



MINUTES

**James B. McMillan Elementary School
School Organizational Team Meeting
Thursday, October 10, 2024
4:00 p.m. - 5:00 p.m.**

School Organizational Team Members present:

Cheri Griggs
Debra Kramer
Nikki Longmore, principal
Luis Perez
Sabrina Torres
Robyn Scheib

School Organizational Team Members absent:

Vanessa Mena
Keyania Moye

Non-Voting Members present:

Gerold Petrosky, Assistant Principal
Christina Bass, Assistant Principal

Minutes from the meetings held on September 12 and 20 , 2024 were approved unanimously without changes (Agenda Item 2.1). Approval norm continued for 2024-25 SOT: the secretary will prepare the meeting minutes within three (3) days of the meetings then distribute them to the voting members for review and approval. Once unanimous, the minutes will be posted to the school website.

NEW BUSINESS

1. Agenda Item 1.1. New members were introduced. Two new parent members were absent. Meeting norms were discussed with the only change being made to voting. Going forward, a simple majority vote instead of a unanimous vote is needed to pass an item.
2. Agenda items 3.1 and 3.2. Officer positions and duties were defined and elections held. Cheri Griggs will continue as the SOT secretary for the 2024-25 school year. Sabrina Torres will serve a SOT chair. Robyn Scheib will serve as SOT co-chair.
3. Agenda item 4.1. Mrs. Longmore reported that 2 support staff members were coded incorrectly in our budget, so \$61,000 has been added back into our budget. We now have a little room, possibly for tutoring or staff prep buyouts, as needed.
4. Agenda item 4.2. With the academic growth demonstrated by our students on SBAC at the end of last year, our school no longer needs to have a Supplemental School Performance Plan (the monthly monitoring of the annual School Performance Plan). As noted last month, we also moved from a one-star to a two-star school due to this increased proficiency as well as improvements to absenteeism. Our goals are to increase SBAC scores in Math and ELA by 5% each this year and decrease chronic absenteeism by 5.8%.
5. Agenda Item 4.3. The school will be holding Parent Conferences on Monday Oct. 14. There is no school for students that day as well as Friday October 25 for the Nevada Day holiday. The school will be hosting our annual



Fall Festival on October 30th. Donations of candy, hotdogs, and buns are greatly appreciated. In an effort to promote attendance, we will hold a costume parade on Thursday October 31st.

6. Agenda item 4.4. Mrs. Griggs brought some repair and maintenance concerns to the SOT that were discussed in last week's Safety meeting. Work orders will be entered to address the concerns.

PUBLIC COMMENTS NONE

Meeting was adjourned at 5:09 PM. The next meeting is scheduled for Thursday November 14, 2024. The meeting link will be posted on ClassDojo and on the school website.