



MINUTES

**James B. McMillan Elementary School
School Organizational Team Meeting
Thursday, November 14, 2024
4:00 p.m. - 5:00 p.m.**

School Organizational Team Members present:

Cheri Griggs
Debra Kramer
Nikki Longmore, principal
Sabrina Torres
Robyn Scheib

School Organizational Team Members absent:

Vanessa Mena
Keyania Moye
Luis Perez

Non-Voting Members present:

Christina Bass, Assistant Principal

Minutes from the meetings held on October 10, 2024 were approved by a majority of the SOT team with a minor change.

OLD BUSINESS

2.1 Staffing updates. Mrs. Longmore reported that a 1st grade teacher resigned and moved out of state due to a family medical emergency. The position will not be posted at this time due to low enrollment in 1st grade. A new primary SLD teacher and SPTA have been hired for that class and will be starting at the end of November.

2.2 Chronic absenteeism update. We are currently sitting at 23%. Last year at this time we were at 29.7%. Two years ago we were at 36.6%, so we are definitely making improvements. Second grade currently has the highest absenteeism rate of 30.9%, and 1st grade has the lowest at 12.7%.

NEW BUSINESS

3.1 PreK - 12 Student Code of Conduct. Mrs. Longmore wanted to share this district document on recommendations for discipline. It is the guidelines that schools use for the various infractions that students commit. It is an extensive document and is posted on both the District and the school's websites for public review. It also includes definitions for things like bullying, suspension, and expulsion.

3.2 Parent Instructional Rounds. Mrs. Longmore presented an idea she learned about at a recent principals' meeting as an opportunity to increase family involvement. Parents would be invited to view their child's classroom to see the work they're expected to do, classroom structures, etc. No formal rollout at this time - just an item for discussion.

PUBLIC COMMENTS NONE

Meeting was adjourned at 4:26PM. The next meeting is scheduled for Thursday December 12, 2024. The meeting link will be posted on ClassDojo and on the school website.