WEST CANADA VALLEY CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
MONDAY, SEPTEMBER 8, 2025
Board Retreat/Workshop and Executive Session 5:15 PM
Regular Meeting 6:00 PM

Members Present
Alisa Brewer
Shannon Crocker
Shauna Harrington
Roger Kemler
Janine Lynch
Edwin Schatzel

Members Absent
Sara Northup-Lynch

Others Present
Jeremy Siddon, Superintendent
Kelley Crossett, Business Manager
Daphne Raymo, District Clerk
Christine Nofri, Elementary Principal
Glenn Broadbent, MS/HS Principal
Amy Pedrick, West and Company
Shelby Butler, Food Service Director
Todd Hobin, Athletic Coordinator
Olivia Broadbent, Ex-Officio Student Board Member

THIS MEETING WAS LIVE-STREAMED THROUGH THE WEST CANADA VALLEY CSD WEBSITE

CALL TO ORDER

Board President Shauna Harrington called the meeting to order at 5:20 PM.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited by all present.

BOE RETREAT/WORKSHOP & EXECUTIVE SESSION

Motion made by Mr. Schatzel and seconded by Mrs. Crocker to enter executive session for the scheduled Board of Education Retreat/Workshop and appointment of personnel matters including review and appointment of employees and contract negotiations.

All voted in favor; motion carried 6:0 **Entered Executive Session: 5:21 pm** **Exited Executive Session: 6:40 pm**

ANNUAL AUDIT PRESENTATION
AUDIT COMMITTEE: WEST AND COMPANY

Ms. Amy Pedrick, our audit representative from West and Company, presented the Board with a draft copy of the external audit for the year ending June 30, 2025. Ms. Pedrick discussed the draft audit findings and explained key line items in the financial document during the presentation. Both Ms. Pedrick and Ms. Crossett answered questions as they arose. Ms. Pedrick advised that the completed copy of the audit would be given to Ms. Crossett, once all information has been received from the State, for distribution to the Board prior to the next meeting for their approval.

INTRODUCTION OF NEW EX-OFFICIO STUDENT BOARD MEMBERS

Mr. Siddon introduced the District's two new Ex-Officio Student Board Members; Ms. Olivia Broadbent (in attendance) and Ms. Katherine Gorinshek (not in attendance) who are seniors in the Class of 2026. Both students will alternate their attendance at the West Canada Valley Board meetings, in accordance with the new requirement, effective July 1, 2025, that all BOCES and school districts with a high school in New York state must have at least one ex officio, non-voting, student board member.

APPROVAL OF CONSENT AGENDA

A motion made by Mr. Schatzel and seconded by Mr. Kemler to approve the following resolution:

RESOLVED, that the following consent agenda items be approved and/or accepted: meeting minutes from the August 12, 2025 Regular Meeting and the August 25, 2025 Special Meeting, administrative reports (the administrative reports are given in person rather than written reports), warrants, CSE/CPSE, treasurer, budget and claims audit reports.

All voted in favor; motion carried 6:0

SECOND EXECUTIVE SESSION

Motion made by Ms. Lynch and seconded by Mr. Schatzel to re-enter executive session to conduct the remainder of the appointment of personnel matters including review and appointment of employees and contract negotiations.

All voted in favor; motion carried 6:0 **Re-Entered Executive Session: 7:11 pm** **Exited Executive Session: 7:51 pm**

ACTION ITEM: PERSONNEL - RESIGNATION

Upon recommendation of the Superintendent, motion was made by Mrs. Crocker and seconded by Mrs. Brewer to approve the following resolution,
RESOLVED, to accept the resignation of;

Name: **Danielle Depo**
Position: Food Service Helper (part-time, 10-month)
Effective: September 19, 2025
All voted in favor; motion carried 6:0

ACTION ITEM: PERSONNEL - STAFF APPOINTMENTS

Upon recommendation of the Superintendent, motion was made by Ms. Lynch and seconded by Mr. Kemler to approve the following resolution,
RESOLVED, to appoint;

Name: **Mitchell Werenczak**
Position: Building Maintenance Mechanic (full-time, 12-month, probationary)
Salary: Per the negotiated starting hourly rate and the CSEA Bargaining Agreement
Effective: September 9, 2025
All voted in favor; motion carried 6:0

Upon recommendation of the Superintendent, motion was made by Mr. Kemler and seconded by Mrs. Crocker to approve the following resolution,
RESOLVED, to appoint;

Name: **Daniel Ressue**
Position: English Language Arts Teacher (Grades 7-12) full-time, 10-months, probationary
Tenure Track: 4-year probationary appointment in the tenure area of English Language Arts 7-12
Salary: Per the WCVTA Bargaining Agreement
Effective: September 9, 2025
All voted in favor; motion carried 6:0

ACTION ITEM: SUBSTITUTE APPOINTMENTS

Upon recommendation of the Superintendent, motion was made by Ms. Lynch and seconded by Mrs. Brewer to approve the following resolution,
RESOLVED, to appoint;

Name: **Andrew Goldman**
Position: Substitute School Psychologist (certified)
Salary: Per the Terms & Conditions of the Employee Contract
Effective: September 9, 2025
All voted in favor; motion carried 6:0

Upon recommendation of the Superintendent, motion was made by Mrs. Crocker and seconded by Mrs. Brewer to approve the following resolution,
RESOLVED, to appoint;

Name: **Emily Satterlee**
Position: Substitute Teacher, Teaching Assistant, Aide/Monitor (PreK-6)
Salary: Per the District Approved Rate Sheet
Effective: September 9, 2025
All voted in favor; motion carried 6:0

Upon recommendation of the Superintendent, motion was made by Ms. Lynch and seconded by Mr. Schatzel to approve the following resolution,
RESOLVED, to appoint;

Name: **Danielle Depo**
Position: Substitute Custodian and Substitute Food Service Helper
Salary: Per the negotiated starting hourly rate CSEA Bargaining Agreement
Effective: September 9, 2025
All voted in favor; motion carried 6:0

ACTION ITEM: RESCIND COACHING APPOINTMENT

Upon recommendation of the Superintendent, motion was made by Mr. Schatzel and seconded by Ms. Lynch to approve the following resolution,
RESOLVED, to **rescind**;

Name: **Corey Youngs**
Position: Head Coach, Varsity Boys' Soccer (2025-2026)
Reason: Lack of student interest
Effective: September 9, 2025
All voted in favor; motion carried 6:0

ACTION ITEM: ATHLETIC APPOINTMENT

Upon recommendation of the Superintendent, motion was made by Ms. Lynch and seconded by Mrs. Crocker to approve the following resolution,
RESOLVED, to appoint;

Name: **Cali Mayo**
Position: Certified Lifeguard
Salary: Per the negotiated starting hourly rate CSEA Bargaining Agreement
Effective: September 9, 2025 for the 2025-2026 school year
All voted in favor; motion carried 6:0

ACTION ITEM: TEACHER MENTOR APPOINTMENTS

Upon recommendation of the Superintendent, motion was made by Mrs. Crocker and seconded by Mr. Schatzel to approve the following resolution,
RESOLVED, to approve;

Name: **Anne Murphy**
Position: Teacher Mentor – ELA 7-12
Salary: Per the WCVTA Bargaining Agreement
Effective: September 9, 2025 for the 2025-2026 School Year
All voted in favor; motion carried 6:0

Upon recommendation of the Superintendent, motion was made by Ms. Lynch and seconded by Mrs. Crocker to approve the following resolution,
RESOLVED, to approve;

Name: **Jodi West**
Position: Teacher Mentor – Elementary First Grade
Salary: Per the WCVTA Bargaining Agreement
Effective: September 9, 2025 for the 2025-2026 School Year
All voted in favor; motion carried 6:0

Upon recommendation of the Superintendent, motion was made by Mrs. Brewer and seconded by Mr. Schatzel to approve the following resolution,
RESOLVED, to approve;

Name: **Dustin Cool**
Position: Teacher Mentor – Elementary RTI Reading & Math Specialist
Salary: Per the WCVTA Bargaining Agreement
Effective: September 9, 2025 for the 2025-2026 School Year
All voted in favor; motion carried 6:0

ACTION ITEM: MATERNITY LEAVE REQUEST

Upon recommendation of the Superintendent, motion was made by Ms. Lynch and seconded by Mrs. Crocker to approve the following resolution,
RESOLVED, to approve;

Name: **Ricci Sayers**
Position: Art Teacher, Middle/High School
Effective: On/about November 24, 2025 for approximately 8-12 weeks
Expected Return Date: Between January 19 and February 16, 2026
All voted in favor; motion carried 6:0

ACTION ITEM: APPROVE AUDIT AND CORRECTIVE ACTION PLAN

The 2024-2025 Audit and Corrective Action Plan had not yet been completed and submitted to Ms. Crossett by our auditor, therefore this Action Item will take place at the October 14, 2025 meeting.

ACTION ITEM: APPROVE BOARD OF EDUCATION GOALS FOR 2025-2026

Motion made by Mr. Schatzel and seconded by Mrs. Brewer to approve the Board of Education Goals for the 2025-2026 school year.
All voted in favor; motion carried 6:0

ACTION ITEM: APPROVE MEMORANDUM OF AGREEMENT WITH WCVTA

Motion made by Ms. Lynch and seconded by Mr. Schatzel to approve the Memorandum of Agreement with the West Canada Valley Teachers' Association to allow teachers to substitute for one another during their planning periods.
All voted in favor; motion carried 6:0

ACTION ITEM: APPROVE APPR 3012-D RECERTIFICATIONS

Motion made by Ms. Lynch and seconded by Mrs. Brewer to approve the APPR 3012-D recertifications for the District Administrators as follows;

- Glenn Broadbent, Teacher Evaluator, as achieved on August 5, 2025
- Christine Nofri, Teacher Evaluator, as achieved on August 5, 2025
- Jeremy Siddon, Administrative Evaluator, as achieved on July 22, 2025

All voted in favor; motion carried 6:0

DISCUSSION ITEM: OPENING DAY OF SCHOOL

Mr. Siddon gave a brief overview of the first day of school. Things went very smoothly and the students seemed very happy to be back; everyone was excited to hear the student voices in the hallways once again. The Building Maintenance Staff was complimented by Mr. Siddon for doing an excellent job from floor to ceiling over the summer preparing the building for opening day. The response has been favorable thus far in regard to the new bell to bell electronic device ban as initiated by the Governor of New York State. The students are having more conversations in the cafeteria, study halls, and hallways.

ANNOUNCEMENTS

- **Tuesday 9/16 - Elementary Open House, 6:00 - 7:00 pm**
- **Tuesday 9/23 - MS/HS Open House, 6:30 - 7:30 pm**
- **Friday 10/3 - Mandatory Evacuation Drill, MS/HS Dismissal 2:00 pm; Elementary 3:00 pm**
- **Monday, 10/13 – Columbus Day (School and Offices Closed)**
- **Tuesday 10/14 - Next BOE Meeting, 6:00 pm**

PUBLIC COMMENTS

Mr. Gregory Lang and Mrs. Patricia Lang attended the meeting to voice their opinions on the new student Code of Conduct attendance policy. Mr. & Mrs. Lang feel that there are some areas of the new attendance policy that may need to be reevaluated since some students, who don't choose to be late, may be dropped off late by their parent/guardian. These students will miss out on extracurricular activities because of tardiness, taking away the one thing the student looks forward to each day. Mr. Siddon explained that he values the information brought forth in the meeting and that the committee will take this into consideration. Mr. Broadbent offered the group information about high absence and late arrival data from the 2024-2025 school year and how this correlates with students struggling and failing classes. Mr. Siddon thanked Mr. & Mrs. Lang for attending the meeting and let them know he appreciates their time and conversation.

ADJOURN

Motion made by Mr. Schatzel and seconded by Ms. Lynch to adjourn the meeting.

All voted in favor; motion carried 6:0

Meeting adjourned: 8:20 pm

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President, Board of Education Clerk, Board of Education