Status update on work completed to date this school year:
   • Removal of old sheds and debris
   • Organization of the computer room

• Pothole filled
• Parking lot painted

New proposals discussed and voted on:
• Install a safety fence with the school logo around the perimeter – approved unanimously
• Paint the blacktop with a mural and court designs – approved unanimously
• Revamp the basketball court – approved unanimously
• Add mulch to playgrounds – approved unanimously

Partnerships and opportunities:
• The Houston Promise initiative from Superintendent Mike Miles was noted as an opportunity. The campus is paired with the Houston Dynamo; we will request support for garden improvements and explore adding a soccer field.
• Engage the PTO for volunteer and fundraising support.

Owners and next steps:
• Facilities project
• Mural and design concepts:
• PTO alignment and support: PTO liaison
Timeline: Bring cost estimates and a phased plan to the next SDMC.

4. **Sports**
   • The committee agreed the campus should have a soccer field to support student athletics and health.
   Action: All members will bring a simple sketch or example layout for a small-sided field and propose locations, safety considerations, and rough costs.
   Timeline: Initial concepts due next SDMC.

5. **Enrollment, Family Engagement, And Events**
   • Commitment to continue high-interest events throughout the year to strengthen partnerships with families and drive enrollment. Recent example: Movie Night on Wednesday, October 7.
   • The awards ceremony will continue every cycle.
   • Re-establish and grow PTO membership; solicit staff leads so each major event has an owner.

6. Actions and commitments:

• Mr. Martinez will create short videos highlighting programs and events, post online with teacher residents' support, and spotlight DYAD offerings.

• Leadership will recruit staff champions to lead at least one event each and coordinate promotion on ParentSquare and campus channels.

• Share additional event ideas at the next meeting.

7. Approvals And Votes

• Facilities items listed above approved unanimously.

• Consensus recorded on Action Plan focus, Science ancillary exploration, and soccer field direction.

8. Questions, Comments, Concerns

Open floor; items captured above for follow-up.

9. Review And Approval Of Minutes

Minutes read back and approved as recorded.

10. Next Steps And Closing Remarks

• Bring Science ancillary implementation proposal, Facilities cost estimates, and soccer field layout ideas to the next SDMC.

• Share additional enrollment event ideas and proposed leads.

Meeting adjourned at 4:30 PM.

action item summary

• Science ancillary (Fridays) viability and plan – owner: Principal Gonzalez + Science Department; due: next SDMC

• Facilities scoping, bids, and phased plan (fence, blacktop mural, basketball court, mulch) – owner: AP Gray + Plant Operator; due: next SDMC

• Dynamo and PTO partnership asks (garden and soccer field support) – owner: PTO liaison; due: next SDMC

• Soccer field concept sketches and site options – owner: Athletics lead; due: next SDMC

• Enrollment marketing: program/event videos and DYAD spotlights – owner: Mr. Martinez + teacher residents; ongoing, first set before next SDMC

• Event calendar with staff leads for each cycle – owner: Leadership Team; draft by next SDMC